

Capital Improvement Plan

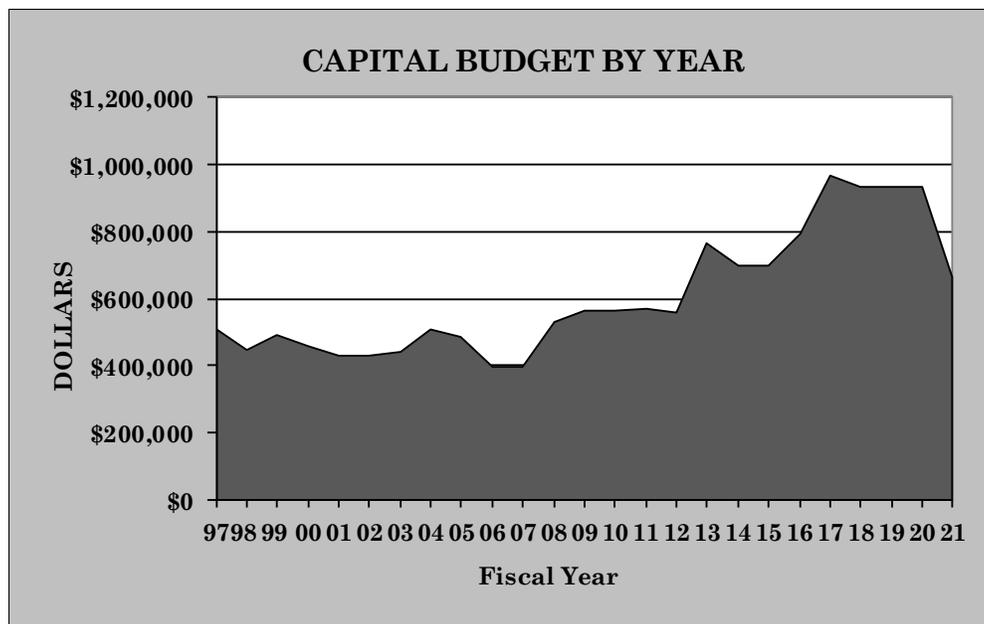
CAPITAL IMPROVEMENT PROGRAM: FY 2021-2025

PROGRAM DESCRIPTION

CAPITAL IMPROVEMENT PROGRAM BUDGET SUMMARY
FISCAL YEAR 20-21

Estimated Revenues	19/20	20/21	Decrease
General	\$ 932,000	\$ 664,000	\$ (268,000)
Town Aid Road	300,000	300,000	-
LOCIP	100,000	100,000	-
Capital Non-Recurring Reserve	108,000	-	(108,000)
State & Federal Grants	2,934,520	1,375,000	(1,559,520)
Notes & Bonds	4,000,000	3,930,000	(70,000)
Other	173,480	683,000	509,520
Lease Purchase	370,000	396,500	26,500
TOTAL	\$ 8,918,000	\$ 7,448,500	\$ (1,469,500)

Estimated Expenditures			
General Administration	\$ 64,000	\$ 573,000	\$ 509,000
Public Safety	208,000	367,000	159,000
Public Works	7,751,000	1,478,500	(6,272,500)
Human Services	-	-	-
Culture & Recreation	45,000	2,263,000	2,218,000
Education	680,000	2,680,000	2,000,000
Reserve for Capital (CNREF)	170,000	87,000	(83,000)
TOTAL	\$ 8,918,000	\$ 7,448,500	\$ (1,469,500)



CAPITAL IMPROVEMENT PROGRAM

The following Capital Project Funds are established to account for the resources used for the acquisition of capital facilities and infrastructure for the Town of Coventry with the exception of those items financed by Special Revenue Funds.

