

Capital Improvement Plan

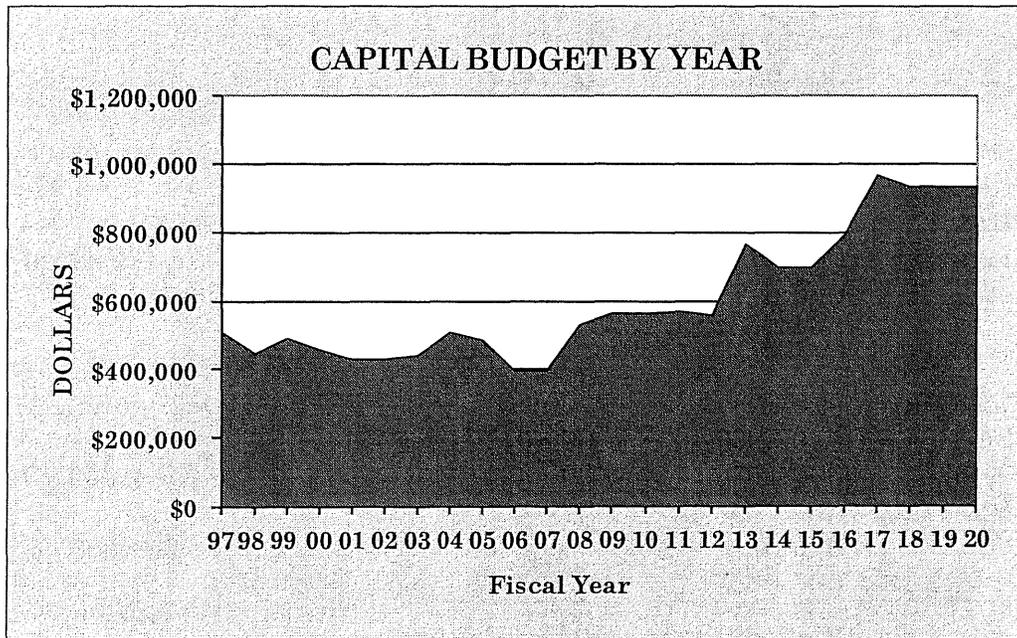
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CAPITAL IMPROVEMENT PROGRAM: FY 2019-2024

PROGRAM DESCRIPTION

CAPITAL IMPROVEMENT PROGRAM BUDGET SUMMARY
FISCAL YEAR 19-20

	<u>Adopted</u> <u>18/19</u>	<u>Requested</u> <u>19/20</u>	<u>Increase/ Decrease</u>
Estimated Revenues			
General	\$ 932,000	\$ 932,000	\$ -
Town Aid Road	145,000	300,000	155,000
LOCIP	100,000	100,000	-
Capital Non-Recurring Reserve	90,000	108,000	18,000
State & Federal Grants	1,045,000	2,934,520	1,889,520
Notes & Bonds	4,000,000	4,000,000	-
Other	287,000	173,480	(113,520)
Lease Purchase	155,000	370,000	215,000
TOTAL	<u>\$ 6,754,000</u>	<u>\$ 8,918,000</u>	<u>\$ 2,164,000</u>
Estimated Expenditures			
General Administration	\$ 138,000	\$ 64,000	\$ (74,000)
Public Safety	116,000	208,000	92,000
Public Works	1,083,000	7,751,000	6,668,000
Human Services	-	-	-
Culture & Recreation	5,030,000	45,000	(4,985,000)
Education	217,000	680,000	463,000
Reserve for Capital (CNREF)	170,000	170,000	-
TOTAL	<u>\$ 6,754,000</u>	<u>\$ 8,918,000</u>	<u>\$ 2,164,000</u>



CAPITAL IMPROVEMENT PROGRAM

The following Capital Project Funds are established to account for the resources used for the acquisition of capital facilities and infrastructure for the Town of Coventry with the exception of those items financed by Special Revenue Funds.

