

# Appendix

# APPENDIX

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## **SPECIAL REVENUE FUNDS**

Special Revenue Funds are established to account for specific revenues or other sources that are designated for financing particular functions or activities as required by federal regulations, State statutes, Town charter provisions, local ordinances, or specific grant agreements.

## 1. Waste Water Treatment Plant Operations

### PROGRAM DESCRIPTION

This fund provides for the operation of the Waste Water Treatment Plant (WWTP) and municipal sewer collection system. The WWTP currently processes sewage from 951 properties. In fiscal year 2021, the WWTP was operating at 62% capacity treating an average of 138,112 gallons per day. Peak flow in FY21 was 433,000 gal/day in December 2020. We need to reserve 18,450 gallons per day for properties with sewer assessments and written agreements.

### PROGRAM COMMENTARY

The WPCA is proposing a \$25/year (6.67%) increase to sewer use fees from \$375/year to \$400/year for a single family house. This will cover necessary increases to operating expenses, ensure that debt service is adequately funded, and build up the WPCA capital improvement account for large upcoming repair projects such as pipe lining and clarifier rehab. This was not an easy decision for the WPCA to make but is necessary to ensure effective long term operation of the sewer facilities. It has been 5 years since sewer rates have increased. Coventry is still well below the State average sewer fee that was \$472/year in 2016 and has undoubtedly risen since then.

### PROGRAM ACTIVITY INDICATORS

	<b>FY 18/19</b>	<b>FY 19/20</b>	<b>FY 20/21</b>
<b>Sewer Connection Inspections</b>	<b>19</b>	<b>6</b>	<b>29</b>
<b>Emergency Call Outs</b>	<b>7</b>	<b>10</b>	<b>13</b>
<b>Length of Sewer</b>	<b>85,750 ft</b>	<b>85,750 ft</b>	<b>85,750 ft</b>
<b>Town Owned Grinder Pumps</b>	<b>50</b>	<b>52</b>	<b>52</b>
<b>Routine Maintenance</b>	<b>22</b>	<b>33</b>	<b>17</b>
<b>WWTP Capacity</b>	<b>200,000 gal/day</b>	<b>200,000 gal/day</b>	<b>200,000 gal/day</b>
<b>Average Daily Flow</b>	<b>165,749 gal/day</b>	<b>143,322 gal/day</b>	<b>138,112 gal/day</b>
<b>Sewer Lift/Pump Stations</b>	<b>2</b>	<b>2</b>	<b>2</b>

## 1. Waste Water Treatment Plant Operations (Continued)

### PROGRAM ACTIVITY INDICATORS (Continued)

#### Three-Year Fund Balances

	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
Fund Balance	\$ 755,525	\$ 812,951	\$ 894,980	\$ 970,094
Change in Fund Balance	75,736	57,426	82,029	75,114

#### Revenues

##### User Fees

1,217 * \$400	\$486,800
Uncollectible – 5.0%	(24,340)
Late Payments	15,000
Interest Revenue	12,000
Other	2,000
Use of fund balance	488,651
Grand Total/Revenue	<u>\$980,111</u>

Council Recommended Revenue Budget

Budget Fiscal Year: 2023 to 2023

Account# and Description	2021 Actual	2022 Base Budget	2022 Actual YTD	2022 Est. Actual	Dept Head	Council	Inc/Dec	%
7502 SEWER USER REVENUES								
223-7502-40202 TRANSFER TO RESERVES Use of Fund Balance for capital projects.	3,534	184,860	0	30,760	184,860	488,651	303,791	164.34
223-7502-40211 CURRENT Increase of \$25 per unit. \$400 units * 1,217 = \$486,800 Less 5% uncollectible reserve (\$24,340). Uncollectible 5-year average collections.	435,817	429,545	420,971	429,545	429,545	462,460	32,915	7.66
223-7502-40212 DELINQUENT	15,504	15,000	14,629	15,000	15,000	15,000	0	.00
223-7502-40213 INT & PENALTIES Increase based on historical collections.	12,902	10,000	14,883	15,000	10,000	12,000	2,000	20.00
223-7502-40601 INVESTMENT INCOME	3,458	4,500	(2,888)	2,000	4,500	500	(4,000)	(88.89)
223-7502-40658 INSPECTIONS Permit fees for sewer inspections.	2,900	1,500	1,500	1,500	1,500	1,500	0	.00
<b>Total 7502 SEWER USER REVENUES</b>	<b>474,115</b>	<b>645,405</b>	<b>449,095</b>	<b>493,805</b>	<b>645,405</b>	<b>980,111</b>	<b>334,706</b>	<b>51.86</b>
<b>*** Grand Total ***</b>	<b>474,115</b>	<b>645,405</b>	<b>449,095</b>	<b>493,805</b>	<b>645,405</b>	<b>980,111</b>	<b>334,706</b>	<b>51.86</b>

Town of Coventry  
COUNCIL RECOMMENDED BUDGET

Budget Fiscal Year: 2023 to 2023

Account# and Description	2021 Actual	2022 Base Budget	2022 Actual YTD	2022 Est. Actual	Dept Head	Town Manager	Council	Cou/Bud Inc/Dec	%
7501 SEWER USER OPERATI									
Expenditures									
223-7501-51010 REGULAR FULL	151,066	189,500	129,385	189,500	194,800	194,800	194,800	5,300	2.80
WWTP Operator, Asst Collector of Revenue 25%, Revenue Clerk 25%, - Increases per CBA DPW Director 15% - Assumed 2.25% increase PW Maintainter 100% - Assumed increase based on contract negotiation									
223-7501-51030 OVERTIME	6,809	5,000	7,294	8,000	6,000	6,000	6,000	1,000	20.00
Emergency Callouts for alarms at grinder pumps, pump stations, treatment plant, CBYDs. Some OT may be reimbursible if FEMA declares an emergency.									
223-7501-51060 FICA	12,077	14,500	4,867	14,500	15,606	15,606	15,606	1,106	7.63
7.65% of total salaries, differential, OT, longevity									
223-7501-51100 LONGEVITY	1,500	2,000	2,000	2,000	2,200	2,200	2,200	200	10.00
WWTP Operator & PW Maintainer									
223-7501-51110 DIFFERENTIAL	771	900	766	900	1,000	1,000	1,000	100	11.11
DPW upgrade for PW Maintainer to Plant Chief Operator.									
223-7501-51710 HEALTH INSURA	16,848	33,000	28,965	33,000	50,800	50,800	50,800	17,800	53.94
Cigna Health Insurance 100% WPCA Staff + dependents 25% tax office staff FY 2023 increase: 9% increase from Cigna and add dependent									
223-7501-51720 LIFE INSURANC	97	225	100	225	225	225	225	0	.00
223-7501-52030 LEGAL	227	2,500	2,000	2,500	2,500	2,500	2,500	0	.00
Assessments, easements, land records, litigation, general consulting.									
223-7501-52040 LICENSES/SUPP	0	1,400	1,400	1,400	1,400	1,400	1,400	0	.00
GIS Arcview License and Web hosting share									
223-7501-52070 OTHER PROFESS	16,121	28,825	23,140	28,825	28,825	28,825	28,825	0	.00
Lab Testing, Engineering, GIS edits, Meter Calibration, Willi River, Hoist & Boiler Certification, Engineering Consulting, Disease Immunization, CBYD Updates. New in FY 2022: Traffic Control, Underground/Concrete Imaging, Freight/Shipping, Confined Space Entry, Locksmith									
223-7501-52080 PROFESSIONAL	40	250	40	250	250	250	250	0	.00
CAWPCA, CWPAA, LabACT, ASRWVA, NEWEA									

Town of Coventry  
COUNCIL RECOMMENDED BUDGET

Budget Fiscal Year: 2023 to 2023

Account# and Description	2021 Actual	2022 Base Budget	2022 Actual YTD	2022 Est. Actual	Dept Head	Town Manager	Council	Cou/Bud Inc/Dec	%
223-7501-52100 TRAINING NEIWPC, ASRW, CAWPCA, CWPA. 2019 new DEEP requirement for continuing education to keep license.	695	1,200	225	1,200	1,200	1,200	1,200	0	.00
223-7501-52130 SERVICE CONTR Sludge Hauling, Tank Cleaning, Trash/Recycling, HVAC, Generators, Fire Alarms, Gas Meter Sensors, Sewer Main Jet/Vac/CCTV FY 2023 Increase: tank cleaning costs increased with new contract and tanks that were not cleaned last year but need to be cleaned this year.	41,434	57,200	61,420	57,200	73,500	73,500	73,500	16,300	28.50
223-7501-52140 EQUIPMENT REP Electrical, Pumps, Manholes, PLCs Pump Stations, Treatment Plant, Generators, HVAC. Equipment is getting older and repair costs are increasing. New in FY 2022: Controls & Automation = \$2,000 New in FY 2023: plumbing repairs, welding = \$2,000	29,568	24,500	44,541	50,000	27,500	27,500	27,500	3,000	12.24
223-7501-52150 RADIO AND ALA Mission Alarm Dialers, Pump Stations and WWTP. FY 2023: moved into repairs since they overlap	0	500	0	500	0	0	0	(500)	(100.0)
223-7501-52170 ADVERTISING Legal Notices for Public Hearings, Sewer Assessments, Bid Advertisement.	0	1,000	2,000	2,000	1,500	1,500	1,500	500	50.00
223-7501-52180 PRINTING Sewer Use/Assesment Bills from Tax Office New in FY 2022: One mass mailing to all sewer users = \$1,000	0	1,600	180	250	1,600	1,600	1,600	0	.00
223-7501-52280 AUDIT	1,200	1,200	1,200	1,200	1,200	1,200	1,200	0	.00
223-7501-53010 OFFICE SUPPLI Toner, sample jar labels, drafting, hanging folders, file management, misc	1,210	700	1,000	1,000	700	700	700	0	.00
223-7501-53090 CLOTHING SAFE OSHA Safety PPE. Safety toe work boots. Disposable gloves & coveralls. Gas meter sensors. Swiss Cleaners uniforms, laundry service	1,839	3,160	2,792	3,160	3,860	3,860	3,860	700	22.15
223-7501-53220 SUBSCRIPTIONS Reference Manuals. Operator certification courses.	0	200	0	200	200	200	200	0	.00
223-7501-54050 OTHER EQUIPME Tools, hardware, plumbing supplies, lab equipment, underground utilities, clarifier parts, lab QA/QC, grinder pump parts, manhole frames & covers, other tangible property purchases. New in FY 2023: concrete products, metal fabrication	46,210	24,050	42,423	45,000	28,600	28,600	28,600	4,550	18.92

