

Capital Improvement Plan

CAPITAL IMPROVEMENT PROGRAM: FY 2015-2020

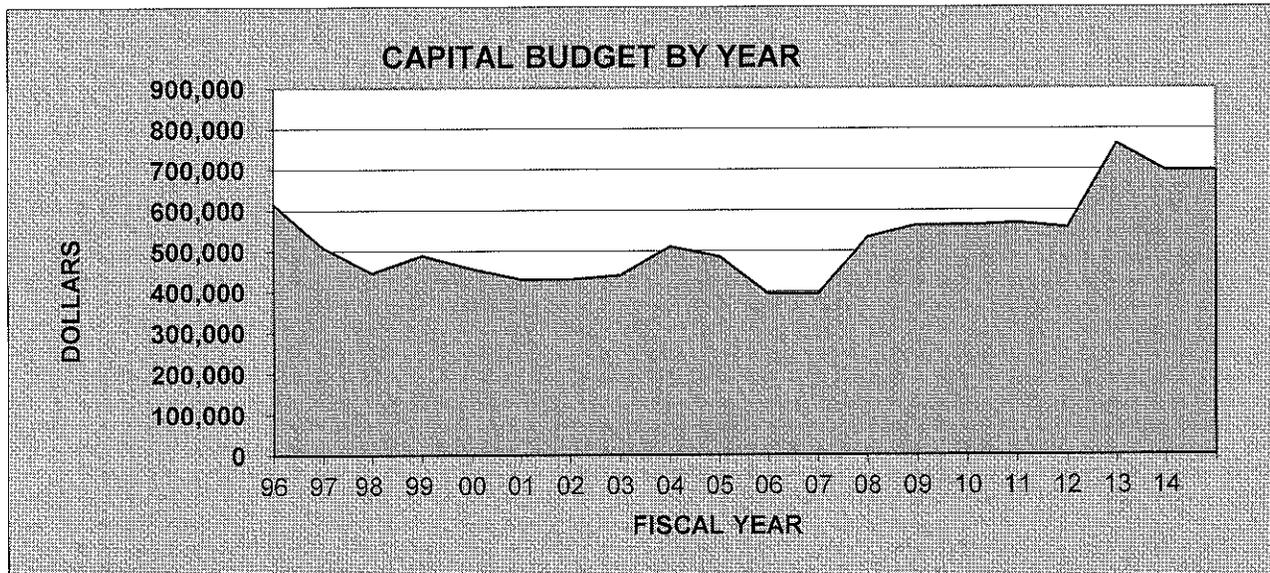
PROGRAM DESCRIPTION

**CAPITAL IMPROVEMENT PROGRAM BUDGET SUMMARY
FISCAL YEAR 14-15**

Estimated Revenues	Adopted 13/14	Requested 14/15	Inc/dec
General	696,040	696,040	0
Town Aid Road	290,000	290,000	0
LOCIP	180,000	90,000	-90,000
Capital Non-Recurring Reserve	37,500	0	-37,500
State & Federal Grants	520,000	1,042,000	522,000
Notes & Bonds	2,225,000	2,389,000	164,000
Other	118,000	65,000	-53,000
Lease Purchase	161,000	240,000	79,000
TOTAL	4,227,540	4,812,040	584,500

Estimated Expenditures

General Administration	770,040	1,104,540	334,500
Public Safety	129,000	114,000	-15,000
Public Works	953,500	1,355,000	401,500
Human Services		0	0
Culture & Recreation	200,000	239,000	39,000
Education	2,175,000	1,974,500	-200,500
Reserve for Capital (CNREF)	0	25,000	25,000
TOTAL	4,227,540	4,812,040	584,500



CAPITAL IMPROVEMENT PROGRAM-Capital Project Funds

The following Capital Project Funds are established to account for the resources used for the acquisition of capital facilities and infrastructure for the Town of Coventry with the exception of those items financed by Special Revenue Funds.

CAPITAL EXPENDITURES (General Fund):

This funding source relies on the use of Town cash, raised through taxes, to undertake necessary capital improvements or make capital purchases. This year \$696,040 is requested, the same amount as last year's Capital Budget. The budget was essentially frozen for three years, and had a significant increase for a year and then a reduction as we continue to strive toward the goal of a capital budget of \$1,000,000 per year. We have established a threshold of not lease purchasing items under \$50,000. Industry standards for capital replacement call for funding 10% of the annual operating budget for capital replacement. We fall far short of that standard at about 1.9%. This means that over time we rely on borrowing to pay for projects and incur interest expenses which could be avoided if we properly funded this account. It should be noted that the Capital Expenditures budget for FY 95/96 was \$615,500 which, if adjusted for inflation, would be over \$1,000,000 today. Ten (10) projects are planned for this activity. They include:

