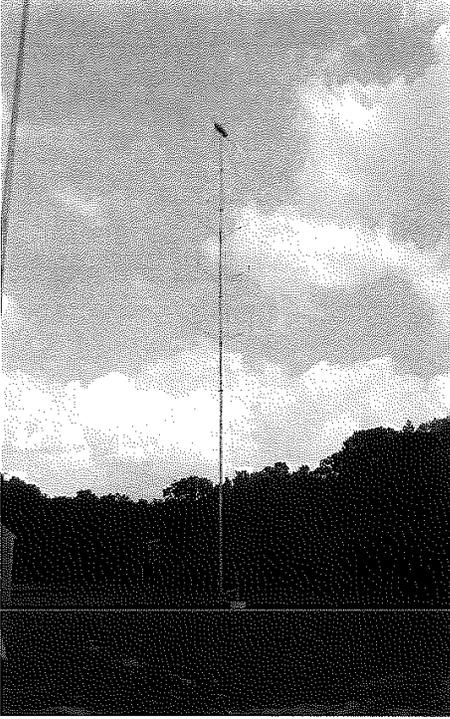




PUBLIC WORKS

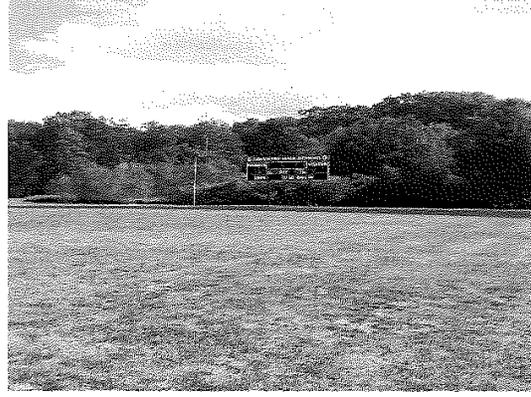
Above: Architectural rendering, new DPW facility

PROJECTS BY DEPARTMENT OF PUBLIC WORKS

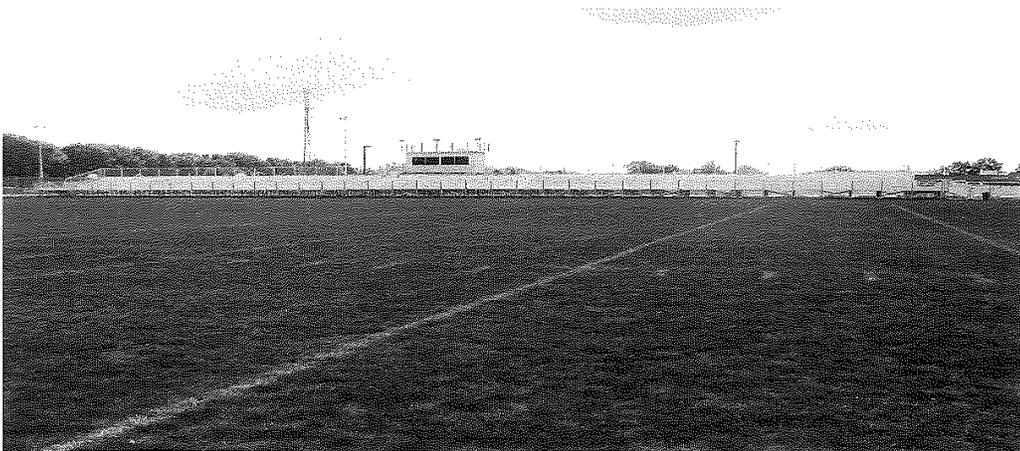


Windmill

Coventry High
School Scoreboard



Coventry High School Bleachers



about us ...

<u>Job Title</u>	<u>Employee Name</u>	<u>Years of Service</u>
Director	Timothy Webb	6
Administrative Assistant.....	Donna Wrubel.....	17
Mechanic II.....	Daniel Caron.....	27
Mechanic I.....	Erik Johansen.....	7
Facility Maintainer II.....	Monica Bragdon.....	21
Facility Maintainer I.....	Michael Mangiafico.....	11
Public Works Maintainer I.....	Todd Rychling.....	9
Roads Foreman	William Ross	25
Equipment Operator.....	Clifton Labrec.....	24
Truck Driver.....	Joseph Deslauries.....	42
Truck Driver.....	Gale Hoyt.....	27
Truck Driver.....	Richard Watts.....	21
Truck Driver.....	Charles Harakaly.....	12
Truck Driver.....	Rick Landry.....	11
Public Works Maintainer I.....	John Hoffman.....	9
Public Works Maintainer I.....	Robert Maxwell.....	6
Public Works Maintainer I.....	Lee Davey.....	6
Town Engineer.....	Todd Penney.....	2
WPCA Technician.....	Michael Ruef.....	1

Facility Location: 46 Bradbury Lane
 Telephone: (860) 742-6588
 Fax: (860) 742-5467

Business Hours: Monday – Friday 7:00 a.m. until 3:00 p.m.

