

# **Capital Improvement Plan**

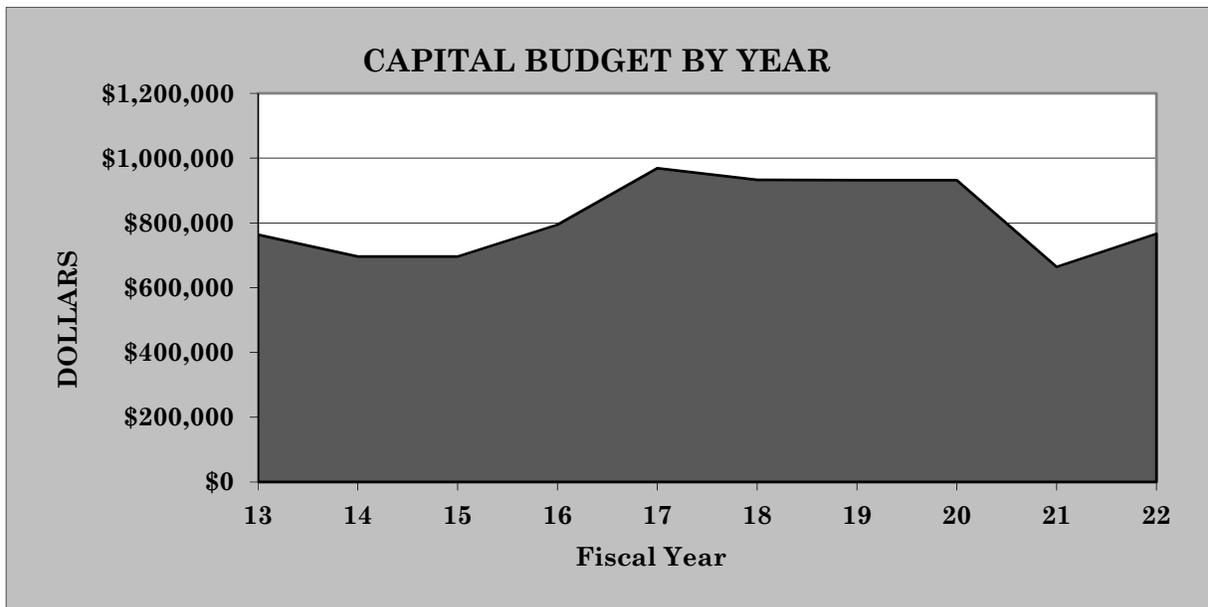
CAPITAL IMPROVEMENT PROGRAM: FY 2022-2026

PROGRAM DESCRIPTION

CAPITAL IMPROVEMENT PROGRAM BUDGET SUMMARY  
FISCAL YEAR 21-22

<b>Estimated Revenues</b>	<b>20/21</b>	<b>21/22</b>	<b>Change</b>
General	\$ 664,000	\$ 720,030	\$ 56,030
Town Aid Road	300,000	300,000	-
LOCIP	100,000	100,000	-
Capital Non-Recurring Reserve	-	37,000	37,000
State & Federal Grants	1,375,000	3,360,000	1,985,000
Notes & Bonds	3,930,000	300,000	(3,630,000)
Other	683,000	237,000	(446,000)
Lease Purchase	396,500	658,500	262,000
<b>TOTAL</b>	<b>\$ 7,448,500</b>	<b>\$ 5,712,530</b>	<b>\$ (1,735,970)</b>

<b>Estimated Expenditures</b>			
General Administration	\$ 573,000	\$ 111,000	\$ (462,000)
Public Safety	367,000	849,350	482,350
Public Works	1,478,500	4,135,180	2,656,680
Human Services	-	-	-
Culture & Recreation	2,263,000	457,000	(1,806,000)
Education	2,680,000	110,000	(2,570,000)
Reserve for Capital (CNREF)	87,000	50,000	(37,000)
<b>TOTAL</b>	<b>\$ 7,448,500</b>	<b>\$ 5,712,530</b>	<b>\$ (1,735,970)</b>



## CAPITAL IMPROVEMENT PROGRAM

The following Capital Project Funds are established to account for the resources used for the acquisition of capital facilities and infrastructure for the Town of Coventry with the exception of those items financed by Special Revenue Funds.

