



PUBLIC SAFETY

*Above: Construction of new North Coventry
Volunteer Fire Department Fire Station on Main
Street.*

COVENTRY POLICE DEPARTMENT

1585 MAIN STREET



ANNUAL REPORT

Fiscal Year 2011-2012

Mark A. Palmer
Chief of Police



We are pleased to present this annual report that describes some of the highlights and accomplishments of the Coventry Police Department during the past fiscal year. This report also provides the Department and the community an opportunity to evaluate whether we have met the goals that were set out at the beginning of the year. Hopefully, this report will not only be informative, but also help the reader to gain an understanding of the variety of services that the Coventry Police Department provides throughout the year.

As submitted in our budget document last year, our goals for fiscal year 11/12 were;

ADMINISTRATION

- **Continue to comply with POST accreditation standards**

We continue to comply with POST standards and prepare the appropriate reports, inspections and analysis to demonstrate compliance with the applicable standards. As a result of receiving CALEA Accreditation, we received POST Reaccreditation in March 2012 by providing evidence of continued compliance with the eight standards that are specific to the State process.

We have been preparing and gathering documentation over the past three year period in order to prepare for our on-site assessment in April 2013. We have transitioned from the CACE software system to the Power DMS (Document Management System) to manage the CALEA compliance process.

- **Increase specialized training for field officers particularly in evidence collection and traffic services.**

In addition to meeting the mandated training requirements training requirements, the agency sent personnel to numerous specialized training programs. A complete list of training assignments is attached. A number of officers received specialized training in the area of evidence collection and traffic services.

Three supervisors and one patrol officer have been trained with patrol rifles. The patrol rifles were received free of charge through the US Military surplus equipment program. Additional rifles have been procured to eventually train all officers in the use of patrol rifles.



Officers receive instruction on defensive tactics skills

- **Evaluate fee structure for records and permit services**

An evaluation of fee structures for neighboring agencies has been conducted and there are no anticipated changes in the near future.

- **Continue to submit grant applications for funding costs associated with enforcement initiatives as well as equipment needs**

The department submitted a renewed application for the COPS hiring program through the Department of Justice. However, the department was not awarded these grant funds. In Connecticut, the cities of Hartford, New Haven, Norwich and Waterbury were awarded COPS hiring funding.

The department submitted and received reimbursement of over \$7,000.00 from the State Department of Transportation to cover overtime expenses for the spring and fall Click it or Ticket Campaigns as well as the Christmas/New Years, Memorial Day, Labor Day/ July 4th holiday DUI enforcement periods.



OPERATIONS

- **Provide adequate patrol coverage throughout town 24 hours a day**

Adequate patrol staffing has been provided throughout the year. One officer was out of work for eighteen months after suffering a work-related injury. In addition, officers are using their vacation time during the summer season. During the third quarter, there were two additional officers out for an extended period of time, one for approximately eight weeks for a non-work related medical issue and the second for five weeks on Family Medical Leave. Although department expenditures continue to be within the allotted overall budget, staffing shortages are requiring overtime hires and order-ins on a regular basis. The police department budget submitted for next fiscal year, which passed referendum, includes funding for an additional police officer. This addition should assist the department in providing patrol shift coverage. In addition, we are investigating various schedules to provide additional patrol coverage as well as reduce overtime costs associated with filling patrol shifts.

- **Increase crime prevention efforts and presentations to crime watch and neighborhood groups**

Members of the department remained busy throughout the year conducting a number of presentations to citizens groups, schools, and youth groups. The department organized a major undertaking which was an eight-week Senior Citizen Police Academy which took place at the Senior Center. The program addresses a wide array of law enforcement topics and instructed seniors on how to not be victimized by cons, scams, and identity theft. This program also provided an opportunity for seniors to meet and speak with most members of the department. It was well-received by the group and future sessions are being planned.



Lt. Nancy Thurnauer and Officer Michelle Hicks give a tour of the Police Department to local Daisy Scouts



Officer Michelle Hicks at Coventry Grammar School Family Fun Day



The first class of the Senior Citizen's Police Academy attends a 'graduation' at the Police Department



Officer Gail McDonnell speaks about home burglary and theft protection

- **Collaborate with School District and Youth Services office on presenting traffic safety programs and prevention programs to school-aged youth**

Numerous programs were presented in conjunction with the school district including;

Sgt. McDonagh and Ellen Jamaitus hosted two classes and tours of the building for the Coventry High School Civics classes.

Officer Gail McDonnell organized and conducted a trip to York Correction Institution in Niantic for fourteen female high school students.

Officer Michelle Hicks attended the Coventry Grammar School Family Fun Festival where she took children's fingerprints.

Chief Palmer and CSO Chipman attended the Trike-A-Thon at the Coventry Early Childhood Center and gave safety presentations.

Chief Palmer has joined a committee of school administrators to review and revise the school safety plan.

Officer Michelle Hicks conducted a basic safety presentation at GH Robertson Elementary School for 3rd and 4th graders.

Chief Palmer and Officer Michelle Hicks participated in the Read Across America program at Coventry Grammar School.