ADMINISTRATION twebb@coventryct.org

STAFF:

Director of Public Works
Administrative Assistant

Overview of activities in this past fiscal year of 2009-2010

- The Summer Road program continued to apply surface treatment to approximately ten miles of roadways, leveled and chip sealing was performed on the following roadways; Heather Lane, Satari Drive, Noor Drive, Zeya Drive, High Meadow Lane, Brookside Lane, John Paul Lane, Miller Farm Road, Carpenter Road, Goose Lane, School Street, Nathan Hale Drive, Upton Drive, Willow Glen Drive, Meadow View Drive, Pucker Street.
- Continued to work with the State Department of Transportation on the following projects; Route 31 curve reconstruct and South Street improvements from Swamp Road to the Town Line. Both Projects have been delayed due to funding.
- Monitored and worked with the State Department of Transportation and the Local Government Groups, WINCOG and CRCOG on receiving and expending the American Reinvestment and Recovery Funds, ARRA. A sidewalk from just north of Route 275 along Route 31 up to a point just south of Root Road was approved and construction started in late June.
- Completed the renovations at the Town Hall, final moving of the offices will take place in fiscal year 2010-11.
- The High School Bleacher project and Score board broke ground April.
- Continued to work with both the State DOT and the Contractor to bring a final report and close out of the Parker Bridge Road Bridge replacement Project with the Contractor. Final review by the State started.
- Safety meetings and training continued in accordance with the Public Works Safety Manual, held quarterly safety meeting and training sessions.
- Continued along with the Public Works Building Committee to site and construct a new Public Works Facility. Funding to purchase property was approved at a Town Meeting and 11 acres was purchased from Lance Stewart. The property is located in the geological center of the Town.
- Worked with the Town Manager on many fronts; Budget, Local Emergency Committee, Cemetery Commission and the newly charge Energy Conservation Committee.
- Worked with the Administrative Assistant on all COVRRRA needs and requirements.
- Worked with the Water Pollution Control Authority in overseeing the Town retaking over the operations of the Wastewater Treatment Plant and continued to maintain the collection system.

ADMINISTRATION (continued)

- Attend meetings and worked with the Cemetery Commission on several projects including signage in Nathan Hale Cemetery and the mediation area.
- Attend the Regional Emergency Support Function, Engineering and Public Works, #3 of the State DEMHS Region 4 meeting and currently Chairing the Debris Management Function for the communities within RESF #3.
- Meet with the Recreation Director, Town Engineer and Town Planner to submit a STEAP Grant to develop the Miller Richardson/Landfill athletic field development.
- With assistance from the new Energy Conservation Committee a bid and award to Trane to upgrade and retro-fit the Town Hall HVAC was completed.

ROADS

STAFF:

- 1-Foreman
- 1-Equipment operator
- 5-Truck Drivers
- 3-Public Works Maintainer

OVERVIEW OF ACTIVITIES

The Highway Division is responsible for the maintenance and snow removal of all town roadways. There are about 107.92 miles of improved roadways and 6 miles of unimproved (gravel) roadways owned by the Town. Also we are responsible for snow removal on the Lake Association owned roads and trails plus, under Developer's agreements, unaccepted subdivision roadways totaling approximately 6.17 miles. The Division provides assistance to other Town Departments and entities on an as needed basis when operations allow.

This Fiscal Year was once again very busy for the Highway Division, beginning with Preparation work for Summer Roads Maintenance Program. The work included prep work on the roads to be chip sealed. The Public Works Department contracted All States Asphalt for leveling and Gorman Brothers for Chip Sealing.

ROADS LEVELED & CHIP SEALED

Satari Drive, Zeya Drive, Noor Drive, Heather Lane, Nathan Hale Drive, Upton Drive, South St. Ext., School Street, High Meadow, Brookside lane, John Paul Lane, Miller Farm Road, Carpenter Road, Willow Glenn Drive, Meadow View Drive, Pucker Street, Goss Lane between North River and Broadway

We completed site work for the High School bleachers, Score Board and Wind Turbine. The department continued with renovation work at the town hall. This was in addition to our normal road maintenance like pothole patching, roadside mowing, sign replacement and cutting back for site line.

During the winter season of plowing and sanding the Department went with full treated salt for all improved roadways. Unimproved roadways still receive a mixture of sand and salt. The first call to action came in November. We were called out a total of 20 times this season to handle snow and ice conditions.

Public Works began sweeping in March and completed the Town in 6 weeks. This is a direct relationship to the use of treated salt for winter conditions. We also started our annual catch basins cleaning in May again starting with the lake basin area first.

Mr. William Ross retired form the Town of Coventry after 25 years of service with the Department of Public Works, some on Bills projects highlighted is the prefabrication of the gate House Sluice way and bar rake along with the oversight of the High School Bleacher installation.

FACILITY MAINTENANCE

STAFF:

- 1 Maintainer II
- 1 Maintainer I
- 1 Public Works Maintainer

Highlights

The main activities were maintaining school grounds, athletic fields, Town parks and buildings within parks, Town beaches, Town Greens, hiking trails and the Town Hall. Special projects completed were the Patriots Park Wood hiking trail, restoration of grounds from the school's well project and lights for the Holiday Tree.

Activity	Hours
Mowing -----	1793
Infield maintenance -----	638
Soccer -----	178
Football -----	76
Track -----	72
Cross country -----	12
Fertilizing-----	19
Reseeding-----	32
Topdressing -----	26
Building maintenance-----	324
Equipment maintenance-----	264
Flowerbeds -----	138
Mulching -----	60
Fibar for playscapes-----	24
Trail maintenance -----	8
Planting daffodils-----	16
Fall/spring clean up -----	180
Beach maintenance-----	224
Snow removal (regular time) -----	407
Tree removal -----	24
Pruning & shrub trimming -----	185
Cutting brush-----	194
Irrigation-----	16
Voting -----	8
Training-----	112
Tree warden -----	200
Pumpkin fest -----	16
Holiday tree -----	42
Back stop replacement-----	44

FACILITY MAINTENANCE (continued)

Contracted Services

Valley Fence -----	7000
Arrow Fence -----	6376
Tennett Tree Service-----	800
True green-----	1974

Major supplies

Pioneer Paint line paint-----	6230
Lesco fertilizer & grass seed -----	2737
Lesco turface-----	877
Burrel mulch -----	1920
NE Bark Mulch Fibar-----	1080
Desiato loam -----	1000

Mr. Charles Conkling retired from Town Service in January of this year after 23 years of service with the Department of Public Works. Charles, Chuck's accomplishments included the construction of Laidlaw Park, Patriots Park walking trail and the oversight of various public open space working with many civic groups.