### CAPITAL EXPENDITURES (General Fund):

This funding source relies on the use of Town cash, raised through taxes, to undertake necessary capital improvements or make capital purchases. This year, \$720,030 is requested, an increase of \$56,030 from last year's Capital Budget. This is a decrease of \$46,600 or 6.08% from the Town Manager's proposed budget. Last Fiscal Year the Board of Education choose to give up Capital spending to forestall cuts to the operating budget. It is not possible to restore those funds in on fiscal year. \$75,000 is proposed for the Board which is responsible for the increase. We have established a threshold of not lease purchasing items under \$50,000. Industry standards for capital replacement call for funding 10% of the annual operating budget for capital replacement. We fall short of that standard by over \$2,500,000. This means over time, we rely on borrowing to pay for projects and incur interest expenses which could have been avoided if we properly funded this account. Fifteen (12) projects are planned for this activity. They include:

1 Summer Road Program (partial-see also Town Aid)	\$ 300,000
2 Network refresh	75,000
3 Town Hall Computer Upgrades	42,000
4 Police SUV Replacement	55,350
5 SCBA Fire Paks	24,000
6 Fire Gear	20,000
7 Open Space Fund	15,000
8 CNREF	50,000
9 Lake Management	93,680
10 Fire Hose/equipment	15,000
11 GIS upgrades	10,000
12 Electronic Document System	20,000
TOTAL	<u><u>\$ 720,030</u></u>

## TOWN AID ROADS

The State of Connecticut grants money to the Town based upon the number of miles of improved and unimproved roads. The improved road funds supplement town tax dollars for the annual road resurfacing program. The unimproved road fund is designed to upgrade non-paved roads. We hope to receive \$300,000 in Town Aid for Roads (TAR) funds from the State. TAR funds are supplemented by \$300,000 of local funds for a total summer roads program of \$600,000.

## LOCAL CAPITAL IMPROVEMENT PROGRAM (LOCIP)

The State of Connecticut has established a trust fund to promote local infrastructure repair. The State will reimburse the Town for 100% of eligible improvement projects to Town roadways, buildings and facilities. LOCIP, in general, cannot be utilized to purchase equipment or furnishings, or on school buildings. The Town will not receive these funds if the projects are not completed. The funds are not included in the revenue projections per auditor's advice. Instead a separate Special Revenue Fund has been created. A separate question at Town meeting is required. Annually the fund receives around \$100,000 and balances can be carried forward. Six project totaling \$100,000 has been proposed:

1	Patriots Park Improvements	\$20,000
2	Creaser Park Improvements	\$12,000
3	Laidlaw Park Improvements	\$10,000
4	Town Hall Renovations	\$18,000
5	Police Station Updates	\$10,000
6	Fire Station 418 Renovations	\$30,000
	Total	\$100,000

## CAPITAL & NON-RECURRING EXPENDITURES FUND (CNREF)

The Town Charter provides for the establishment and funding of a Capital Non-Recurring Expenditures Fund for the purpose of paying the cost of capital improvements over multi-year periods. In accordance with Chapter 108 of the Connecticut General Statutes, the Town Council may levy an annual tax not to exceed two (2) mils for the benefit of CNREF. In addition, the Council may transfer to the CNREF any portion of resources of the General Fund not otherwise appropriated. In an effort to restore this fund, increasing appropriations are scheduled to get to the point where major equipment purchases can be made. This year a contribution is proposed for this fund of \$50,000. One purchases out of this fund is proposed for a staff vehicle replacement in the amount of \$37,000. This will allow for a net increase to the fund of \$13,000. It is hoped that at year end some funds may be appropriated to this fund.