Town of Coventry  
COUNCIL RECOMMENDED BUDGET

Budget Fiscal Year: 2023 to 2023

Account# and Description	2021 Actual	2022 Base Budget	2022 Actual YTD	2022 Est. Actual	Dept Head	Town Manager	Council	Cou/Bud Inc/Dec	%
223-7501-55010 TELEPHONE WWTP and Pump Station Mission alarm dialers and cloud based SCADA interface. WWTP landline & internet, WPCA staff smartphone plans	2,975	3,440	3,032	3,440	3,440	3,440	3,440	0	.00
223-7501-55020 ELECTRIC WWTP and Pump Stations.	19,632	30,000	29,536	30,000	30,600	30,600	30,600	600	2.00
223-7501-55030 HEATING FUEL WWTP	11,148	14,000	14,000	14,000	14,550	14,550	14,550	550	3.93
223-7501-57070 EQUIPMENT MAI WPCA Pickup 25-CV, landscaping equip, PW Maintainer pickup 31-CV.	302	3,000	3,000	3,000	3,500	3,500	3,500	500	16.67
223-7501-57080 PERMIT FEES CT DEEP Discharge Permit for treatment plant.	1,110	555	0	555	555	555	555	0	.00
<b>Total Expenditur</b>	<b>362,879</b>	<b>444,405</b>	<b>405,306</b>	<b>493,805</b>	<b>496,111</b>	<b>496,111</b>	<b>496,111</b>	<b>51,706</b>	<b>11.63</b>
<b>Total 7501 SEWER USER O</b>	<b>362,879</b>	<b>444,405</b>	<b>405,306</b>	<b>493,805</b>	<b>496,111</b>	<b>496,111</b>	<b>496,111</b>	<b>51,706</b>	<b>11.63</b>
7503 WPCA NONOPERATING Expenditures									
223-7503-54300 CAPITAL & NON See separate CIP budget submittal for Capital Projects details. Clarigester II to be funded through grant FY 2022 estimated \$200,000	19,528	11,000	76,422	100,000	429,000	429,000	429,000	418,000	3,800.
FY 2023: \$200,000 estimated for clarigester #1 rehab \$229,000 estimated for pipe lining under lake off Woodland Rd									
Note: These projects were approved in FY21 and FY22 budget processes.									
223-7503-57542 DEBT SERVICE Debt Service: WPCA share of sewer assessment bond repayment. FY 2022: Additional debt payment based on funding of clarigester from grant funds FY 2023: \$55,000 debt service	55,000	190,000	124,532	190,000	55,000	55,000	55,000	(135,000)	(71.05)
<b>Total Expenditur</b>	<b>74,528</b>	<b>201,000</b>	<b>200,954</b>	<b>290,000</b>	<b>484,000</b>	<b>484,000</b>	<b>484,000</b>	<b>283,000</b>	<b>140.80</b>
<b>Total 7503 WPCA NONOPER</b>	<b>74,528</b>	<b>201,000</b>	<b>200,954</b>	<b>290,000</b>	<b>484,000</b>	<b>484,000</b>	<b>484,000</b>	<b>283,000</b>	<b>140.80</b>
<b>*** Grand Total ***</b>	<b>437,407</b>	<b>645,405</b>	<b>606,260</b>	<b>783,805</b>	<b>980,111</b>	<b>980,111</b>	<b>980,111</b>	<b>334,706</b>	<b>51.86</b>

## 2. Solid Waste Management/COVRRRA

### PROGRAM DESCRIPTION

This fund is tasked with the responsibility of curbside collection of residential refuse and recyclables. The Department of Public Works is responsible for the management of the Town's tipper barrel trash and recycling programs and serves as contact between the contractor providing services and the residents on problems and complaints. This department staffs and manages the operations of the Residential Transfer Facility including arranging for the recycling/disposal of materials collected. The Department also completes and forwards required reports on solid waste and recycling to CT DEEP. All costs associated with solid waste and recycling are funded through the COVRRRA Special Revenue Account.

### PROGRAM COMMENTARY

Due to new federal regulations, called Subtitle D, the Town closed its sanitary landfill on April 8, 1994. The Town selected waste and recyclables pick-up and incineration as the least costly alternative to the landfill. The long-term monitoring (6 years remaining) of the closed landfill and membership costs associated with the Town's participation in Mid-NEROC is funded by the COVRRRA Special Revenue Account.

This activity is billed on a volume-based service fee to all households using tipper barrels for collection. The program is broken into three cost centers; fixed costs such as contracted pick up, variable costs such as disposal (tipping) fees and the Residential Bulk Waste Drop-off Center. The per ton charge to dispose of solid waste at WWP in Willimantic, is \$71.30/ton with an expected increase to \$86.00/ton for FY23. Tipping fees for oversized waste disposal at the Willimantic Waste landfill are currently \$80.82/ton with an increase to \$83.00/ton expected for FY22. Beginning in FY08 COVRRRA recycles single stream and received a \$25/ton credit. This credit was eliminated in the fall of 2019. Recycling is now charged at \$31.82/ton and will increase for FY23 based on commodity pricing. Electronics and tire recycling disposal was started in FY07.

### PROGRAM ACTIVITY INDICATORS

#### **Historical Fund Balances**

	<u>FY17-18</u>	<u>FY18-19</u>	<u>FY19-20</u>	<u>FY20-21</u>
Reserved Fund Balance	\$ 200,000	\$ 200,000	\$ 200,000	\$ -
Undesignated Fund Balance	476,358	362,954	193,063	206,711
Change in Fund Balance	18,363	(113,404)	(169,891)	(186,352)

## 2. Solid Waste Management/COVRRRA (Continued)

### PROGRAM ACTIVITY INDICATORS (Continued)

#### Activity Levels:

	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>
Tipper Barrel Revenue	\$1,109,972	\$1,094,793	\$1,038,453	\$1,036,202	\$1,152,994
Curbside Bulk (Tons)	210	224	249	226	207
Transfer Station Tonnage:					
Bulky & Brush	268	298	323	243	362
Metal	50	48	56	61	77
Leaves	33	42	39	33	46
Mattresses	808	942	856	477	936
Textiles (tons)	9.6	9.5	13.0	22.0	18.0
Electronics (units to tons)	31	32	31	25	33
Freon (units)	286	346	306	300	408
Tires	118	81	202	248	358
Propane Tanks	110	121	186	156	166
Residential Curbside Collection (tons)					
Single Stream	1,320	1,294	1,084	1,231	1,221
MSW	3,661	3,740	3,811	3,855	4,048

#### Revenues:

##### **218-7601 COVRRRA Assessments:**

Tipper Barrel Revenue:	
96 Gal (#1,869*275)	\$ 513,975
60 Gal (#1,723*225)	387,675
35 Gal (#1,221*195)	238,095
Prior Year Collections	35,000
Interest & Penalty	30,000
Uncollectible (3.7%)	(34,195)
Total 218-7601	<u>1,170,550</u>

##### **218-7602 Transfer Station:**

Proceeds	35,000
Recycling	4,000
Total 218-7602	<u>39,000</u>

##### **218-7603 Other Revenue:**

"Nip" revenue	17,000
Bin sales	200
Investment Income	2,000
Transfer from reserves	155,725
Total 218-7603	<u>174,925</u>

**Total Anticipated Revenue:** \$1,384,475

Town of Coventry  
Council Recommended Revenue Budget

Budget Fiscal Year: 2023 to 2023

Account# and Description	2021 Actual	2022 Base Budget	2022 Actual YTD	2022 Est. Actual	Dept Head	Council	Inc/Dec	%
=====								
7601 SOLID WASTE FEE COLL/EXPENDI								
218-7601-40211 CURRENT	1,034,019	1,057,775	1,074,970	1,057,775	1,105,550	1,105,550	47,775	4.52
Assumes 3.7% uncollectible. Includes rate increase of \$10 per barrel.								
218-7601-40212 DELINQUENT	36,552	50,000	31,054	35,000	35,000	35,000	(15,000)	(30.00)
Reduction based on decreases in AR								
218-7601-40213 INT & PENALTIES	32,121	40,000	27,083	30,000	30,000	30,000	(10,000)	(25.00)
Reduction based on decreased AR								
-----								
Total 7601 SOLID WASTE FEE COLL/E	1,102,692	1,147,775	1,133,107	1,122,775	1,170,550	1,170,550	22,775	1.98
=====								
7602 TRANSFER STATION COLLECTIONS								
218-7602-40421 USER FEES COLLECTED	45,793	30,000	30,062	30,000	35,000	35,000	5,000	16.67
218-7602-40431 RECYCLING PROCEEDS-CURB	3,426	3,000	4,311	4,000	4,000	4,000	1,000	33.33
-----								
Total 7602 TRANSFER STATION COLLE	49,219	33,000	34,373	34,000	39,000	39,000	6,000	18.18
=====								
7603 OTHER SOLID WASTE RECEIPTS/E								
218-7603-40430 BAG/BIN SALES	282	200	708	710	200	200	0	.00
Based on historical trends								
218-7603-40435 RECYCLING REBATE	0	0	0	0	17,000	17,000	17,000	.00
"Nip" revenue								
218-7603-40601 INVESTMENT INCOME	3,117	5,000	(1,534)	1,500	2,000	2,000	(3,000)	(60.00)
218-7603-40874 TRANSFER FROM RESERVES	0	113,260	0	170,360	155,725	155,725	42,465	37.49
Use of fund balance								
-----								
Total 7603 OTHER SOLID WASTE RECE	3,399	118,460	(826)	172,570	174,925	174,925	56,465	47.67
=====								
*** Grand Total ***	1,155,310	1,299,235	1,166,654	1,329,345	1,384,475	1,384,475	85,240	6.56
=====								

Town of Coventry  
COUNCIL RECOMMENDED BUDGET

Budget Fiscal Year: 2023 to 2023

Account# and Description	2021 Actual	2022 Base Budget	2022 Actual YTD	2022 Est. Actual	Dept Head	Town Manager	Council	Cou/Bud Inc/Dec	%
7601 SOLID WASTE FEE CO									
Expenditures									
218-7601-51010 REGULAR FULL	79,197	83,700	55,346	73,800	75,500	75,500	75,500	(8,200)	(9.80)
Asst Collector of Revenue 25%; Increase per CBA. DPW Admin 25%; Revenue Clerk 75%; Increase per CBA. Superintendent of Roads (15%). Assumes 2.25% increase									
218-7601-51030 OVERTIME	673	1,000	241	500	1,000	1,000	1,000	0	.00
Mid-Neroc Meetings. Increase for shred it day.									
218-7601-51060 FICA	6,110	6,200	2,556	5,685	5,855	5,855	5,855	(345)	(5.56)
Regular + OT * .0765%									
218-7601-51090 OTHER	1,498	1,500	1,111	1,500	1,500	1,500	1,500	0	.00
218-7601-51710 HEALTH INSURA	13,833	12,100	8,502	12,100	22,800	22,800	22,800	10,700	88.43
Assumes new revenue clerk takes Town insurance rather than payment in lieu.									
218-7601-51720 LIFE INSURANC	65	225	70	225	225	225	225	0	.00
218-7601-52010 ARCHITECTS AN	40,413	23,000	39,553	40,000	30,000	30,000	30,000	7,000	30.43
Enviromental monitoring and reporting. Transfer Station relocation.									
218-7601-52070 OTHER PROFESS	7,135	1,500	2,114	2,500	1,500	1,500	1,500	0	.00
Shred It Day									
218-7601-52100 TRAINING	0	400	0	400	400	400	400	0	.00
Recycling Coordinator - Compost Training.									
218-7601-52110 POSTAGE	0	1,600	0	1,600	1,600	1,600	1,600	0	.00
218-7601-52170 ADVERTISING	0	500	0	500	500	500	500	0	.00
218-7601-52180 PRINTING	4,415	5,700	720	5,500	5,500	5,500	5,500	(200)	(3.51)
News Letter and COVRRRA Bills.									
218-7601-52250 GRANTS AND CO	11,966	11,260	13,521	12,650	13,570	13,570	13,570	2,310	20.52
MID-NEROC Town Contribution. Increase to \$11,310 annual + \$565/quarterly = \$2,260 Total \$13,570 minimum									
218-7601-52280 AUDIT	1,435	1,435	1,435	1,435	1,435	1,435	1,435	0	.00
218-7601-53040 GASOLINE	1,522	1,000	1,182	1,300	1,700	1,700	1,700	700	70.00
218-7601-53050 DIESEL FUEL	93	1,000	0	0	0	0	0	(1,000)	(100.0)
218-7601-54050 OTHER EQUIPME	0	750	0	750	500	500	500	(250)	(33.33)
Replacement Bins. \$75 each.									
218-7601-55110 HAULER FEES	711,370	743,000	725,625	743,000	743,000	743,000	743,000	0	.00
All Americ Waste per contract.									
218-7601-55130 DISPOSAL FEES	351,117	320,000	349,356	350,000	395,000	395,000	395,000	75,000	23.44
Disposal of MSW, Recycling and Bulk curside pickup.									