FLEET MAINTENANCE

STAFF:

1 Mechanic II

1 Mechanic I

Fiscal year 2009 – 2010 has been a year of continuing transformation and growth. That is because, looking back over this time, the year was filled with new responsibilities and equipment, also a significant amount maintenance and training, all reflecting our commitment to raising our standards of care and service.

Maintenance support was provided to the host of town agencies and departments outside of DPW's operation. Some of the highlights were the installation of a back-up camera to the senior van, which will increase safety for both passengers and drivers. Maintenance to the Housing Authority's truck, and support as needed to their other equipment and personnel. We replaced the clutch for the auxiliary engine on the Vac-All truck shared with Mansfield. The cemetery commission was assisted as needed throughout the year, along with the Board of Education and the Water pollution Control Authority.

Fleet maintenance division has maintained its effort to reduce our emissions and to reduce the nation's dependency on foreign oil by continuing our use of bio-diesel. We have been using bio-diesel since September 2007 and have seen no maintenance related issues. The transition to bio-diesel has been seamless. Our environmentally responsible commitment was evidenced also in the purchase of a Hybrid ford Escape, which was put into service in April 2009 as the Public Works Director's vehicle. Its electric motor that operates below 15-20 mph, instead of the gasoline engine, produces no emissions and burns no fuel.

The Fleet Maintenance personnel took advantage many training opportunities this year, this undertaking by the three mechanics; show their dedication to Fleet Maintenance's goal of raising our standards of care and service.

Willard Cornell left the Town's employment to seek his life ambitions as a Fire Fighter in January of 2010, Will had served as the Town's Lead Mechanic for 8 years and was a key figure in bring the Fleet Maintenance Division into the computer world in setting up and maintaining our fleet service software.

Listed below is a summary of the vehicles and equipment maintained by the Fleet Maintenance Division of Public Works.

FLEET MAINTENANCE (continued)

Highway Division:

- 42 registered vehicles
- 6 non registered pieces of heavy equipment
- 30 pieces of small equipment
- 31 pieces of snow removal equipment
- 1 Standby Generator
- 1 Mobile Generator
- Numerous saws and hand tools

Police Department:

- 10 registered vehicles
- 1 Radar trailer
- 1 boat
- 1 Stand-By Generator

Board of Education:

- 1 Student transport service bus
- 2 Vans assigned to facilities
- 1 Trailer

Town Hall Staff:

- 8 registered vehicles
- 1 Standby Generator
- 1 Radio Tower Generator

Coventry Housing Authority:

- 1 Registered vehicle
- 2 Tractors
- 2 utility carts

Water Pollution Control Authority

- 1 Registered Vehicle
- 2 Standby Generators
- 2 Tractors

Cemetery Commission

- 2 registered vehicles
- 3 Pieces Grounds Maintenance Equipment

WINCOG Rails-To-Trails

- 7 Pieces of equipment

Fleet Maintenance has remained attentive to the needs of those we serve, and is staying responsible to act locally, mindful of our global responsibility. I feel we continue to move forward on the way to reducing our emissions and lessening our dependence on fossil fuels. Addressing the needs of those divisions we support is our charge, and we will continue that, while always looking to improve our standard of care.

TREE WARDEN DIVISION

STAFF:

1 Tree Warden

The requests to the Tree Warden this year were normal. The program of providing safe trees in high pedestrian traffic areas continued.

Requests made to the Tree Warden were as follows:

Resident removal-----	65
Pruning-----	7
Tree Warden removal-----	22
Pruning-----	9
Utilities removal-----	38
DPW removal-----	5
Cemetery Commission removal-----	0
Schools removal-----	2
Toal Requests-----	113
Total removal-----	106
Total pruning-----	07

No protests or illegal violations

ENGINEERING tpenney@coventryct.org

STAFF:

1 Town Engineer

TOWN/DPW PROJECTS

New DPW Facility/Salt Shed: The DPW Building Committee has decided to proceed with local wetland permitting for the complete site development with a construction focus on the State funded Salt Shed after the completion of the permits. Local inland permit submitted in June 2010. Permit decisions expected for July/September 2010.

Main Street Sidewalk – ARRA Stimulus Project: Final design completed and project bid in April 2010. VMS Construction Company from Vernon, CT was the low bidder and awarded the contract in June 2010. Construction scheduled to start July 1, 2010 and expected to be complete in 120 calendar days.

Kings Road Reconstruction: Final design completed and project bid in March 2010. Double C Construction Company from Rocky Hill, CT was low bidder and awarded the contract in April 2010. Construction started on April 30, 2010. Construction was held up by ATT's failure to install new utility poles to replace the existing utility poles in conflict with the proposed layout. The utility company has been non-committal to providing a completion date. Double C Construction will need to remobilize in Fiscal Year 2011 to complete project at the conclusion of the utility work.