1 Summer Road Program (partial-see also Town Aid)	265,000
2 School Computers & Fiber connection	161,409
3 Town Hall Computer Upgrades	30,131
4 Classroom furniture	30,000
5 Police Cruiser replace. with in-car video & computer	37,000
6 SCBA fire paks\ hose	20,000
7 Fire gear	20,000
8 Open Space Fund	30,000
9 Revaluation	77,500
10 CNREF	25,000
TOTAL	<u>696,040</u>

TOWN AID ROADS

The State of Connecticut grants money to the Town based upon the number of miles of improved and unimproved roads. The improved road funds supplement town tax dollars for the annual road resurfacing program. The unimproved road fund is designed to upgrade non-paved roads. We hope to receive \$290,000 in Town Aid for

Roads (TAR) funds from the state. TAR funds are supplemented by \$265,000 of local funds for a total summer roads program of \$555,000. We also plan to take \$30,000 from this fund toward repairs to the Hop River Road Bridge.

LOCAL CAPITAL IMPROVEMENT PROGRAM (LOCIP)

The State of Connecticut has established a trust fund to promote local infrastructure repair. The State will reimburse the Town for 100% of eligible improvement projects to Town roadways, buildings and facilities. LoCIP, in general, cannot be utilized to purchase equipment or furnishings, or on school buildings. The Town will not receive these funds if the projects are not completed. The funds are not included in the revenue projections per auditor's advice. Instead a separate Special Revenue Fund has been created. A separate question at Town meeting is required. Annually the fund receives around \$100,000 and balances can be carried forward. Six (6) projects totaling \$90,000 have been proposed:

1	Patriot's Park improvements	\$10,000
2	Miller Richardson improvements	\$25,000
3	Creaser Park	\$10,000
4	Laidlaw playscape match	\$10,000
5	Ballfield renovations	\$10,000
6	Public Works building outfitting	\$25,000
	Total	\$90,000

CAPITAL & NON-RECURRING EXPENDITURES FUND (CNREF)

The Town Charter provides for the establishment and funding of a Capital Non-Recurring Expenditures Fund for the purpose of paying the cost of capital improvements over multi-year periods. In accordance with Chapter 108 of the Connecticut General Statutes, the Town Council may levy an annual tax not to exceed two (2) mils for the benefit of CNREF. In addition, the Council may transfer to the CNREF any portion of resources of the General Fund not otherwise appropriated. In an effort to restore this fund, increasing appropriations are scheduled to get to the point where major equipment purchases can be made. This year a modest contribution is proposed for this fund of \$25,000 which should bring the fund balance to around \$30,000. No purchases out of the fund are envisioned.

STATE & FEDERAL GRANTS

Occasionally the Town becomes aware of opportunities to undertake special projects utilizing funds from government or private grants. Grants pending include a \$475,000 STEAP grant to reconstruct the lake gate mechanism. It is envisioned to apply for funds to construct a water tower under this year's STEAP grant round.

We also hope to get a grant for about \$27,000 to purchase a license plate reader and body cameras for Police.

NOTES & BONDS

The Town borrows money from time to time to finance large expenditures beyond the Town's ability to pay on a cash basis. To borrow money or undertake a project of more than \$100,000, approval of a Town meeting and referendum is required in accordance with Section 9-3 of the Town Charter. A major School Energy and Electrical upgrade is proposed for citizen evaluation. Included in the project are town hall and Library HVAC replacements. A plan will be developed for the following year to address paving projects for Town and school buildings and roads.

OTHER

Special project funds are established from time to time for specific projects. Several projects are envisioned this year. Verizon rental income from leases on the radio tower (\$25,000) will be used to implement the recommendations from the town-wide Communications Study. Priority this year is targeted at resolving any outstanding dead spots in the north east corner. Funds are also reserved for the on-going operation of Verizon phones used by emergency responders, the Everbridge system, and AVL systems.

1.	Patriots Park improvements	P Park fund	\$5,000
2.	Laidlaw playscape crowd funding	Fundraising	\$15,000
3.	Sign replacement	Misc. Highway	\$10,000
4.	Tower equipment	Radio Tower fund	\$10,000
5.	Library expansion planning	Local LoCIP	\$25,000
	Total		\$65,000

LEASE PURCHASE

From time to time the Town decides to lease purchase equipment over time to lessen the immediate impact of the acquisition cost. These lease purchase agreements must contain a clause which releases the Town from the agreement if the payment is not funded. The annual payments are carried in the debt service portion of the budget. Two five year lease purchases are proposed for a large fully equipped dump truck (\$180,000) and a replacement mechanics service truck (\$60,000) are requested. The new leases will cost approximately \$49,500 annually including interest for five years; (See debt service section of Budget). Two leases were paid off reducing proposed lease payments by \$23,279 yielding a net increase after expired leases of \$24,595. This should be offset by other debt reductions.

