



ADMINISTRATION

Above: Coventry Town Hall, 1712 Main Street

OFFICE OF THE TOWN CLERK

Map Filings

Land Records

Copies

Copies

HUNTING LICENSE

Indexing

Dog License

Elections

Vital Statistics

Military Records

Legal Notices

Referendum

Notarization

Fishing License

Marriage License

Tradenames

Probate Records

Warranty Deed

Release

Agendas

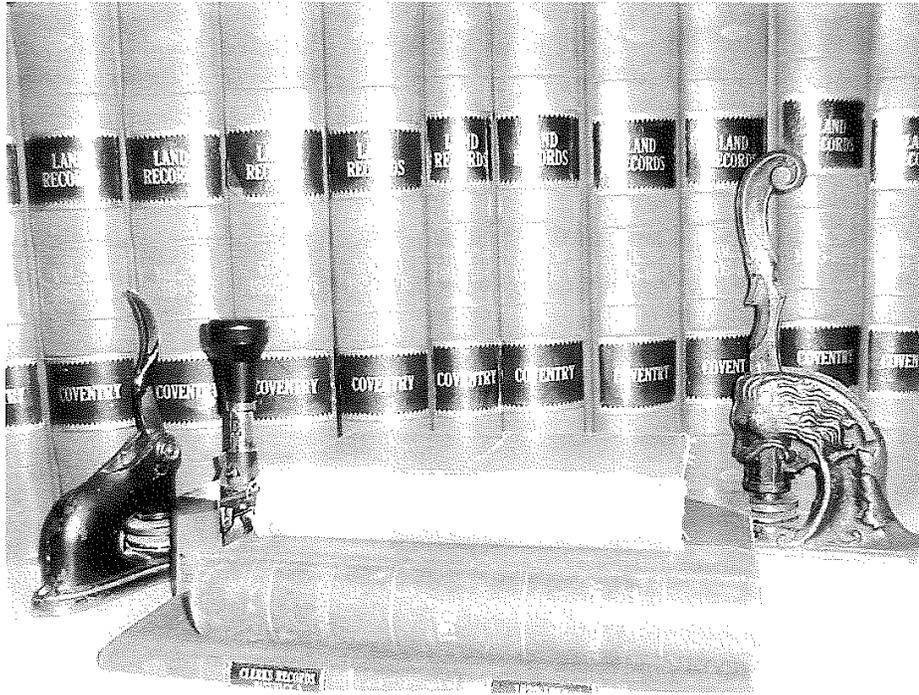
Notary Registration

Liens

Mortgages

Minutes

Liquor Permit



The General Statutes of the State of Connecticut determine the duties and responsibilities of the Town Clerk. The Clerk's office serves as the center for public records and information from which most other departments receive the data necessary to perform their specific duties. The Clerk's office is responsible for filing and maintaining all land records, vital statistics, minutes and agendas of all boards and commissions, and issuing dog and sports licenses. The office is also responsible to assist in the administration of elections, the registration of trade name certificates, liquor permits, Notary Public appointments and veteran's discharges.



Susan A. Gyn
Town Clerk

One of the major responsibilities of the Town Clerk's office is the issuance and maintenance of vital statistics records. The indexing of these records is tracked on a calendar year rather than fiscal year basis.

COVENTRY 2009 VITAL STATISTICS

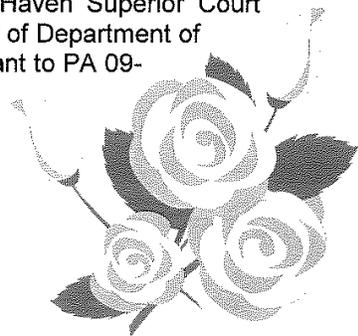
Births of residents occurring in other towns	116
Births in town	0
Marriage Licenses issued in Coventry	52
Marriage Licenses of residents issued by other towns	25
Deaths occurring in Coventry	27
Deaths of Coventry residents occurring in other towns	43
Civil Unions performed in town	0
Civil Unions of residents performed in other towns	0
Fetal Deaths	0
Burial Permits/Cremation Permits	36

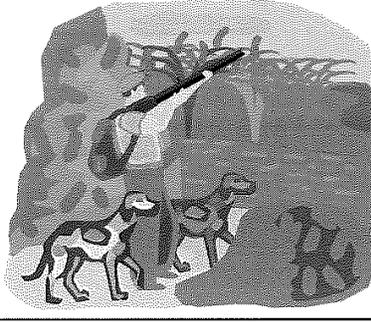
This office also issues *Certified Copies of Vital Records* upon proper application. Accounted for by fiscal year, 341 copies were issued.