Town of Coventry  
COUNCIL RECOMMENDED BUDGET

Budget Fiscal Year: 2023 to 2023

Account# and Description	2021 Actual	2022 Base Budget	2022 Actual YTD	2022 Est. Actual	Dept Head	Town Manager	Council	Cou/Bud Inc/Dec	%
Increase of 17.7% for MSW and 2.7% for Bulky. Anticipated increase for Recycling as well.									
Total Expenditur	1,230,842	1,215,870	1,201,332	1,253,445	1,301,585	1,301,585	1,301,585	85,715	7.05
Total 7601 SOLID WASTE	1,230,842	1,215,870	1,201,332	1,253,445	1,301,585	1,301,585	1,301,585	85,715	7.05
7602 TRANSFER STATION C Expenditures									
218-7602-51010 REGULAR FULL	32,482	0	9,482	9,482	0	0	0	0	.00
218-7602-51020 PART TIME PT Staff - 2.5 days per week (1,040 hours) @ \$20.45/hour	0	22,800	8,375	13,765	21,300	21,300	21,300	(1,500)	(6.58)
218-7602-51030 OVERTIME Sanitation Maintainer O.T. when schedule requires.	10,486	3,000	2,937	3,000	4,000	4,000	4,000	1,000	33.33
218-7602-51060 FICA Regular + overtime * .0765%	3,287	2,540	0	2,010	1,935	1,935	1,935	(605)	(23.82)
218-7602-51100 LONGEVITY	300	300	0	0	300	300	300	0	.00
218-7602-52080 PROFESSIONAL CRC	0	125	125	125	125	125	125	0	.00
218-7602-52130 SERVICE CONTR Transfer Station portable restroom service incl winterization \$1,200 Verizon hotspot for credit cards \$40/month	967	1,200	1,140	1,200	1,680	1,680	1,680	480	40.00
218-7602-52140 EQUIPMENT REP Repairs to the scale.	258	400	300	400	400	400	400	0	.00
218-7602-52180 PRINTING Printing of Scale Tickets.	285	350	350	350	350	350	350	0	.00
218-7602-52200 EQUIPMENT REN Screening equipment for compost	0	2,000	0	2,000	2,000	2,000	2,000	0	.00
218-7602-52270 OTHER SERVICE Scale Registration with State and fees to Able Scale.	1,442	750	250	750	750	750	750	0	.00
218-7602-53010 OFFICE SUPPLI	0	50	0	50	50	50	50	0	.00
218-7602-53120 EQUIPMENT PAR	0	200	0	200	0	0	0	(200)	(100.0)
218-7602-55020 ELECTRIC	1,087	1,650	1,682	1,700	2,000	2,000	2,000	350	21.21
218-7602-55100 MISCELLANEOUS General Permit to DEEP.	1,600	2,000	3,350	3,350	3,000	3,000	3,000	1,000	50.00
218-7602-55110 HAULER FEES Hauling from Transfer Station to Willimantic Waste.	16,849	15,000	19,000	19,000	17,000	17,000	17,000	2,000	13.33
218-7602-55130 DISPOSAL FEES Bulk Tonnage Construction Debris.	22,688	31,000	24,141	28,000	28,000	28,000	28,000	(3,000)	(9.68)
Total Expenditur	91,731	83,365	71,132	85,382	82,890	82,890	82,890	(475)	(.57)
Total 7602 TRANSFER STA	91,731	83,365	71,132	85,382	82,890	82,890	82,890	(475)	(.57)
*** Grand Total ***	1,322,573	1,299,235	1,272,464	1,338,827	1,384,475	1,384,475	1,384,475	85,240	6.56

#### 4. Self Supporting Recreation

##### PROGRAM DESCRIPTION

This account includes all recreation programs, summer camp, after school program, youth basketball, wellness classes, recreational programs for youth, adults and families, special events, the operation and maintenance of two rental facilities, two public beaches, and four public parks. Annually, the Parks and Recreation Department offers over 200 program sessions, hosts over 250 facility rentals, and welcomes over 1000 people to Town public parks and beaches.

##### PROGRAM COMMENTARY

This fund represents program and facility revenue and expenses for the Parks and Recreation Department operations including facility/park maintenance, seasonal staff payroll, and program expenses. This fund is supported in part by General Fund contributions. According to the 2020 National Recreation & Parks Association Agency Performance Review, comparably sized Parks & Recreation agencies in the U.S. recovers 22% of operating expense from non-tax revenues, Coventry Parks and Recreation recovers 67%.

##### **Historic Fund Balances**

	<u>FY17-18</u>	<u>FY18-19</u>	<u>FY19-20</u>	<u>FY20-21</u>
Fund Balance	\$ 79,517	\$ 92,626	\$ 45,527	\$ 9,021
Change in Fund Balance	(27,814)	13,109	(47,099)	(36,506)

Budget reports have been presented for FY23 by department/function, with expenditures first followed by revenues.

#### 4. Self Supporting Recreation (Continued)

##### FY23 Budget Summary:

	<u>Lisicke</u>	<u>Patriots</u>	<u>Creasar</u>	<u>Millbrook</u>	<u>Laidlaw</u>	<u>M.R.</u>
GF Transfer	\$ 2,700	\$ 30,000	\$ 2,300	\$ 2,800	\$ 600	\$ 2,700
Other revenue	16,000	50,700	1,800	7,200	1,300	0
Expenses	17,690	105,290	4,100	10,000	1,900	2,700
Profit (Loss)	\$ 1,010	\$ (24,590)	\$ -	\$ -	\$ -	\$ -

	<u>Operations</u>	<u>Swimming</u>	<u>Youth</u>	<u>Trips</u>	<u>Wellness</u>	<u>Events</u>
GF Transfer	\$ 23,300	\$ -	\$ -	\$ -	\$ -	\$ 1,900
Other revenue	7,000	5,760	11,000	2,000	15,000	150
Expenses	47,755	2,860	9,030	1,800	9,000	2,050
Profit (Loss)	\$ (17,455)	\$ 2,900	\$ 1,970	\$ 200	\$ 6,000	\$ -

	<u>Adult</u>	<u>Specialty Camps</u>	<u>Summer Camp</u>	<u>Fireworks</u>	<u>Basketball</u>	<u>AfterSchool</u>
GF Transfer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other revenue	7,500	14,000	116,700	12,000	29,000	82,900
Expenses	3,500	11,500	105,930	12,000	21,860	70,165
Profit (Loss)	\$ 4,000	\$ 2,500	\$ 10,770	\$ -	\$ 7,140	\$ 12,735

	<u>TOTAL</u>
GF Transfer	\$ 66,300
Other revenue	380,010
	-
Expenses	439,130
<b>Profit (Loss)</b>	<b>\$ 7,180</b>

Town of Coventry  
COUNCIL RECOMMENDED BUDGET

Budget Fiscal Year: 2023 to 2023

Account# and Description	2021 Actual	2022 Base Budget	2022 Actual YTD	2022 Est. Actual	Dept Head	Town Manager	Council	Cou/Bud Inc/Dec	%
5202 LISICKE									
Expenditures									
224-5202-51010 REGULAR FULL	986	1,085	769	1,085	0	0	0	(1,085)	(100.0)
Reclassified to 5210, 5216, and 5218.									
224-5202-51040 LIFEGUARDS AT	10,624	11,000	525	11,000	0	0	0	(11,000)	(100.0)
No lifeguards at Lisicke.									
224-5202-51042 GATEKEEPERS/M	8,632	6,000	5,700	6,000	11,970	11,970	10,080	4,080	68.00
Gatekeepers: M - F 10am - 6pm, S & S 9am - 7pm = 60hrs/week * 12 weeks = 720 hrs * \$14/hr = \$10,080 Maintenance: 1.5 hours/day * 7days * 12 weeks * \$15/hr = \$1,890									
224-5202-51043 CLEANING & MA	0	0	0	0	0	0	1,890	1,890	.00
224-5202-51060 FICA	1,548	1,420	2,368	1,420	920	920	920	(500)	(35.21)
224-5202-52100 TRAINING	612	600	427	600	0	0	0	(600)	(100.0)
Lifeguards only at Patriots Park. No training needed for Lisicke.									
224-5202-52130 SERVICE CONTR	880	300	295	300	1,200	1,200	1,200	900	300.00
Winterization and pumping of bathrooms.									
224-5202-52140 EQUIPMENT REP	0	250	700	250	500	500	500	250	100.00
224-5202-52350 EQUIPMENT	1,606	0	0	0	1,000	1,000	1,000	1,000	.00
224-5202-53090 CLOTHING SAFE	1,394	1,000	395	1,000	1,500	1,500	1,500	500	50.00
Gate Keeper Equipment - 50%									
224-5202-55020 ELECTRIC	0	0	0	0	600	600	600	600	.00
-----									
Total Expenditur	26,282	21,655	11,179	21,655	17,690	17,690	17,690	(3,965)	(18.31)
-----									
Revenue									
224-5202-40421 USER FEES COL	22,576	12,000	3,535	12,000	16,000	16,000	16,000	4,000	33.33
Budget for 640 beach sticker. \$25 for first vehicle and \$12 for second. No increase in price from prior year. Summer 2021 was 624 stickers.									
224-5202-40803 SWIM LESSON F	615	7,000	1,202	7,000	0	0	0	(7,000)	(100.0)
Reclassified to 5211.									
224-5202-40871 TRANSFER FROM	15,000	15,000	15,000	15,000	2,700	2,700	2,700	(12,300)	(82.00)
General Fund transfer to fund maintenance and electrical costs at Lisicke.									
-----									
Total Revenue	38,191	34,000	19,737	34,000	18,700	18,700	18,700	(15,300)	(45.00)
=====									