CAPITAL EXPENDITURES (General Fund):

This funding source relies on the use of Town cash, raised through taxes, to undertake necessary capital improvements or make capital purchases. The Town Council's Capital Budget remains unchanged from the FY2018/2019 Capital Budget. This is an \$80,000 decrease from the Town Manager's proposed budget. This decrease includes moving the BOE pickup truck request to FY2021 and shifting the costs of the Public Works pickup truck and fire engine tank refurbishment to CNREF. In addition, both revaluation and urban forestry stewardship were each reduced by \$5,000. Offsetting these cuts was an increase to Lake management in the amount of \$70,000 to cover the estimated cost of hydrilla treatment during the summer of 2019. This increase, along with the Town Manager's original budget request, total \$130,000 for Lake Management.

We have established a threshold of not lease purchasing items under \$50,000. Industry standards for capital replacement call for funding 10% of the annual operating budget for capital replacement. We fall far short of that standard by over \$3,000,000. This means that over time, we rely on borrowing to pay for projects and incur interest expenses which could be avoided if we properly funded this account. Twelve (12) projects are planned for this activity. They include:

1 Summer Road Program (partial-see also Town Aid)	\$ 300,000
2 School Computers	150,000
3 Town Hall Computer Upgrades	39,000
4 Classroom furniture	30,000
5 Police SUV vehicle	43,000
6 SCBA fire paks\ hose	10,000
7 Fire gear	10,000
8 Open Space Fund	15,000
9 Revaluation YR3	10,000
10 CNREF	170,000
11 Urban forestry stewardship	25,000
12 Lake management	130,000
TOTAL	<u>\$ 932,000</u>

TOWN AID ROADS

The State of Connecticut grants money to the Town based upon the number of miles of improved and unimproved roads. The improved road funds supplement town tax dollars for the annual road resurfacing program. The unimproved road fund is designed to upgrade non-paved roads. We hope to receive \$300,000 in Town Aid for Roads (TAR) funds from the State. TAR funds are supplemented by \$300,000 of local funds for a total summer roads program of \$600,000.

LOCAL CAPITAL IMPROVEMENT PROGRAM (LOCIP)

The State of Connecticut has established a trust fund to promote local infrastructure repair. The State will reimburse the Town for 100% of eligible improvement projects to Town roadways, buildings and facilities. LoCIP, in general, cannot be utilized to purchase equipment or furnishings, or on school buildings. The Town will not receive these funds if the projects are not completed. The funds are not included in the revenue projections per auditor's advice. Instead a separate Special Revenue Fund has been created. A separate question at Town meeting is required. Annually the fund receives around \$100,000 and balances can be carried forward. Five project totaling \$100,000 has been proposed:

1	Patriots Park improvements	\$20,000
2	Creaser Park improvements	20,000
3	Sidewalk extension/repair	15,000
4	Large Drainage projects	25,000
5	Guardrail	10,000
6	Open Space and Urban Forestry stewardship	10,000
	Total	\$100,000

CAPITAL & NON-RECURRING EXPENDITURES FUND (CNREF)

The Town Charter provides for the establishment and funding of a Capital Non-Recurring Expenditures Fund for the purpose of paying the cost of capital improvements over multi-year periods. In accordance with Chapter 108 of the Connecticut General Statutes, the Town Council may levy an annual tax not to exceed two (2) mils for the benefit of CNREF. In addition, the Council may transfer to the CNREF any portion of resources of the General Fund not otherwise appropriated. In an effort to restore this fund, increasing appropriations are scheduled to get to the point where major equipment purchases can be made. This year a contribution is proposed for this fund of \$170,000. By shifting the annual CT Natural Gas payment to the General Fund Debt Service budget, the Town Council made additional funds within CNREF available. The Town Council budget proposes three purchases from CNREF: purchase of a Public Works pickup truck (\$40,000), purchase of a vehicle lift (\$18,000), and fire engine tank refurbishment costs (\$50,000). This will allow a net increase into the fund of \$62,000, which is the same increase as proposed in the Town Manager's budget request.