CIVIL UNIONS: On October 1, 2005, PA 05-10, *An Act Concerning Civil Unions*, went into effect. A Civil Union is a legal union between two people of the same sex which grants the parties all the same benefits, protections and responsibilities under state law as are guaranteed to spouses in a marriage. Since same sex marriage became law in 2008, no civil union licenses have been applied for in this office.

MARRIAGE AND CIVIL UNION LICENSES: May be applied for only in the town in which the ceremony is to be performed. Pre-marital blood tests are not required. The Town Clerk's Office can furnish further instructions. Information and a worksheet are available to download from our website at www.coventryct.org.

SAME SEX MARRIAGE: On November 12, 2008 the New Haven Superior Court entered the final judgment in the case of Kerrigan v. Commissioner of Department of Public Health granting same sex marriages in Connecticut. Pursuant to PA 09-13, on October 1, 2010, all civil unions previously performed will become marriages under the law unless the couple has, or is in the process of annulling or dissolving their union.





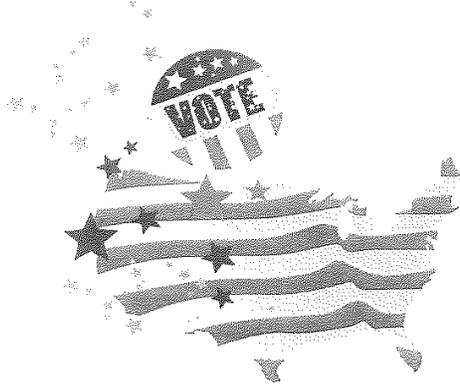
FISH & GAME LICENSES: Valid for the calendar year, licenses, and most permits, may be purchased anytime. For each new calendar year licenses become available the previous December.

Since the start of the 2009 Sports Licensing year, all hunting and fishing licenses and related permits have been issued on a new automated licensing system provided by the State of Connecticut – DEP. The equipment consists of a touch-screen terminal, a small thermal printer and a scanner and requires a high-speed internet connection. The new system eliminated the old, handwritten paper licenses and record keeping system. The town retains \$1 per sales transaction, not per item purchased, as was done before the new technology. Initially, this office experienced an increase in sales because some nearby Connecticut Town Clerks Offices and sporting goods vendors chose not to install this system. Due to the budget deficit the State of Connecticut increased the fees, in some cases as much as 2 to 3 times, during the final months of 2009. Overall sales have declined approximately 10% this year, even though prices were finally reduced by the legislature just days before fishing season began. Sportsmen are able to purchase licenses & permits from home on-line as well.

The first week in July 2009, Governor Rell signed Public Act 09-173, entitled “*An Act Authorizing Special Districts to Maintain Water Quality in Lakes, State Land Where Hunting is Permitted, the Establishment of a Marine Waters Fishing License and the Taking of Shellfish in Westport*” into law. A Marine License is required of anyone age 16 and older fishing in the Marine District either from shore or a private vessel or landing fish in Connecticut regardless of where the fish was caught. The License is free to any resident 65 and older but must be obtained annually if purchased after October 1, 2009. “Revenue from the Marine Fishing License is required by state law to be used only for Fish and Wildlife Conservation Programs” as stated in DEP CT Marine Fishing License FAQ’s. The Connecticut program averted a federal program which would have required Connecticut fishermen to register and pay a fee to the federal government.