Town of Coventry  
COUNCIL RECOMMENDED BUDGET

Budget Fiscal Year: 2023 to 2023

Account# and Description	2021 Actual	2022 Base Budget	2022 Actual YTD	2022 Est. Actual	Dept Head	Town Manager	Council	Cou/Bud Inc/Dec	%
5203 PATRIOTS PARK									
Expenditures									
224-5203-51040 LIFEGUARDS AT	29,231	22,000	12,103	22,000	29,000	29,000	29,000	7,000	31.82
M - F 8.5 hours, S & S 10.5 = 63.5 hrs/week * 2 staff * \$16/hr * 12 weeks = \$24,384 Aquatics Supervisor stipend = \$5,000									
224-5203-51042 GATEKEEPERS/M	21,725	21,000	14,505	21,000	12,350	12,350	12,350	(8,650)	(41.19)
M - F 8.5 hours, S & S 15.5 hrs (2 people) = 73.5 hrs/week * \$14/hr * 12 weeks = \$12,348.									
224-5203-51043 CLEANING & MA	0	0	0	0	14,640	14,640	14,640	14,640	.00
Lodge Cleaning: 6 hours/week *52 weeks * 15/hr= \$4,680 Park Maintenance Off Season: 4 hours/week * \$15/hr * 40 weeks = \$1200 = \$2,400 Park Maintenance In Season: 6 hrs/day * 7 days * 12 weeks * \$15/hr = \$7,560									
224-5203-51060 FICA	3,898	3,150	1,389	3,150	4,000	4,000	4,000	850	26.98
224-5203-52100 TRAINING	0	0	0	0	4,500	4,500	4,500	4,500	.00
224-5203-52130 SERVICE CONTR	17,779	16,000	14,154	16,000	17,500	17,500	17,500	1,500	9.38
Port O Johns \$4,000 Trash \$9,000 Water Testing \$1,000 Plumbing \$2,000 Mechanical Maintenance \$1,000 Swiss \$500									
224-5203-52140 EQUIPMENT REP	0	500	1,148	500	2,500	2,500	2,500	2,000	400.00
224-5203-52160 BUILDING REPA	2,316	15,350	1,136	15,350	7,500	7,500	7,500	(7,850)	(51.14)
224-5203-52240 MISCELLANEOUS	166	300	0	300	1,000	1,000	1,000	700	233.33
Digiquatics scheduler Parkzapp = playground inspection									
224-5203-53070 CUSTODIAL SUP	2,071	2,000	1,047	2,000	2,500	2,500	2,500	500	25.00
224-5203-53090 CLOTHING SAFE	0	0	0	0	1,000	1,000	1,000	1,000	.00
Gate Keeper Equipment - shirts and supplies 50%									
224-5203-55020 ELECTRIC	5,830	7,500	6,255	7,500	2,300	2,300	2,300	(5,200)	(69.33)
Community Center electric reclassified to 5218 and 5221.									
224-5203-55030 HEATING FUEL	4,710	6,000	6,000	6,000	0	0	0	(6,000)	(100.0)
Community Center heat reclassified to 5218 and 5221.									
224-5203-55050 SEWER	1,875	1,775	1,931	1,775	2,500	2,500	2,500	725	40.85
224-5203-58420 MAJOR MAINTEN	1,630	0	0	0	4,000	4,000	4,000	4,000	.00
<b>Total Expenditur</b>	<b>91,231</b>	<b>95,575</b>	<b>59,668</b>	<b>95,575</b>	<b>105,290</b>	<b>105,290</b>	<b>105,290</b>	<b>9,715</b>	<b>10.16</b>

Town of Coventry  
COUNCIL RECOMMENDED BUDGET

Budget Fiscal Year: 2023 to 2023

Account# and Description	2021 Actual	2022 Base Budget	2022 Actual YTD	2022 Est. Actual	Dept Head	Town Manager	Council	Cou/Bud Inc/Dec	%
Revenue									
224-5203-40421 USER FEES COL	47,793	30,000	13,691	30,000	28,500	28,500	28,500	(1,500)	(5.00)
Total in 2021:									
Weekend \$19,350									
Weekday: \$8,895									
Weekend: 774 cars									
Weekday: 593									
224-5203-40422 RENTAL INCOME	15,763	20,000	26,550	20,000	12,000	12,000	12,000	(8,000)	(40.00)
Removed EO Smith and UCONN rentals									
\$9,800/12 months = \$1,000/month/\$45hr = 22 rental hours									
per month									
224-5203-40424 BOATHOUSE CON	0	0	0	0	10,200	10,200	10,200	10,200	.00
\$2,000 EO Smith									
\$3,200 UCONN Rec									
\$5,000 UCONN Crew									
224-5203-40871 TRANSFER FROM	15,000	15,000	15,000	15,000	30,000	30,000	30,000	15,000	100.00
GF contribution to fund lifeguards and maintenance costs									
at Patriots Park.									
Total Revenue	78,556	65,000	55,241	65,000	80,700	80,700	80,700	15,700	24.15
Total 5203 PATRIOTS PAR	169,787	160,575	114,909	160,575	185,990	185,990	185,990	25,415	15.83

Town of Coventry  
COUNCIL RECOMMENDED BUDGET

Budget Fiscal Year: 2023 to 2023

Account# and Description	2021 Actual	2022 Base Budget	2022 Actual YTD	2022 Est. Actual	Dept Head	Town Manager	Council	Cou/Bud Inc/Dec	%
5204 CAMP CREASER Expenditures									
224-5204-52130 SERVICE CONTR \$250/month Port o John * 7 months	1,880	650	1,168	650	1,800	1,800	1,800	1,150	176.92
224-5204-52160 BUILDING REPA	930	2,000	0	2,000	1,000	1,000	1,000	(1,000)	(50.00)
224-5204-55020 ELECTRIC	1,223	1,000	1,000	1,000	1,300	1,300	1,300	300	30.00
<b>Total Expenditur</b>	<b>4,033</b>	<b>3,650</b>	<b>2,168</b>	<b>3,650</b>	<b>4,100</b>	<b>4,100</b>	<b>4,100</b>	<b>450</b>	<b>12.33</b>
Revenue									
224-5204-40421 USER FEES COL Pavilion Rental \$100/rental * 12	0	0	0	0	1,200	1,200	1,200	1,200	.00
224-5204-40424 COMMUNITY GAR 21 plots * \$25/plot	0	0	0	0	600	600	600	600	.00
224-5204-40871 TRANSFER FROM General fund contribution to fund building maintenance and electrical costs at Creaser Park.	0	0	0	0	2,300	2,300	2,300	2,300	.00
<b>Total Revenue</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,100</b>	<b>4,100</b>	<b>4,100</b>	<b>4,100</b>	<b>.00</b>

5205 MILLBROOK PLACE Expenditures									
224-5205-51043 CLEANING & MA \$50/week cleaning	0	0	0	0	2,600	2,600	2,600	2,600	.00
224-5205-51060 FICA	0	0	0	0	200	200	200	200	.00
224-5205-51860 EXPENDITURES Tables/chair replacement Cleaning supplies	375	6,000	0	6,000	2,000	2,000	2,000	(4,000)	(66.67)
224-5205-52140 EQUIPMENT REP	114	1,750	0	1,750	0	0	0	(1,750)	(100.0)
224-5205-52160 BUILDING REPA Elavator, painting, heater, HVAC	935	0	729	0	2,400	2,400	2,400	2,400	.00
224-5205-53150 BUILDING SUPP Internet	1,279	500	1,485	500	1,400	1,400	1,400	900	180.00
224-5205-55020 ELECTRIC	3,146	2,200	3,172	2,200	1,400	1,400	1,400	(800)	(36.36)
<b>Total Expenditur</b>	<b>5,849</b>	<b>10,450</b>	<b>5,386</b>	<b>10,450</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>(450)</b>	<b>(4.31)</b>
Revenue									
224-5205-40422 RENTAL INCOME 155 rental hours * \$45/hour 13 hrs of rental/month = \$583 revenue/month	5,385	6,000	4,776	6,000	7,200	7,200	7,200	1,200	20.00
224-5205-40871 TRANSFER FROM General fund transfer to fund internet and electrical costs at Millbrook.	0	0	0	0	2,800	2,800	2,800	2,800	.00
<b>Total Revenue</b>	<b>5,385</b>	<b>6,000</b>	<b>4,776</b>	<b>6,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>4,000</b>	<b>66.67</b>

Town of Coventry  
COUNCIL RECOMMENDED BUDGET

Budget Fiscal Year: 2023 to 2023

Account# and Description	2021 Actual	2022 Base Budget	2022 Actual YTD	2022 Est. Actual	Dept Head	Town Manager	Council	Cou/Bud Inc/Dec	%
=====									
5206 LAIDLAW PARK									
Expenditures									
224-5206-51860 EXPENDITURES	0	0	0	0	750	750	750	750	.00
Port O John \$150/month * 5 months April, May, June, July, August									
224-5206-52160 BUILDING REPA	0	0	0	0	550	550	550	550	.00
224-5206-55020 ELECTRIC	0	0	0	0	600	600	600	600	.00
Total Expenditur	0	0	0	0	1,900	1,900	1,900	1,900	.00
=====									
Revenue									
224-5206-40422 RENTAL INCOME	0	0	0	0	1,300	1,300	1,300	1,300	.00
\$500 Field Rental									
8 Pavilion rentals @ \$100 each									
224-5206-40871 TRANSFER FROM	0	0	0	0	600	600	600	600	.00
General Fund transfer to fund electrical costs at Laidlaw Park.									
Total Revenue	0	0	0	0	1,900	1,900	1,900	1,900	.00
=====									

=====									
5207 MILLER RICHARDSON									
Expenditures									
224-5207-51860 EXPENDITURES	0	0	0	0	1,000	1,000	1,000	1,000	.00
Winterization									
224-5207-52160 BUILDING REPA	0	0	0	0	500	500	500	500	.00
224-5207-55020 ELECTRIC	0	0	0	0	1,200	1,200	1,200	1,200	.00
Total Expenditur	0	0	0	0	2,700	2,700	2,700	2,700	.00
=====									
Revenue									
224-5207-40871 TRANSFER FROM	0	0	0	0	2,700	2,700	2,700	2,700	.00
General fund transfer to fund electrical costs at Miller Richardson.									
Total Revenue	0	0	0	0	2,700	2,700	2,700	2,700	.00
=====									