Town of Coventry, Connecticut
Capital Improvement Plan

FY '15 thru FY '20

PROJECTS BY DEPARTMENT

Department	#	Priority	FY '15	FY '16	FY '17	FY '18	FY '19	FY '20	Total
CNREF									
CNREF FUND	2		25,000	125,000	150,000	175,000	200,000	225,000	900,000
CNREF Total			25,000	125,000	150,000	175,000	200,000	225,000	900,000
Culture & Recreation									
Chiller replacement: Library	1		75,000						75,000
Carpet replacement/interior painting: Library	3				35,000				35,000
Patriots Park Improvements	2		15,000	15,000	15,000	10,000	5,000		60,000
Miller Richardson Improvements	1		25,000	450,000					475,000
Laidlaw Park Improvements	3		25,000		450,000				475,000
Cresser Park	3		10,000						10,000
Library boiler upgrade and oil tank replacement	3		64,000						64,000
Canoe/kayak launch	3			18,000					18,000
Elevator upgrade	3				24,500				24,500
Portable skateboard park	3			19,000					19,000
Library expansion study	3		25,000		2,500,000				2,525,000
Culture & Recreation Total			239,000	502,000	3,024,500	10,000	5,000		3,780,500
Education									
Classroom computerization/upgrades	1		161,409	200,000	200,000	200,000	200,000	200,000	1,161,409
Resurface CHS side parking lot	2			95,000					95,000
Classroom Furniture	2		30,000	42,000	42,000	42,000	42,000		198,000
School Carpet replacement	4					30,000			30,000
School Energy/electrical upgrades	1		1,700,000						1,700,000
Bus Parking facility	3				125,000				125,000
CHS tile replacement	2					180,000			180,000
Two additional tennis courts	3			200,000					200,000
School Custodial equipment	3			20,000					20,000

Department	#	Priority	FY '15	FY '16	FY '17	FY '18	FY '19	FY '20	Total
School Maintenance van	14-ed-5	3			25,000				25,000
School wood floor refinishing	14-ed-6	3			45,000				45,000
School Bleachers	14-ed-7	4				25,000			25,000
Additional School Maintenance truck	14-ed-8	3			25,000				25,000
CHS Lecture hall seating	14-ed-9	3				70,000			70,000
School security enhancements	15-Ed-1	1	25,000	750,000					775,000
Education Total			1,916,409	1,307,000	462,000	547,000	242,000	200,000	4,674,409

General Administration

Information Technology	09-ga-001	1	30,131	30,733	31,348	31,975	32,615	33,267	190,069
Revaluation	09-ga-002	1	77,500			60,000	60,000	60,000	257,500
Open space acquisition	09-ga-005	3	30,000	50,000	75,000	75,000	75,000	75,000	380,000
Town Hall parking Lot	09-ga-007	3		85,000					85,000
Meeting room addition	09-ga-008	3				500,000			500,000
Town building energy improvements	13-ga-2	2	100,000						100,000
Citizens survey	14-ga-1	4		14,000					14,000
Water tower	14-ga-2	5	500,000						500,000
Fiber installation - Town Building connections	15-ga-001	2	425,000						425,000
General Administration Total			1,162,631	179,733	106,348	666,975	167,615	168,267	2,451,569

Human Services

Elderly Van replacement	09-HS-001	3		60,000					60,000
Human Services Total				60,000					60,000

Public Safety

Police Cruiser replacements	09-ps-001	1	37,000	74,000	37,000	74,000	37,000	80,000	339,000
Turn-out gear	09-ps-004	2	20,000	20,000	20,000	20,000	20,000	20,000	120,000
Self contained Breathing Apparatus/ hose etc	09-ps-005	1	20,000	25,000	20,000	20,000	20,000	20,000	125,000
Radio replacement/enhancement	09-ps-008	2	10,000	10,000	10,000	10,000	10,000	10,000	60,000
Tanker Truck	09-ps-009	4				250,000			250,000
ET 211 replacement with Quint	09-ps-014	3		750,000					750,000
ET 311 replacement	09-ps-015	3			750,000				750,000
Animal Control Vehicle Replacement	10-ps-002	2	38,000						38,000
Replacement flooring; Police Station	13-ps-1	3		16,500					16,500
Dayroom addition to Merrow substation	13-ps-5	4					400,000		400,000
Traffic data recorder and display	14-ps-1	3		10,000					10,000

