

Town of Coventry Building Department

1712 Main Street, Coventry, CT 06238

860-742-4064

New Home Permitting

We have streamlined our permitting process for new home builds.

Link for the new streamlined New Home application:

<https://coventryct.portal.opengov.com/categories/1083/record-types/6458>

Items that you will need to upload for this new home permitting:

- Building Plans (you will need to drop off 1 set of hard copy plans)
- Proposed Plot Plan (you will need to drop off 2 sets of hard copy plans)
- Brace Wall Calculations (if they are not built in to the building plans. If they are, just upload a note stating they are built in to the plans)
- Res Check Calculations
- Truss/LVL Calculations (if applicable)
- NHC License
- Certificate of Insurance with Proof of Worker's Comp or the filled out Waiver
- Drive Way Apron Application page filled out and uploaded
- If on Sewer: Sewer Connection/Reconnection Application with plan of connection filled out and uploaded
- If on Septic &/or a well will be installed, you will still need separate applications to the EHHD: <https://easternhighlandshealthdistrict.portal.opengov.com/>

Once the foundation is in place you will no longer need to create another new permit, BUT you will need to provide us with:

- As Built Plot Plan (you will need to drop off 1 set of hard copy plans)
- Concrete Affidavit

This will trigger the construction review. Technically, your Building Plans will now be reviewed and approved at the very beginning of the application process and you can proceed to start your construction AT YOUR OWN RISK once we receive your As-Built plot plan and Concrete Affidavit. This at your own risk start is if there have been no changes to the plans submitted. If you need to amend your permit, this is the time to do it otherwise additional permitting may be required. Also, we say that starting work is at your own risk, because if something with the compare and contrast of the proposed plot plan and the as built plot plan find an issue and you chose to proceed with construction before review of the new documentation, you will still be held responsible for correcting any issues found. No inspections for construction (i.e. Roughts inspections) will be scheduled until all reviews of this part of the permitting is completed and all associated mechanical permits are applied for and issued.