



HUMAN SERVICES CIVIC & CULTURAL

The 2013/2014 school year started off on the right foot for many families with backpacks and school supplies from the “Gearing up to Learn” program coordinated by the Human Services Department. Photo by Laura Stone.

**Coventry Human Services
Social Services/Youth Services/Elderly Services
Annual Report 2013-2014**



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The Coventry Human Services Department is a multi-generational service agency. The goal of our department is to allow Coventry residents to achieve and maintain personal and social well-being and to provide positive youth development programs. The Human Services Administrator holds a MSW, is a member of the National Association of Social Workers, Municipal Human Rights Officer, Secretary of CLASS, (Connecticut Local Administrators of Social Services) and attends their monthly training meetings. The Youth Services Coordinator is the Municipal Agent for Youth and staffs the Youth Service Bureau, which is funded in part through the State Department of Education. She administers the grant from the North East Communities Against Substance Abuse. We oversee the grants to regional agencies that provide services to residents.

Year Round Programs:

- Advocacy
- Adult Wellness Clinics
- Budget Counseling
- Case Management
- Civil Preparedness Emergency List
- Counseling Services
- Crisis Intervention

- Direct Services:
 - ❖ Social Services - **235** cases
 - ❖ Elderly Services – **18** unduplicated cases
- Drug and Alcohol Information
- Emergency Call List
- Energy Assistance ACCESS Applications - **95**
- Operation Fuel Program (winter) – **17 families**
- Operation Fuel Program (summer) **2 families**
- Food Bank – **119 requests**
- Fundraising
- Housing Information
- Information and Referrals
- Landlord/Tenant Rights information
- Special Needs Program – **39 families**

ADDITIONAL PROGRAMS

- **Department of Agriculture** –80-\$15.00 vouchers for the Farmer’s Market were distributed to Coventry seniors and persons with disabilities and who received Renter’s Rebate assistance.
- **Renter’s Rebate Program** – 73 applications were processed for senior and disabled renters in the form of checks by the State Office of Policy and Management for this program.
- **The Trash Bag Waiver Program** was replaced by the tipper barrel program and in yard service increased as senior and disabled residents needed more help taking the barrels to and from the street for pick up.
- **Holiday Committee:** Staff as well as volunteers from the community coordinated the distribution of donated food and gifts to residents.
 - Thanksgiving:** 76 families, single adults, elderly and disabled residents received Thanksgiving food; 40 hot meals to Orchard Hills residents.
 - Christmas:** 94 families, single adults, elderly and disabled received food and gifts for the holidays; 40 hot meals to Orchard Hills residents.

Fundraising/Donations

- Special Needs Fund -Donations received
 - 31 families** were assisted with housing, utilities, prescriptions and grocery cards.
 - Salvation Army - Fundraising
 - “Bell Ringers”** – \$9,281.62
 - Mail appeal**
 - FEMA – Zero this year**
 - ❖ **Expenditures for Emergency Needs**
 - Salvation Army Fund** - **81** households were assisted with food, utilities, housing, medical, “Gearing up to Learn Program”, camp, etc. (families may be helped with more than one need depending on circumstances).
- Fuel Assistance (Clergy Fuel Bank) 52 families** met the criteria to receive assistance.

THE HUMAN SERVICES ADVISORY COMMITTEE

Representatives from the town, churches, schools, Police Dept., Recreation Dept., senior groups and other organizations attend the meetings. The public is always welcome. The Committee met on **6** occasions.

THE HUMAN RIGHT COMMISSION

The Human Rights Commission scheduled their annual meeting on August 11th but due to a lack of a quorum, had to be cancelled. The Commission members are Al Bradley, Marjorie Roach, Michael Kurpiewski and Heather Bear. Courtney Chan, Director represents our office.

SENIOR CENTER HIGHLIGHTS

The Senior Center had 4969 visits last year from senior and disabled area residents. This includes many regular visitors who participate in the weekly programs. This demonstrates a 38% increase in visits from the previous year (3580 visits in the same time period).

The Senior Center was closed on 1/22, 2/3, 2/13, 2/14 and 2/18 due to inclement weather.

Basic weekly programming includes:

Monday: cribbage

Tuesday: exercise program, knitting

Wednesday: wii bowling, billiards

Thursday: exercise program, billiards, setback

Friday: billiards, quilting, setback, kaluki

Basic monthly/regular programming included:

- Many Seniors support and participate in Packing for the Troops, a joint program between the Coventry Seniors and the American Legion Post 52. Once per month, several Seniors send care packages to local soldiers who are currently deployed.
- Once per month, the Out to Lunch Bunch carpools to a local restaurant for a meal. 165 Seniors participated between March and November (the program was not held December, January, or February).
- An acrylic art class was taught by local artist Nancy Bunnell. A group of 5 Seniors participated twice per week from June through December. Their completed work was displayed at an art show during the holiday party.
- Computer classes were offered twice a month to increase computer knowledge through one-on-one instruction. An average of 5 Seniors participated in each class.
- The Cooks Club began in March, and 32 Seniors participated between March and June.
- The Wellness Nurse visits the Senior Center twice each month and is available to provide blood pressure and blood sugar screenings as well as answer any medical questions or make referrals.
- Dr. Anthony Morgan provides foot care and podiatric evaluations every other month. 26 Seniors used his services.
- The Coventry Senior Club uses the Lodge every third Wednesday for their Club meeting.
- Fitness room orientation is offered for Seniors who are new to using the exercise equipment. 36 new Seniors participated in the fitness room orientation for a total of 63 people who have now completed both the fitness room orientation and required

paperwork in order to use the fitness center. There were 367 visits made to the fitness center this year!

- Licensed Massage Therapist Deb Turner provided reflexology and table massage to 93 Seniors (the February session was cancelled due to snow).
- Spa Days are offered every other month. Seniors can have a haircut, manicure or pedicure for a reduced price. 61 Seniors participated (the February session was cancelled due to snow).
- Senior yoga was offered between July and September, with 4 to 9 participants each class.
- CHOICES Counseling was offered by volunteer Monica Maneri. During Medicare Open Enrollment she had 85 appointments to assist 40 Seniors.
- Community Luncheons of low-cost nutritious meals provided by Thames Valley Council for Community Action (TVCCA) were held between October and June. The Seniors enjoyed 279 meals in those seven months, with an average of 40 participants per meal.
- Beading workshops were offered on various dates with an average of 5 participants.
- Tax Aid was offered between February and April for free assistance with tax returns. 52 Seniors participated in this service.
- Veteran's Advocate Moe Collin met with Seniors by appointment.