CAPITAL EXPENDITURES (General Fund):

This funding source relies on the use of Town cash, raised through taxes, to undertake necessary capital improvements or make capital purchases. The Town Council has recommended a capital expenditures budget of \$664,000, a decrease of \$508,500 from last year's Capital Budget. We have established a threshold of not lease purchasing items under \$50,000. Industry standards for capital replacement call for funding 10% of the annual operating budget for capital replacement. We fall short of that standard by over \$2,500,000. This means over time, we rely on borrowing to pay for projects and incur interest expenses which could have been avoided if we properly funded this account. Ten (10) projects are planned for this activity. They include:

1 Summer Road Program (partial-see also Town Aid)	\$ 300,000
2 Town Hall Computer Upgrades	40,000
3 SCBA Fire Paks	25,000
4 Fire Gear	30,000
5 Open Space Fund	15,000
6 CNREF	87,000
7 Lake Management	90,000
8 Engine Tank Refurbishment	50,000
9 Fire Houses - Building Security and Access	14,000
10 Library Software Upgrade	13,000
	<u>TOTAL \$ 664,000</u>

The General Fund capital expenditures included in the Town Council proposed budget is a decrease of \$508,500 or 43.37% from the Town Manager's budget. This reduction includes two police cruisers (\$106,000), a fire service truck (\$80,000), School computers (\$175,000), Classroom furniture (\$30,000), mower (\$12,000) PSS Van (\$12,500), a reduction in lake management (\$10,000) and a reduction in the contribution to CNREF (\$83,000). The police cruisers and fire service truck will be purchased through capital lease as outlined in that section of the budget.

TOWN AID ROADS

The State of Connecticut grants money to the Town based upon the number of miles of improved and unimproved roads. The improved road funds supplement town tax dollars for the annual road resurfacing program. The unimproved road fund is designed to upgrade non-paved roads. We hope to receive \$300,000 in Town Aid for Roads (TAR) funds from the State. TAR funds are supplemented by \$300,000 of local funds for a total summer roads program of \$600,000.

LOCAL CAPITAL IMPROVEMENT PROGRAM (LOCIP)

The State of Connecticut has established a trust fund to promote local infrastructure repair. The State will reimburse the Town for 100% of eligible improvement projects to Town roadways, buildings and facilities. LOCIP, in general, cannot be utilized to purchase equipment or furnishings, or on school buildings. The Town will not receive these funds if the projects are not completed. The funds are not included in the revenue projections per auditor's advice. Instead, a separate Special Revenue Fund has been created. A separate question at Town meeting is required. Annually the fund receives around \$100,000 and balances can be carried forward. Five project totaling \$100,000 has been proposed:

1	Patriots Park Improvements	\$25,000
2	Creaser Park Improvements	\$10,000
3	Laidlaw Park Improvements	\$10,000
4	Town Hall Renovations	\$18,000
5	Small Bridges and Culvers	\$27,000
6	Guardrail	\$10,000
	Total	\$100,000

CAPITAL & NON-RECURRING EXPENDITURES FUND (CNREF)

The Town Charter provides for the establishment and funding of a Capital Non-Recurring Expenditures Fund for the purpose of paying the cost of capital improvements over multi-year periods. In accordance with Chapter 108 of the Connecticut General Statutes, the Town Council may levy an annual tax not to exceed two (2) mils for the benefit of CNREF. In addition, the Council may transfer to the CNREF any portion of resources of the General Fund not otherwise appropriated. In an effort to restore this fund, increasing appropriations are scheduled to get to the point where major equipment purchases can be made. This year a contribution is proposed for this fund of \$87,000. No purchases are included in the Town Council's recommended budget for FY21.

STATE & FEDERAL GRANTS

Occasionally the Town becomes aware of opportunities to undertake special projects utilizing funds from government or private grants. Grants anticipated include the following:

1	Lake management	\$25,000
2	Small Town Economic Assistance Program	\$500,000
3	Library Renovation	\$850,000
	Total	\$1,375,000

NOTES & BONDS

The Town borrows money from time to time to finance large expenditures beyond the Town's ability to pay on a cash basis. To borrow money or undertake a project of more than \$100,000, approval of a Town meeting and referendum is required in accordance with Section 9-3 of the Town Charter. A \$3,930,000 bond proposal is included for a future vote. Included in this borrowing is \$2,500,000 for school roof replacement at Coventry High School and G.H. Robertson Elementary. \$850,000 has been included for the Library Renovation as was directed by the Town Council to the Library Renovation & Improvement Committee. This bond also includes \$400,000 for a new softball complex and \$180,000 for fire alarm replacement throughout the High School, Complex and Nathan Hale Middle School. If timed correctly, the new debt for these projects will be offset by debt from paid-off projects so that this area of the budget will not require a tax increase to cover the expenses of these essential projects.