STATE & FEDERAL GRANTS

Occasionally the Town becomes aware of opportunities to undertake special projects utilizing funds from government or private grants. Grants anticipated include the following:

1	DOT Bridge Grant – Hop River Road Bridge Replacement	\$2,859,520
2	State Diesel Emission Reduction Act Program Grant	50,000
3	Lake management	25,000
	Total	\$2,934,540

NOTES & BONDS

The Town borrows money from time to time to finance large expenditures beyond the Town's ability to pay on a cash basis. To borrow money or undertake a project of more than \$100,000, approval of a Town meeting and referendum is required in accordance with Section 9-3 of the Town Charter. A \$4,000,000 bond proposal is recommended for the May vote. \$3,000,000 is proposed for a 3-year road improvement program to allow reconstruction and treatments of local roads. Additionally, \$500,000 is planned to reconstruct the parking lot at Coventry Grammar School to increase parking and separate out the bus lane from other parking for safety purposes. \$500,000 is also proposed for the Town's share of the 20% match to replace Hope River Road bridge in conjunction with a Federal Bridge grant. Columbia will pay a portion based upon the taxable levy of the two towns. Two lease purchases are also proposed to replace a large dump truck and a roadside mower. The new debt for these projects will be offset by debt from paid off projects so that this area of the budget will not require a tax increase to cover the expenses of this essential projects.

OTHER

Special project funds are established from time to time for specific projects. Several projects are envisioned this year. Verizon rental income from leases on the radio tower (\$25,000) will be used for the on-going operation of Verizon phones used by emergency responders, the Everbridge system, and vehicle location systems. The planned replacement of the COVRRRA/Sewer pickup truck will be paid for from the respective funds. In addition, in connection with the Hop River Road Bridge replacement, local funds are needed to supplement the 80% which will be funded through grant proceeds. The 20% locally funded portion will be split between the town of Coventry and Columbia, based on the average past three years' tax revenue as defined by State Statute. Columbia's estimated portion, \$114,480 has been included below.

1.	Patriots Park improvements	Recreation fund	\$5,000
2.	Tower equipment	Radio Tower fund	\$10,000
3.	Hop River Road Bridge Replacement	Town of Columbia	\$114,480
4.	Nathan Hale Cemetery wall repair	Cemetery Fund	\$10,000
5.	Pickup truck	50% COVRRRA/ 50% Sewer Fund	\$34,000
	Total		\$173,480

LEASE PURCHASE

From time to time the Town decides to lease purchase equipment over time to lessen the immediate impact of the acquisition cost. These lease purchase agreements must contain a clause which releases the Town from the agreement if the payment is not funded. The annual payments are typically carried in the debt service portion of the budget. One lease purchase is proposed to purchase a large fully equipped dump truck with a cost of \$205,000. The Town has received a grant of approximately \$50,000 to help offset the cost of this purchase, leaving \$155,000 to be financed through a lease purchase (7-year lease for \$24,900 annually). In addition, the Town intends to lease purchase the upgrades to the public works radio system for \$85,000 and purchase a new roadside mower for \$130,000 (5-year lease for \$46,550 annually). These amounts will be offset by two retiring lease obligations, with annual payments totaling of \$49,606.