Special Programming:

- July 15: All American Hoe-down with line dancing lessons and hotdog and hamburger cookout (40 Seniors).
- August 5: Thank you reception for local soldier (37 Seniors).
- September 13: AARP Safe Driving Course (12 Seniors).
- October: A four week balance program (8 Seniors).
- October 23: Local storyteller Carolyn Stearns (25 Seniors).
- November 8: Veteran's Day tribute with American Legion Post 52 (60 Seniors).
- December 3: Local author Elaine Christiana presented her book (3 Seniors).
- December 5: Seniors met Disco, who is in training to become a guide dog.
- December 11: Holiday luncheon, with a performance from the Quiet Corner Fiddlers (67 Seniors).
- December 12: Spread the Cheer, in collaboration with Youth Services to help children select and wrap a holiday gift for a loved one (8 Seniors helped 40 children).
- January 8: A hearty winter feast of pot-luck soup and stew (23 Seniors).
- February 7: Presentation on African culture, customs, dress, crafts and dance (28 Seniors).
- March 10: A cultural pot-luck luncheon (15 Seniors).
- March 14: Presentation on holistic health (6 Seniors).
- April 4: Presentation on probate court (18 Seniors).
- April 9: Volunteer Appreciation Luncheon (22 Seniors).
- April 11: Presentation on warning signs of dementia (18 Seniors).
- April 24: Cribbage game with the Superintendent of Schools (3 Seniors).
- June 2: Welcome home reception for local soldier (50 Seniors).
- June 11: Presentation on safety by Police Department (7 Seniors).
- June 27: Coventryfest (18 Seniors).

COVENTRY RIDES TRANSPORTATION PROGRAM

Days of Vehicle Usage: 210
of People Riding: 68
of One-Way Trips: 1378
Volunteer Hours: 717
Miles Total: 8793

Volunteers Drivers: Dave Lamore*, Dick Frye*, Bill Hoffman*, Ken Stein*, Bill Wajda*, Kim Homans*, David McCrory*, Bill Root*, Tim Ackert, Brian Coss*, Christine Coss, John Thayer*, Howard Haberern, Elaine Gelinis, Diane Zeppa, Jim Wicks, Joyce Wicks and Debbie Locke.

Private car volunteers include: Carol Moriarty*, Dick Gawitt*, Claudette Polhemus*, David McCrory*, Bill Wajda*, Jane Homick, Cathy Root* and Bill Root*, Karen Renfro, Monica Maneri, Pat Tufts, Trena Gale and Lori Boucher.

Volunteer drivers are asked to drive one morning a month (about four hours). Five new drivers join the team this year allowing us to provide additional transportation for special events and more flexibility in daily schedules.

Private car drivers are called upon for requests to locations beyond the scope of the Coventry program. These requests are primarily for medical appointments in Hartford, Farmington, and Glastonbury. Private car drivers also assist when all the daily requests cannot all be met by the van/bus schedule.

Coventry's State Matching Grant for Elderly and Disabled Demand Responsive Transportation (MGP) from the Connecticut Department of Transportation was fully funded for FY14. All aspects of the program including extended Dial-A-Ride (DAR) hours, mileage reimbursement and wellness trips have been restored and expanded. Requests for Extended Dial-A-Ride Hours have significantly declined.

Grant funds provide operating expenses for the Coventry Transportation Program's two vehicles (fuel, repairs and maintenance, coordinator salary), extended DAR hours provided to Coventry residents before and after regular DAR hours of operation (transportation for medical appointments and employment); Senior Wellness Trips for elderly and disabled residents of Coventry (affordable handicap-accessible day trips) and the Mileage Reimbursement Program (allows reimbursement of mileage expenses to riders for transportation to medical facilities and related services beyond what is currently provided by the Coventry Transportation Program.)

The Program continues to offer transportation for senior citizens and disabled residents on Mondays, Tuesdays, Wednesdays, Thursdays and Sundays to locations in Coventry, Manchester, Tolland, and Vernon. There are very few requests for Sunday transportation while requests for Wednesday transportation are on the rise. We cooperate with WRTD Dial-A-Ride to meet the transportation needs of Coventry residents. Transportation is provided for medical appointments, employment, nutritional and other types of counseling, shopping and personal errands, voting, education, Senior Center and other social activities, town events and entertainment.

Word of month seems to be our best form of advertisement. Handouts and mailings are provided for the residents of Orchard Hills, Senior Club members and the Coventry Senior

* Indicates five or more years of volunteer service.

Center/Transportation Mailing List. Brochures are available in offices and businesses throughout Coventry.

Special low-cost “Wellness” Trips continue to be offered to senior citizens and the disabled. Transportations costs associated with these trips are paid for with MGP Department of Transportation Grant funding, allowing the cost of the trips to be kept very affordable. The average cost of these trips is between \$12 and \$15 dollars with lunch included on some trips. The following trips were offered this year: New England Air Museum and Quilting Show, Historic Hartford Trip, Connecticut Historical Society’s Exhibit on Katherine Hepburn, Lyman Allyn Art Museum, Shoreline Trolley Museum, Hammonasset Beach Picnic, and Blithewold Mansion and Gardens. Handicap-accessible coach transportation was used for these trips.

Coventry’s 14-passenger mini-bus has provided transportation for smaller, local wellness trips. “Lunch Bunch” trips to local restaurants were offered monthly in Spring, Summer and Fall.

The Coventry Rides Transportation Program is supported by funding from the Town of Coventry and grants from the Department of Transportation.

REGIONAL GRANTS

CT Legal Services (\$925.00 grant) Legal services provided at “no charge” to low income residents, 1-800 453-3320. 1-800-296-1467.

Dial-A-Ride: (\$14,469.00 grant) Door-to-door transportation service for Coventry residents. Service is offered throughout the Windham Region (10 towns). A 48-hour notice is required. A fee donation of \$2.00 per ride is requested. Each year they provide more than 2,200 rides. 860-456-1462

Meals On Wheels (\$3,710.00 grant) TVCCA Senior Nutrition Program provides home-delivered meals to residents who are unable to provide their own meals. A medical referral is necessary.
1-800-953-1365

NECASA (Northeast Communities Against Substance Abuse)(\$300 grant). They monitor and provide technical support to the local prevention councils and oversight of the \$2,400 town grant. They distribute discount cards with prevention information to all fifth and eighth grade students. 860-779-9253

Sexual Assault Crisis Center Of Eastern CT (\$900 grant) Provides information, prevention education, support and advocacy for victims of sexual assault.
456-3595

United Services (\$2,000.00 grant) Local funding is matched by state funding to provide child abuse prevention treatment programs, Domestic Violence programs, shelters, group therapy and other services. 860-456-2261

Visiting Nurse And Health Services of CT, Inc. (Budget: \$2,500, fee for service funding) Provides skilled nursing, home health aides, homemaker-companion services, medical social work, speech therapy, occupational therapy, physical therapy adult day care and meals programs to homebound residents and elder wellness programs and the flu vaccine program. 860-872-9163

YOUTH SERVICES

- Submitted final reports and grant applications for SDE YSB Entitlement and Enhancement grant, in addition to DMHAS/NECASA grant.