## STATE & FEDERAL GRANTS

Occasionally the Town becomes aware of opportunities to undertake special projects utilizing funds from government or private grants. Grants anticipated include:

1	Lake management	\$35,000
2	Small Town Economic Assistance Program	\$125,000
3	South/Swamp safety improvement: LOTCIP	\$3,000,000
4	Clarigester #2 repair	\$200,000
	Total	\$3,360,000

## NOTES & BONDS

The Town borrows money from time to time to finance large expenditures beyond the Town's ability to pay on a cash basis. To borrow money or undertake a project of more than \$100,000, approval of a Town meeting and referendum is required in accordance with Section 9-3 of the Town Charter. A \$300,000 bond proposal is recommended for the May vote Girls Softball improvements. It is hoped that other grants may also be found, with the Town targeting a round of STAEP grants for \$125,000. Three lease purchases are also proposed to replace a Small dump truck, Fire Engine Tanker and a large fine cut Mower. The new debt for these projects will be offset by debt from paid off projects so that this area of the budget will not require a tax increase to cover the expenses of this essential projects.

## OTHER

Special project funds are established from time to time for specific projects. Several projects are envisioned this year. Verizon rental income from leases on the radio tower (\$30,000) will be used for the on-going operation of Verizon phones used by emergency responders, the Everbridge system, and vehicle location systems. The EMS Fund will be used to pay for the refurbishment of ambulance by purchasing a new cab and chassis and reusing the walk in box. The Café fund will pay for a replacement freezer

1.	Document management	Local Locip	\$6,000
2.	Tower equipment/communications	Radio Tower Fund	\$10,000
3.	Freezer replacement	Cafeteria Fund	\$35,000
4.	Ambulance refurbishment	EMS Fund	\$175,000
5.	Muffin Monster cutter	Sewer Use Fund	\$11,000
	Total		\$237,000

## LEASE PURCHASE

From time to time the Town decides to lease purchase equipment over time to lessen the immediate impact of the acquisition cost. These lease purchase agreements must contain a clause which releases the Town from the agreement if the payment is not funded. The annual payments are typically carried in the debt service portion of the budget. Three lease purchases are proposed to purchase: 1) two five year lease purchases for a small fully equipped dump truck with a cost of \$90,000 and a large fine cut mower with a cost of \$69,500 (combined 5 year lease for \$33,500 annually), 2) Engine tanker with a cost of \$500,000 (10 year lease for \$55,500 annually).

Town of Coventry  
COUNCIL RECOMMENDED BUDGET

Budget Fiscal Year: 2022 to 2022

Account# and Description	2020 Actual	2021 Base Budget	2021 Actual YTD	2021 Est. Actual	Dept Head	Town Manager	Council	Cou/Bud Inc/Dec	%
9201 CAPITAL EXPENDITUR									
110-9201-54190 OPEN SPACE	15,000	15,000	15,000	15,000	15,000	15,000	15,000	0	.00
110-9201-54300 CAPITAL & NON	269,999	87,000	87,000	87,000	50,000	50,000	50,000	(37,000)	(42.53)
110-9201-54510 LIBRARY TECHN	0	13,000	13,000	13,000	0	0	0	(13,000)	(100.0)
110-9201-57980 LAKE MANAGEME	130,000	90,000	90,000	90,000	98,680	98,680	93,680	3,680	4.09
Reduce \$5k based on increase grant revenue estimate									
110-9201-58468 BAND ROOM COM	0	0	0	0	25,000	25,000	0	0	.00
Fund with HVAC work									
110-9201-58540 COMPUTER REPL	54,160	40,000	40,000	40,000	42,000	42,000	42,000	2,000	5.00
110-9201-58541 GIS UPGRADES	0	0	0	0	10,000	10,000	10,000	10,000	.00
110-9201-58542 ELECTRONIC DO	0	0	0	0	20,000	20,000	20,000	20,000	.00
110-9201-58686 ENGINE REFURB	0	50,000	50,000	50,000	0	0	0	(50,000)	(100.0)
110-9201-58702 POLICE CRUISE	96,000	0	0	0	55,350	55,350	55,350	55,350	.00
110-9201-58706 POLICE RECORD	0	0	0	0	16,600	16,600	0	0	.00
Fund purchase in FY21									
110-9201-58711 SCHOOL AC REP	0	0	0	0	25,000	25,000	0	0	.00
BOE to use Federal Funds									
110-9201-58727 SCBA FIRE PAK	10,000	25,000	25,000	25,000	24,000	24,000	24,000	(1,000)	(4.00)
110-9201-58730 FIRE EQUIPMEN	35,000	30,000	30,000	30,000	20,000	20,000	20,000	(10,000)	(33.33)
110-9201-58732 FIRE HOSE/EQU	0	0	0	0	15,000	15,000	15,000	15,000	.00
110-9201-58841 BUILDING ACCE	0	14,000	14,000	14,000	0	0	0	(14,000)	(100.0)
110-9201-59880 SUMMER ROAD P	300,000	300,000	300,000	300,000	300,000	300,000	300,000	0	.00
110-9201-59910 EDUCATIONAL C	150,000	0	0	0	50,000	50,000	75,000	75,000	.00
\$50k for network refresh. Council increase by \$25k per BOE request.									
<b>Total 9201 CAPITAL EXPE</b>	<b>1,060,159</b>	<b>664,000</b>	<b>664,000</b>	<b>664,000</b>	<b>766,630</b>	<b>766,630</b>	<b>720,030</b>	<b>56,030</b>	<b>8.44</b>