Department	#	Priority	FY '15	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Rescue 311 replacement	14-ps-2	4					50,000		50,000
Rescue 211 replacement	14-ps-3	3				100,000			100,000
Police technology	15-ps-1	n/a	27,000						27,000
Public Safety Total			114,000	917,000	863,500	474,000	537,000	130,000	3,035,500
Public Works									
Large Dump replacement	09-pw-001	1	180,000	190,000		190,000		190,000	750,000
Staff cars	09-pw-003	3			15,000				15,000
Summer Roads	09-pw-006	1	555,000	3,090,000	590,000	590,000	590,000	590,000	6,005,000
Large drainage projects	09-pw-007	3		20,000		15,000		15,000	50,000
Large bridges	09-pw-008	2	30,000				175,000		205,000
Small bridge & culverts	09-pw-009	3		25,000		25,000	25,000	25,000	100,000
Field irrigation	09-pw-011	4				50,000			50,000
Ball field renovations	09-pw-013	4	10,000						10,000
Small Dump trucks	09-pw-014	2		50,000	120,000				170,000
Pick up trucks	09-pw-015	3		64,000	32,000	64,000	35,000		195,000
Mowers fine cut, small area	09-pw-016	2		15,000		15,000			30,000
Urban forestry Stewardship	09-pw-018	3		10,000	10,000	10,000	10,000	10,000	50,000
Sidewalk extension/repair	11-pw-03	4			15,000				15,000
HI-visibility sign replacement	11-pw-04	2	10,000						10,000
Lake gate and sluiceway repair	12-PW-2	1	475,000						475,000
Wheelloader	13-pw-10	2			200,000				200,000
Service truck	13-pw-2	3	60,000						60,000
4 x 4 mid size Backhoe	13-pw-4	3				95,000			95,000
Open space stewardship	13-pw-5	3		15,000	15,000		15,000		45,000
Tri-axle dump	13-pw-7	3					185,000		185,000
Guardrail	13-pw-8	3							10,000
Cemetery expansion	14-pw-4	3		30,000				395,000	425,000
Sewer expansion-Cheney Lane/ Main st	14-pw-5	2						2,000,000	2,000,000
Sewer Expansion-Upper oak	14-pw-7	3						500,000	500,000
Public works building outfitting	15-pw-1	2	25,000						25,000
Public Works Total			1,355,000	3,509,000	997,000	1,054,000	1,035,000	3,725,000	11,975,000
GRAND TOTAL			4,812,040	6,599,733	5,603,348	2,926,975	2,186,615	4,448,267	26,576,978

Town of Coventry
Council Recommended Budget

Budget Fiscal Year: 2015 to 2015

Account# and Description	2013 Actual	2014 Base Budget	2014 Actual YTD	2014 Est. Actual	Dept Head	Town Manager	Council	Cou/Bud Inc/Dec	%
110 GENERAL FUND									
9201 CAPITAL EXPENDITUR									
110-9201-54190 OPEN SPACE	30,000	30,000	30,000	30,000	30,000	30,000	30,000	0	.0
110-9201-54300 CAPITAL & NON	50,000	0	4,968	0	25,000	25,000	25,000	25,000	.0
110-9201-54910 CLASSROOM FUR	30,000	30,000	29,960	30,000	30,000	30,000	30,000	0	.0
110-9201-58308 FOOTBALL GOAL	0	0	4,500	0	0	0	0	0	.0
110-9201-58540 COMPUTER REPL	34,325	39,540	39,540	39,540	30,131	30,131	30,131	(9,409)	(23.3)
110-9201-58702 POLICE CRUISE	39,000	64,000	63,947	64,000	37,000	37,000	37,000	(27,000)	(42.0)
110-9201-58709 MOWER	0	15,000	14,962	15,000	0	0	0	(15,000)	(100.0)
110-9201-58718 PICK UP TRUCK	0	0	0	0	30,000	30,000	0	0	.0
110-9201-58723 WOOD CHIPPER	0	0	0	0	45,000	45,000	0	0	.0
110-9201-58727 SCBA FIRE PAK	20,000	20,000	11,129	20,000	20,000	20,000	20,000	0	.0
110-9201-58728 ACO VEHICLE	0	0	0	0	38,000	38,000	0	0	.0
110-9201-58730 FIRE EQUIPMEN	15,000	15,000	13,835	15,000	20,000	20,000	20,000	5,000	33.3
110-9201-58820 REVALUATION	50,000	97,500	97,500	97,500	57,000	57,000	77,500	(20,000)	(20.0)
110-9201-59880 SUMMER ROAD P	265,000	265,000	265,000	265,000	265,000	265,000	265,000	0	.0
110-9201-59910 EDUCATIONAL C	80,000	120,000	120,000	120,000	219,500	219,500	161,409	41,409	34.5
Total 9201 CAPITAL EXPE	613,325	696,040	695,341	696,040	846,631	846,631	696,040	0	.0