Direct Service Programs:

- **14 Camperships** were awarded to **10 families**; allowing youth to attend summer that otherwise would not be able to.
- Assisted **1 family, register 1 child** for **Salvation Army Camp Connri**, located in Ashford, CT. The week-long, over-night camp is free to qualifying families, funded by the Salvation Army.
- **Gearing Up to Learn, Back to School Program**, assisted **25** Coventry families with backpacks, school supplies and Payless shoe cards. **47** children started the school year off on the right foot as a result of this program.
- **Positive Connections Mentoring program** matched 8 high school students with 8 Robertson School 3rd, 4th and 5th graders. The group met on Tuesdays from November through June. In addition to their strong commitment to homework, the group was engaged in many arts and crafts, teambuilding, and cultural activities.
- Held **Youth Job Bank** appointment for **5** new members to go over program policies, procedures and job skills overview.
- Staff from *CPR-O Heart* offered a Babysitters Certification Course to students 11-18 years old. **13 kids** received their certification.
- Provided drop in office hours as part of open door policy to middle and high school youth.
- The 6th annual “**Spread the Cheer**” holiday program for Coventry Grammar School students was held on December 12th 2013. Youth Services and the Senior Center collaborated once again, allowing **40** students to pick out gifts for family members. Senior center volunteers helped with wrapping, disbursing snacks and helping students shop, while arts and craft activities were supervised by high school students who volunteered as part of their community service component. All items were donated by community members. This continues to be a very successful program that fills up quickly, and allows multiple generations to interact and work together.
- **Positive Parenting – “Getting the Behavior You Want”** workshop was presented on February 20th, 2014, by Joe Freeman. **26** parents attended the free, two-hour program, held at Patriot’s Park Lodge.
- **Prom Extravaganza** was held on March 29th, 2014. **9** Coventry girls attended, picking from over 100 (donated) dresses, shoes, and accessories. Many local businesses donated services (dry cleaning, salon services, alterations, etc) which were raffled off. This first year program went very well.

- **At-Risk Boys Pilot Program** – A collaborative six week program for middle school boys between Youth Services, CNHMS and Booth and Dimock Library was created and rolled out this quarter. The goal of the program was to connect students with positive adult role models and engage them with opportunities in the community. Students learned how to solder, print parts using the library’s new 3d printer, and create their own customized working robots.
- A new **Lending Library and Resource Center** was created through youth services state grant funds. Numerous titles on challenging topics for youth and families are available for checkout; from parenting special needs children, to step families, divorce, addiction, and cutting, to name a few. The resource center has magazines and brochures for families to access as well.

• Youth & Family Cases	37 cases
• Community Service	22 cases
• Community Restitution	0 cases
• Youth Job Bank Requests	32
• Youth Job Bank Matches	26
• Youth Job Bank Members Trained	5
• Juvenile Review Board	1 cases
• Counseling Clients	8



Coventry Housing Authority Annual Report 2014

The Coventry Housing Authority is a non-profit public corporation that operates Orchard Hill Estates I & II Elderly Housing complex. The Authority consists of five volunteer Commissioners appointed by the Town Council. We report continued occupancy of all 80 units.

The current census is 56 female and 30 male tenants; 7 couples are included in this census. There are 58 single apartments and 22 double apartments. Of the 80 apartments, 8 are fully handicapped accessible units. All are one bedroom and all are equipped with emergency alarms as well as smoke detectors.

Current income limits are as follows:

HUD Project

One Person	\$17,500
Two Persons	\$20,000

State Project

One Person	\$43,700
Two Persons	\$49,950

Laurie Pinkston is the Executive Director. She takes care of all administrative and accounting for both projects. Julie Bradley is the Resident Service Coordinator. She assists tenants with Title 19 applications, does tenant assessments, sets up homemaking and home health aide services, and copies and prepares all information for the Renters Rebate program. The Coventry Housing Authority is also an Energy Assistance site for Orchard Hill Estates working in conjunction with the Access Agency in Willimantic. Julie is in charge of gathering all the information for this program as well.

We have a monthly blood pressure and blood sugar screening clinic. This clinic is available to all Coventry residents as well. The Coventry Senior Center provides us with a schedule of events and the Town van is used frequently for transportation for the residents.

The current operating budget is \$362,492. which is a Per Unit Monthly Cost of \$378. and includes property taxes of \$18,467. paid to the Town of Coventry and an annual sewer fee of \$3755 paid to the WPCA.

The Authority maintains representation on the Coventry Fair Housing Committee and on the Housing Rehabilitation Commission.



July 1, 2013 – June 30, 2014 Annual Report

Coventry Parks and Recreation Department fosters active lifestyles, social well-being, and environmental stewardship.

HEALTH & WELLNESS INITIATIVES

Several actions were taken to support our goal of fostering active lifestyles, including involvement with the **Town Employee Wellness Committee**. Recreation Supervisor Caterina Merriam coordinated an employee yoga class. Twenty seven town employees registered for the class that ran from February 12th to March 19th. She also attended the ECHIP-sponsored Coventry Employee Health Fair with a display touting the Department’s fitness equipment available for loan to employees, along with other public opportunities such as the canoe/kayak loaner program, and other fitness classes offered year round. Parks & Recreation Director Wendy Rubin attended the Eastern Highlands Health District’s Community Transformation Initiative meetings, and participated on the Tobacco Free Workgroup. She also attended the STEPS Collaborative Health Committee meetings.

Ms. Rubin met with the Town Council Steering Committee re: **Let’s Move Cities & Towns** requirements to be named a Let’s Move! Town as part of Michelle Obama’s healthy kids program. We hosted a Let’s Move Cities & Towns meeting with both elementary school principals and the Nutrition Director to further our goals of reaching Gold Medal Status in the 5 areas outlined by the program. We already met the requirements to achieve Gold Medal in Goal #5 – Physical Activity, thanks to our Playful City USA Status. We successfully completed the **Playful Cities USA 2014** application to be named a Playful City USA for the 4th year in a row.