Coventry High School Bleachers: Site design completed and stake out performed for Department of Public Works. Construction schedule to be completed by the start of School in August 2010.

Minor Intersection Improvements

-Armstrong Road and Snake Hill Road Improvements

-Wrights Mill Road and Case Road Improvements

No activities have been performed on these two intersections to accommodate the construction administration and inspection work load for the Main Street Sidewalk Project to be completed in the later part of 2010.

South Street S-Curve Improvements: The Town of Coventry has been working with the Connecticut Department of Transportation to development geometric and drainage improvements to the South Street S-Curves located the north and east of the Hop River crossing. The design needs to incorporate the needs of the project while staying within the project funding levels. A revised design is anticipated to be delivered to CDOT for spring of 2010 after the completion of the Main Street Sidewalk Design and Right of Way Plans.

Miller Richardson Park Master Plan Study: The Master Plan was completed in June 2010 with concurrence from Town Staff and the Parks Commission.

ENGINEERING (continued)

LAND USE

The Town Engineer serves as the Town of Coventry's Inland Wetlands Agent to the Inland Wetlands Agency. The following is the list of all approved projects that receive Wetlands Agency approval between July 1, 2009 - June 30, 2010:

1.	09-20W	Motycka	Folly Lane	Minor filling
2.	09-21W	CIL Develop.	Armstrong Road	Dam Alterations
3.	09-23W	Wtrfront. Hgts. Assn.	Old Oak Road	Watercourse maintenance
4.	09-25W	Bushnell Assoc.	Brigham Tavern Rd.	2 Lot Subdivision
5.	09-28W	Coventry	Main Street	Activity assoc. w/ sidewalk
6.	09-29W	Wtrfront. Manor Assn.	Shore Drive	2 Tier retaining wall
7.	09-35W	KF Realty.	Skinner Rd	Subdivision in Andover
8.	09-36W	Joseph Malon	Pucker Street	Driveway Culvert maintenance
9.	09-37W	Fredrick Malon	Pucker Street	Driveway Culvert maintenance
10.	09-40W	Reilly	Bunker Hill Road	Driveway Culvert Installation
11.	10-01W	KF Realty	Skinner Road	Drainage Swale
12.	10-02W	Norman	Avery Shore Dr	Single Family Construction
13.	10-07W	JSJ Properties	Trowbridge Rd	1 Lot Subdivision

20 Minimal Impact Permits were issued by the Wetlands agent.

3 Permitted Uses As of Right were issued by the Wetlands Agent.

Provide engineering review for all single family residential building as well as individual zoning permits.

MISCELLANEOUS

- Provide daily interact with general Coventry public on property concerns
- Support Town Assessors & Town Clerk map reproduction needs. A new large size Savin copier was purchase to allow for in house coping. The Savin also scans plans to electronic file.
- Manage and review all Driveway and Road cut permits to insure that they comply with Town standards.

COVRRRA dwrubel@coventryct.org

STAFF:

Administration by Public Works Director and Public Works Administrative Assistant
1 Public Works Maintainer (shared with roads division)

Curbside Municipal Solid Waste and recycling removal services subcontracted to All American Waste wrapped up the fourth year of a four-year contract which began 8/1/06. We went out to bid with several options to bid on. The new six year contract was awarded to All American Waste to begin August 1, 2010. The option chosen was for two tipper barrels of different sizes for each residence. One for MSW and one for recycling.

This division is responsible for the Administration of the town's Municipal Solid Waste Program which includes: the purchasing and distribution of the town trash bags to the various local stores and to the public, inventory, accounting, public concerns, requests, complaints and questions, monitoring the monthly and quarterly "special" pick up programs, managing the Transfer Station and the leaf composting area, attendance to Mid-NEROC and the local committee meetings, and coordinating information and concerns.

Conducted the 8th annual sneaker recycling program "NIKE Grind"...Collect old athletic shoes for recycling. Coventry's share – 850 pair!!!

Distributed 209,200 large and 97,800 small "green bags" to town residents/vendors.

Distributed 98 recycling bins to town residents. Sold 82 @ \$10 each and 16 given away to new construction.

Tonnage of materials to be recycled from Transfer Station:

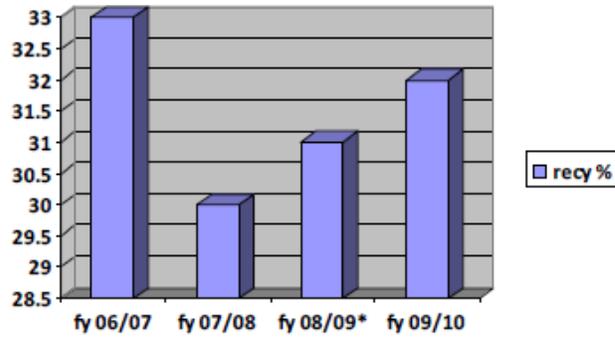
Construction Debris (tons)	237.74
Stumps & Brush (tons)	25.72
Metal (tons)	22.11
Leaves (tons)	116.14
Electronics (tons)	15.24
Freon (units)	137
Tires (each)	105
Propane tanks (each)	128

Curbside bulk tonnage 248.08 tons brought to Manchester Landfill.