Town of Coventry  
COUNCIL RECOMMENDED BUDGET

Budget Fiscal Year: 2023 to 2023

Account# and Description	2021 Actual	2022 Base Budget	2022 Actual YTD	2022 Est. Actual	Dept	Head	Town Manager	Council	Cou/Bud Inc/Dec	%
5210 PARKS & REC OPERAT										
Expenditures										
224-5210-51010 REGULAR FULL 1/3 Recreation Supervisor	0	0	0	0	18,500		18,500	18,500	18,500	.00
224-5210-51020 PART TIME Office Staff - \$15/hour *6hrs/week *36 week \$15/hour *25 hrs *14 weeks (summer)	0	0	0	0	8,490		8,490	8,490	8,490	.00
224-5210-51060 FICA	0	0	0	0	2,065		2,065	2,065	2,065	.00
224-5210-52040 LICENSES/SUPP	0	0	0	0	1,400		1,400	1,400	1,400	.00
224-5210-52100 TRAINING \$600 per staff member NRPA & CRPA memberships & Training	0	0	0	0	1,200		1,200	1,200	1,200	.00
224-5210-52130 SERVICE CONTR \$5000 CivicRec \$7000 Credit Cards	0	0	0	0	12,000		12,000	12,000	12,000	.00
224-5210-52180 PRINTING 06238 Newsletter Canva	0	0	0	0	3,600		3,600	3,600	3,600	.00
224-5210-52240 MISCELLANEOUS	0	0	0	0	500		500	500	500	.00
<b>Total Expenditur</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>47,755</b>		<b>47,755</b>	<b>47,755</b>	<b>47,755</b>	<b>.00</b>
Revenue										
224-5210-40623 CREDIT CARD F	0	0	0	0	7,000		7,000	7,000	7,000	.00
224-5210-40862 (CONTRIBUTION Projected increase to Fund Balance of \$7,180 To fund future capital projects	0	0	0	0	7,180		7,180	7,180	7,180	.00
224-5210-40871 TRANSFER FROM General fund transfer to fund 1/3 Recreation Supervisor (\$18,500), Professional Affiliations (\$1,200) and Printing/Advertisement (\$3,600).	0	0	0	0	23,300		23,300	23,300	23,300	.00
<b>Total Revenue</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>37,480</b>		<b>37,480</b>	<b>37,480</b>	<b>37,480</b>	<b>.00</b>

5211 SWIMMING LESSONS										
Expenditures										
224-5211-51020 PART TIME 2 lesson/day 5 days/week = 10 hrs/week * 8 weeks *\$25/hr = \$2,000 plus training hrs	0	0	0	0	2,200		2,200	2,200	2,200	.00
224-5211-51060 FICA	0	0	0	0	160		160	160	160	.00
224-5211-51860 EXPENDITURES	0	0	0	0	500		500	500	500	.00
<b>Total Expenditur</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,860</b>		<b>2,860</b>	<b>2,860</b>	<b>2,860</b>	<b>.00</b>
Revenue										
224-5211-40803 SWIM LESSON F 6 classes * 2 sessions - 12 classes * 6 participants = 72 * \$80 class	0	0	0	0	5,760		5,760	5,760	5,760	.00
<b>Total Revenue</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,760</b>		<b>5,760</b>	<b>5,760</b>	<b>5,760</b>	<b>.00</b>

Town of Coventry  
COUNCIL RECOMMENDED BUDGET

Budget Fiscal Year: 2023 to 2023

Account# and Description	2021		2022		2022		2022		Cou/Bud	
	Actual	Base Budget	Actual YTD	Est. Actual	Dept Head	Town Manager	Council	Inc/Dec	%	
=====										
5212 YOUTH PROGRAMS										
Expenditures										
224-5212-51020 PART TIME	0	0	0	0	5,600	5,600	5,600	5,600	.00	
224-5212-51060 FICA	0	0	0	0	430	430	430	430	.00	
224-5212-51860 EXPENDITURES	0	0	0	0	3,000	3,000	3,000	3,000	.00	
Total Expenditur	0	0	0	0	9,030	9,030	9,030	9,030	.00	
=====										
Revenue										
224-5212-40817 PROGRAM FEE R	0	0	0	0	11,000	11,000	11,000	11,000	.00	
Kids Night Out \$1,400										
Parent/Child Paint Night \$800										
Father/Daughter Dance \$3,900										
School Break Camp \$2,500										
Golf \$800										
Afterschool Enrichment \$1,520										
Total Revenue	0	0	0	0	11,000	11,000	11,000	11,000	.00	
=====										

5213 TRIPS										
Expenditures										
224-5213-51860 EXPENDITURES	0	0	0	0	1,800	1,800	1,800	1,800	.00	
Total Expenditur	0	0	0	0	1,800	1,800	1,800	1,800	.00	
=====										
Revenue										
224-5213-40817 PROGRAM FEE R	0	0	0	0	2,000	2,000	2,000	2,000	.00	
4 Trips										
\$500/Trip										
\$50/person = 10 people										
Total Revenue	0	0	0	0	2,000	2,000	2,000	2,000	.00	
=====										

5214 WELLNESS										
Expenditures										
224-5214-51860 EXPENDITURES	0	0	0	0	9,000	9,000	9,000	9,000	.00	
Total Expenditur	0	0	0	0	9,000	9,000	9,000	9,000	.00	
=====										
Revenue										
224-5214-40817 PROGRAM FEE R	0	0	0	0	15,000	15,000	15,000	15,000	.00	
Thi Chi										
Yoga										
Simply Fit										
Total Revenue	0	0	0	0	15,000	15,000	15,000	15,000	.00	
=====										

Town of Coventry  
COUNCIL RECOMMENDED BUDGET

Budget Fiscal Year: 2023 to 2023

Account# and Description	2021 Actual	2022 Base Budget	2022 Actual YTD	2022 Est. Actual	Dept Head	Town Manager	Council	Cou/Bud Inc/Dec	%
<b>5215 COMMUNITY EVENTS</b>									
Expenditures									
224-5215-51020 PART TIME \$15/hour *40 hours = 8 hours per event - prep and attendance	0	0	0	0	600	600	600	600	.00
224-5215-51060 FICA	0	0	0	0	50	50	50	50	.00
224-5215-51860 EXPENDITURES Christmas in the Village \$100 Halloween \$300 Summer Concert \$600 Arts on Main \$300 Vet Day Race \$100	0	0	0	0	1,400	1,400	1,400	1,400	.00
<b>Total Expenditur</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,050</b>	<b>2,050</b>	<b>2,050</b>	<b>2,050</b>	<b>.00</b>
Revenue									
224-5215-40429 DONATIONS	0	0	0	0	150	150	150	150	.00
224-5215-40871 TRANSFER FROM General fund transfer to fund community events: Christmas in the Village, Halloween on Main, Arts on Main, Summer Concert, Vet Day Race, Scarecrow contest, and Holiday Light Tour.	0	0	0	0	1,900	1,900	1,900	1,900	.00
<b>Total Revenue</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,050</b>	<b>2,050</b>	<b>2,050</b>	<b>2,050</b>	<b>.00</b>
<hr/>									
<b>5216 ADULT PROGRAMS</b>									
Expenditures									
224-5216-51860 EXPENDITURES	0	0	0	0	3,500	3,500	3,500	3,500	.00
<b>Total Expenditur</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>	<b>.00</b>
Revenue									
224-5216-40817 PROGRAM FEE R Paint Night \$1,000 Basketball \$1,800 Golf \$1,200 Soccer \$1,080 CPR \$1,200 Tag Sale \$1,250	0	0	0	0	7,500	7,500	7,500	7,500	.00
<b>Total Revenue</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>7,500</b>	<b>7,500</b>	<b>7,500</b>	<b>7,500</b>	<b>.00</b>
<hr/>									
<b>5217 SPECIALTY CAMPTS</b>									
Expenditures									
224-5217-51860 EXPENDITURES	0	0	0	0	11,500	11,500	11,500	11,500	.00
<b>Total Expenditur</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>11,500</b>	<b>11,500</b>	<b>11,500</b>	<b>11,500</b>	<b>.00</b>
Revenue									
224-5217-40817 PROGRAM FEE R \$4,000 Art Camp \$2,000 Tech Camp \$8,000 Sports Previously in Programs/Operations	0	0	0	0	14,000	14,000	14,000	14,000	.00
<b>Total Revenue</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>14,000</b>	<b>14,000</b>	<b>14,000</b>	<b>14,000</b>	<b>.00</b>

Town of Coventry  
COUNCIL RECOMMENDED BUDGET

Budget Fiscal Year: 2023 to 2023

Account# and Description	2021 Actual	2022 Base Budget	2022 Actual YTD	2022 Est. Actual	Dept	Head	Town	Manager	Council	Cou/Bud Inc/Dec	%
=====											
5218 SUMMER CAMP Expenditures											
224-5218-51010 REGULAR FULL 1/3 Recreation Supervisor	0	0	0	0	18,500		18,500		18,500	18,500	.00
224-5218-51020 PART TIME	0	0	0	0	65,000		65,000		65,000	65,000	.00
224-5218-51030 OVERTIME	0	0	0	0	500		500		500	500	.00
224-5218-51060 FICA	0	0	0	0	6,430		6,430		6,430	6,430	.00
224-5218-52100 TRAINING	0	0	0	0	1,000		1,000		1,000	1,000	.00
224-5218-52200 EQUIPMENT REN	0	0	0	0	1,000		1,000		1,000	1,000	.00
224-5218-53090 CLOTHING SAFE	0	0	0	0	3,200		3,200		3,200	3,200	.00
224-5218-53225 PROGRAM COSTS	0	0	0	0	2,500		2,500		2,500	2,500	.00
224-5218-55020 ELECTRIC	0	0	0	0	3,000		3,000		3,000	3,000	.00
224-5218-55030 HEATING FUEL	0	0	0	0	2,300		2,300		2,300	2,300	.00
Reclassified out of 5203 and split with After School.											
224-5218-58420 MAJOR MAINTEN	0	0	0	0	2,500		2,500		2,500	2,500	.00
-----											
Total Expenditur	0	0	0	0	105,930		105,930		105,930	105,930	.00
=====											
Revenue											
224-5218-40808 CITS \$125/week * 6 kids/week * 8 weeks	0	0	0	0	6,000		6,000		6,000	6,000	.00
224-5218-40809 BEFORE/AFTER	0	0	0	0	9,900		9,900		9,900	9,900	.00
224-5218-40810 SUMMER CAMP F \$210/week * 60 kids /week * 8 weeks = \$100,800	0	0	0	0	100,800		100,800		100,800	100,800	.00
-----											
Total Revenue	0	0	0	0	116,700		116,700		116,700	116,700	.00
=====											

5219 FIRE WORKS											
Expenditures											
224-5219-51860 EXPENDITURES	0	0	0	0	12,000		12,000		12,000	12,000	.00
-----											
Total Expenditur	0	0	0	0	12,000		12,000		12,000	12,000	.00
=====											
Revenue											
224-5219-40820 FIRST NIGHT/F Coventry Cares Donation	0	0	0	0	12,000		12,000		12,000	12,000	.00
-----											
Total Revenue	0	0	0	0	12,000		12,000		12,000	12,000	.00
=====											