Community Garden Summit – We facilitated a Community Gardens Summit, where CT Commissioner of Agriculture Steve Reviczky was the keynote speaker. After drafting the flyer & sending invites, we then had to reschedule due to snow! The summit was well-attended and there is a lot of interest in pursuing the goal of developing a community garden in Coventry. We then completed 2 gardening grants - Recreation Commissioner Nowosielski sponsored a UTC Aerospace Systems 2014 Green Initiative mini-grant program application on our behalf to secure funds for the community garden project. To follow up from the Summit; we met with Nancy Messino & Bonnie Jean Gordon of the Agriculture Committee to develop a strategy to move forward. The Agriculture Committee agreed to take on this project for the future, while Parks and Recreation will continue to assist in facilitation of meetings and perhaps future land use.



Smoke Free Parks Initiative Our proposal for Tobacco Free Park signs was granted by Ryan’s Fund for \$1300. Eastern Highlands Health District also provided additional grant funding to purchase signs for indoor park facility buildings and for our trail systems. Ms. Rubin supervised the sign company in siting & installing the signs. A media strategy for promoting the Smoke free Parks initiative was developed, using social media and standard media outlets. A Photo shoot was conducted and press releases were submitted to the media.



GENERAL ADMINISTRATION

Budget/ Finance/ Grants

- Ms. Rubin met with Finance Director to review on Auditor’s recommendations for cash handling procedures
- Ms. Merriam is considering impact of minimum wage increase as of January 1st, 2014; the budgets for Camp, Aquatics and Rec. Daze have all been calculated. She is also analyzing program revenue vs. expenses, calculating overhead, and creating new line items for Youth Basketball, Afterschool Program.

- Director Rubin prepared and presented the Capital Improvement and Operating Budgets to Town Manager & Finance Director and presented an overview of the budget and goals to Town Council.
- Staff completed quarterly, annual & monthly reports
- Ms. Rubin worked with Town Planner on an “Art as a Catalyst to Placemaking” grant from the State Office of the Arts. As part of the process, we attended a workshop on grant preparation, completed and submitted an application to obtain funding to utilize Arts Consultants to develop a Cultural Arts Strategic Plan for the town.



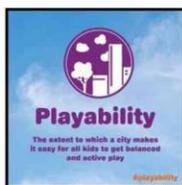
PROFESSIONAL DEVELOPMENT

Ms. Rubin participated in the following professional development opportunities:

- CIRMA Workshops – Building Security, Globally Harmonized System for Material Safety
- Webinars: Recycling on the GO (ROGO), Strategies for becoming more aware of time, The Cost of Disorganization, Slide shark - Presenting from your IPad, Smartphones, Tablets & Tech: Innovative Ways to Connect Kids with Nature
- Playful Cities USA Leadership Summit, Baltimore MD
- CRPA Quarterly Meeting @ Kellogg Environmental Center in Derby. Presentations by DEEP staff re: programs, permitting process, etc.
- Annual CRPA Conference – won free registration to Entertainment Showcase
- Kaboom Webinar: Partnering for Play: Sustainable action through public, non-profit and private sector partnerships".
- Winter Quarterly meeting held at the New England Air Museum – topics – Effective Communications, Effective Student Internships
- CRPA Annual Leadership Summit in Rocky Hill
- CRPA Spring Quarterly – IPM Turf Management, grant writing
- Presented 2 sessions at NYSRPS State Conference in Saratoga NY about Playful Cities USA
- CRPA Legislative Committee conference calls and provide testimony in person at Committee on Children’s public hearing given at LOB re: youth sports & concussions bill
- Was asked to represent the CT Recreation and Parks Association on the CT State Senator Bartolomeo’s Task Force on Youth Athletics and Concussions. She is also facilitating a research project on concussions in youth sports with the Agency for Student Health Research International Scientific Advisory Board



Ms. Merriam participated in the following professional development opportunities:



- Conference Call with Civic Plus re: development of an Activities Module
- CRPA Camp Section meeting at Storrs Adventure Park re: Camp trips
- CRPA Annual Conference – Attended the following sessions: “30 Best Operations; You are Great! Now Sell It.; Special Needs Camp Planning from A-Z; How to Measure the Value of your Park; How Your Personality Affects Your Health; and Independent Contractors: What’s the Relationship?” She also attended the vendor hall.

- Attended Human Services Advisory Committee meeting in Director’s absence
- Connecticut Camping Association Annual Meeting and Training Day: Attended workshops on Ticks & Tick-Borne Diseases and ADA requirements for Camps
- Continued participation on the CRPA Camp Committee & Camp College Planning Committee
- EventKloud Webinar: Event Marketing Best Practices
- Webinar: The National Physical Activity Plan

INTERNSHIPS

- Providing guidance to student intern in Summer Intern, Bethany Blacker from York College, PA who planned a Great American Family Camp-out event and a lost camper drill for Camp Wangumba with our Camp Director



- Interviewed 2 potential student interns from ECSU
- Welcomed new ECSU Student Interns, Eric Kaeser and Steve DeMarco. Provided orientation and began to develop ideas for projects. Supervised, assigned projects – birthday party rental program, Let’s Move Power point Presentation, crowd sourcing program comparison. Projects – survey monkey for basketball program evaluations. Supervised ECSU Student Interns, Eric Kaeser and Steve DeMarco, completed their evaluations, wrapped up projects

PARKS & BEACHES

The Recreation Director supervises the on-going and routine facility rental management including: contacting renters with key codes, changing key codes monthly, processing, printing and issuing rental and alcohol permit applications, and arranging staff coverage. Regular communication with DPW is required for routine maintenance and special projects. Also, discussion with the Town Manager re: cleaning services for park facilities, and use of caretaker house continued. Additionally, a Sign Inventory & placement plan was completed for all town parks, with the first phase of signs ordered for Miller Richardson, Laidlaw Park, Lisicke Beach and Creaser Park. This was prompted by the recent change in ordinances. The Fall Sports Council meeting was held to coordinate schedules and review maintenance needs of the youth leagues.

Ms. Rubin attended the Advanced Alarm Life Safety Expo on behalf of the town’s facility managers, met with a cleaning company to price for power washing buildings, researched & recommended policy on Memorial Tree Plantings and Park Benches for Town properties to Town Council, reviewed MSDS sheets to ensure compliance with new OSHA SDS regulations, and attended the BOE/DPW Facilities Mgmt. Meeting.