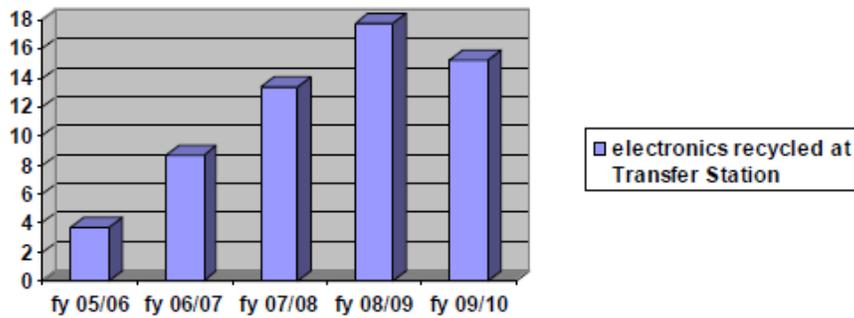
Curbside metal tonnage 42.31 tons brought to Willimantic Waste.

COVRA (continued)

This chart reflects Coventry's recycling rate for residential curbside recycling only. We start the chart with fy 06/07 when Waste Management was the town's hauler until April 07. In September 2008 All American Waste in conjunction with the upgraded CRRA facility switched to single stream pickup.

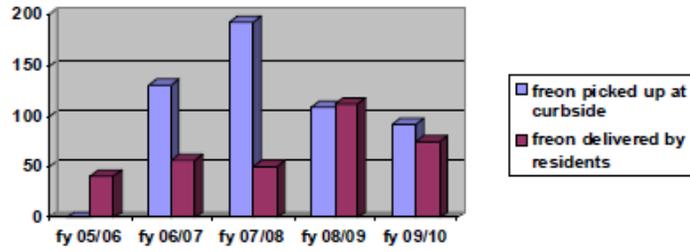


*September 2008 began single stream recycling



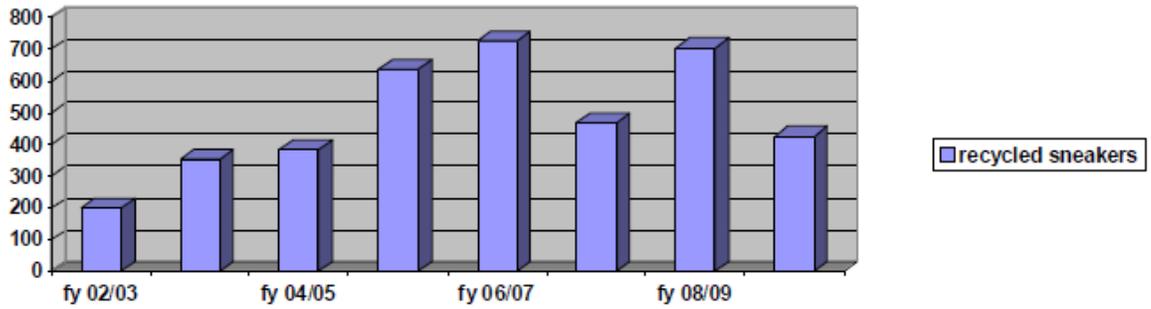
Tons of Electronics collected at Transfer Station since November 2006.

COVRA (continued)



In June 2007 the town allowed All American Waste to bring the Freon items they collected at curbside during the quarterly metal collection to the transfer station as opposed to their facility in South Windsor. It saves them fuel costs and time and the town receives the metal proceeds.

NIKE - GRIND



STAFF:

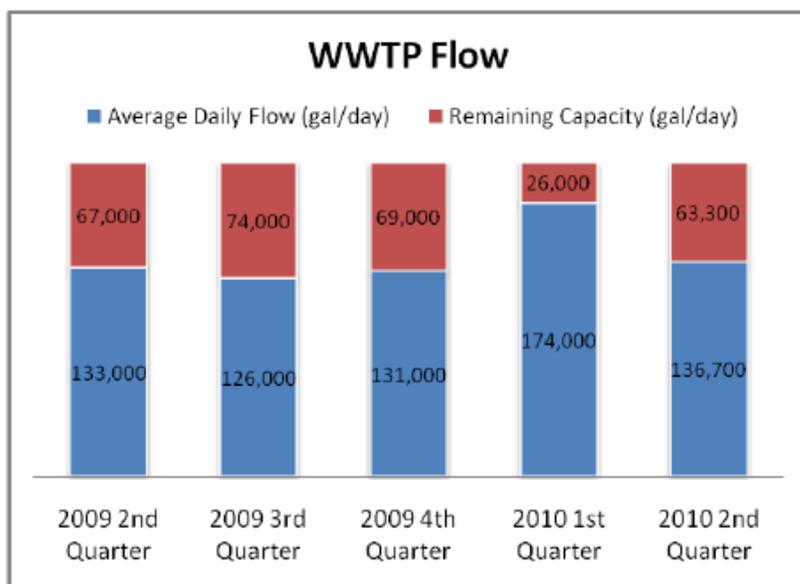
1 WPCA Technician

Members: Matthew Twerdy, (Chairman), Richard Brand (Vice-Chairman), Lyndon Wilmot, Susan Jamaitus, and Daniel Murphy.

The Water Pollution Control Authority (WPCA) of the Town of Coventry was created March 17, 1980 pursuant to Section 7-246 of the Connecticut General Statutes. The Town Council appoints the five (5) members to two-year terms. The WPCA is responsible for the effective management of the community sewerage system and seeks environmentally sound and economically efficient ways to continue its sewer avoidance policy.