OTHER

Special project funds are established from time to time for specific projects. Several projects are envisioned this year. Verizon rental income from leases on the radio tower (\$30,000) will be used for the on-going operation of Verizon phones used by emergency responders, the Everbridge system, and vehicle location systems. The planned relocation or renovation of the transfer station will be funded out of COVRRRA using previously committed funding. In addition, we have some previously authorized funds that will be used towards the Library Renovation project and Lake Management. The Town of Mansfield contributes 50% of the Fanwort Treatment for Eagleville Lake which will have a total cost of approximately \$17,000 for FY21. The EMS Fund will be used to purchase a power loader and stretcher for our ambulance. The WPCA fund will be performing rehab/maintenance of Clarigester #1, as well as completing a pipe lining under the Lake near Nathan Hale Cemetery.

1.	Patriots Park improvements	Recreation Fund	\$5,000
2.	Tower equipment	Radio Tower Fund	\$10,000
3.	Relocation/Renovation of Transfer Station	COVRRRA	\$150,000
4.	Library Renovation	Prior year bonds	\$100,000
5.	Lake Management – Fanwort	Town of Mansfield	\$8,500
6.	Lake Management – Hydrilla	Prior capital	\$7,500
7.	Clarigester #1 Rehab	Sewer Use Fund	\$200,000
8.	Sewer Pipe Lining Under Lake	Sewer Use Fund	\$150,000
9.	Power Loader & Stretcher for Ambulance	EMS Fund	\$52,000
	Total		\$683,000

LEASE PURCHASE

From time to time, the Town decides to lease purchase equipment over time to lessen the immediate impact of the acquisition cost. These lease purchase agreements must contain a clause which releases the Town from the agreement if the payment is not funded. The annual payments are typically carried in the debt service portion of the budget. Three lease purchases are proposed to purchase a large fully equipped dump truck with a cost of \$210,500 (7-year lease for \$32,300 annually), a police cruiser (5-year lease for \$11,500 annually) and a fire service vehicle (5-year lease for \$17,000 annually). These amounts will be offset by one retiring lease obligations, with annual payments totaling of \$38,441.