Beaches

Weekly meetings with our Aquatics Director begin over the winter for preseason preparations, such as: advertising positions, reviewing returning staff rosters, supplies inventory and ordering, scheduling the installation of Buoys & Ropes, meeting with Health District staff re: Bather loads at town beaches, updating the Emergency Action Plan, and initial set up of the new mobile phone app for scheduling seasonal staff. We also had a meeting with Columbia Parks & Rec to share beach operations info and identify potential collaborations.



The spring season was busy in the office; with preparations for the summer including: Beach sticker sales, training park maintenance staff, setting up Personnel Action Forms for staff, phone trees, paperwork, and ordering supplies. We began selling this upcoming season’s beach stickers on May 1st. 104 stickers were sold in the month of May, while 446 stickers were sold during the month of June.

Summer Beach Operations went into full time mode as soon as school got out. Throughout the summer, daily supervision, scheduling of seasonal staff, in-service trainings, disciplinary actions, etc. were administered. There was a need for several July 4th follow-up meetings with Police Chief, Town Manager, and DPW due to the unanticipated large crowds at Patriots Park for the holiday weekend. . We also ordered port-a potties and a second dumpster for Patriots Park due to the unforeseen overuse. Swim Lessons began on Monday, June 23rd with two classes filled to capacity. Non-Resident passes, exclusively for use during swim lessons were created and mailed out to all registered throughout the summer.

At the end of the season, we close out staff schedules, with final days for many staff occurring prior to Labor Day. We then officially closed the beaches; take in floats & ropes, clean sheds, and conduct an inventory of supplies.

The following is a list of activities relating to each individual park for the year:

Patriots Park

- Caretaker house – oversight of renovations project, obtained price quotes for transition to propane gas heat, made recommendations to Town Manager, on-going discussions with UConn re: potential use of Caretaker House

- Coordinated carpet cleaning, floor stripping and waxing at lodge, Caretaker, Community Center and Youth Building
- Signed off on Eagle Scout Bram Kyer's project renovating the Art Hut at Patriots Park
- Meeting with Senior Center Director and representative from System 4 cleaning re: maintenance needs
- Finished up Caretaker House construction –propane hook-up
- Had all appliances serviced, re-purposing refrigerators from Old Fire House to Caretaker & Community Center
- Began to prep kayaks and ready the equipment for the upcoming season
- Tables & chairs inventory/repairs/removal

Lisicke Beach

- Met with several vendors to get price quotes for basketball court reconstruction, reviewed quotes, made recommendations to Town Manager, arrangements for basketball court reconstruction, had on site meeting with DPW, Supt. of Operations, & contractors, provided on site supervision of contractors.
- Met with Todd Penney re: pavilion, hoops & drainage/parking issues
- Coordinated line painting schedule with contractors/DPW
- Coordinated park clean-up with DPW , Set up Handicap Ramp, Made plans and sent invites to Lisicke Beach Renovation Celebration



Lisicke Basketball Court BEFORE



Lisicke Basketball Court AFTER

Miller Richardson

- Meeting with staff & youth football – loose ends prior to ribbon cutting, order flagpole and scoreboard, assisted with arrangements for flagpole installation, assisted in planning & set-up for Ribbon Cutting w/ Youth Football, prepared written program handout
- Meetings (3) with Youth Football Board members re: Concessions stand options – trailer purchase, health codes, etc.
- Meeting with Town Manager, DPW, Engineer & Baseball leadership to evaluate bid proposals for infield renovations
- Meeting with Town Engineer, DPW Director, Supt. of Operations, and Town Manager to discuss Miller Richardson Baseball field fencing and renovation schedule

Laidlaw Park

- Discussed Laidlaw Park long term plans to prepare for CIP, Met with Todd Penney, Town Engineer & Paul Strycharz, CSI Inc. President on site at Laidlaw to discuss field layouts, master planning

Market Barn

- 2 Wedding rentals
- Met with Hale homestead staff re: programming and barn rentals
- Prepared financial report for Market Barn rentals

Creaser Park

- Met with Boy Scout Troop 57 leaders to discuss storage and meeting space.
- Met with Electrician to finalize plan to remove existing electrical panels. Had new rules and map sign installed.

Trails

- Met with Software developer & Coventry Resident Tim Labaucher re: My Town Trails apps for smart phones – serving as a beta test site for development.
- Ordered No Smoking signs for trail system to be installed at a later date

PROGRAMS

Youth & Adult Programs

- Much of the Department's activities each year include the planning, marketing and implementation of youth and adult programs, both annually and seasonally. Annual adult fitness programs like Zumba, Yoga and Tai Chi, along with seasonal youth programs like Basketball, summer camp and swim lessons are advertised thrice yearly, in the Winter/Spring, Spring/Summer and Fall/Winter program brochures that are direct mailed to all town residents. Those programs are also uploaded onto www.coventryrec.com and updated as needed throughout the year, to ensure timely and efficient registration options for folks looking to stay active and involved.
- Ms. Merriam continued working with The Chronicle regarding the design, print and mailing of the seasonal program brochure, ensuring that each brochure was disseminated prior to each season and in enough time to begin registrations.

Youth Basketball



- 2013 was a transitional year for Youth Basketball, as their Board of Directors worked with Director Rubin to move operations from the former Youth Basketball Association to the Parks & Recreation Department. Staff took on the responsibility of booking gyms, coordinating coaches & trainings, facilitating registrations, collecting payments, managing referees and managing equipment. Ongoing communication with Youth Basketball Board of Directors continued throughout the season, particularly regarding school use and team schedules. Practices began in November, and the final games were played in March. Ms. Rubin also worked closely with the schools regarding our use of the gyms, made arrangements for Picture Day, and worked closely with the Board of Directors and neighboring towns to work through this year's game schedule.
- New this year, the Department offered a "Mighty Mite Basketball" program for kids in grades K-1, as preparation for the instructional program currently offered. At the end of the season, Ms. Rubin met with coaches for debriefing, collected equipment, disseminated trophies, sent out evaluation surveys to parents, players, coaches, and processed referee timesheets/payroll.

Trips

- The annual Regional Trip Meeting with representatives from Mansfield, Tolland, Ellington, Willington and Ashford was held in October, 2013 in Ashford. The 2014 season was planned and assigned, with a few new trips in the works.