- **Respond to all calls for service and investigate reports of criminal and suspicious activity in an efficient manner**

Officers continue to respond to calls for service and conduct appropriate investigations. In the spring and early summer, a number of complaints were received regarding parking issues on South St. due to the Farmer's Market. Chief Palmer and the Town Manager met with market representatives to try and alleviate and improve the on-street parking. Signage has been placed on South St. near the market prohibiting parking on the south side of the street. Officers continue to monitor this area and issue parking tickets as appropriate.

A robbery occurred at the First Niagara Bank at 1372 Main Street on November 18, 2011. After an extensive investigation with area departments the suspect was identified as Anthony Evangelista. He was extradited from Georgia back to Connecticut to face robbery charges.

In April, after a lengthy investigation regarding a number of residential burglaries, a suspect was arrested and charged with numerous counts of Burglary and Larceny. Lt. Nancy Thurnauer, Detective Michael Hicks, Officer Gail McDonnell and Officer Michelle Hicks were issued commendations for their efforts in solving this string of house burglaries.

- **Aggressively enforce DUI laws and hazardous moving traffic violations**

Officers have concentrated speeding enforcement efforts in the Main Street 'Village' area as well as other areas of frequent complaints. In addition, officers have continued to target distract driving violations.

There were three Sobriety Checkpoints on Route 44 conducted during the year. One of which was on April 20th. This was done in conjunction with member agencies of the Metro Traffic Unit to coincide with UCONN 'Spring Weekend' In addition officers were assigned to four hour shifts for roving DUI patrol.



Officers speak to a driver during a sobriety checkpoint

- **Increase enforcement of distracted driving violations**

Officers have continued to target distracted driving violations during routine patrols in addition to three combined enforcement efforts for distracted driving violations and seatbelts.



SUPPORT

- **Effectively utilize the Community Service Officer in order to make more efficient use of police officer's time**

The CSO has been trained to investigate and address calls of abandoned and/or junk vehicles on private property. The CSO has been working in conjunction with the town's Zoning Enforcement Officer to handle these types of calls.

- **Collaborate with other town agencies in investigations regarding blight complaints**

This is on-going. The Community Service Officer acts as the agency liaison to the blight committee. A number of complaints received by the committee regarding abandoned vehicles have been resolved either by voluntary compliance or by the CSO arranging for removal.

- **Foster more efficient administrative processes by using existing technologies and creating electronic forms and reports and minimize duplication of effort**

The department has gone green and now prints only reports that are required for court cases or for other required administrative purposes. All of the officer's reports are completed on the agency's Records Management System and are available for retrieval and printing if needed.

Through the use of Capital Improvement Plan funding, the department was able to make its Computer Aided Dispatch (CAD) and Records Management System (RMS) available in the patrol car through the use of wireless modems and a Citrix Server. Officers are now able to access much more information from their patrol vehicles than previously.

The Department implemented Power DMS (Document Management System) during the year. This web-based system will facilitate a more efficient way to distribute policy updates, legal updates, training guides and important alerts. It will no longer be necessary to print dozens of copies of voluminous training bulletins and policy manuals.

The program also allows for the Chief to produce tests that correspond with new training material in addition to tracking when material is read. The Power DMS also allows for more efficient tracking and compliance for CALEA standards and proofs.

- **Coordinate with other law enforcement agencies participating in the regional service sharing agreement in motor vehicle and other enforcement efforts and seek grant funding to support operational goals**

Our relationship with the Metro Traffic Unit for motor vehicle enforcement and accident investigation continues to strengthen. A number of collaborative efforts have taken place throughout the year. Agency staff continues to participate in planning meetings and grant applications along with Metro Traffic. Reimbursement funds were received for Click It or Ticket campaigns and the holiday DUI patrols.

Officers brave the frigid January temperatures to conduct a Sobriety checkpoint on Route 44



- **Continue to use new technologies to enhance agency communications to citizens in order to provide useful information and to gather feedback regarding perceptions of agency effectiveness. Implement new agency website.**

The department has installed its in-car CAD system. This will allow officers to access our Computer Aided Dispatch and Records Management System from their vehicles. With this system, officers should have to spend less time in the building completing their reports and conducting investigations through the records system.

Due to the formatting restrictions for its current website, the possibility of creating a new stand-alone agency website was explored. The necessity of having a one-stop location for all town services, and having a similar content format, prohibited the PD from having a break-out website. The department continues to upload current information on the website and now includes monthly arrest reports.

- **Upgrade Livescan identification unit and integrate with arrest record system.**

The anticipated request for a new Livescan Unit was withdrawn from next fiscal year's capital budget request. The Capitol Region Chiefs of Police Association has negotiated a new pricing structure for the unit's service agreement and for the purchase of new Livescan units. We are currently evaluating our options on this and will keep this on our agenda during the next fiscal year.

Other Agency Highlights



Sergeant Chris Fiore and other members of the Department helped to host the Channel 3 Kid's Camp Law Enforcement Day. Campers got to meet police officers and see police equipment from around the State.