The Town's existing sanitary sewer collection system currently serves approximately 800 properties and about 150 properties still need to connect. The sewer service district extends around Coventry Lake (with the exception of Northwest Shores), along Route 31 from Ripley Hill Rd down to the Wastewater Treatment Plant (WWTP), and throughout most of the Coventry Village area. The collection system is approximately 16 linear miles in length, includes 49 town-owned residential grinder pumps, and 2 lift stations.

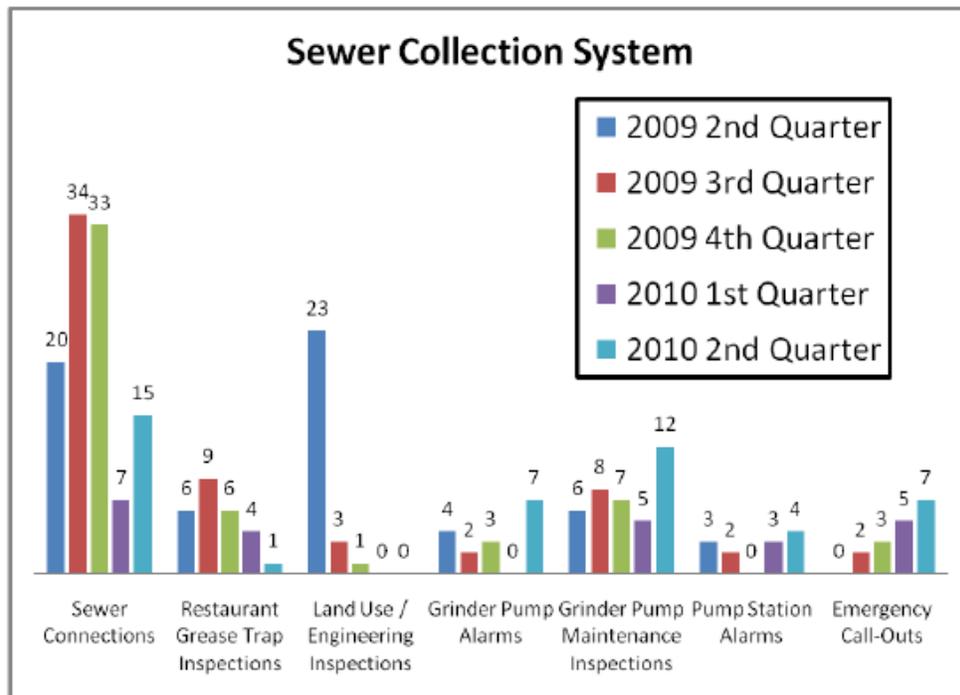
The WWTP is located off Route 31 behind the Coventry Cemetery, adjacent to the Willimantic River. The 200,000 gallon/day capacity WWTP consists of primary treatment and rapid infiltration beds and has been in operation since February 1987. The WWTP is at approximately 70% capacity treating 140,000 gallons/day. Operation of the WWTP was taken over by the Town on January 1st, 2010 after nine years of operation by contractors. Tim Webb serves as Chief Operator and is assisted by Mike Ruef, Grade 1 Operator. We predict that the savings generated by in-house operation of the WWTP will help to offset the increasing cost of maintenance to the aging sewer collection system and keep everyone's sewer user fees down. A regimented maintenance schedule has already shown a vast improvement in overall plant performance.



This graph shows the flows into the WWTP over the past 5 quarters. The significant increase in 1st Quarter 2010 was due to 2 major rain events at the end of March. Infiltration of rainwater into sewer systems is a common problem.

WPCA (continued)

The graph below depicts the types and numbers of various routine but significant activities performed by the WPCA Technician/Operator.



In addition to assisting with operation of the WWTP, and the above noted activities, WPCA Technician/Operator Mike Ruef serves as the WPCA Clerk;

- Tracking sewer connection permits and contractor licenses
- Writing agendas for and taking minutes at all WPCA Meetings and Public Hearings
- Writing Town Newsletters, Quarterly Reports, and Annual Reports
- Assisting with budget development, purchasing equipment, coordinating work by contractors, and tracking all bills and purchase orders
- Corresponding with homeowners, contractors, developers, and realtors

As the WPCA Administrator, WWTP Chief Operator, and Director of Public Works, Tim Webb oversees all activities of the WPCA. In addition to Operating the WWTP he is responsible for;

- Budget development, reviewing and approving all WPCA purchases
- Reviewing all WPCA correspondence and Meeting documentation
- Preparing and evaluating invitations to bid for major expense contracts
- Identifying, prioritizing, and overseeing major upgrades to the WWTP and Sewer Collection System
- Performing all responsibilities of the WPCA Technician/Operator in his absence

WPCA (continued)

Mr. Webb has continued to ensure assistance from the Public Works Dept. for specialized projects. The Fleet Maintenance Division services 4 WPCA standby generators and both WPCA vehicles. The Highway and Facilities Maintenance Divisions assist the WPCA with grinder pump repairs, maintenance of the rapid infiltration beds at the WWTP, plowing both sewage pump stations and the WWTP, inspecting and “jetting out” the collection system, and numerous other tasks. The WPCA greatly appreciates this assistance. We would also like to thank the Town Engineer, Town Sanitarian, and the Building and Land Use Departments for their continuing assistance and collaboration. The Revenue Collection Department mails out and collects all sewer use bills and sewer assessments. The Finance Department makes payments for all WPCA expenditures. The spirit of teamwork between all departments helps us better serve our residents.