Recreation Daze, Afterschool Program

- The 2013-2014 Recreation Daze program began on the first day of school, August 28th, and ran throughout the school year, ending on the last day of school, Thursday, June 19th. Much of the 2013-2014 school year was spent in discussions with the Coventry Board of Education regarding the exempt status of the program. The Board of Education approved oversight of the program so that we may continue to operate at status quo. We also partnered with Michele Mullaly, CHS Principal who was also appointed as the Board's *Recreation Daze Advisor*. She helped staff review policies and procedures, and ensure that the program operates in line with Board of Ed policies.
- With a growing number of children in attendance with food allergies, an Epi Pen/Med Admin Training was conducted for additional staff to be certified. Director Christina Pierce was able to recertify, while Megan Yanez and Lauren Mills were able to obtain their cert for the first time. We now have 3 people certified to administer and Epi Pen and/or other meds including controlled substances. As a result of the training staff are now updating the current forms used by the Department to be more accurate and up-to-date with current regulations.
- Registration held steady throughout this season with 42 kids registered; Staff calculate that 30% of those registrations are monthly (kids who attend M-F) while 70% of registrations are those who attend for a few days here and there.



Camp Wangumbaug:

2013 Camp Season

- The 2013 Camp season continued through July and August with registrations continuing to increase as the weeks go by! Weeks with the highest registrations were Week G, 8/5 – 8/9 (Ocean Beach Park) and Week H, 8/12 – 8/16 (Camp Carnival). Camp wrapped up for the summer on Friday, August 16th, with the annual Camp Carnival. Campers enjoyed inflatables, water slides, music, face painting, snow cones, popcorn & cotton candy, games, and the annual end-of-the-year awards presentation, including staff members, CIT’s and campers of the year.

Camp Wangumbaug Enrollment			
	2011	2012	2013
Minis Totals	90	42	58
CIT Totals	130	128	136
Full Day Totals	602	602	639
TOTAL	822	772	833

2014 Camp Season

- The winter is all about planning, in an effort to have everything scheduled and advertised in time for the start of registrations in March. Ms. Merriam and Camp Director Matt Kyer had several meetings and planning sessions regarding this year’s Theme Calendar & activities, staffing (both new and returning), and new programs. As a result of these sessions, all entertainers & field trips were booked (January); advertising materials (including the printed brochure & online uploading) were completed & disseminated (February); and all returning staff intent was confirmed, “promotion” interviews were held, and applications were made available for new applicants (January-April). A new program being offered for 2014 is the “Teen-Explorers” program, for kids ages 13-15 that are either not interested in the CIT program, or who are not accepted. The program will offer the same schedule as the full-day program, but with more flexibility and some differing activities.
- Ms. Merriam also finalized the 2014 budget and pay scale, accommodating for this year’s minimum wage increase. We are also looking ahead to the next two years, to determine the impact of the next two minimum wage increases planned for 2015 and 2016 (including the raise to \$10.10). Ms. Merriam continued working with Crystal Morawitz, Youth Services Coordinator on the Camp Scholarship Fund. Donations continue to come in throughout the spring – by year’s end, \$2590 came in in donations for this year’s program!
- Registration for the 2014 camp season started off well for the full-day program, with an average of 50 kids per week, while the mini-explorer program, CIT program and new teen-explorer program seemed to be stalled. Staff provided additional outreach and marketing through the Town pre-schools & private day cares, along with increased social media efforts. Registration boomed in the 2 weeks prior to the start of Camp, Monday, June 23rd, jumping up to 85 kids in the full day program; the most for the first week in over 4 years! The 2014 Camp season began on Monday, June 23rd.



Special Events

In addition to youth and adult programs, Special Events are also coordinated throughout the seasons, with annual crowd-pleasers like the Pumpkin Play Day, Tree Lighting, Father Daughter Dance and new community-wide effort, the Harvest 5K & Kids Fun Run keeping kids and their families engaged as the seasons change.



Harvest Run 5K & Farm Day Event

- Preparation: Coordination with Police Dept. and DPW; shopping for supplies & equipment at Sam’s Club, Highland Park Market and S&S Worldwide (ribbons, tables & chairs, tent, registration materials, t-shirts, etc.). Supplies were moved to the site the day prior.
- Event Management: The race was held on October 5th, 2013 at the Nathan Hale Homestead, beginning with set up in the morning, registration, and event operations throughout the day.
- 2014 Planning: A post-event evaluation meeting with race directors and collaborators was held in preparation for holding the event again in 2014. Planning for the 2014 event began in the spring, with meetings with the race director, Ayako Mitchell, and interested collaborators the Coventry Agricultural Committee. The date for the 2014 event has been set, for Saturday, October 4th, 2014.

Pumpkin Play Day

- Preparation: Organized signage, schedule of events and prizes; purchasing of supplies at Sam's Club & Walmart, ordering inflatables & concessions, and coordination of face painter, & performer Eight Mile River Band. Marketing and promotions began in September with flyers to the schools, and info on our website, Facebook and fall brochure.
- Event Management: The event was held on Saturday, October 12th at Patriots Park, and included set-up, oversight of staff, volunteers and activities throughout the event. DJ Corey Boudreau coordinated the costume parade & dancing with Can Dance Studio, and the Eight Mile River Band. Clean-up included trash, storage, pick-up of rental equipment, timesheets for staff, and registration fees.
- 2014 Planning: While participation was up this year with 104 kids attending, overall operations remained at a loss for the Department as it has been in recent years. As a result, Staff is looking at new options for next year, including potentially combining the Pumpkin Play Day with the Harvest Run.

Walktober Geocaching

- Preparation: Geocaches were ordered and placements of the caches were determined and completed. Marketing and promotions included info on our website, Facebook, and in the fall program brochure. Registration was held so that staff could plan on providing snacks to those participating.
- Event Management: The event was held on Monday, October 14th at Patriots Park and was overseen by Ms. Rubin & Parks & Recreation Commission Member Teri Merisotis. 4 families attended and had a great time!
- Future Planning: Now that the geocaches are out there, we can potentially expand on the program and/or offer another workshop in the future.



Scarecrow Contest

- Preparation: The dates for the 2013 contest were determined in the summer, with inclusion of the info in the fall brochure, on our website and Facebook page. Registration began in early September, as scarecrows were to be installed at the end of September.
- Event Management: Another successful Scarecrow Contest was completed in October with 13 scarecrows registered amongst the four categories; kids, family, community and business. Scarecrows were up on the town green through the month of October, with some t.l.c. required as very blustery and rainy weather caused minor disrepair to a few of them.
- 2014 Planning: Staff is considering delaying the start of the 2014 event until October, so as to allow for more promotion and marketing time.