Town of Coventry  
COUNCIL RECOMMENDED BUDGET

Budget Fiscal Year: 2023 to 2023

Account# and Description	2021 Actual	2022 Base Budget	2022 Actual YTD	2022 Est. Actual	Dept Head	Town Manager	Council	Cou/Bud Inc/Dec	%
5220 BASKETBALL									
Expenditures									
224-5220-51020 PART TIME Gym Supervisor 50 hours/season * \$16/hr = \$800	0	0	0	0	800	800	800	800	.00
224-5220-51060 FICA	0	0	0	0	60	60	60	60	.00
224-5220-51860 EXPENDITURES	0	0	0	0	21,000	21,000	21,000	21,000	.00
<b>Total Expenditur</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>21,860</b>	<b>21,860</b>	<b>21,860</b>	<b>21,860</b>	<b>.00</b>
Revenue									
224-5220-40817 PROGRAM FEE R	0	0	0	0	29,000	29,000	29,000	29,000	.00
<b>Total Revenue</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>29,000</b>	<b>29,000</b>	<b>29,000</b>	<b>29,000</b>	<b>.00</b>

5221 AFTER SCHOOL									
Expenditures									
224-5221-51010 REGULAR FULL 1/3 Recreation Supervisor Salary	0	0	0	0	18,500	18,500	18,500	18,500	.00
224-5221-51020 PART TIME	0	0	0	0	33,000	33,000	33,000	33,000	.00
224-5221-51060 FICA	0	0	0	0	3,865	3,865	3,865	3,865	.00
224-5221-51860 EXPENDITURES	0	0	0	0	4,500	4,500	4,500	4,500	.00
224-5221-52160 BUILDING REPA	0	0	0	0	3,000	3,000	3,000	3,000	.00
224-5221-55020 ELECTRIC	0	0	0	0	2,300	2,300	2,300	2,300	.00
224-5221-55030 HEATING FUEL	0	0	0	0	5,000	5,000	5,000	5,000	.00
<b>Total Expenditur</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>70,165</b>	<b>70,165</b>	<b>70,165</b>	<b>70,165</b>	<b>.00</b>
Revenue									
224-5221-40421 USER FEES COL \$295/month * 25 kids * 9.5 months	0	0	0	0	70,070	70,070	70,070	70,070	.00
224-5221-40441 MORNING CARE \$90/month * 15 kids *9.5 months	0	0	0	0	12,830	12,830	12,830	12,830	.00
<b>Total Revenue</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>82,900</b>	<b>82,900</b>	<b>82,900</b>	<b>82,900</b>	<b>.00</b>

## 5. Emergency Services

### PROGRAM DESCRIPTION

This program covers the costs of providing Emergency Medical Services for the town. Income generated through revenue recovery billing from insurance companies and Medicare cover most of the expenses for this program. The town currently maintains the Certificate of Operation and the Primary Service Area (PSA) from the State Office of Emergency Medical Services and manages an average of 921 calls annually (3-year average).

There are currently two ambulances and four fast response vehicles used by medical responders. The members providing medical care receive continuous training and are State Certified as either an Emergency Medical Technician (EMT) or as an Emergency Medical Responder (EMR).

### PROGRAM COMMENTARY

EMS calls account for more than 70% of the total call volume. We average 2.7 calls a day; or one call every 10 hours. The Town has contracted personnel for coverage 24 hours a day, 7 days a week. Volunteer members cover second calls, and calls requiring 2 ambulances such as motor vehicle accidents.

Revenue recovery covers most of the operational costs but not all. The program still needs support to balance the budget. The town has taken steps to increase the revenue recovery process with the hopes of being 100% self-sufficient, however at this time the fund needs additional support to remain solvent.

Ambulances are on an 8 year replacement schedule, offset every four years. Funds are reserved annually in the operating budget to cover this cost every four year.

### **Historic Fund Balances**

	<u>FY17-18</u>	<u>FY18-19</u>	<u>FY19-20</u>	<u>FY20-21</u>
Fund Balance	\$ 59,053	\$ 72,444	\$ 52,069	\$ 54,368
Change in Fund Balance	13,730	13,391	(20,375)	2,299

Town of Coventry  
Council Recommended Revenue Budget

Budget Fiscal Year: 2023 to 2023

Account# and Description	2021 Actual	2022 Base Budget	2022 Actual YTD	2022 Est. Actual	Dept Head	Council	Inc/Dec	%
2204 AMBULANCE-PARAMEDIC								
250-2204-40601 INVESTMENT INCOME	124	3,000	0	1,000	1,000	1,000	(2,000)	(66.67)
250-2204-40624 GENERAL FUND TRANSFERS	55,000	150,000	150,000	150,000	150,000	500,000	350,000	233.33
250-2204-40805 AMBULANCE REVENUE RECOV	381,507	400,000	324,542	380,000	400,000	400,000	0	.00
250-2204-40874 TRANSFER FROM RESERVES	0	261,590	0	269,290	323,310	(26,690)	(288,280)	(110.2)
<b>Total 2204 AMBULANCE-PARAMEDIC</b>	<b>436,631</b>	<b>814,590</b>	<b>474,542</b>	<b>800,290</b>	<b>874,310</b>	<b>874,310</b>	<b>59,720</b>	<b>7.33</b>
<b>*** Grand Total ***</b>	<b>436,631</b>	<b>814,590</b>	<b>474,542</b>	<b>800,290</b>	<b>874,310</b>	<b>874,310</b>	<b>59,720</b>	<b>7.33</b>

Town of Coventry  
COUNCIL RECOMMENDED BUDGET

Budget Fiscal Year: 2023 to 2023

Account# and Description	2021 Actual	2022 Base Budget	2022 Actual YTD	2022 Est. Actual	Dept Head	Town Manager	Council	Cou/Bud Inc/Dec	%
250-2204-51010 REGULAR FULL 50% Fire EMS Director Assumes 2.25% increase.	41,216	44,000	32,723	44,000	45,000	45,000	45,000	1,000	2.27
250-2204-51040 OFFICER STIPE Increase \$26k for Deputy Stipends (50% Chief, 1.5 Deputies, 50% 2 Battilion Chiefs, 1.5 Captains, 3 Lieutants, 1 Training Officer)	0	26,000	23,500	23,500	26,000	26,000	26,000	0	.00
250-2204-51064 FICA - NC	3,646	8,350	9,897	5,600	5,740	5,740	5,740	(2,610)	(31.26)
250-2204-52050 INSURANCE	13,655	15,780	14,699	15,780	15,780	15,780	15,780	0	.00
250-2204-52070 OTHER PROFESS Physicals	3,764	4,000	4,000	4,000	4,000	4,000	4,000	0	.00
250-2204-52080 PROFESSIONAL	0	800	0	800	800	800	800	0	.00
250-2204-52090 TRAVEL MEETIN Ambulance Stipend Decrease \$36k due to 24/7 Vintech Services Officer Stipends in 2204-51040	6,440	42,000	2,745	4,500	6,000	6,000	6,000	(36,000)	(85.71)
250-2204-52100 TRAINING	3,618	9,000	7,188	7,000	9,000	9,000	9,000	0	.00
250-2204-52110 POSTAGE	0	500	0	0	500	500	500	0	.00
250-2204-52130 SERVICE CONTR Vintech \$520,500 Comstar \$18,000 ASM \$57,000 Windham Hospital \$38,400 Verizon Wireless \$240 EMS Charts \$1,000	569,689	603,310	607,780	618,610	635,140	635,140	635,140	31,830	5.28
250-2204-52140 EQUIPMENT REP	24,079	15,000	23,239	15,000	15,000	15,000	15,000	0	.00
250-2204-52150 RADIO AND ALA	1,000	1,000	0	1,000	1,000	1,000	1,000	0	.00
250-2204-52350 EQUIPMENT	1,100	5,000	7,903	10,000	5,000	5,000	5,000	0	.00
250-2204-53010 OFFICE SUPPLI	196	500	299	500	500	500	500	0	.00
250-2204-53020 OFFICE EQUIPM	1,953	2,000	5,400	5,400	2,000	2,000	2,000	0	.00
250-2204-53040 GASOLINE	1,540	1,000	1,890	2,000	1,500	1,500	1,500	500	50.00
250-2204-53050 DIESEL FUEL	8,140	5,500	4,546	5,500	8,000	8,000	8,000	2,500	45.45
250-2204-53070 CUSTODIAL SUP	0	300	0	300	300	300	300	0	.00
250-2204-53075 FIRST AID SUP	18,259	18,000	22,250	18,000	18,000	18,000	18,000	0	.00
250-2204-53090 CLOTHING SAFE	3,065	3,500	1,000	3,500	3,500	3,500	3,500	0	.00
250-2204-53300 PUBLIC RELATI Add \$4k for Gala (50% EMS funded, 50% GF funded) \$250 operational cost	18,254	4,250	10,173	10,500	4,250	4,250	4,250	0	.00
250-2204-53620 AMBULANCE SUP	0	2,500	728	2,500	2,500	2,500	2,500	0	.00
250-2204-53640 LAUNDRY	2,460	2,300	2,300	2,300	2,300	2,300	2,300	0	.00
250-2204-58704 AMBULANCE Ambulance reserve for future ambulance replacement.	0	0	0	0	62,500	62,500	62,500	62,500	.00
<b>*** Grand Total ***</b>	<b>722,074</b>	<b>814,590</b>	<b>782,260</b>	<b>800,290</b>	<b>874,310</b>	<b>874,310</b>	<b>874,310</b>	<b>59,720</b>	<b>7.33</b>

## 6. Coventry Farmers' Market at Hale Homestead

### PROGRAM DESCRIPTION

The Town took over the ownership and management of the Farmers' Market in 2015 and rebranded it as the Coventry Farmers' Market at Hale Homestead. The Ad Hoc Farmers' Market Operating Committee is a subcommittee of the Economic Development Commission and is the entity that oversees the Market operations. The Farmers' Market Manager and Director of Planning and Development are the staff responsible for the day to day operations. The Market functions are supported by sponsorships, donations, grants, and the revenue generated from vendor permits.

### PROGRAM COMMENTARY

Goals for the Committee for the upcoming fiscal year include: Explore operational alternatives to host the Market during the time of the pandemic while managing it to fulfill the mission to support agriculture, small business, community groups, culture, arts, food and health education; develop new and expanded programming and themes to continue to evolve the Market and maintain its relevance in the regional economy and market while respecting the requirements of the pandemic; continue to expand and diversify the volunteer support required for operation; continue to find new and expanded avenues for financial support of the Market via grants, donations, and sponsorships; continue to expand the connection and partnerships with local businesses, particularly in Coventry Village; strengthen the relationship with CT Landmarks and its new Executive Director.