Town of Coventry
Council Recommended Budget

Budget Fiscal Year: 2021 to 2021

Account# and Description	2019 Actual	2020 Base Budget	2020 Actual YTD	2020 Est. Actual	Dept Head	Town Manager	Council	Cou/Bud Inc/Dec	%
54190 OPEN SPACE	15,000	15,000	15,000	15,000	15,000	15,000	15,000	0	.00
54300 CAPITAL & NONRECURRING	265,000	170,000	170,000	170,000	170,000	170,000	87,000	(83,000)	(48.82)
54510 LIBRARY TECHNOLOGY UPGRADE	0	0	0	0	13,000	13,000	13,000	13,000	.00
54831 PRELIMINARY DESIGN & ENGINEE	18,000	0	10,000	15,000	0	0	0	0	.00
54910 CLASSROOM FURNITURE	30,000	30,000	30,000	30,000	30,000	30,000	0	(30,000)	(100.0)
57470 PATRIOTS PARK RENOVATIONS	0	0	8,727	8,727	0	0	0	0	.00
57910 FORESTRY MANAGEMENT	0	25,000	25,000	25,000	0	0	0	(25,000)	(100.0)
57980 LAKE MANAGEMENT PROJECTS	17,000	130,000	130,000	130,000	100,000	100,000	90,000	(40,000)	(30.77)
58540 COMPUTER REPLACEMENT AND UPG	38,000	39,000	39,000	39,000	40,000	40,000	40,000	1,000	2.56
58590 SERVICE TRUCK	0	0	0	0	80,000	80,000	0	0	.00
58686 ENGINE REFURB/REPLACEMENT	20,773	0	0	0	70,000	70,000	50,000	50,000	.00
58702 POLICE CRUISER	41,000	43,000	43,000	43,000	106,000	106,000	0	(43,000)	(100.0)
58709 MOWER	0	0	0	0	12,500	12,500	0	0	.00
58712 BD OF ED VAN	0	0	0	0	12,000	12,000	0	0	.00
58727 SCBA FIRE PAKS	10,000	10,000	10,000	10,000	15,000	15,000	25,000	15,000	150.00
58730 FIRE EQUIPMENT/GEAR	10,000	10,000	10,000	10,000	20,000	20,000	30,000	20,000	200.00
58820 REVALUATION	45,000	10,000	10,000	10,000	0	0	0	(10,000)	(100.0)
58841 BUILDING ACCESS AND SECURITY	0	0	0	0	14,000	14,000	14,000	14,000	.00
59880 SUMMER ROAD PROGRAM	337,000	300,000	300,000	300,000	300,000	300,000	300,000	0	.00
59910 EDUCATIONAL COMPUTERS	150,000	150,000	150,000	150,000	175,000	175,000	0	(150,000)	(100.0)
*** Grand Total ***	996,773	932,000	950,727	955,727	1,172,500	1,172,500	664,000	(268,000)	(28.76)

Town of Coventry, Connecticut

Capital Improvement Plan

FY 21 thru FY 25

EXPENDITURES AND SOURCES SUMMARY

Department	FY 21	FY 22	FY 23	FY 24	FY 25	Total
CNREF	87,000	275,000	275,000	275,000	300,000	1,212,000
Culture & Recreation	2,263,000	48,000	70,000	35,000	45,000	2,461,000
Education	2,680,000	964,500	7,071,300	415,000	580,000	11,710,800
General Administration	573,000	567,000	68,000	109,000	130,000	1,447,000
Human Services		60,000				60,000
Public Safety	367,000	796,350	396,350	276,000	164,900	2,000,600
Public Works	1,478,500	4,755,885	1,661,800	4,453,300	1,273,500	13,622,985
EXPENDITURE TOTAL	7,448,500	7,466,735	9,542,450	5,563,300	2,493,400	32,514,385

Source	FY 21	FY 22	FY 23	FY 24	FY 25	Total
Bonding	3,930,000		6,691,300			10,621,300
Cafeteria Fund		35,000	35,000	35,000		105,000
Capital NonRecurring Fund		95,000				95,000
Cemetery Fund			30,000			30,000
COVRRRA	150,000					150,000
Donations\Non-Gov't Grant	116,000					116,000
EMS Fund	52,000		275,000			327,000
General Fund	664,000	1,930,850	1,354,350	1,665,000	1,858,400	7,472,600
Lease Purchase	396,500	799,885	441,800	448,300	230,000	2,316,485
LOCIP	100,000	80,000	100,000	100,000	100,000	480,000
Patriot's Park Fund	5,000	5,000	5,000	5,000	5,000	25,000
Sewer Fund	350,000	611,000				961,000
State/Federal Grant/Loan	1,675,000	3,900,000	600,000	3,300,000	290,000	9,765,000
Tower Rental Income	10,000	10,000	10,000	10,000	10,000	50,000
SOURCE TOTAL	7,448,500	7,466,735	9,542,450	5,563,300	2,493,400	32,514,385