Dispatcher Judy Widell retired in August of 2011 after 26 years of service. The agency advertised for an opening and conducted interviews of highly qualified individuals for the position. Ann Bousquet who had been a part time dispatcher for over ten years was hired to fill the midnight position.

In September hurricane Irene struck the northeast causing extensive damage and significant power outages. The agency provided emergency responses as well as staffing the Emergency Operations Center.

The Town Council approved the purchase of a new motor for the police boat. The old motor needed several thousand dollars worth of repairs. The new motor was received and installed. The boat was winterized and was stored during the winter. The police boat returned to service at the end of May. Norm Meikle returned as a part time marine patrol officer.

A severe winter storm struck the region on October 29th causing numerous trees and utility wires to come down that resulted in wide spread power outages. Agency personnel assisted with recovery efforts and in staffing the Emergency Operations Center.



The Penguin Plunge for the CT Special Olympics was held on December 3rd and raised over \$11,000 for the charity.

In February of 2012 the Town and the Police Union reached an agreement on a new Collective Bargaining Agreement which covers the period between July 1, 2011 and June 30, 2014.

In April the agency submitted an application to the International Association of Police Chief's and the Connecticut Police Chief's Association's for the Law Enforcement Challenge Award. This application includes traffic statistics in addition to how the department enforces and educates the public on traffic laws. The department was presented the first place award for its agency category at the December Connecticut Police Chiefs meeting.



Chief Palmer, Officer Jeff Spadjinske, Ellen Jamaitus, Sgt. Chris Fiore and Officer Gail McDonnell accept Law Enforcement Challenge award

In the spring of 2012 the department began using the software-based purchase order process. Thus far, the process seems more efficient and the reports that are available assist in maintaining oversight and control of the existing budget.

The Coventry Police department Honor Guard Unit presented the colors at Fenway Park prior to a Red Sox game on May 2nd.

In June the Department received a High Mobility Multipurpose Wheeled Vehicle (HMMWV) from the US Military Law enforcement Support Office program. The vehicle is in excellent shape and was procured free of cost. This vehicle will be outfitted to be used for emergency situations such as weather-related events, off-road use, and other special events.

Members of the department participated in the Special Olympics Law Enforcement Torch Run on June 7th.

Officer Gail McDonnell received an enforcement award from Mothers Against Drunk Driving (MADD) for 2011 for her

Sergeant Anthony Ochtera, Officer Ted Opdenbrouw, Officer Gail McDonnell and Officer Robert Dexter were issued commendations for their outstanding efforts in the area of traffic law enforcement.



Sergeant Anthony Ochtera is presented a commendation certificate for his traffic enforcement efforts

Motor vehicle enforcement activity continues to be a priority for the agency. Officers on routine patrol and on special assignment details conduct speed enforcement and look for other hazardous violations. Our philosophy is to concentrate on those areas where accidents occur and on those violations which are causative factors in accidents. We also focus on Impaired Driving by using directed patrols and conducting Sobriety Checkpoints.

Members of the department became involved in two (2) vehicle pursuits during fiscal year 2011/12. Both of these pursuits were initiated as a result of motor vehicle charges. One pursuit ended when the suspect stopped after a 3/10 mile pursuit, the other one ended when the suspect crashed into a telephone pole and then fled on foot. An arrest warrant was later applied for and the suspect was charged. This suspect was committing residential burglaries in town. All of the pursuits received administrative review and were found to be within the law and consistent with department guidelines. Both the written policy and culture of the agency is to engage in pursuits only as a last

resort and to not risk the safety of the officers or the general public for minor violations or motor vehicle infractions.

There were three (3) instances where it was necessary for officers to use force during the course of their duties. Two of these incidences involved pointing their weapon at an offender; the third involved a highly volatile suspect having to be subdued by an electronic control device (TASER). All of these incidents received administrative review and were found to be within the law and departmental guidelines.

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It is the policy of the Coventry Police Department to investigate all complaints of alleged employee misconduct and to equitably determine whether the allegations are valid or invalid and to take appropriate action. All allegations of departmental or officer misconduct shall be properly investigated whether such complaints are received verbally, in writing, through a third party, or anonymously.

The Coventry Police Department employs a structured disciplinary system to be followed in cases of alleged or suspected violations of department rules, orders, Town of Coventry personnel rules, or any applicable state or federal statutes by members of the department. This procedure is meant to assure prompt and thorough investigation of complaints to clear the innocent, establish guilt of wrongdoers, and facilitate fair, suitable and consistent disciplinary action. The personnel complaint procedure is explained on the department website.

There were six personnel complaints involving members of the agency. Three of these complaints were from members of the public, and three were generated internally. Three of the complaints were relatively minor rules infractions which were sustained and two were not sustained. One complaint from a citizen of an officer making comments to the citizen not related to the purpose of the motor vehicle stop was sustained and the employee received counseling. The other complaint was regarding a dispatcher not following established protocol. This complaint was sustained and the dispatcher was issued a written reprimand. We believe this minimal level of personnel complaints speaks highly of the professionalism and courtesy exhibited by members of the department and demonstrates a well-disciplined agency. We will continue to be diligent in ensuring the highest levels of integrity and standards of police service and to investigate all personnel complaints thoroughly and fairly.