Town of Coventry, Connecticut

*Capital Improvement Plan*

FY 22 thru FY 26

**EXPENDITURES AND SOURCES SUMMARY**

<b>Department</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>Total</b>
CNREF	50,000	75,000	100,000	125,000	150,000	500,000
Culture & Recreation	457,000	40,000	33,000	55,000	15,000	600,000
Education	110,000	1,923,300	445,000	5,827,500	310,000	8,615,800
General Administration	111,000	78,000	869,000	640,000	201,000	1,899,000
Human Services			60,000			60,000
Public Safety	849,350	455,525	256,000	142,000	432,000	2,134,875
Public Works	4,135,180	2,157,300	5,498,300	1,613,500	1,440,400	14,844,680
<b>EXPENDITURE TOTAL</b>	<b>5,712,530</b>	<b>4,729,125</b>	<b>7,261,300</b>	<b>8,403,000</b>	<b>2,548,400</b>	<b>28,654,355</b>

<b>Source</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>Total</b>
Bonding	300,000	1,441,300	1,750,000	5,250,000		8,741,300
Cafeteria Fund	35,000	35,000	35,000			105,000
Capital NonRecurring Fund	37,000	25,000	30,000			92,000
Cemetery Fund		15,000				15,000
EMS Fund	175,000				300,000	475,000
General Fund	720,030	1,466,025	1,258,000	1,698,000	1,588,500	6,730,555
Lease Purchase	658,500	521,800	223,300	550,000	236,900	2,190,500
Local Locip (Town Clerk fees)	6,000					6,000
LOCIP	100,000	100,000	100,000	100,000	100,000	500,000
Patriot's Park Fund		5,000	5,000	5,000	5,000	20,000
Sewer Fund	11,000	310,000			18,000	339,000
State/Federal Grant/Loan	3,535,000	600,000	3,350,000	290,000	290,000	8,065,000
STEAP Grant	125,000	200,000	500,000	500,000		1,325,000
Tower Rental Income	10,000	10,000	10,000	10,000	10,000	50,000
<b>SOURCE TOTAL</b>	<b>5,712,530</b>	<b>4,729,125</b>	<b>7,261,300</b>	<b>8,403,000</b>	<b>2,548,400</b>	<b>28,654,355</b>