Town of Coventry
Council Recommended Budget

Budget Fiscal Year: 2020 to 2020

Account# and Description	2018 Actual	2019 Base Budget	2019 Actual YTD	2019 Est. Actual	Dept Head	Town Manager	Council	Cou/Bud Inc/Dec	%
54190 OPEN SPACE	25,000	15,000	15,000	15,000	15,000	15,000	15,000	0	.00
54300 CAPITAL & NONRECURRING	167,300	170,000	170,000	170,000	170,000	170,000	170,000	0	.00
54810 PLAN OF CONSERVATION & DEVEL	12,500	10,000	10,000	10,000	0	0	0	(10,000)	(100.0)
54910 CLASSROOM FURNITURE	30,000	30,000	30,000	30,000	30,000	30,000	30,000	0	.00
57910 FORESTRY MANAGEMENT	0	0	0	0	30,000	30,000	25,000	25,000	.00
57980 LAKE MANAGEMENT PROJECTS	107,000	17,000	17,000	17,000	60,000	60,000	130,000	113,000	664.71
Increase based on State Estimate for Hydrilla and Fanwort treatments									
58025 POLICE TECHNOLOGY	0	0	0	0	12,000	12,000	0	0	.00
Police Technology to be purchased from FY19 surplus or FY21 CNREF									
58467 COVENTRY ACADEMY OUTFITTING	0	10,000	10,000	10,000	0	0	0	(10,000)	(100.0)
58540 COMPUTER REPLACEMENT AND UPG	38,000	38,000	38,000	38,000	40,000	40,000	39,000	1,000	2.63
58659 FIRE VEHICLE REFURBISHMENT	0	0	0	0	50,000	50,000	0	0	.00
Engine Tank Refurb to be purchased from CNREF									
58702 POLICE CRUISER	35,000	41,000	33,663	41,000	43,000	43,000	43,000	2,000	4.88
58703 TASER REPLACEMENTS	0	10,000	10,000	10,000	0	0	0	(10,000)	(100.0)
58716 REPLACEMENT VEHICLES	0	0	0	0	37,000	37,000	0	0	.00
BOE Pickup pushed to FY21 Capital Budget									
58718 PICK UP TRUCK	0	39,000	38,900	39,000	40,000	40,000	0	(39,000)	(100.0)
PW Pickup will be purchased from CNREF									
58727 SCBA FIRE PAKS	10,000	10,000	10,000	10,000	10,000	10,000	10,000	0	.00
58730 FIRE EQUIPMENT/GEAR	10,000	10,000	10,000	10,000	10,000	10,000	10,000	0	.00
58820 REVALUATION	60,000	45,000	45,000	45,000	15,000	15,000	10,000	(35,000)	(77.78)
59880 SUMMER ROAD PROGRAM	270,000	337,000	326,693	337,000	300,000	300,000	300,000	(37,000)	(10.98)
59910 EDUCATIONAL COMPUTERS	150,000	150,000	150,000	150,000	150,000	150,000	150,000	0	.00
*** Grand Total ***	914,800	932,000	914,256	932,000	1,012,000	1,012,000	932,000	0	.00

Town of Coventry, Connecticut

Capital Improvement Plan

FY '20 thru FY '24

EXPENDITURES AND SOURCES SUMMARY

Department	FY '20	FY '21	FY '22	FY '23	FY '24	Total
CNREF	170,000	250,000	275,000	275,000	275,000	1,245,000
Culture & Recreation	45,000	1,068,000	75,000	55,000	15,000	1,258,000
Education	680,000	2,346,500	3,460,000	415,000	5,280,000	12,181,500
General Administration	64,000	66,000	1,067,000	68,000	129,000	1,394,000
Human Services			60,000			60,000
Public Safety	208,000	880,000	564,000	176,000	154,000	1,982,000
Public Works	7,751,000	1,062,500	1,305,000	1,205,000	1,030,000	12,353,500
EXPENDITURE TOTAL	8,918,000	5,673,000	6,806,000	2,194,000	6,883,000	30,474,000

Source	FY '20	FY '21	FY '22	FY '23	FY '24	Total
Bonding	4,000,000	1,866,300	3,880,000		5,000,000	14,746,300
Cafeteria fund		40,000		45,000		85,000
Capital NonRecurring Fund	108,000					108,000
Cemetery fund	10,000			30,000		40,000
COVRRRA	17,000	200,000				217,000
Donations\cost share\non gov't grant	114,480					114,480
EMS fund			325,000			325,000
General Fund	932,000	1,993,000	1,601,000	1,264,000	1,253,000	7,043,000
Lease/Purchase	370,000	610,000	435,000	440,000	215,000	2,070,000
LOCIP	100,000	100,000	100,000	100,000	100,000	500,000
Patriot's Park Fund	5,000	5,000	5,000	5,000	5,000	25,000
Sewer Fund	17,000					17,000
State/Federal Grant/Loan	3,234,520	848,700	450,000	300,000	300,000	5,133,220
Tower rental income	10,000	10,000	10,000	10,000	10,000	50,000
SOURCE TOTAL	8,918,000	5,673,000	6,806,000	2,194,000	6,883,000	30,474,000