The past fiscal year offered many challenges and opportunities for the Coventry Police Department as we continued to develop and improve our contemporary police practices and training opportunities while building and strengthening our collaborative relationships with citizens. Through these on-going efforts we strive to not only abide by the high standards of ethical conduct but also to ensure citizen satisfaction by providing responsive and effective police service. The members of the Coventry Police Department remain committed to its mission:

*Professional Policing – Community Commitment*





**Coventry Police Department  
Incident Analysis**

7/1/2011...6/30/2012

|      |      |      | Shift |  |  | Total       |
|------|------|------|-------|--|--|-------------|
| 1st  | 2nd  | 3rd  |       |  |  |             |
| 1272 | 3290 | 2948 |       |  |  | <b>7508</b> |

| UCR  | Nature                           | 1st | 2nd | 3rd | Total |
|------|----------------------------------|-----|-----|-----|-------|
|      |                                  | 1   | 0   | 1   | 0     |
| 001  | Marine Patrol Activity           | 0   | 23  | 19  | 42    |
| 002  | Beach Association Check          | 0   | 1   | 0   | 1     |
| 029  | Disabled Motor Vehicle           | 22  | 53  | 49  | 124   |
| 11A  | Sex Forcible Rape                | 0   | 0   | 1   | 1     |
| 11D  | Sex Forcible Fondling            | 0   | 2   | 3   | 5     |
| 120  | Robbery                          | 0   | 1   | 0   | 1     |
| 13A  | Assault Aggravated               | 2   | 0   | 2   | 4     |
| 13B  | Assault Simple                   | 1   | 2   | 8   | 11    |
| 13C  | Intimidation                     | 3   | 10  | 28  | 41    |
| 152  | Suicide Threat/Attempt           | 1   | 7   | 13  | 21    |
| 200  | Arson                            | 0   | 0   | 1   | 1     |
| 220  | Burglary                         | 4   | 34  | 46  | 84    |
| 23C  | Larceny Shoplifting              | 1   | 0   | 0   | 1     |
| 23D  | Larceny Theft From Building      | 0   | 6   | 4   | 10    |
| 23F  | Larceny Theft From MV            | 11  | 12  | 7   | 30    |
| 23G  | Larceny Theft of MV Parts        | 1   | 2   | 0   | 3     |
| 23H  | Larceny All Other                | 9   | 46  | 25  | 80    |
| 240  | MV Theft                         | 1   | 2   | 1   | 4     |
| 250  | Counter/Forgery                  | 0   | 1   | 1   | 2     |
| 2604 | Fireworks/Gunshots               | 9   | 8   | 46  | 63    |
| 2608 | Abandoned MV                     | 0   | 1   | 1   | 2     |
| 2609 | Littering                        | 2   | 11  | 1   | 14    |
| 2619 | Building Check                   | 3   | 8   | 2   | 13    |
| 2625 | Notification                     | 0   | 7   | 0   | 7     |
| 2631 | Public Hazard                    | 25  | 59  | 58  | 142   |
| 26A  | Fraud False Pretenses            | 0   | 2   | 2   | 4     |
| 26B  | Fraud Credit Card/ATM            | 0   | 11  | 4   | 15    |
| 26C  | Fraud Impersonation              | 0   | 8   | 1   | 9     |
| 26E  | Fraud Wire                       | 0   | 1   | 0   | 1     |
| 280  | Stolen Property Offenses         | 0   | 1   | 0   | 1     |
| 290  | Vandalism                        | 17  | 44  | 17  | 78    |
| 2914 | Animal Complaint                 | 43  | 259 | 124 | 426   |
| 3009 | Susp Person/Activity/MV          | 177 | 265 | 333 | 775   |
| 326  | Illegal Parking                  | 0   | 3   | 6   | 9     |
| 332  | Harassment/Harassing Phone Calls | 7   | 32  | 49  | 88    |
| 334  | Untimely Death                   | 1   | 3   | 3   | 7     |
| 343  | MV Accident (Injuries)           | 9   | 25  | 15  | 49    |
| 344  | MV Accident Evading              | 7   | 17  | 13  | 37    |
| 346  | MV Accident (No Injuries)        | 31  | 54  | 85  | 170   |
| 346  | MV Accident (No Injuries)        | 1   | 0   | 0   | 1     |
| 347  | MV Accident Summary              | 4   | 7   | 7   | 18    |