Town of Coventry, Connecticut

*Capital Improvement Plan*

FY 22 thru FY 26

**PROJECTS BY DEPARTMENT**

Department	Project #	Priority	FY 22	FY 23	FY 24	FY 25	FY 26	Total
<b>CNREF</b>								
CNREF FUND	12-GA-01	2	50,000	75,000	100,000	125,000	150,000	500,000
<b>CNREF Total</b>			<b>50,000</b>	<b>75,000</b>	<b>100,000</b>	<b>125,000</b>	<b>150,000</b>	<b>500,000</b>
<b>Culture &amp; Recreation</b>								
Patriots Park Improvements	09-CR-06	2	20,000	25,000	15,000	45,000	15,000	120,000
Miller Richardson Improvements	09-CR-07	1		15,000				15,000
Laidlaw Park Improvements	09-CR-08	3				10,000		10,000
Creaser Park	09-CR-11	3	12,000					12,000
Canoe/Kayak Launch	11-CR-02	3			18,000			18,000
New Softball Complex	21-CR-02	3	425,000					425,000
<b>Culture &amp; Recreation Total</b>			<b>457,000</b>	<b>40,000</b>	<b>33,000</b>	<b>55,000</b>	<b>15,000</b>	<b>600,000</b>
<b>Education</b>								
Network Upgrades	09-ED-01	1	75,000	125,000	200,000	200,000	200,000	800,000
Classroom Furniture	09-ED-11	2	0	45,000	45,000	45,000	45,000	180,000
School Carpet Replacement	09-ED-14	2		29,500	30,000			59,500
School Energy/Electrical/Security Upgrades/ADA	12-ED-07	1		1,116,300				1,116,300
School Custodial Equipment	14-ED-03	3			25,000			25,000
School Maintenance Vehicles	14-ED-05	3		35,000	40,000			75,000
School Wood Floor Refinishing	14-ED-06	3		32,500		32,500		65,000
CHS Lecture Hall Seating	14-ED-09	3			70,000			70,000
Kitchen Equipment Upgrades	16-ED-02	2	35,000	35,000	35,000			105,000
Window replacement	17-ED-01	3				5,000,000		5,000,000
PSS Van Replacement	18-ED-06	2		70,000				70,000
GHR parking lot replacement	18-ED-07	n/a				250,000		250,000
AC Replacement	18-ED-09	3		25,000				25,000
GHR Exterior Work	19-ED-04	2		25,000				25,000
Fireproof File Cabinets	20-ED-04	3				50,000		50,000
Relocate High School Weight Room	20-ED-05	1		325,000				325,000
Bathroom Remodel	21-ED-02	3		60,000				60,000
Replacement Lockers - CNH	21-ED-05	3					65,000	65,000
Asbestos Abatement CHS	21-ED-06	3				250,000		250,000
<b>Education Total</b>			<b>110,000</b>	<b>1,923,300</b>	<b>445,000</b>	<b>5,827,500</b>	<b>310,000</b>	<b>8,615,800</b>
<b>General Administration</b>								
Information Technology	09-GA-01	1	42,000	43,000	44,000	45,000	46,000	220,000
Revaluation	09-GA-02	1			40,000	60,000	100,000	200,000
Open Space Acquisition	09-GA-05	2	15,000	25,000	25,000	25,000	25,000	115,000
Meeting Room Addition	09-GA-08	3			750,000			750,000
Town Hall Renovations	09-GA-09	1	18,000				20,000	38,000
Water Tower	14-GA-02	3				500,000		500,000
GIS Upgrades	22-GA-01	2	10,000	10,000	10,000	10,000	10,000	50,000
Electronic Document Management System	22-GA-03	2	26,000					26,000