**ANNUAL REPORT
FISCAL YEAR 2009-2010
BUILDING DIVISION
PERMITS/INSPECTION AND CODE ENFORCEMENT**

The Building Division Office is the source of building, septic, well and health information. Individual property files are kept in the main office.

The Building Official and Assistant Building Inspector review applications and plans submitted to determine code compliance. The review process is started upon approval by the Sanitarian, Zoning Agent, Wetlands Agent and Town Engineer if applicable. Applicants are notified by the office technician when approval is granted. Permits are processed and issued upon payment by the applicant. Commercial, Public and Industrial plans are also reviewed by the Fire Marshal for compliance with the State Fire Safety Code. Field inspections are conducted on projects under construction to ensure compliance with the provisions of the 2005 Connecticut State Building Code as amended by supplements and the Connecticut General Statutes. Certificates of Occupancy, Use and Completion are issued upon completion of a final inspection requested by the permit applicant or property owner. The Building Officials review complaints from the public regarding structural safety, egress issues, accessibility and general code provisions that may be in question. Post fire inspections are also conducted to determine the status of structures and dwellings in regards to continued use, posting unsafe or condemning due to extensive damage. These inspections and orders are completed and issued to protect the health and welfare of the occupants and property owners looking for answers to code questions. Guides providing details on how to file an application and what types of information need to be included are available on permit packets.

Public health and environmental health services are provided to the Town of Coventry by Eastern Highlands Health District, which is comprised of the towns of Coventry, Bolton, Mansfield, Willington, Ashford, Chaplin, Scotland, Columbia, Andover and Tolland. The Coventry satellite office is staffed full time by Glenn Bagdoian.

Our Permit Technician, Karen Osborne provides clerical support to the Building Official, fire Marshal, Sanitarian and the Building Code Board of Appeals. Building files are maintained daily to provide current up-to-date information to town departments and the public. Statistical information is forwarded to Government agencies and the Census Bureau. Receipt books and building reports are updated regularly to assist the auditors review and create monthly, quarterly and yearly reports.

RESIDENTIAL ACTIVITY

Housing starts both state and nation-wide are setting record lows in the industry. Coventry has had 29 permits for single family dwellings approved and under construction this fiscal year. Permits were also issued to complete five units in Building C at the Kenyon Falls condominium project on Armstrong Road. The first dwelling in the Flanders Woods condominium development is also well underway. Home improvement, additions, garage, barns, sheds and pools also had numbers comparable to last fiscal year. Five families were displaced due to residential house fires with three of them requiring demolition. Four of these are all nearly completed and Certificates of Occupancy should be issued this fall. The other dwelling is in the design stage and repair and restoration should start this fall. Residents continue to go “green” with the installation of photo solar voltaic arrays, solar hot water systems and geothermal heating and cooling systems. Many residents took advantage of tax credits for their energy saving improvements.

COMMERCIAL PROJECT

Certificates of Occupancy, Use and Completion were issued for Walgreen’s Pharmacy, Daisy’s Creamery, The Beebe House, Highland Park Market renovation work and façade improvements at Meadowbrook Plaza, office space at American Fuel Oil in Boston Turnpike and the Storrs Community Church on Tolland Turnpike.

TOWN PROJECTS

- Renovation work at Town Hall included completion of the Assessor’s Office space
- Drainage work to the rear of the building to prevent water damage in the lower level
- Removal and replacement of A/C system components
- Approved permits for solar panels to be mounted on Annex roof
- Restroom renovations and roof repair at Patriots Park
- Electrical service for the wind turbine project at Coventry High School

SEWER PROJECT

A total of 92 venting inspections were completed and approved to allow for sewer connection in the lake area.

BLIGHT INSPECTIONS

Several blight complaints have been forwarded to the Building Inspector for review. Inspections are being conducted to determine possible blight conditions. We are working on notifications to property owners with other town agencies. Several complaints have been closed and other investigations are in progress.

CERTIFICATES OF OCCUPANCY, USE AND COMPLETION ISSUED

The total number of certificates issued this fiscal year is 336.

INSPECTIONS

The Building Official and Assistant Building Inspector completed 1567 inspections.

CONTINUING EDUCATION

The Building Official completed 44 hours of continuing education this past year including attendance of the Eastern States Building Officials Conference in Newport, Rhode Island.

TECHNOLOGY IMPROVEMENTS

Coventry officials have partnered with 9 local towns to be included in the development of a regional on-line permitting project. The permitting system is being funded in part by an OPM Service Sharing Grant, whose aim is to develop a regional information technology system that will improve efficiency and lower cost for town while showcasing the benefits of a regional approach.

The software "ViewPermit" developed by Viewpoint GIS and the regional team has been deployed in each of the towns. Testing of the system is ongoing with plans to go live on July 1, 2010.