# Coventry Police Department Incident Analysis

7/1/2011...6/30/2012

|      |                             |     |     |     |      |
|------|-----------------------------|-----|-----|-----|------|
| 349  | Subpoena Service            | 0   | 2   | 0   | 2    |
| 351  | Alarm                       | 84  | 142 | 141 | 367  |
| 353  | Medical                     | 90  | 222 | 154 | 466  |
| 355  | MV Stop                     | 250 | 346 | 380 | 976  |
| 35A  | Drug/Narcotic Violation     | 5   | 6   | 4   | 15   |
| 367  | Prowler                     | 3   | 0   | 0   | 3    |
| 36B  | Sex Statutory Rape          | 0   | 0   | 3   | 3    |
| 375  | Routine Assistance          | 21  | 167 | 110 | 298  |
| 377  | Open Door/Window            | 4   | 5   | 3   | 12   |
| 388  | Miscellaneous               | 47  | 112 | 92  | 251  |
| 396  | Escort                      | 4   | 15  | 11  | 30   |
| 398  | Missing Person              | 3   | 7   | 7   | 17   |
| 399  | Lost And Found              | 7   | 50  | 28  | 85   |
| 400  | Family Matter - Non Arrest  | 10  | 28  | 44  | 82   |
| 4811 | Finger Printing             | 5   | 256 | 2   | 263  |
| 4858 | Fire                        | 12  | 17  | 40  | 69   |
| 4867 | Background Investigation    | 0   | 1   | 0   | 1    |
| 4873 | Assist Other Agency         | 48  | 76  | 88  | 212  |
| 520  | Weapon Law Violations       | 0   | 0   | 2   | 2    |
| 810  | Bomb Threat                 | 0   | 4   | 0   | 4    |
| 861  | Disturbance (Non-Domestic)  | 13  | 26  | 41  | 80   |
| 863  | Town Ordinance Violation    | 1   | 1   | 1   | 3    |
| 866  | Noise Complaint             | 23  | 6   | 37  | 66   |
| 889  | Check Welfare               | 5   | 54  | 35  | 94   |
| 890  | MV Erratic Operation        | 23  | 55  | 87  | 165  |
| 891  | MV Lock Out                 | 10  | 54  | 14  | 78   |
| 90A  | Bad Checks                  | 0   | 1   | 0   | 1    |
| 90C  | Disorderly Conduct          | 0   | 1   | 6   | 7    |
| 90D  | DWI                         | 13  | 6   | 12  | 31   |
| 90F  | Family Offenses, Nonviolent | 0   | 0   | 1   | 1    |
| 90G  | Liquor Law Violation        | 2   | 0   | 0   | 2    |
| 90J  | Trespass of Real Property   | 1   | 2   | 1   | 4    |
| 90Z  | All Other Offenses          | 3   | 9   | 10  | 22   |
| 911  | 911 Hang Up Call            | 43  | 87  | 86  | 216  |
| H109 | Junk MV                     | 0   | 8   | 0   | 8    |
| Sup  | Supplemental                | 148 | 496 | 532 | 1176 |
| Sup  | Supplemental                | 1   | 0   | 0   | 1    |

| Badge | Of/Last  | Review Period |           | Code  | Topic                         | Mand<br>Elec | Class Description                       |
|-------|----------|---------------|-----------|-------|-------------------------------|--------------|-----------------------------------------|
|       |          | From          | To        |       |                               |              |                                         |
| 10055 | Bousquet | 7/1/2000      | 6/30/2020 | 608-B | Bloodborne Pathogens          | E            | Blood Borne Pathogens                   |
| 10055 | Bousquet | 7/1/2000      | 6/30/2020 | 600   | NCIC Recert Class             | E            | COLLECT/NCIC Recert                     |
| 10060 | Chipman  | 7/1/2000      | 6/30/2020 | 600   | NCIC Recert Class             | M            | COLLECT/NCIC                            |
| 10060 | Chipman  | 7/1/2000      | 6/30/2020 | 608-B | Bloodborne Pathogens          | E            | Blood Borne Pathogens                   |
| 0264  | Cote     | 7/1/2000      | 6/30/2020 | 608-B | Bloodborne Pathogens          | E            | Blood Borne Pathogens                   |
| 0264  | Cote     | 7/1/2000      | 6/30/2020 | 600   | NCIC Recert Class             | E            | COLLECT/NCIC Recert                     |
| 346   | Dexter   | 8/24/2007     | 6/30/2014 | 401   | Human Behavior/Interpersonal  | M            | Social Networking-Changing the Rules    |
| 346   | Dexter   | 8/24/2007     | 6/30/2014 | 501   | Principles of Investigation   | E            | Social Networking-Changing the Rules    |
| 346   | Dexter   | 8/24/2007     | 6/30/2014 | 600   | NCIC Recert Class             | E            | COLLECT/NCIC                            |
| 346   | Dexter   | 8/24/2007     | 6/30/2014 | 608-B | Bloodborne Pathogens          | E            | Blood Borne Pathogens                   |
| 346   | Dexter   | 8/24/2007     | 6/30/2014 | 302-B | Use of Less Than Lethal Force | E            | Use of Less Than Lethal (OC)            |
| 346   | Dexter   | 8/24/2007     | 6/30/2014 | 302-A | Use of Less Than Lethal Force | E            | Use of Less Than Lethal (Baton)         |
| 346   | Dexter   | 8/24/2007     | 6/30/2014 | 306-A | Handcuffing                   | M            | Handcuffing                             |
| 0031  | Fiore    | 7/1/2010      | 6/30/2013 | 600   | NCIC Recert Class             | E            | COLLECT/NCIC                            |
| 0031  | Fiore    | 7/1/2010      | 6/30/2013 | 608-B | Bloodborne Pathogens          | E            | Blood Borne Pathogens                   |
| 0031  | Fiore    | 7/1/2010      | 6/30/2013 | 904   | Planning & Development        | E            | Planning and Development-Capitol Region |
| 0031  | Fiore    | 7/1/2010      | 6/30/2013 | 302-B | Use of Less Than Lethal Force | E            | Use of Less Than Lethal (OC)            |
| 0031  | Fiore    | 7/1/2010      | 6/30/2013 | 302-A | Use of Less Than Lethal Force | E            | Use of Less Than Lethal (Baton)         |
| 0031  | Fiore    | 7/1/2010      | 6/30/2013 | 306-A | Handcuffing                   | M            | Handcuffing                             |
| 0033  | Flanagan | 7/1/2010      | 6/30/2013 | 600   | NCIC Recert Class             | E            | COLLECT/NCIC                            |
| 0033  | Flanagan | 7/1/2010      | 6/30/2013 | 302-B | Use of Less Than Lethal Force | E            | Use of Less Than Lethal (OC)            |
| 0033  | Flanagan | 7/1/2010      | 6/30/2013 | 302-A | Use of Less Than Lethal Force | E            | Use of Less Than Lethal (Baton)         |
| 0033  | Flanagan | 7/1/2010      | 6/30/2013 | 306-A | Handcuffing                   | M            | Handcuffing                             |
| 10133 | Hicks    | 7/1/2011      | 6/30/2014 | 404   | Juvenile Law/Dealing with     | E            | Finding Words- Interviewing Children    |
| 10133 | Hicks    | 7/1/2011      | 6/30/2014 | 501   | Principles of Investigation   | E            | Finding Words- Interviewing Children    |