<u>LICENSES & PERMITS ISSUED:</u>	<u>2009/2010</u>
Licenses	600
Pheasant Tags	14
Migratory Bird Stamp	28
HIP Permit	26
Hunting/Archery Permits	98



ELECTIONS AND PRIMARIES

The Town Clerk's duties include assisting the Registrar of Voters in administering the election or primary. The clerk is required to publish notice of party endorsements and warning of the primary and election in the newspaper; file the list of offices to be filled, list of candidates, list of elected officials, vacancy in office and accounting of absentee ballot forms with the Secretary of the State. The clerk prepares the layout, and arranges for the printing of sample ballots, posters and official absentee ballots. The Clerk's office issues all absentee ballots, (regular, blank 90 day and 45 day, emergency and overseas) has complete charge of absentee ballot applications and is responsible to deliver absentee ballots to the Registrars of Voters on Election Day to be counted by sworn absentee ballot counters. During a Federal Election, the clerk is also in charge of issuing Presidential Ballot applications and Ballots to unregistered voters. This office registers voters in the absence of the Registrar of Voters. The Town Clerk receives and maintains election returns, official check lists and depository envelopes containing executed absentee ballots in accordance with Connecticut records retention law and notifies the Head Moderator when a close vote re-canvass must be conducted and participates in the re-canvass. Additionally, the clerk determines the maximum number of members of any political party who may be elected to a board.



MUNICIPAL ELECTION: On November 3, 2009, eligible voters for the Town of Coventry cast their vote for candidates for the election to the offices of Town Council, Board of Education, Board of Assessment Appeals, Zoning Board of Appeals and Zoning Board of Appeals Alternate members. Voter turnout was 23%. Of the 7,926 registered voters in Coventry, 1,830 voted at the polls and 31 voted by absentee ballot.

Directory of Boards & Commissions

The Town of Coventry has more than 25 active, elected and volunteer Boards & Commissions that hold regular meetings each month. One of the duties of the Town Clerks Office is to maintain the Boards & Commissions Directory and present up-to-date information to the Town Council Steering Committee for review monthly. Many hours of staff time are required to keep the information current so that the vital business of the town may be conducted.

The Town Council Steering Committee makes recommendations to the full membership of the Town Council from the requests that they receive from the registered voters of Coventry who are willing to serve their community on a town board or commission. When a new member is appointed to a Board or Commission by the Town Council, whether to a new committee or to fill a vacancy, we send a letter notifying the appointee of when and where the next meeting will be held, contact information and expiration date of term. The appointees name, address, telephone number & expiration date is added to our current index, the "Boards & Commissions Directory" and to the "Appointed List" which is a permanent index. Cross reference information is kept in the permanent index regarding length of service, date of appointment and resignation, and who the appointee replaced or was replaced by. The Chairpersons of the appropriate committee and any staff members acting as liaisons to the committee are notified. Record books containing the appointees request to be appointed are updated.

When the term of a board member is due to expire, we send a form requesting his or her interest in reappointment be completed and returned to the Town Clerk. If the board member chooses to be reappointed, the statement of interest form is forwarded to the Town Council Steering Committee for recommendation and the cycle begins anew. Should the board member decide to resign, or not be reappointed, a vacancy is created for which a new member must be sought. A list of vacancies on various boards & commissions, along with a summary description of each board, is available on the town's website and updated by the Town Clerk as changes occur.

PA- 08-3 made changes to the posting requirements for minutes and agendas of public meetings. The new provisions of The Freedom of Information Act require all public agencies to post all agendas and minutes required to be available to the public on their Internet websites and to do so within the existing time limits for filing with the town clerk. The Clerk's office currently posts agendas and minutes for:

- ❖ Ad-hoc Coventry Conservation Corp;
- ❖ Local Emergency Coordinating Committee (f/k/a ad-hoc Joint Fire/Public Safety Committee);
- ❖ Building Code Board of Appeals;
- ❖ Cemetery Commission;
- ❖ CoventryVision Committee;
- ❖ Energy Conservation/Alternative Energy Advisory Committee;
- ❖ Housing Authority;
- ❖ HUD Housing Rehab;
- ❖ Fair Housing Commission;
- ❖ Human Rights Commission;
- ❖ North Coventry Fire Station Building;
- ❖ Public Works Building Committee;
- ❖ 300th Anniversary Committee (f/k/a Tercentenary Committee);
- ❖ Veterans Memorial Commission.

Other remaining Boards and Commissions have affiliations with Town Departments. These departments are posting agendas & minutes on the website for their respective boards.