Town Hall Tree Lighting

- Preparation: Preparations began in October, including confirmation of the photographer, CHS Band & Chorus, Santa Claus, and the South Coventry Fire Department. Supplies and decorations were ordered. Marketing and promotions began in September with the release of the fall brochure, while printed flyers went out to the schools and additional social media promotion began in November.
- Event Management: The event was held on Wednesday, December 4th with great attendance! Families enjoyed the tree lighting, caroling, music, pictures with Santa, refreshments, games and arts & crafts. Feedback was great! Folks were happy that we made the ceremony a bit more formal, including a countdown to the lighting, with Santa.
- 2014 Planning: Discussions began regarding the state of the current tree used in the tree lighting, and the fact that it should be replaced. It was announced at the event that 2013 would be the last year for that particular tree, so staff began considering different options, including a new location for the tree.

Ice Fishing Derby & Class

- Preparation: Ms. Merriam & DEEP staff were in constant contact throughout the month of January, monitoring the ice levels at the location to determine if the Derby would be held or not. Thanks to the "deep freeze" we saw in the weeks prior, we were able to hold the event rather than cancelling.

- **Event Management:** The Ice Fishing class was also held this month, on Wednesday, January 22nd at the Coventry High School Lecture Hall. For the first time in years, our class actually had enough enrollment to run! We had 20 people pre-register, some of whom were registered for the class in Tolland that was cancelled due to lack of enrollment. The Ice Fishing Derby was held on Saturday, January 25th, 2014 at Patriots Park. CT DEEP was on hand with all the equipment and volunteers to assist those new to the sport. Parks & Recreation provided a light breakfast, including coffee and hot chocolate in the Patriots Park Lodge. Staff estimates approximately 125 people in attendance, many of whom were families!
- **2015 Planning:** Ms. Merriam will begin discussions with CT DEEP Staff in July to schedule the 2015 Class and Derby, so it can be featured in the fall program brochure.



Father Daughter Dance

- **Preparation:** Planning continued for the Father Daughter Valentines Dance through the fall and winter. Flyers were drafted, copied and submitted to the schools for distribution in January and registrations began coming in shortly after that. Supplies & decorations were ordered and received, and all vendors (DJ & Photographer) were confirmed.
- **Event Management:** The week of the Dance was busy with shopping for refreshments, confirming staff & volunteers, printing signage and organizing materials. The Dance was held on Friday, February 7th, 2014 at the CNHS Gym & Café, with 406 fathers and daughters in attendance – a record! Thanks to increased attendance, we were able to net \$1823, a \$400 increase from last year! Staff implemented a fee increase if paying at the door to encourage pre-registration, which definitely helped as pre-registered fathers were up 43 from last year (62) to 105 this year.
- **2015 Planning:** Planning for the 2015 event will begin the fall, 2014.

Town Wide Tag Sale

- **Preparations:** Ads were placed in local papers & their websites, The Journal Inquirer and The Chronicle for the weekend of the event. A memo was sent out to all participants a week prior to the event (scheduled for May 3rd), reviewing some regulations and reminders regarding sign placement and customer parking. We coordinated with Coventry Dunkin' Donuts to disseminate the printed copies of the road map/sale listings on the morning of the event, and roadside signs were dropped off at each location on Friday, May 2nd.
- **Event Management:** Sales were held on Saturday, May 3rd with 37 homes and businesses/organizations participating, the most thus far!

CT Recreation & Parks Association's Annual Camp College



- Ms. Merriam continued working with the CRPA Camp Section Committee, working on organizing this year's state-wide Camp College event, hosted by Coventry Parks & Rec. at Patriots Park in June.
- The event was held at Patriots Park on Saturday, June 7th, with a record-breaking 275 camp directors and counselors in attendance, from all over the state! Our staff participated, attending sessions such as "Growing Up Wild," "Teamwork Makes the Dream work," "Customer Service," and "Inclusive Recreation." Our very own Aquatics Director, Carmina Valente, and former Camp Lifeguard Lauren Sheldon presented 2 sessions on "H2O 101, Fun and Safety In and Out of the Water."

Summer Concerts

2013:

- **Event Management:** 2013 was not a great year for outdoor events, weather-wise, leading to dips in attendance. Three out of the four concerts were rained out; the one that was held outside happened to be during the heat wave in July! The first two rained out events were held indoors at the High School Auditorium, however due to low attendance at the rained-out events, our final scheduled concert was instead postponed. As was the trend all summer long, the postponement date was also rained-out, leading us to reschedule the *Eight Mile River Band* to the day of our Pumpkin Play Day, in October.

- 2014 Planning: Staff began researching different scheduling patterns for next year, a new rain plan, and better advertising and marketing efforts, particularly in the case of rain.

2014:

- Preparations: Planning began this season for this year’s Summer Concert Series, “Rockville Bank Foundation’s Sunset Sounds” during the winter season. Funding was secured with the Rockville Bank Foundation, through the Coventry Rockville Bank Branch, in the amount of \$4,000, covering the cost of the bands. Ms. Merriam attended the annual CRPA-sponsored Entertainment Showcase in February and had all four bands booked by the end of March. Dates are: 7/17: Red Satin Band; 7/24: Eight Mile River Band; 7/31: Eight to the Bar; 8/7: Shaded Soul Band. Due to last year’s difficulties, the major change made to this year’s schedule is that rain dates have now been built-in, for the following Tuesdays, after each concert. Promotion of the concerts began this season, with events created on facebook, and flyers, posters and signs designed, printed and disseminated. The website was also updated with the information, and eblasts were sent out to all Parks & Rec account holders. Concerts begin in July, with *Red Satin Band* on Thursday, July 17th.



Booth & Dimock Memorial Library



Yesterday



Today



ANNUAL REPORT

2013-2014

Booth & Dimock Memorial Library
Annual Report
July 2013 — June 2014



MISSION

The Booth & Dimock Memorial Library provides materials and services to help all residents of the community meet their informational, educational, cultural, and creative needs.

Amy Dexter, Co-Director

Kristi Sadowski, Co-Director & Head of Teen Services

Megean Schiebel, Head of Children's Services

1134 Main Street, Coventry, CT 06238
www.CoventryPL.org

Phone: 860-742-7606
E-Mail: BDLibrary@coventryct.org

HIGHLIGHTS

100 YEARS

One hundred years after the Booth & Dimock Memorial Library opened its doors in 1913, the library is still proudly serving the Coventry community. We celebrated this milestone with a full calendar year of events, including a reception in October and the creation of a collaborative commemorative quilt now hanging in the Library.