Town of Coventry, Connecticut

Capital Improvement Plan

FY '20 thru FY '24

PROJECTS BY DEPARTMENT

Department	Project #	Priority	FY '20	FY '21	FY '22	FY '23	FY '24	Total
CNREF								
CNREF FUND	12-GA-001	2	170,000	250,000	275,000	275,000	275,000	1,245,000
CNREF Total			170,000	250,000	275,000	275,000	275,000	1,245,000
Culture & Recreation								
Carpet replacement/interior painting: Library	09-cr-004	3			35,000			35,000
Patriots Park Improvements	09-cr-006	2	25,000	25,000	20,000	15,000	15,000	100,000
Miller Richardson Improvements	09-cr-007	1			10,000	15,000		25,000
Laidlaw Park Improvements	09-cr-008	3			10,000	25,000		35,000
Creaser Park	09-cr-011	3	20,000	25,000				45,000
Canoe/kayak launch	11-cr-002	3		18,000				18,000
Library renovation	15-cr-001	2		1,000,000				1,000,000
Culture & Recreation Total			45,000	1,068,000	75,000	55,000	15,000	1,258,000
Education								
Classroom computerization & network upgrades	09-ed-001	1	150,000	300,000	200,000	200,000	200,000	1,050,000
Classroom Furniture	09-ed-011	2	30,000	45,000	45,000	45,000	45,000	210,000
School Carpet replacement	09-ed-014	3		30,000	30,000			60,000
School Energy/electrical/security upgrades/ada	12-ed-007	1		1,415,000				1,415,000
School Custodial equipment	14-ed-003	3		25,000				25,000
School Maintenance vehicles	14-ed-005	3		37,000	35,000			72,000
School wood Floor refinishing	14-ed-006	3		32,500			35,000	67,500
CHS Lecture hall seating	14-ed-009	3				70,000		70,000
Tennis Courts	14-ed-011	3				25,000		25,000
CHS track resurfacing	16-ED-1	4		65,000				65,000
Kitchen equipment upgrades	16-ED-2	2		40,000		45,000		85,000
Window replacement	17-ed-01	3					5,000,000	5,000,000
Add AC to lecture Hall and LGI	18-ED-002	3			50,000			50,000
Roof replacement	18-ED-005	2			2,500,000			2,500,000
PSS Van replacement	18-ED-006	2		50,000				50,000
GHR parking lot replacement	18-ED-007	2			300,000			300,000
Band Room Compressor	18-ED-008	3			25,000			25,000
AC replacement	18-ED-009	3		100,000	25,000			125,000
Replace CGS parking lot	18-ED-010	3	500,000					500,000
Crack Sealing of school parking lots	18-ED-1	2				30,000		30,000
Fiber connections	19-ED-002	2		60,000				60,000
Café Modifications @ CHS	19-ED-003	3		60,000				60,000
GHR Exterior work	19-ED-004	2		20,000				20,000
Utility vehicle	20-ED-01	4		35,000				35,000
Kitchen equipment replacement to Natural gas	20-ED-2	3		32,000				32,000
Water filtration replacement	20-ED-3	2			20,000			20,000
Fireproof File cabinets	20-ED-4	3			50,000			50,000
Relocate High School Weight Room	20-ED-5	3			180,000			180,000