	<u>First Qtr.</u> <u>2009-2010</u>	<u>Second Qtr.</u> <u>2009-2010</u>	<u>Third Qtr.</u> <u>2009-2010</u>	<u>Fourth Qtr.</u> <u>2009-2010</u>	<u>2009-2010</u> <u>ANNUAL TOTALS</u>
Houses only	4	9	5	11	29
Foundation only	4	15	3	7	29
Condominiums	5	0	0	0	5
Commercial Bldg/Renov	10	0	0	3	13
Industrial Bldg/Renov	0	0	0	2	2
Public Bldg/Renov	2	0	4	7	13
Additions	9	11	4	6	30
Garages/Carports	2	6	3	4	15
Sheds/Barns	13	9	2	15	39
Decks/Porches	13	11	1	12	37
Pools	2	0	1	5	8
Demolition	2	1	2	9	14
Woodstove	9	30	12	4	55
Miscellaneous	10	11	5	12	38
Renov/Repair/Alter	59	45	41	52	197
Plumbing	22	20	25	27	94
Heating	24	53	44	36	157
Electric	43	43	36	62	184
TOTAL PERMITS	226	257	186	265	934
PERMIT VALUE	\$4,192,482	\$3,277,051	\$2,051,922	\$3,413,886	\$12,935,341
FEES COLLECTED	\$54,431	\$44,369	\$26,735	\$49,981	\$175,516
ZONING Permits	53	62	24	61	200
Fees Collected	\$3,075	\$3,975	\$1,325	\$3,775	\$12,150
Certificate of Completion	38	66	32	52	188
C/O's - New Homes/Condos	5	5	3	8	21
C/O's - Other	47	27	22	31	127



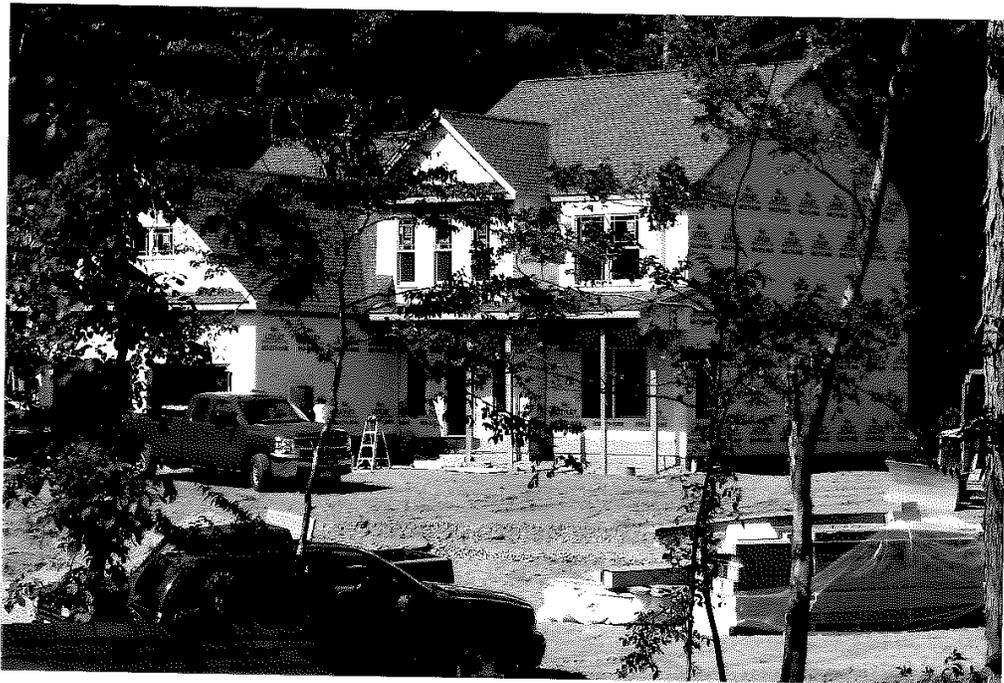
DAISY'S CREAMERY - MAIN STREET



STORRS COMMUNITY CHURCH-TOLLAND TPKE.



TWO NEW HOMES ON ADJACENT REAR LOTS
LIBERTY CROFT SUBDIVISION HANNA LANE





NEW HOME UNDER CONSTRUCTION ON APPIAN WAY



OUT WITH THE OLD IN WITH THE NEW ON COVENTRY LAKE

COVENTRY CEMETERY COMMISSION

Annual Report

July 1, 2009-June 30, 2010

Cemetery Commission Members

Sherry Chapman, Chair
Deborah Blakeley
Thomas Boudreau, Secretary
Mike Griswald
Leonard Gotkin
Gladys Rychling

Sexton

Vacancy

Treasurer

Beth Bauer



Headstone Cleaning Workshop at
Nathan Hale Cemetery

Town-owned Cemeteries

Carpenter Cemetery, Silver Street

Coventry Cemetery, Main Street

Grant Hill Cemetery, Grant Hill Road (AKA Minister's Hill, North, Strong, or Flint Yard Cemetery)

Nathan Hale Cemetery, Lake Street

Wright's Mill Cemetery, South Street (AKA South Street, Holy Grove or South Yard Cemetery)

Function

The function of the Cemetery Commission is to control, manage, maintain and direct the acquisition, apportionment, use, and disposition of all town-owned cemetery properties and their appurtenances, including land, plantings, buildings, and equipment related to them.

Summary of Service and Highlights (July 1, 2009-June 30, 2010)

- The Commission finished reuniting the last of the footstones found at Carpenter Cemetery with their corresponding headstones at Wright's Mill Cemetery.
- The Commission established a self-guided walking tour of Nathan Hale Cemetery.
- The Commission established a contemplation area overlooking the lake in Nathan Hale Cemetery.
- The Commission oversaw the installation of a rain barrel at Coventry Cemetery.
- The Commission established a design for uniform signage at town-managed cemeteries.
- Commission members participated in the annual symposium sponsored by the CT Gravestone Network.
- The Sexton, Nelson "Chic" Bearce retired; Michael Merriam was promoted to Cemetery Caretaker; Bob LaMarche was hired as Assistant Caretaker.
- Gladys "Tootsie" Rychling resigned from the Commission, and Michael Griswold was appointed to the Commission to fill a vacancy.