Annual Notice #30: Sent to 29 active committees, boards & commissions & respective town staff liaisons on October 6th, the packet contains information on the mandatory filing of each committee's schedule of meeting dates for the upcoming calendar year. A review of the Connecticut General Statutes pertaining to public meetings, examples of the proper method of recording and filing minutes and updates of the Freedom of Information Act are included.

SUMMARY OF ORDINANCES ADOPTED

**Ordinance
Number**

Ordinance Title

229

Ordinance Regarding Demolition of Certain Structures

(Effective October 15, 2009)

Revised Sec. 54-31 through 54-37, Article II of the Code of Ordinances: Primary proposed revisions provide that buildings more than 100 years old would require a demolition permit at a cost of \$150, which would be valid for one year. The Town would be authorized to issue a demolition permit for any structure considered to be unsafe in the opinion of the building official. Each day for which a violation existed would be deemed a separate violation for the purpose of calculating the applicable fine.

**Ordinance
Number**

Ordinance Title

230

Blight Ordinance

(Effective January 31, 2010)

Amended Sec. 18-36 through 18-46 of the Code of Ordinances: Any owner of property defined as blighted by the ordinance will be given notice of the nature of the violation and a final date for correction. If the violation is not corrected within the allowed time period a fine of \$100 per day shall be levied, plus other costs which may be ordered by the Superior Court to enforce this ordinance. Unregistered motor vehicles found to be in violation are also subject to the cost of removal and disposal. The Blight Ordinance will not be interpreted to prevent enforcement pursuant to any other statute, code, ordinance or regulation which prohibits similar condition.

Revenues & Disbursements

The Town Clerk collects revenue for the Town and is required to act as agent for the State of Connecticut to collect fees, which are not revenue to the Town of Coventry, and remit those fees to various state agencies. Revenues and disbursements comparisons to Town & State for the last two fiscal years were as follows:

<u>RECEIPTS:</u>	<u>2008-09</u>	<u>2009-2010</u>
Recording Instruments	\$ 67,398.00(2825 Instruments) (73 maps)	\$ 67,708.00 (2931 Instruments) (60 maps)
Conveyance Tax	300,089.65	383,902.07
Vital Statistics	5,650.00	7,413.00
Copies of Town Records	12,803.25	14,161.50
Misc. (permits, postage, etc.)	363.65	600.01
Notary Fees & Filings	1,346.00	1,460.00
*PA-05-228 & PA -09-229	79,200.00	106,920.00
**PA-00-146	7,920.00	8,022.00
Fish & Games Licenses	15,627.00	17,187.00
Dog Licenses	<u>16,384.50</u>	<u>15,941.50</u>
Total	\$506,782.05	\$623,315.08
 <u>DISBURSEMENTS:</u>		
Cash Pool (Town Revenue)	\$201,272.62	\$225,260.04
State Treasurer (Fish & Game)	14,911.00	16,691.00
Special Dog Fund	14,714.00	14,311.00
ST Treasurer (Marriage & Civil Union)	988.00	988.00
**ST Treasurer PA-00-146	5,280.00	5,348.00
*ST Treasurer PA-05-228 & PA-09-229	68,640.00	96,224.00
Dept of Revenue (State Conveyance)	<u>200,976.43</u>	<u>264,493.04</u>
Total	\$506,782.05	\$623,315.08

***PA 05-228 & PA 09-229:** Public Act 05-228, which became effective October 1, 2005, required the Town Clerk to collect an additional \$30 fee for each document recorded in the town's land records. The State of Connecticut received \$26 of this fee to fund affordable housing development and farmland, open space and historic preservation. The town kept the remaining \$4, of which \$3 must be used by the town to pay for local capital improvement projects, as defined in Sec. 7-536 of the Connecticut General Statutes. On June 30, 2009, Governor Rell signed Public Act 09-229 into law. Effective July 1, 2009 to July 1, 2011. This legislation requires an additional \$10 for the first page of land recordings. The additional \$10 fee is collected, combined and reported with Public Act 05-228 and remitted to the State of Connecticut. The purpose is to provide a safety net program for Connecticut's one billion dollar dairy industry. This fiscal year, the Clerk's office has collected \$106,920 of which \$10,696 has been added to the Town's Cash Pool (General Fund).