| Badge | Of/Last   | Review Period |           | Code  | Topic                         | Mand<br>Elec | Class Description                         |
|-------|-----------|---------------|-----------|-------|-------------------------------|--------------|-------------------------------------------|
|       |           | From          | To        |       |                               |              |                                           |
| 10133 | Hicks     | 7/1/2008      | 6/30/2014 | 600   | NCIC Recert Class             | E            | COLLECT/NCIC                              |
| 10133 | Hicks     | 7/1/2008      | 6/30/2014 | 608-B | Bloodborne Pathogens          | E            | Blood Borne Pathogens                     |
| 10133 | Hicks     | 7/1/2008      | 6/30/2014 | 501-C | Informants and Intelligence   | E            | CTIC COnference - Intelligence Liason     |
| 1093  | Jamaitus  | 7/1/2000      | 6/30/2020 | 608-B | Bloodborne Pathogens          | E            | Blood Borne Pathogens                     |
| 1093  | Jamaitus  | 7/1/2000      | 6/30/2020 | 600   | NCIC Recert Class             | E            | COLLECT/NCIC Recert                       |
| 0034  | McDonagh  | 7/1/2008      | 6/30/2014 | 608-B | Bloodborne Pathogens          | E            | Blood Borne Pathogens                     |
| 0030  | McDonnell | 7/1/2010      | 6/30/2013 | 601   | Patrol Procedures             | E            | Problem Orientated Policing (Party        |
| 0030  | McDonnell | 7/1/2010      | 6/30/2013 | 608-B | Bloodborne Pathogens          | E            | Blood Borne Pathogens                     |
| 0030  | McDonnell | 7/1/2010      | 6/30/2013 | 600   | NCIC Recert Class             | E            | COLLECT/NCIC Recert                       |
| 334   | Mirante   | 7/1/2000      | 6/30/2020 | 600   | NCIC Recert Class             | M            | COLLECT/NCIC                              |
| 272   | MMHicks   | 7/1/2008      | 6/30/2014 | 608-B | Bloodborne Pathogens          | E            | Blood Borne Pathogens                     |
| 0035  | Ochtera   | 7/1/2010      | 6/30/2013 | 600   | NCIC Recert Class             | E            | COLLECT/NCIC                              |
| 0035  | Ochtera   | 7/1/2010      | 6/30/2013 | 608-B | Bloodborne Pathogens          | E            | Blood Borne Pathogens                     |
| 0035  | Ochtera   | 7/1/2010      | 6/30/2013 | 302-B | Use of Less Than Lethal Force | E            | Use of Less Than Lethal (OC)              |
| 0035  | Ochtera   | 7/1/2010      | 6/30/2013 | 302-A | Use of Less Than Lethal Force | E            | Use of Less Than Lethal (Baton)           |
| 0035  | Ochtera   | 7/1/2010      | 6/30/2013 | 306-A | Handcuffing                   | M            | Handcuffing                               |
| 1087  | Opdenbrou | 7/1/2010      | 6/30/2013 | 401   | Human Behavior/Interpersonal  | E            | Responding to Situations Involving Mental |
| 1087  | Opdenbrou | 7/1/2010      | 6/30/2013 | 600   | NCIC Recert Class             | E            | COLLECT/NCIC                              |
| 336   | Palmer    | 7/1/2008      | 6/30/2014 | 404   | Juvenile Law/Dealing with     | M            | Legal Developments                        |
| 336   | Palmer    | 7/1/2008      | 6/30/2014 | 203   | Civil Liability               | E            | Legal Developments                        |
| 336   | Palmer    | 7/1/2008      | 6/30/2014 | 608-B | Bloodborne Pathogens          | E            | Blood Borne Pathogens                     |
| 336   | Palmer    | 7/1/2008      | 6/30/2014 | 904   | Planning & Development        | E            | Planning and Development-Capitol Region   |
| 0023  | Solenski  | 7/1/2008      | 6/30/2014 | 600   | NCIC Recert Class             | E            | COLLECT/NCIC                              |
| 0023  | Solenski  | 7/1/2008      | 6/30/2014 | 204   | Connecticut Criminal Law      | E            | Legal Development                         |
| 0023  | Solenski  | 7/1/2008      | 6/30/2014 | 608-B | Bloodborne Pathogens          | E            | Blood Borne Pathogens                     |