Town of Coventry, Connecticut

Capital Improvement Plan

FY 21 thru FY 25

PROJECTS BY DEPARTMENT

Department	Project #	Priority	FY 21	FY 22	FY 23	FY 24	FY 25	Total
CNREF								
CNREF FUND	12-GA-01	2	87,000	275,000	275,000	275,000	300,000	1,212,000
CNREF Total			87,000	275,000	275,000	275,000	300,000	1,212,000
Culture & Recreation								
Carpet Replacement/Interior Painting: Library	09-CR-04	3			15,000	20,000		35,000
Patriots Park Improvements	09-CR-06	2	30,000	20,000	15,000	15,000	45,000	125,000
Miller Richardson Improvements	09-CR-07	1		10,000	15,000			25,000
Laidlaw Park Improvements	09-CR-08	3	10,000		25,000			35,000
Creaser Park	09-CR-11	3	10,000					10,000
Canoe/Kayak Launch	11-CR-02	3		18,000				18,000
Library Renovation	15-CR-01	2	1,800,000					1,800,000
Library Software Upgrade	21-CR-01	1	13,000					13,000
New Softball Complex	21-CR-02	3	400,000					400,000
Culture & Recreation Total			2,263,000	48,000	70,000	35,000	45,000	2,461,000
Education								
Classroom Computerization and Network Upgrades	09-ED-01	1	0	250,000	200,000	200,000	200,000	850,000
Classroom Furniture	09-ED-11	2	0	45,000	45,000	45,000	45,000	180,000
School Carpet Replacement	09-ED-14	3		30,000	30,000			60,000
School Energy/Electrical/Security Upgrades/ADA	12-ED-07	1			1,116,300			1,116,300
School Custodial Equipment	14-ED-03	3		25,000				25,000
School Maintenance Vehicles	14-ED-05	3		35,000	40,000			75,000
School Wood Floor Refinishing	14-ED-06	3		32,500			35,000	67,500
CHS Lecture Hall Seating	14-ED-09	3				70,000		70,000
Kitchen Equipment Upgrades	16-ED-02	2		35,000	35,000	35,000		105,000
Window Replacement	17-ED-01	3			5,000,000			5,000,000
Crack Sealing of School Parking Lots	18-ED-01	2			30,000			30,000
Roof Replacement	18-ED-05	2	2,500,000					2,500,000
PSS Van Replacement	18-ED-06	2		62,000				62,000
GHR Parking Lot Replacement	18-ED-07	2			250,000			250,000
Band Room Compressor	18-ED-08	3		25,000				25,000
AC Replacement	18-ED-09	3		125,000				125,000
GHR Exterior Work	19-ED-04	2		25,000				25,000
Utility Vehicle	20-ED-01	4		35,000				35,000
Fireproof File Cabinets	20-ED-04	3					50,000	50,000
Relocate High School Weight Room	20-ED-05	1			325,000			325,000
Fire Alarm Replacement	21-ED-01	1	180,000					180,000
Bathroom Remodel	21-ED-02	3		60,000				60,000
Security Window Film	21-ED-03	1		150,000				150,000
Security Cameras, Bollards and Access Controls	21-ED-04	1		30,000				30,000
Replacement Lockers - CNH	21-ED-05	3				65,000		65,000
Asbestos Abatement CHS	21-ED-06	3					250,000	250,000
Education Total			2,680,000	964,500	7,071,300	415,000	580,000	11,710,800