****PA 00-146:** Effective July 1, 2000, this Public Act requires the Town Clerk to receive a fee of \$3 for each document that is recorded in the town's land records. Two-thirds of the fees (\$2 of every \$3) collected during the previous calendar month are forwarded to the State Treasurer for deposit in the historic documents preservation account. One dollar of the fees is retained by the Town Clerk for preservation and management of historic records. These funds may not be used to supplant budgeted funds. This fiscal year \$2,674 was retained by the clerks office.

LEGISLATIVE UPDATES AFFECTING THE TOWN CLERKS OFFICE

Public Act 09-232 - An Act Concerning Revisions to the Department of Public Health: This revision to the Connecticut General Statutes §7-65 became effective October 1, 2009 and requires the Registrar of Vital Statistics to appoint at least two persons as sub-registrars. The Public Act also expands the duties of the sub-registrar to issue cremation as well as burial and removal permits during the hours when the local registrar's office is closed. The sub-registrar can issue permits only for deaths that occur in the town for which they have been appointed, but may not issue a cremation permit to themselves. Paul J. Cichon, Potters Funeral Home, was sworn in on January 13th and Philip M. Pietras, Coventry-Pietras Funeral Home was sworn in on March 1st as Coventry's first Sub-Registrars.

The Public Act also revises CGS §46b-24. A marriage license may be applied for only in the town where the ceremony will take place, which reverts back to the statute prior to 2003. The change was made to improve confidentiality of the applicant's social security numbers. The Registrar of Vital Statistics is now required to:

- ✓ Collect the applicant's social security numbers on a worksheet;
- ✓ Issue the marriage license omitting the social security numbers;
- ✓ Insert the social security numbers on the marriage license upon receipt from the officiator;
- ✓ Register the document and file as usual;
- ✓ Redact the social security numbers when issuing certified copies.

Local Conveyance Tax Rate: Governor Rell signed Bill 501 into law on June 24, 2010. The bill extends the expiration date of the 0.25% municipal real estate conveyance tax rate until June 30, 2011 allowing us to collect \$2.50 per thousand of the sale price on property transfers. As this tax is paid only upon the sale of real estate, it does not affect taxpayers in general. It is a significant source of revenue to the town in view of the decrease in state aid we've received for the last several years.

Public Act 09-03 – An Act Concerning Expenditures and Revenue for the Biennium ending June 30, 2011: Effective October 1, 2009, Section 146 raised fees at the local level for long form certified copies of marriage, birth and death certificates from \$10 to \$20; the wallet size certification of birth from \$5 to \$15; usage of Hand-held Scanner fees from \$10 to \$20; Notary Name Change Replacement Certificate from \$1 to \$15 and the Campaign Finance Late Filing fee increased from \$100 to \$200, all of which remain as revenue to the town. The purchase price for most Sporting Licenses doubled or tripled. The increase goes directly to the State of Connecticut; the town still retains just \$1 per transaction.

Public Act 09-8: Effective October 5, 2009 reversed the increase, instituted on October 1st, for late Campaign Finance Filing fees back to \$100.

Public Act 09-213 – An Act Concerning Land Records: Requires Condominium Certificates to be recorded on the Land Records.

Foreclosures Subject to Real Estate Conveyance Tax: The real estate conveyance tax exemption for deeds of foreclosure by sale was amended effective January 1, 2010. Pursuant to CGS § 12-498(a)(9) foreclosure deeds are subject to the payment of the real estate conveyance tax.

Public Act 09-144 – An Act Concerning Neighborhood Protection: Requires owners of foreclosed properties to maintain specified standards. The properties must be registered with the Town Clerk of the municipality in which they are located or the MERS (Mortgage Electronic Registration Systems). Registration with the Town Clerk requires a \$100 fee.

Public Act 09-1 – An Act Concerning the Recommendations of the Probate Redistricting Commission: Passed during the September Special Session, there shall be 54 Connecticut Probate Districts. Our multi-town Probate District will be comprised of Coventry, Mansfield, Tolland and Willington. Effective January 5, 2011 the court will physically be located in Tolland, Ct.