| Badge | Of/Last    | Review Period |           | Code  | Topic                                | Mand<br>Elec | Class Description                       |
|-------|------------|---------------|-----------|-------|--------------------------------------|--------------|-----------------------------------------|
|       |            | From          | To        |       |                                      |              |                                         |
| 0023  | Solenski   | 7/1/2008      | 6/30/2014 | 904   | Planning & Development               | E            | Planning and Development-Capitol Region |
| 0051  | Spadjinske | 7/1/2009      | 6/30/2012 | 608-B | Bloodborne Pathogens                 | E            | Blood Borne Pathogens                   |
| 0051  | Spadjinske | 7/1/2009      | 6/30/2012 | 512   | Sexual Assault/Rape Crisis           | M            | Rape Crisis                             |
| 0051  | Spadjinske | 7/1/2009      | 6/30/2012 | 607   | Domestic Violence                    | M            | Domestic Violence                       |
| 0051  | Spadjinske | 7/1/2009      | 6/30/2012 | 204   | Connecticut Criminal Law             | M            | Police And The Law                      |
| 0051  | Spadjinske | 7/1/2009      | 6/30/2012 | 203   | Civil Liability                      | M            | Liability                               |
| 0051  | Spadjinske | 7/1/2009      | 6/30/2012 | 624   | Gangs & Gang Violence                | M            | Gang Update                             |
| 0051  | Spadjinske | 7/1/2009      | 6/30/2012 | 510   | Identification & Evidence Collection | M            | Drug Identification Update              |
| 0051  | Spadjinske | 7/1/2009      | 6/30/2012 | 404   | Juvenile Law/Dealing with            | M            | Juvenile Law                            |
| 0051  | Spadjinske | 7/1/2009      | 6/30/2012 | 306   | Officer Safety/Mechanics of Arrest   | M            | Officer Safety                          |
| 0051  | Spadjinske | 7/1/2009      | 6/30/2012 | 612   | Preparation & Techniques             | M            | Officer Safety                          |
| 0051  | Spadjinske | 7/1/2009      | 6/30/2012 | 524   | Crimes Motivated by Bigotry or Bias  | M            | Crimes Motivated by Bigotry/Bias        |
| 0051  | Spadjinske | 7/1/2009      | 6/30/2012 | 204   | Connecticut Criminal Law             | M            | Police & the Law (EDP Emphasis)         |
| 0051  | Spadjinske | 7/1/2009      | 6/30/2012 | 203   | Civil Liability                      | M            | Liability (Including Racial Profiling)  |
| 0051  | Spadjinske | 7/1/2009      | 6/30/2012 | 602-A | Computer Crime Familiarization       | E            | Social Networking                       |
| 0051  | Spadjinske | 7/1/2009      | 6/30/2012 | 213   | Landlord/Tenant Disputes             | E            | Landlord/Tenant Disputes                |
| 0051  | Spadjinske | 7/1/2009      | 6/30/2012 | 410   | Law Enforcement & Citizens with      | M            | LE & Citizens with Special Needs        |
| 0051  | Spadjinske | 7/1/2009      | 6/30/2012 | 302-B | Use of Less Than Lethal Force        | E            | Use of Less Than Lethal (OC)            |
| 0051  | Spadjinske | 7/1/2009      | 6/30/2012 | 302-A | Use of Less Than Lethal Force        | E            | Use of Less Than Lethal (Baton)         |
| 0051  | Spadjinske | 7/1/2009      | 6/30/2012 | 306-A | Handcuffing                          | M            | Handcuffing                             |
| 0051  | Spadjinske | 7/1/2009      | 6/30/2012 | 600   | NCIC Recert Class                    | E            | COLLECT/NCIC Recert                     |
| 1007  | Thurnauer  | 7/1/2010      | 6/30/2013 | 203   | Civil Liability                      | E            | Legal Developments                      |
| 1007  | Thurnauer  | 7/1/2010      | 6/30/2013 | 608-B | Bloodborne Pathogens                 | E            | Blood Borne Pathogens                   |
| 1007  | Thurnauer  | 7/1/2010      | 6/30/2013 | 405   | Suicide Recognition, Intervention &  | E            | Epidemic in Police Suicide              |
| 1007  | Thurnauer  | 7/1/2010      | 6/30/2013 | 402   | Stress Management                    | M            | Building Officer Resilience by Engaging |