### **Historic Fund Balances**

	<u>FY17-18</u>	<u>FY18-19</u>	<u>FY19-20</u>	<u>FY20-21</u>
Fund Balance	\$ 255,584	\$ 281,954	\$ 130,400	\$(185,884)
Change in Fund Balance	(146,276)	26,370	(151,554)	(316,284)

Council Recommended Revenue Budget

Budget Fiscal Year: 2023 to 2023

Account# and Description	2021 Actual	2022 Base Budget	2022 Actual YTD	2022 Est. Actual	Dept Head	Council	Inc/Dec	%
5507 FARMERS MARKET								
234-5507-40429 FRIENDS OF THE MARKET "Friends of the market" program	5,700	8,000	1,380	7,500	8,000	8,000	0	.00
234-5507-40562 VENDOR FEES Vendor Fees	30,121	56,000	14,325	40,000	56,000	56,000	0	.00
234-5507-40802 SPONSORSHIPS Donations and sponsorships	4,715	5,000	55	5,000	5,000	5,000	0	.00
234-5507-40925 SALE OF GOODS TOWN This line item is relative to the sale of tasting glasses for the alcohol related events.	0	7,000	0	0	7,000	7,000	0	.00
<b>Total 5507 FARMERS MARKET</b>	<b>40,536</b>	<b>76,000</b>	<b>15,760</b>	<b>52,500</b>	<b>76,000</b>	<b>76,000</b>	<b>0</b>	<b>.00</b>
<b>*** Grand Total ***</b>	<b>40,536</b>	<b>76,000</b>	<b>15,760</b>	<b>52,500</b>	<b>76,000</b>	<b>76,000</b>	<b>0</b>	<b>.00</b>

Town of Coventry  
COUNCIL RECOMMENDED BUDGET

Budget Fiscal Year: 2023 to 2023

Account# and Description	2021 Actual	2022 Base Budget	2022 Actual YTD	2022 Est. Actual	Dept Head	Town Manager	Council	Cou/Bud Inc/Dec	%
234-5507-51020 PART TIME Market Master.	11,490	25,000	8,813	16,000	25,000	25,000	25,000	0	.00
234-5507-52250 LEASE PAYMENT This line item is for the lease payment to CT Landmarks.	3,300	3,500	0	3,500	3,500	3,500	3,500	0	.00
234-5507-53225 PROGRAM COSTS	23,210	47,500	13,610	33,000	47,500	47,500	47,500	0	.00
*** Grand Total ***	38,000	76,000	22,423	52,500	76,000	76,000	76,000	0	.00

**FUND BALANCE ANALYSIS**  
**As of June 30, 2021**

GAAP Basis

Unassigned Fund Balance (6/30/2020)	\$ 5,685,780
Supplemental Appropriations	(349,100)
Revenues over Budget	571,880
Unexpended Appropriations	156,053
Release of restriction/assignment	(149,383)
6/30/21 Unassigned Fund Balance	5,915,230
Recommended Use of Reserve for FY 21/22	<u>200,000</u>
July 1, 2021 Unassigned Fund Balance	<u><u>\$ 5,715,230</u></u>

**Note:** The Town's Fiscal Management Policy established a goal of a minimum of 15% of budget appropriation. Based on the fiscal year 2020-2021 GAAP based expenditures, this calculates as  $0.15 \times \$44,938,327 = \$6,740,736$ . Based on the unassigned fund balance as of July 1, 2021 above, the Town expects to be at 12.72%. Current best policy recommendations in the industry recommend a fund balance of 16.7%. The Town Council adopted policy set a goal of 15%. An appropriation of fund balance in the amount of \$100,000 is included in the budget. This is the phase out of the COVID pandemic financial plan.

UNIFORM CODE OF ACCOUNTS  
OBJECT CODE SUMMARY

**10 Personal Services**

---

**Wages & Salaries: Payroll costs for employees.**

51000 Salary And Wages  
51010 Regular Full Time  
51020 Part Time  
51030 Overtime  
51040 Temporary  
51090 Other

**Employee Benefits: Fringe benefit costs for employees.**

51060 Fica  
51070 Pension  
51100 Longevity  
51110 Differential  
51711 Health Ins General Admin  
51712 Health Ins Public Safety  
51713 Health Ins Public Works  
51714 Health Ins Human Services  
51715 Health Ins Civic & Cultural  
51720 Life Insurance  
52290 Worker's Compensation

**20 Contractual**

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**Professional Services: Cost of outside professional services.**

52010 Architects And Engineering  
52030 Legal  
52040 Licenses/Support-Data Processing  
52050 Insurance  
52060 Indexing Recording  
52070 Other Professional Services  
52280 Audit

**"Employee Development: Professional Association dues, local, regional and national meetings including transportation, lodging, meals and other training expenses such as conference registration fees, seminars and in-house courses."**

52080 Professional Affiliation  
52090 Travel Meetings Mileage  
52100 Training  
52220 Meals

UNIFORM CODE OF ACCOUNTS  
OBJECT CODE SUMMARY (Continued)

**20 Contractual (Continued)**

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**Postage Cost of all postage fees and permits.**

52110 Postage

**Equipment Operation and Maintenance: Cost of services required for operating and monitoring town-owned equipment.**

52130 Service Contracts  
52140 Equipment Repairs  
52150 Radio And Alarm Repairs  
52160 Building Repairs/maintenance

**"Notices of Public hearings, referendums, invitations to bid, job announcements and other legal notices"**

52170 Advertising

**Printing & Duplicating**

52180 Printing  
52190 Copiers

**Rental: Fees paid for use of equipment.**

52200 Equipment Rental

**Sundry: Grants and contributions to affiliated associations, regional agencies and miscellaneous obligations.**

52210 General Assistance  
52240 Miscellaneous  
52250 Grants And Contributions  
52260 Negotiated Union Contract  
52270 Other Services

**30 Commodities (Materials & Supplies)**

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**"Office Products: Costs of materials and supplies, other than those used for operation and maintenance. Usually consumable supplies and items such as staples, tape dispensers, and other office items."**

53010 Office Supplies  
53020 Office Equipment  
53030 Microfilm Photo Supplies

UNIFORM CODE OF ACCOUNTS  
OBJECT CODE SUMMARY (Continued)

**30 Commodities (Materials & Supplies) (Continued)**

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**"Vehicle Fuel, Lubricants"**

53040 Gasoline  
53050 Diesel Fuel  
53060 Motor Oil Lubricants

**"Janitorial, Paper Goods: Cleaning goods, bathroom supplies, lamps, and paper."**

53070 Custodial Supplies  
53080 Paper Goods

**"Clothing - Safety Equipment: All safety equipment, clothing, first aid kits and other loss control items."**

53090 Clothing Safety Equipment

**"Repair Parts: Replacement materials and supplies for town office equipment, cars and trucks."**

53100 Auto Parts  
53110 Truck Parts  
53120 Equipment Parts  
53240 Tires

**Materials and Supplies: Cost of materials and supplies for the repair and maintenance of town-owned facilities and roads.**

53130 Welding Supplies  
53140 Hand Tools  
53150 Building Supplies  
53160 Cement Sand Salt Gravel  
53170 Ground Supplies  
53180 Street Cleaning Supplies  
53190 Police Equipment Supplies  
53200 Traffic Control Signs  
53210 Other Purchased  
53280 Asphalt/hot & Cold Patch

**"Books, Periodicals, Software: Acquisition of technical books, computer software, newspaper subscriptions, special reports and other publications."**

53220 Subscriptions Books

**Internal Transfers: Allows inter-fund transfers.**

53230 Transfers

UNIFORM CODE OF ACCOUNTS  
OBJECT CODE SUMMARY (Continued)

**30 Commodities (Materials & Supplies) (Continued)**

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**Public Relations: Special events and informational newsletters.**

53300 Public Relations

**40 Capital Outlay (Cost of capital purchases such as furniture, equipment, and pre-manufactured facilities.)**

54010 Improvements Not Building  
54020 Office Furniture & Equipment  
54030 Automobile  
54040 Trucks  
54050 Other Equipment  
54070 Telephone Systems  
54080 Computer And Data Systems  
54090 Radio/communications Costs  
54100 Improvement Buildings

**50 Utilities**

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55010 Telephone  
55020 Electric  
55030 Heating Fuel  
55040 Water  
55050 Sewer