HELLO MISS MEG

Our Children's Librarian of 10+ years, Jennifer Needham, left us this spring. This was a sad loss for the Library, but we are thrilled to welcome Meg Schiebel to the Library and to Coventry. Miss Meg has a Master of Information and Library Science from the University of Wisconsin.

NEW HOURS

In July 2013 we opened for 6 additional hours per week, standardizing the time we open the library doors at 10:00 AM Tuesday through Saturday. This has allowed us to offer additional children's programming on Wednesday mornings.

THE VERY READY READING PROGRAM

Also known as 1,000 Books Before Kindergarten, this new program is designed to encourage early literacy skills through talking, reading, singing, writing and playing. Participants receive a folder with tips on fostering literacy and a reading journal to record their progress

3D PRINTING

Through fundraising the library was able to purchase a Printrbot 3D Printer for public use. You can now visit the library and print an object in three dimensions! This fabulous new tool inspires creativity and allows for a multitude of STEAM based activities.

TECH CLASSES

Having trouble using your new smart phone? The Library started a new service this year, where patrons can make an appointment with a librarian for individual tech assistance on a variety of devices.

HIGHLIGHTS CONTINUED

HONORED TRUSTEE The Association of Connecticut Library Boards (ACLB) honored Board of Trustee President, Susan Rudnickas, at their October 2013 meeting for her dedicated work on the Library Board, organizing the Annual Used Book Sale, and helping to maintain the Library gardens.

SUMMER READING During the Summer of 2013, the Library and Coventry Public Schools cooperated on a Summer Reading Program to prevent summer learning loss through a shared theme and an online reading tracking program purchased by the Connecticut State Library. An increase in participation and registration was noted in comparison to previous years.

EDGE INITIATIVE The Library participated in the soft launch of the EDGE Initiative—a self assessment tool for library technology offerings which helped us to revise our technology plan.

CONVERSATIONAL READING After attending an all-day workshop on Conversational Reading, the library received a \$500 grant to be used on programming. Additional board book sets and big books were purchased to be used in pre-school early literacy programming.

FAX 24 A new fax machine was added to the Library Copy Center. This device allows people to send their own faxes and pay with a credit, debit or pre-paid fax card.



PROGRAMS & SERVICES

Programs for Birth-Pre-School

Babygarten, Terrific Tuesdays: Preschool Story Time, Play and Learn: Early Literacy Playgroup

Programs for School Age Children

Lego Club, Garden Critter Craft, Halloween Masks, Take Your Child to the Library Day, Kitchen Science Lab, Scavenger Hunts, Silly Band Bracelets, Crafts

Programs for Teens

Gaming Club, Movie Nights, Anime Club, Board Games, Live Action Clue, Crafts, Minute to Win It, YA for All Bookclub, 1980's Party, D.I.Y. Flashlights, Cooking, Recycled Robots

Programs for Grown Ups

Book Club, Mystery Book Club, Genealogy Club

Programs for All

Centennial Tea, Mac Skills Classes on Photo Editing, iMovie and GarageBand, Centennial Gala, The Burning Question of Nathan Hale, History of the United States Flag, Ice Cream Social, An Old Fashioned Tea Party, Makerspace Demonstrations

Community Programs

Monthly Computer Classes at the Senior Center, Christmas in the Village, Visits from the Kindergarten Classes, Coventry High Class Makerspace Visit, Robot Project, Boy and Girl Scout Troop Visits, CECC visits, Cooperative Robot project with Human Services and CNH



IMPORTANT STATISTICS

Circulation of Materials	94,330
In Library Circulation	9,673
Reference Transactions	4,741
Library Visits	51,165
Registered Borrowers	
New Registered Borrowers	406
Public Access Computer Half Hour Sessions	20,608
WiFi Uses	974
InterLibrary Loan Statistics	
Items Borrowed from other Libraries	2,725
Items Lent to Other Libraries	783
2013 Summer Reading	
<i>Adult Summer Reading</i>	
Registrants	39
Books Read	136
<i>Young Adult Summer Reading</i>	
Registrants	149
Books Read	750
<i>Children's Summer Reading</i>	
Registration	358
Hours Read	7084
Collections	
Total Physical Collection	54,977
Adult Print Books	22,529
Teen Print Books	3,592
Children's Print Books	23,233
Audio Books, Music CDs	2,435
DVDs	2,714
Magazines, Newspaper Subscriptions	70
Video Games, Kits, Museum Passes and other Non-Traditional Materials	404
Databases	32
Digital Collection Holdings	6,613

WHAT WE DID WITH YOUR TAX DOLLARS, 2012-2013

REVENUE

\$402,556

Town Funds

\$15,767

Grants from State of Connecticut, Member
Donations, Fines, Printing, Contributions

EXPENSES

\$290,275

Salaries, Benefits, Payroll Taxes

\$36,361

Materials

\$4,262

Programs

\$29,501

Utilities

\$23,435

Building and Grounds

\$5,363

Supplies

\$13,482

Computer/Equipment Maintenance

\$11,427

Administrative & Miscellaneous

Additional funds for specific projects
were received from:

Conversational Reading Grant

Association Membership

Annual Used Book Sale

Memorial Donations



Photo: Teen Tie Dye
Summer, 2013

STAFF MEMBERS & PROFESSIONAL DEVELOPMENT

Library Staff:

Amy Dexter, M.L.S. — Co-Director

Kristi Sadowski, M.L.S. — Co-Director & Head of Teen Services

Meagan Schiebel, M.L.S. — Head of Children's Services

Christopher Carney, M.I.L.S.

Nora Dexter

Laura Diller

Carol Edmonds

Joanne English

Benjamin Garcia

Jacob Garcia

Barbara Hall

Roslyn Kornfeld

Marissa Mucha

Donna Murphy

Margaret Norris

Joyce Peterson

Joshua Rajewski

Manuel Rodrigues

Emma Russo-Savage

Janette Smith

Professional Development

During Fiscal Year 2013-2014 Library Staff members attended training on

- The Affordable Health Care Act
- Teen Mental Health
- Conversational Reading

Staff Members attended the following Professional Development Meetings

- Connecticut Library Association Conference
- Association of Connecticut Library Boards Conference
- Book Expo America
- Eastern Connecticut Young Adult Roundtable
- New England Children's Librarian Roundtable
- InterLibrary Loan Roundtable
- Director's Roundtable

Kristi Sadowski & Christopher Carney presented at the Connecticut Education Network Conference: "3D Printing in a Small Town Library & Why It Matters"

Kristi Sadowski sat on the Connecticut Library Association Board as YA Section Co-Chair and on the Nutmeg Steering Committee. .