HAPPENINGS

Map Re-Indexing Verification: Staff completed verification of the map re-indexing which had performed by ACS with a previous grant. The re-indexing data was taken from, and proofed against, the map Rolodex files. An index by 'owner name' and by 'street name' has been printed. All maps that were micro-filmed have been converted to digital images and many of the images have been linked to their respective maps. The vendor is working to determine why that is not the case for the remaining maps. A number of maps may need to be re-scanned due to intermittent gaps in images most of which occurred during the 1980's. We are inspecting the microfilm fiche stored in the lower vault to determine if corresponding images may be utilized. The archaic metal rolodexes have been removed and the cards are being prepared for permanent retention.

Anne Lewis & Lori Tollmann, Assistant Town Clerks:

Cataloged more than 3,600 recorded maps stored in the Clerk's vault. Beginning with Map #1, the storage location of each map was recorded, verified for accuracy against the index, and the map's overall condition notated. During the process some maps were found to be in the wrong place and were returned to their proper location. Still others were discovered for which no index card can be located. Many older maps were damaged by a chemical interaction between the map and the storage sleeves they were housed in. Soon, the integrity of some maps will be destroyed without intervention. A preservation grant has been obtained for this purpose.



CONNECTICUT STATE LIBRARY FY 2011 HISTORIC DOCUMENT PRESERVATION GRANT

#032-PC-11: We made application to the State of Connecticut Public Records Administrator for a targeted grant on February 18th. The purpose of the grant is to clean & restore 100 mylar maps which have become damaged as a result of a chemical reaction to the PVC envelopes they were stored in for many years. This chemical reaction has caused the maps to become sticky. On June 22nd we were informed that our preservation grant is approved. Brown's River Marotti Co, an archival preservation & imaging company, has been selected to perform the restoration. Work will begin in early August when the funds are received.



The process of verifying the cataloged lists of maps prepared during the inventory against the newly printed index was recently completed. This very important, cross-reference step revealed a few more inconsistencies which we are addressing. Once the audit is completed, we are confident that our indexes will be accurate and comprehensive.

Lori Tollmann, Assistant Town Clerk: Lori recently became a member of the New England Association of City and Town Clerks (NEACTC). She is working toward advanced certification and attended her first session on May 10th at the Connecticut Advanced Academy School for Town Clerks at CCSU. The full day class consisted of Public Speaking for Town Clerks.

Also, Lori attended the Master Municipal Clerk Academy School for Connecticut Town Clerks on Wednesday, December 2, 2009 at Alumni Hall, Central Connecticut State University Student Center. Presented by the Connecticut Town Clerks Association & Center for Public Policy & Social Research at Central Connecticut University, Lori attended 2 workshops, Emotional Intelligence and Meetings and Motions II. Completion of both Session I and II awards 6 hours, or 3 MMC or CMC recertification points.



Susan Cyr, Town Clerk: Completed the CIRMA Workshop – Accident Investigation Techniques for Supervisors on May 19, 2010. The insurance company offers this and other workshops free to members to improve risk management and reduce the incidence of injury through training.

Workers Safety Committee: The Town Clerk, representing the Supervisors Union, attended the Workers Safety Committee meetings, acting as secretary. The meetings are held quarterly to identify training needs, facilitate job related safety training, review Workers Compensation injury claims, develop and recommend guidelines, and support and offer wellness initiatives. She has been a member since 2005.

Connecticut Town Clerks Association Conferences: The Town Clerk attended the fall 2009 conference held in Westbrook, CT, September 23rd through the 25th. The schedule was jam-packed beginning with a presentation by Ted Bromley and Arthur Champagne of the Elections Enforcement Commission on absentee ballots for the municipal election. During the lunch meeting, Eunice DiBella, Public Records Administrator, Jeff Garfield and Mike Kozik, Elections Division, recent retirees, were recognized for their service to the State and their assistance to Town Clerks. Also plaques were presented at the meeting to the Coventry Town Clerk and 6 or 7 other clerks in recognition of their support in running the Hartford Town Clerks office after the untimely death of Town Clerk, Dan Carey.

