

**CHARGE TO THE AD-HOC SENIOR AND
AFFORDABLE HOUSING ALTERNATIVES
STUDY COMMITTEE**

WHEREAS: The Town Council appointed a Senior Housing Alternatives Study Committee to review issues regarding housing options to allow seniors to remain within Coventry, which demonstrated a real need for affordable senior housing, and

WHEREAS: The Planning and Zoning Commission conducted and adopted an Affordable Housing Plan per Connecticut General Statutes,

NOW, THEREFORE, the Coventry Town Council hereby establishes the AD-HOC SENIOR AND AFFORDABLE HOUSING STUDY COMMITTEE to move this important issue forward from plans to construction and requests it conduct its business as follows:

1. The Committee shall have seven (7) members, each one being a resident elector of Coventry. There shall be one member each representing the interests of the Town Council, the Planning and Zoning Commission, the former Ad-Hoc Senior Housing Alternatives Study Committee, the Coventry Housing Authority, and three members at large, including someone with housing development experience. Five (5) members shall constitute a quorum. All members shall be recommended by the respective Boards and Commissions and reviewed by the Town Council Steering/Liaison Committee for recommendation to the Town Council. The Town Council shall hear the recommendations of the Steering/Liaison Committee and appoint the committee membership.
2. The Committee shall conduct its business with due regard to all laws and regulations governing the actions of municipal agencies, including those requirements of the Freedom of Information Act.
3. The Committee shall choose its officers annually, including a Chairman, Vice Chairman and Secretary and establish a calendar of regular meeting dates.
4. The Committee shall be advisory only and shall work with Town staff to:
 - a. Conduct a review of the work of the Planning and Zoning Commission's Affordable Housing Study and recommendations of the former Ad-Hoc Senior Housing Alternatives Study Committee, and seek to learn from the successes and failures of other communities.
 - b. Review concepts, estimated costs, potential locations, funding sources, development partners, and other informational needs. These options may include expansion of the operations of the current Housing Authority, private sector housing or some combination.
 - c. Conduct a forum and other means of obtaining community feedback.
5. The Committee shall report findings to the Town Council within six months of convening.