Department	Project #	Priority	FY '20	FY '21	FY '22	FY '23	FY '24	Total
Education Total			680,000	2,346,500	3,460,000	415,000	5,280,000	12,181,500
General Administration								
Information Technology	09-ga-001	1	39,000	41,000	42,000	43,000	44,000	209,000
Revaluation	09-ga-002	1	10,000				40,000	50,000
Open space acquisition	09-ga-005	2	15,000	25,000	25,000	25,000	25,000	115,000
Meeting room addition	09-ga-008	3			500,000			500,000
Town Hall Renovations	09-ga-009	1					20,000	20,000
Water tower	14-ga-002	3			500,000			500,000
General Administration Total			64,000	66,000	1,067,000	68,000	129,000	1,394,000
Human Services								
Elderly Van replacement	09-HS-001	3			60,000			60,000
Human Services Total					60,000			60,000
Public Safety								
Police Cruiser/staff cars replacements	09-ps-001	1	43,000	86,000	44,000	86,000	44,000	303,000
Fire admin/Emergency Manager vehicle	09-ps-003	3		35,000				35,000
Personal Protective Turn-out gear	09-ps-004	2	10,000	15,000	20,000	20,000	20,000	85,000
Self Contained Breathing Apparatus\ hose etc.	09-ps-005	1	10,000	20,000	15,000	20,000	20,000	85,000
Radio replacement/enhancement	09-ps-008	2	95,000	10,000	10,000	10,000	10,000	135,000
ET 311 replacement	09-ps-015	2		450,000				450,000
Police technology	15-ps-001	2		24,000				24,000
Ambulance replacement	18-ps-001	1			325,000			325,000
Forestry truck replacement	19-ps-004	2					50,000	50,000
engine tanker refurbishment	19-ps-005	2	50,000	75,000	150,000			275,000
Police station updates	19-ps-006	3				30,000	10,000	40,000
Marine Patrol boat	20-PS-1	2		45,000				45,000
Small Rescue truck	20-PS-2	3		80,000				80,000
Generator replacement - CVFA substation	20-PS-3	3		30,000				30,000
Fire Pond maintenance and creation	20-PS-4	3		10,000		10,000		20,000
Public Safety Total			208,000	880,000	564,000	176,000	154,000	1,982,000
Public Works								
Large Dump replacement	09-pw-001	1	205,000		210,000	215,000	215,000	845,000
Staff cars	09-pw-003	3			35,000			35,000
Summer Roads	09-pw-006	1	3,600,000	600,000	600,000	600,000	600,000	6,000,000
Large drainage projects	09-pw-007	3	25,000		35,000		45,000	105,000
Large bridges	09-pw-008	2	3,474,000					3,474,000
Small bridge & culverts	09-pw-009	3		25,000	30,000			55,000
Field irrigation	09-pw-011	4		20,000				20,000
Small Dump trucks	09-pw-014	2		80,000				80,000
Pick up trucks	09-pw-015	3	40,000					40,000
Mowers: fine cut, small area	09-pw-016	2		12,500	15,000			27,500
Urban Forestry Stewardship	09-pw-018	3	25,000		30,000		30,000	85,000
Sidewalk extension/repair	11-pw-003	4	15,000					15,000
Open space stewardship	13-pw-005	3	10,000			10,000		20,000
Tri-axle dump	13-pw-007	3				225,000		225,000
Guardrail	13-pw-008	3	10,000				15,000	25,000
Wheelloader	13-pw-010	2			225,000			225,000
Cemetery expansion/improvements	14-pw-004	3	10,000			30,000		40,000
Lake management projects	17-pw-1	1	155,000	125,000	125,000	125,000	125,000	655,000
wpc/covrra pick-up	19-pw-1	2	34,000					34,000

Department	Project #	Priority	FY '20	FY '21	FY '22	FY '23	FY '24	Total
Relocate transfer station	19-pw-2	2		200,000				200,000
Roadside Mower	20-PW-1	2	130,000					130,000
Vehicle lift	20-PW-2	2	18,000					18,000
Public Works Total			7,751,000	1,062,500	1,305,000	1,205,000	1,030,000	12,353,500
GRAND TOTAL			8,918,000	5,673,000	6,806,000	2,194,000	6,883,000	30,474,000