Afternoon agency presentations began with Jerry Farrell, Jr., Commissioner of the Connecticut Department of Consumer Protection regarding our role in liquor license processing. Next, Beth Frugale, Department of Public Health, gave an update on the new vital statistics laws which became effective October 1, 2009 and the new Electronic Death Registry System purchased by the DPH. The system is a web application that will be accessible by all Town Clerk/Registrar of Vitals offices via an internet web-browser. Municipalities may need to make some upgrades to their technology systems to run the new application and training will begin in later in 2010. The purpose of the project is to replace the paper based death certificate with a web-based system. State-wide deployment was anticipated for March, 2010 but has been delayed. Following that, the Department of Environmental Protection staff, headed by Donna Kinney, discussed the recently implemented state-wide automated licensing system and fielded questions regarding the anticipation of an impending significant cost increase for sportsmen's licenses. The last session of the day was conducted by State Librarian, Ken Wiggin, and the new Public Records Administrator, LeAnn Power concerning the status of the Historic Preservation Grant program. They seemed confident that the Grant Program would not be eliminated, as feared by many, considering all funds were swept from the program into the State General Fund. Competitive grants would not be offered for sometime, but FY 2011 targeted grant funds have been made available for application in Cycle one.

Friday began with a presentation by the newly created Implementation Committee comprised of the 8 Connecticut Town Clerks Association's County V.P.'s. The purpose of this committee is to assist the clerks by way of suggested best practices for implementation of procedures for new legislation. The last seminar, called "Land Recordings -Today & Tomorrow" covered the impact technology will play in the town clerk's processing and services. There was also a round table comprised of a real property attorney, a title searcher, a mortgage banker, a town attorney and a public record administrator who gave their perspective on the importance of the role town clerks play. The session concluded with a live demonstration of electronic, or paperless, recording.

From April 21 – 23, 2010 the Town Clerk attended the spring 2010 Connecticut Town Clerks Association Conference in Waterbury Connecticut. Sessions attended included a presentation by the State Elections Enforcement Division concerning the upcoming August Primary, updates to State of Connecticut conveyance tax returns explained by Stuart Katten, Department of Revenue Services and changes to the fish and game licensing requirements offered by Donna Kinney of the Department of Environmental Protection. A working prototype demonstration for on-line State-Wide Property Search conducted by Jack McCoy, Town of Manchester Chief Information Officer, was very thought provoking. He demonstrated a shared service system that would provide public subscriber access to Land Records state-wide. With this system, subscription revenue would go to the Towns and to the Town Clerks Association to pay for software application maintenance and operations. "Revenues beyond sustainability costs remain with the Towns."

Real Property Electronic Recording Advisory Committee: On May 12, 2008 Public Act 08-56, *An Act Adopting the Real Property Electronic Recording Committee*, was signed into law. The State Librarian, Kendall Wiggins, was authorized to establish a Real Property Electronic Recording Advisory Committee. Susan was invited to join the committee which met for the first time November 12, 2009 at the Legislative Office Building in Hartford. Our charge is to set the standards to enable implementation of the new legislation. Currently, 36 states e-record. A second meeting was held on May 18, 2010 to discuss concerns after hearing the presentation by Simplifile E-Recording Service on March 24th.

Public Records Advisory Committee: As a member of the newly formed Real Property Electronic Recording Advisory Committee the Town Clerk was asked by the President of the Connecticut Town Clerks Association to participate in a related board entitled the Public Records Advisory Committee. The first meeting was held March 24th at the Van Block Facility in Hartford. This committee is also working on setting standards to enable the implementation of Electronic Recording of Land Records (E-Filing) but, unlike the formal committee, this group is primarily comprised of Town Clerks and State Library Officials. Many Connecticut statutes, including records management, reproduction of records, certified copies and redaction of confidential information, will be impacted and may require revision to comply with the change. We listened to a presentation by Joann Constantini from Simplifile. We will report our findings to R.P.E.R.A.C.



SUMMARY OF TOWN MEETINGS



Special Town Meeting

To consider a resolution entitled "Resolution Appropriating \$6,000,000 For The Planning, Design, Acquisition And Construction of (i) A New Public Works Facility, And (ii) Renovations And Expansion Of The North Coventry Fire Department Main Station, And Authorizing The Issuance Of \$6,000,000 Bonds Of The Town To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose", pursuant to the provisions of Sections 9-1 and 9-3 of the Town of Coventry Charter, the final vote was adjourned by the Moderator to Tuesday, February 23, 2010.