Department	Project #	Priority	FY 22	FY 23	FY 24	FY 25	FY 26	Total
<b>General Administration Total</b>			<b>111,000</b>	<b>78,000</b>	<b>869,000</b>	<b>640,000</b>	<b>201,000</b>	<b>1,899,000</b>
<b>Human Services</b>								
Elderly Van Replacement	09-HS-01	3			60,000			60,000
<b>Human Services Total</b>					<b>60,000</b>			<b>60,000</b>
<b>Public Safety</b>								
Police Vehicle Replacements	09-PS-01	1	55,350	97,525	112,000	56,000	56,000	376,875
Fire Admin/Emergency Manager Vehicle	09-PS-03	3		38,000				38,000
Personal Protective Turn-out Gear	09-PS-04	2	20,000	20,000	20,000	20,000	20,000	100,000
Self Contained Breathing Apparatus	09-PS-05	2	24,000	16,000	24,000	24,000	24,000	112,000
Radio Replacement/Enhancement	09-PS-08	2	10,000	10,000	10,000	10,000	10,000	50,000
ET 311 Replacement	09-PS-15	3	500,000					500,000
Police Technology	15-PS-01	2		24,000				24,000
Ambulance Replacement	18-PS-01	1	175,000				300,000	475,000
Service Truck Replacements	19-PS-03	2		80,000				80,000
Engine Tanker Refurbishment	19-PS-05	3		150,000				150,000
Police Station Updates	19-PS-06	3	10,000		25,000			35,000
Generator Replacement - CVFA Substation	20-PS-03	2			30,000			30,000
Fire Pond Maintenance and Creation	20-PS-04	3	10,000		15,000	10,000		35,000
Hose and Equipment	21-PS-06	2	15,000	20,000	20,000	22,000	22,000	99,000
Station 418 Renovations	22-PS-02	1	30,000					30,000
<b>Public Safety Total</b>			<b>849,350</b>	<b>455,525</b>	<b>256,000</b>	<b>142,000</b>	<b>432,000</b>	<b>2,134,875</b>
<b>Public Works</b>								
Large Dump Replacement	09-PW-01	1		216,800	223,300	230,000	236,900	907,000
Staff Vehicles	09-PW-03	3	37,000					37,000
Summer Roads	09-PW-06	1	600,000	600,000	2,100,000	850,000	900,000	5,050,000
Large Drainage Projects	09-PW-07	3		35,000			40,000	75,000
Small Bridge and Culverts	09-PW-09	3			20,000	20,000	20,000	60,000
Field Irrigation	09-PW-11	4			20,000			20,000
Small Dump Trucks	09-PW-14	2	90,000			95,000		185,000
Pick-up Trucks	09-PW-15	3		37,000			40,500	77,500
Mowers (fine cut)	09-PW-16	2	68,500	18,500		18,500		105,500
Urban Forestry Stewardship	09-PW-19	3		30,000		30,000		60,000
Sidewalk Extension and Repair	11-PW-03	4		15,000				15,000
Open Space Stewardship	13-PW-05	3			10,000		10,000	20,000
Tri-axle Dump Truck	13-PW-07	3				225,000		225,000
Guardrail	13-PW-08	3		15,000		20,000		35,000
Wheelloader	13-PW-10	2		225,000				225,000
Cemetery Expansion/Improvements	14-PW-04	3		30,000			50,000	80,000
Lake Management Projects	17-PW-01	1	128,680	125,000	125,000	125,000	125,000	628,680
Relocate Transfer Station	19-PW-02	2		200,000				200,000
Clarigester #2 Rehab	21-PW-03	1	200,000					200,000
Muffin Monster Cutter Exchange	21-PW-04	3	11,000					11,000
Additional Infiltration Basins	21-PW-06	2		200,000				200,000
Community Connectivity Sidewalk Extension	21-PW-07	2		300,000				300,000
South and Swamp Road Safety Improvments	21-PW-08	1	3,000,000					3,000,000
Daly Road Safety Improvements	21-PW-09	2			3,000,000			3,000,000
Auger monster	22-PW-01	2		110,000				110,000
Pump replacements	22-PW-2	3					18,000	18,000
<b>Public Works Total</b>			<b>4,135,180</b>	<b>2,157,300</b>	<b>5,498,300</b>	<b>1,613,500</b>	<b>1,440,400</b>	<b>14,844,680</b>

<b>Department</b>	<b>Project #</b>	<b>Priority</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>Total</b>
<b>GRAND TOTAL</b>			5,712,530	4,729,125	7,261,300	8,403,000	2,548,400	28,654,355