**Town of Coventry  
Town Council Recommended  
Summary by Object**

**Budget Fiscal Year: 2023 to 2023**

	2021	2022	2022	2022	Town		Cou/Bud	%
	Actual	Base Budget	Actual YTD	Est. Actual	Manager	Council	Inc/Dec	
51000 SALARY AND WAGES	\$ 324,651	\$ 344,000	\$ 79,997	\$ 344,000	\$ 364,825	\$ 362,825	\$ 18,825	5.47%
51010 REGULAR FULL TIME	4,391,752	4,582,348	3,467,125	4,546,475	4,913,665	4,851,450	269,102	5.87%
51020 PART TIME	129,906	184,580	125,462	176,200	173,680	179,080	(5,500)	-2.98%
51030 OVERTIME	286,215	245,381	264,225	260,616	251,816	251,816	6,435	2.62%
51040 TEMPORARY	27,977	50,680	41,498	49,924	57,860	57,860	7,180	14.17%
51043 CLEANING & MAINTENANCE	-	-	-	-	37,400	37,400	37,400	100.00%
51059 PAYROLL TAXES & INSURANCE	28,210	31,600	6,672	31,600	32,100	32,100	500	1.58%
51063 FICA - GA	85,735	94,600	72,687	94,600	100,100	100,100	5,500	5.81%
51064 FICA - PS	162,456	155,620	117,518	155,620	159,760	159,760	4,140	2.66%
51065 FICA - PW	118,561	138,000	110,636	138,000	149,000	149,000	11,000	7.97%
51066 FICA - HUMAN SVCS	18,778	20,000	15,856	20,000	39,700	39,700	19,700	98.50%
51067 FICA - CIVIC/CULTURAL	4,984	12,500	4,868	12,500	14,900	14,900	2,400	19.20%
51070 PENSION	48,500	45,000	45,000	45,000	45,000	45,000	-	0.00%
51071 PENSION - GA	118,364	115,500	125,283	115,500	136,380	136,380	20,880	18.08%
51072 PENSION - PS	290,500	275,000	238,992	275,000	267,000	267,000	(8,000)	-2.91%
51073 PENSION - PW	126,356	185,500	151,438	185,500	190,000	190,000	4,500	2.43%
51074 PENSION - HS	24,857	14,300	28,652	14,300	31,650	31,650	17,350	121.33%
51075 PENSION - CC	15,219	16,000	15,579	16,000	15,850	15,850	(150)	-0.94%
51090 OTHER	84,143	89,505	52,554	79,505	89,630	89,630	125	0.14%
51100 LONGEVITY	50,900	51,800	51,100	52,300	48,800	47,000	(4,800)	-9.27%
51110 DIFFERENTIAL	5,754	5,322	4,083	5,322	6,322	6,322	1,000	18.79%
51121 FRINGE BENEFITS	30,000	40,000	6,567	40,000	45,000	45,000	5,000	12.50%
51171 HEALTH INS GENERAL ADMIN	266,942	285,500	200,702	285,500	245,300	245,300	(40,200)	-14.08%
51712 HEALTH INS PUBLIC SAFETY	285,692	320,000	238,139	320,000	381,700	381,700	61,700	19.28%
51713 HEALTH INS PUBLIC WORKS	371,198	398,000	296,763	398,000	464,000	464,000	66,000	16.58%
51714 HEALTH INS HUMAN SERVICES	41,556	45,000	38,116	45,000	49,500	49,500	4,500	10.00%
51715 HEALTH INS CIVIC & CULTURAL	9,601	10,600	9,410	10,600	34,700	34,700	24,100	227.36%
51720 LIFE INSURANCE	5,227	6,000	5,336	6,000	6,000	6,000	-	0.00%
51999 REVENUE OFFSET	(1,413)	(16,500)	7,336	(16,500)	(13,500)	(13,500)	3,000	-18.18%
52010 ARCHITECTS AND ENGINEERING	17,687	15,000	12,210	15,000	16,000	16,000	1,000	6.67%
52020 FINANCE AND ACCOUNTING	6,851	6,750	1,350	6,750	6,900	6,900	150	2.22%
52030 LEGAL	99,154	85,000	97,175	90,000	90,000	90,000	5,000	5.88%
52040 LICENSES/SUPPORT-DATA PROCESSING	166,400	160,660	156,760	164,693	178,770	178,770	18,110	11.27%
52050 INSURANCE	168,838	171,530	171,973	171,530	179,700	175,100	3,570	2.08%
52060 INDEXING RECORDING	29,465	24,010	17,192	24,010	25,330	25,330	1,320	5.50%
52070 OTHER PROFESSIONAL SERVICES	126,113	120,955	100,893	129,935	157,855	157,855	36,900	30.51%
52080 PROFESSIONAL AFFILIATION	29,045	34,607	34,534	37,407	37,314	37,314	2,707	7.82%
52090 TRAVEL MEETINGS MILEAGE	85,086	84,338	65,087	82,438	78,420	78,420	(5,918)	-7.02%
52100 TRAINING	31,301	54,580	21,176	45,710	57,460	57,460	2,880	5.28%
52110 POSTAGE	31,583	23,885	26,064	25,885	25,885	25,885	2,000	8.37%
52130 SERVICE CONTRACTS	290,963	271,810	225,423	272,810	262,106	262,106	(9,704)	-3.57%
52140 EQUIPMENT REPAIRS	85,632	72,780	77,288	70,780	76,580	76,580	3,800	5.22%
52150 RADIO AND ALARM REPAIRS	11,366	8,000	2,773	8,000	8,000	8,000	-	0.00%
52160 BUILDING REPAIRS/MAINTENANCE	79,802	61,500	38,985	59,000	62,950	62,950	1,450	2.36%
52170 ADVERTISING	11,181	14,300	7,219	13,110	13,750	13,750	(550)	-3.85%
52180 PRINTING	26,132	26,100	10,072	26,400	26,650	26,650	550	2.11%
52190 COPIERS	4,543	4,300	4,131	5,600	8,600	8,600	4,300	100.00%
52200 EQUIPMENT RENTAL	250	1,400	250	1,400	3,900	3,900	2,500	178.57%
52220 MEALS	3,016	7,575	3,607	7,325	7,575	7,575	-	0.00%
52240 MISCELLANEOUS	1,401	3,550	237	3,550	3,550	3,550	-	0.00%
52250 GRANTS AND CONTRIBUTIONS	94,244	99,095	356,935	99,095	97,655	97,655	(1,440)	-1.45%
52260 NEGOTIATED UNION CONTRACT	13,646	7,000	2,600	2,600	-	-	(7,000)	-100.00%
52270 OTHER SERVICES	867	1,300	-	1,300	1,300	1,300	-	0.00%
52280 AUDIT	26,370	29,200	29,765	29,765	30,200	30,200	1,000	3.42%
52291 WORKER COMP - GA	20,000	21,000	18,000	21,000	21,630	21,630	630	3.00%
52292 WORKER COMP - PS	90,000	95,000	84,000	95,000	97,850	97,850	2,850	3.00%
52293 WORKER COMP - PW	76,000	80,000	76,000	80,000	82,400	82,400	2,400	3.00%
52294 WORKER COMP - HS	1,600	2,000	2,000	2,000	2,060	2,060	60	3.00%
52295 WORKER COMP - CC	3,550	6,000	6,000	6,000	6,180	6,180	180	3.00%
52840 VETERANS' PROGRAMS	1,243	1,500	500	1,500	1,500	1,500	-	0.00%
52869 FEES	4,075	4,075	4,075	4,075	4,075	4,075	-	0.00%
53010 OFFICE SUPPLIES	17,948	16,062	10,566	16,200	16,712	16,712	650	4.05%
53020 OFFICE EQUIPMENT	292	250	905	250	250	250	-	0.00%
53030 MICROFILM PHOTO SUPPLIES	1,472	1,100	565	1,100	1,100	1,100	-	0.00%
53040 GASOLINE	49,049	50,100	52,952	50,300	58,900	58,900	8,800	17.56%
53050 DIESEL FUEL	47,819	46,500	34,984	46,500	46,775	46,775	275	0.59%
53060 MOTOR OIL LUBRICANTS	6,028	6,550	6,250	6,550	6,800	6,800	250	3.82%
53070 CUSTODIAL SUPPLIES	4,288	6,750	6,100	6,750	6,750	6,750	-	0.00%
53080 PAPER GOODS	5,344	5,850	1,150	5,850	5,850	5,850	-	0.00%
53090 CLOTHING SAFETY EQUIPMENT	43,982	45,300	37,181	45,300	45,300	45,300	-	0.00%
53091 OSHA REQMTS	3,700	5,500	4,347	5,500	5,500	5,500	-	0.00%
53092 NFPA REQMTS	6,177	12,000	6,222	12,000	12,000	12,000	-	0.00%
53100 AUTO PARTS	16,297	18,550	13,333	19,500	18,100	18,100	(450)	-2.43%
53110 TRUCK PARTS	65,289	67,500	54,649	67,500	67,500	67,500	-	0.00%
53120 EQUIPMENT PARTS	67,106	68,450	63,879	68,450	68,450	68,450	-	0.00%
53130 WELDING SUPPLIES	1,742	2,375	1,800	2,375	2,375	2,375	-	0.00%
53140 HAND TOOLS	6,289	5,700	3,426	5,700	5,700	5,700	-	0.00%
53150 BUILDING SUPPLIES	4,172	2,450	3,191	3,650	2,850	2,850	400	16.33%
53160 CEMENT SAND SALT GRAVEL	128,352	215,450	184,659	215,450	217,450	217,450	2,000	0.93%
53170 GROUND SUPPLIES	17,928	26,750	17,197	26,938	26,750	26,750	-	0.00%
53180 STREET CLEANING SUPPLIES	2,990	3,000	2,499	3,000	3,000	3,000	-	0.00%
53190 POLICE EQUIPMENT SUPPLIES	13,687	10,250	7,833	10,250	10,250	10,250	-	0.00%

**Town of Coventry  
Town Council Recommended  
Summary by Object**

	<b>Budget Fiscal Year: 2023 to 2023</b>							
53200 TRAFFIC CONTROL SIGNS	6,905	5,500	3,000	5,500	5,500	5,500	-	0.00%
53210 OTHER PURCHASED	7,204	9,650	10,925	8,650	9,550	9,550	(100)	-1.04%
53220 SUBSCRIPTIONS BOOKS	34,620	34,730	7,829	34,730	39,275	40,025	5,295	15.25%
53225 PROGRAM COSTS	9,394	12,100	4,850	12,100	13,350	13,350	1,250	10.33%
53230 TRANSFERS	144,453	222,500	202,412	222,500	118,800	113,800	(108,700)	-48.85%
53231 SEVERANCE	9,914	-	-	-	25,000	-	-	0.00%
53240 TIRES	21,885	25,000	13,200	25,000	25,500	25,500	500	2.00%
53280 ASPHALT/HOT & COLD PATCH	22,844	30,000	26,500	30,000	30,000	30,000	-	0.00%
53290 KENNEL SERVICES	3,000	3,000	-	3,000	3,000	3,000	-	0.00%
53300 PUBLIC RELATIONS	2,793	7,985	7,149	9,385	7,985	7,985	-	0.00%
53610 VAN EXPENSES	-	1,350	-	1,350	1,350	1,350	-	0.00%
54010 IMPROVEMENTS NOT BUILDING	1,804	800	-	800	800	800	-	0.00%
54020 OFFICE FURNITURE & EQUIPMENT	4,296	3,600	929	3,600	3,600	3,600	-	0.00%
54050 OTHER EQUIPMENT	43,037	7,500	4,831	7,500	7,000	7,000	(500)	-6.67%
54540 COMPUTER REPLACEMENT AND UPGRADES	4,605	4,000	-	4,000	4,000	4,000	-	0.00%
54960 EQUIPMENT PURCHASES	2,212	8,000	3,042	8,000	8,000	8,000	-	0.00%
55010 TELEPHONE	32,761	34,837	35,966	35,457	37,552	37,552	2,715	7.79%
55020 ELECTRIC	160,584	166,175	156,830	166,175	169,515	169,515	3,340	2.01%
55030 HEATING FUEL	59,058	61,140	56,740	61,140	64,570	64,570	3,430	5.61%
55040 WATER	1,017	1,835	1,039	1,835	1,715	1,715	(120)	-6.54%
55050 SEWER	4,500	5,250	4,875	5,250	5,200	5,200	(50)	-0.95%
55130 DISPOSAL FEES	3,134	3,000	817	3,000	3,000	3,000	-	0.00%
57040 DOG TAGS	136	225	-	225	200	200	(25)	-11.11%
57050 VETERINARY FEES	45	1,000	155	500	750	750	(250)	-25.00%
57060 ST CT LICENSE FEES	3,264	3,700	-	3,700	3,500	3,500	(200)	-5.41%
57064 PET ADOPTION FEES DEP	-	250	-	250	250	250	-	0.00%
58190 ANNIVERSARY CELEBRATIONS	500	500	500	500	500	500	-	0.00%
58420 MAJOR MAINTENANCE & CASUALTY REPAIR	6,700	1,000	4,500	1,000	3,000	1,000	-	0.00%
	<b>\$ 10,089,921</b>	<b>\$ 10,615,700</b>	<b>\$ 8,535,645</b>	<b>\$ 10,584,490</b>	<b>\$ 11,231,107</b>	<b>\$ 11,134,642</b>	<b>\$ 518,942</b>	<b>4.89%</b>

## MIL RATE CALCULATION FOR FY 22/23

The Town's finance policy calls for calculating the annual collection rate by using a weighted average of the past three years:

$$2 \text{ times most recent} + 2 \text{ years prior} + 3 \text{ years prior} / 4 = \text{rate}$$

When the actual numbers are inserted into the formula it is:

<u>FY</u>	
2021	98.88% (*2)
2020	98.71%
2019	<u>98.72%</u>
	98.80% (Collection Rate for FY 22-23)

The value of a mil is calculated by multiplying the current real estate and personal property grand lists by the collection rate and dividing by 1000:

	October 1, 2020
	<u>Grand List</u>
	1,076,852,645
Collection Rate	<u>98.80%</u>
	1,063,903,492
One mil equals	1,063,903 (Total Grand List /1000)

Current Taxes needed	\$ 34,029,775
One mil	1,063,903
Mil Rate	31.99