Department	Project #	Priority	FY 21	FY 22	FY 23	FY 24	FY 25	Total
General Administration								
Information Technology	09-GA-01	1	40,000	42,000	43,000	44,000	45,000	214,000
Revaluation	09-GA-02	1				40,000	60,000	100,000
Open Space Acquisition	09-GA-05	2	15,000	25,000	25,000	25,000	25,000	115,000
Meeting Room Addition	09-GA-08	3		500,000				500,000
Town Hall Renovations	09-GA-09	1	18,000					18,000
Water Tower	14-GA-02	3	500,000					500,000
General Administration Total			573,000	567,000	68,000	109,000	130,000	1,447,000
Human Services								
Elderly Van Replacement	09-HS-01	3		60,000				60,000
Human Services Total				60,000				60,000
Public Safety								
Police Vehicle Replacements	09-PS-01	1	106,000	55,350	55,350	112,000	56,000	384,700
Fire Admin/Emergency Manager Vehicle	09-PS-03	3		55,000				55,000
Personal Protective Turn-out Gear	09-PS-04	2	30,000	15,000	20,000	20,000	20,000	105,000
Self Contained Breathing Apparatus	09-PS-05	2	25,000	24,000	16,000	24,000	24,000	113,000
Radio Replacement/Enhancement	09-PS-08	2	10,000	10,000	10,000	10,000	10,000	50,000
ET 311 Replacement	09-PS-15	3		500,000				500,000
Police Technology	15-PS-01	2		24,000				24,000
Ambulance Replacement	18-PS-01	1			275,000			275,000
Service Truck Replacements	19-PS-03	2	80,000					80,000
Forestry Truck Replacement	19-PS-04	2				50,000		50,000
Engine Tanker Refurbishment	19-PS-05	3	50,000					50,000
Police Station Updates	19-PS-06	3		10,000		25,000		35,000
Marine Patrol Boat	20-PS-01	2		48,000				48,000
Generator Replacement - CVFA Substation	20-PS-03	2		30,000				30,000
Fire Pond Maintenance and Creation	20-PS-04	3		10,000		15,000	10,000	35,000
Unmarked Vehicle Replacement	21-PS-01	2					22,900	22,900
Fire Houses - Building Security and Access	21-PS-02	1	14,000					14,000
Power Load for Ambulance	21-PS-03	1	30,000					30,000
Stretcher for Ambulance	21-PS-04	1	22,000					22,000
Hose and Equipment	21-PS-06	2		15,000	20,000	20,000	22,000	77,000
Public Safety Total			367,000	796,350	396,350	276,000	164,900	2,000,600
Public Works								
Large Dump Replacement	09-PW-01	1	210,500	210,500	216,800	223,300	230,000	1,091,100
Staff Vehicles	09-PW-03	3		40,000				40,000
Summer Roads	09-PW-06	1	600,000	600,000	700,000	800,000	850,000	3,550,000
Large Drainage Projects	09-PW-07	3		35,000				35,000
Small Bridge and Culverts	09-PW-09	3	27,000		20,000	20,000	20,000	87,000
Field Irrigation	09-PW-11	4			20,000	20,000		40,000
Small Dump Trucks	09-PW-14	2		89,385				89,385
Mowers (fine cut, small area)	09-PW-16	2	0	15,000			18,500	33,500
Urban Forestry Stewardship	09-PW-19	3		30,000		30,000		60,000
Sidewalk Extension and Repair	11-PW-03	4			15,000			15,000
Open Space Stewardship	13-PW-05	3				10,000	10,000	20,000
Tri-axle Dump Truck	13-PW-07	3				225,000		225,000
Guardrail	13-PW-08	3	10,000		10,000		20,000	40,000
Wheelloader	13-PW-10	2			225,000			225,000
Cemetery Expansion/Improvements	14-PW-04	3			30,000			30,000
Lake Management Projects	17-PW-01	1	131,000	125,000	125,000	125,000	125,000	631,000

Department	Project #	Priority	FY 21	FY 22	FY 23	FY 24	FY 25	Total
Relocate Transfer Station	19-PW-02	2	150,000					150,000
WPCA Pipe Lining Under Lake: Hale Cemetery	21-PW-01	1	150,000					150,000
Clarigester #1 Rehab	21-PW-02	1	200,000					200,000
Clarigester #2 Rehab	21-PW-03	1		200,000				200,000
Muffin Monster Cutter Exchange	21-PW-04	3		11,000				11,000
WPCA Pipe Lining Under Lake: Woodland Road	21-PW-05	2		350,000				350,000
Additional Infiltration Basins	21-PW-06	2		50,000				50,000
Community Connectivity Sidewalk Extension	21-PW-07	2			300,000			300,000
South and Swamp Road Safety Improvments	21-PW-08	1		3,000,000				3,000,000
Daly Road Safety Improvements	21-PW-09	2				3,000,000		3,000,000
Public Works Total			1,478,500	4,755,885	1,661,800	4,453,300	1,273,500	13,622,985
GRAND TOTAL			7,448,500	7,466,735	9,542,450	5,563,300	2,493,400	32,514,385