February 23, 2010

Adjourned Town Meeting and Referendum

"Shall the resolution making an appropriation of \$6,000,000 for the planning, design, acquisition and construction of (i) a new public works facility, and (ii) renovations and expansion of the North Coventry Fire Department main station and authorizing \$6,000,000 bonds of the Town to meet said appropriation, be approved?" YES/NO

Results: Yes 626 No 700

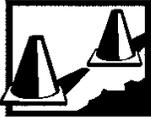
Question Failed

Apr. 25, 2009

Annual Town Meeting



To consider and take action on the Town Council's recommendation for the 2010-2011 fiscal year appropriation of \$35,012,242, pursuant to Section 9-1 of the Town Charter, the final vote was adjourned by the Moderator to May 4, 2010.



To authorize the Town Manager to enter into an agreement with the Commissioner of Transportation for Town Aid Funds for roads available to the Town of Coventry under Chapter 240 of the Connecticut General Statutes. Voted in the affirmative.



To take action on the Town Council's recommendation for the FY 2011 Local Capital Improvement Plan (LOCIP) and to authorize the Town Manager to make application pursuant to Chapter 116b of the Connecticut General Statutes for funding of \$10,000 for Automatic Door Openers at the Senior Center and Library; \$15,000 for Town Hall Renovations; \$10,000 for Patriots Park Improvements; \$30,000 for Miller Richardson/Landfill fields; \$15,000 for large Drainage Projects; \$10,000 for Small Bridge Projects and \$10,000 for Backstop/Fencing Updates at Middle School for a total of \$100,000. Voted in the affirmative.



To authorize the Town Manager and the Town Treasurer to borrow money from time to time in anticipation of tax collections to meet current expenditures. Voted in the affirmative.

May 5, 2009

Adjourned Annual Town Meeting



"Shall the 2010-2011 fiscal year appropriation of \$35,012,242 be approved?" YES/NO

Results: Yes 883 No 687

Question Passed

New Mil Rate Effective July 1, 2010 is 26.58 mils

REGISTRARS OF VOTERS



L to R: Inge Pope Republican and Marjorie L. Roach, Democratic

The Registrars of Voters are responsible for conducting elections, primaries, referenda, enrolling voters, & maintaining the voter list. Registrars are required by the General Statutes of Connecticut to conduct an annual canvass of electors between January 1 and May 1. If an elector has moved, he will receive a notice at his place of residence. If the notice is not returned by June 1 & he cannot be reached, he will be placed on the inactive list.

Coventry is in the 2nd Congressional District and is represented in the Connecticut State Legislature in the 8th General Assembly member and the 35th Senate District.

Special enrollment sessions are held in the summer and fall as required by law. An additional session is held at the high school for students who are 17 and will be 18 by the November election. Residents can register to vote in the Registrars office during posted hours, at the Town Hall Clerk's Office during regular office hours, by mail, at the Library, when renewing a drivers' license, or in any Town Hall in the State of Connecticut. Registration forms can also be obtained on the internet.

Coventry has two voting locations. Presently the First District for presidential elections is at the George Hersey Robertson School, 227 Cross Street and for all other elections and referenda at the Central Fire Station, 1755 Main Street. The Second District for presidential elections is at the Coventry Grammar School, 3453 Main Street and for all other elections and referenda at the Prince of Peace Lutheran Church, 10 North River Rd.

All 169 cities and towns are directly connected to the Secretary of the State's office by computer. New voters, changes, and removals are done in the State's data base. If you were a voter in another Connecticut town, when you register to vote in Coventry your record will be taken from your previous town. The optical scan voting machines are now being used for all elections except for referenda where paper ballots will still be used.

This year 181 new voters were made. District 1 has a total of 3,690 voters: Republicans 737, Democrats 1,169, Unaffiliated 1,766, other parties 181. District 2 has a total of 3,592 voters: Republicans 738, Democrats 1,081, Unaffiliated 1,754, other parties 19. We have 817 fewer voters than last year as we have been cleaning out our records and sending notices to people who have not responded, or have moved, that they are being placed on the inactive list.