| Badge | Of/Last   | Review Period |           | Code  | Topic                      | Mand<br>Elec | Class Description                          |
|-------|-----------|---------------|-----------|-------|----------------------------|--------------|--------------------------------------------|
|       |           | From          | To        |       |                            |              |                                            |
| 1007  | Thurnauer | 7/1/2010      | 6/30/2013 | 403   | Police and The Public      | E            | Bloggers                                   |
| 1007  | Thurnauer | 7/1/2010      | 6/30/2013 | 625   | Missing Persons            | E            | Protecting Maturing Population, Alzheimers |
| 1007  | Thurnauer | 7/1/2010      | 6/30/2013 | 625   | Missing Persons            | E            | Guns, Gangs & Drugs - Smaller Agency       |
| 1007  | Thurnauer | 7/1/2010      | 6/30/2013 | 703   | Leadership                 | E            | Implementing Early Warning System for      |
| 1007  | Thurnauer | 7/1/2010      | 6/30/2013 | 703   | Leadership                 | E            | Essential Leadership Strategies doing      |
| 1007  | Thurnauer | 7/1/2010      | 6/30/2013 | 703   | Leadership                 | E            | Reducing Injuries & Enhancing Officer      |
| 1007  | Thurnauer | 7/1/2010      | 6/30/2013 | 902   | Organizational Development | E            | Agency Management of Social Media          |
| 0046  | Vail      | 7/1/2011      | 6/30/2014 | 608-B | Bloodborne Pathogens       | E            | Blood Borne Pathogens                      |
| 0085  | Wolfe     | 7/1/2000      | 6/30/2020 | 608-B | Bloodborne Pathogens       | E            | Blood Borne Pathogens                      |
| 0085  | Wolfe     | 7/1/2000      | 6/30/2020 | 600   | NCIC Recert Class          | E            | COLLECT/NCIC Recert                        |



## **FIRE MARSHAL/ EMERGENCY MANAGEMENT**

*Noel Waite, Fire Marshal/Director EMHS*

The Fire Marshals were busy the end of the 2011 year with a house fire that was determined to be intentionally set and then a house explosion that unfortunately resulted in one fatality. Both cases required a large amount of time. A total of 10 fires and 5 complaints were investigated throughout the year. Approximately 187 inspections were conducted of Public buildings, business and new construction. An extreme hoarding issue at a private resident required an extensive amount of time during the early part of the summer months. A search warrant was issued and the owner/occupant was ordered to vacate the premises until such time the building can be renovated and made safe.

Emergency Management- Two major storms that impacted the region in early fall of 2011 required the opening of the Emergency Operations Center (EOC) for a total of 18 days, 10 for Tropical Storm Irene and 8 for the early season snow storm. The coordination of Pre-Storm meetings and Post-Storm clean up and recovery required an extensive amount of man power and time.

A large amount of commodities, bottled water, ice and Meals Ready to Eat (MREs) were requested from the State and delivered to the EOC for distribution to the residents affected by the power outages. Those residents needing temporary shelter were sent to a regional shelter opened at the Mansfield Community Center.

Emergency Services- With the assistance and cooperation from both fire companies we are continuing to seek ways to combine the purchasing of supplies and equipment. This year we combined the medical oxygen usage which will result in a savings for the North Coventry Department allowing them to use the funds to cover any overages in other line items.

Respectfully,

Noel Waite  
Fire Marshal

# NORTH COVENTRY VOLUNTEER FIRE DEPARTMENT



The North Coventry Volunteer Fire Department has been providing fire suppression and emergency medical services since 1947 to the Town of Coventry. We operate out of two fire stations; 3427 Main Street and 999 Merrow Road, Coventry CT. Our fleet of equipment includes two engine tanks, one engine, one heavy rescue, a light duty rescue, a quick response medical vehicle and a forestry truck.

During the period of July 2011 through June 2012, the North Coventry Volunteer Fire Department responded to 650 calls for service which is 46 more than the prior year. We were faced with 2 major storms in 2011 of which the volunteers spent countless hours at the station but also finding the time to take care of their families.

The duties of the NCFD are not limited to fire suppression. They also include emergency medical services, Haz-mat operations, vehicle extrication, ice rescue and mutual aid to surrounding departments. The men and women of NCFD are classified as first responders which means that they are certified to the Emergency Medical Responder or Emergency Medical Technician level. The members logged 4768 hours including 42 drills totaling 734 hours.

The North Coventry Volunteer Fire Department is certified to the Mobile Intensive Care level and is therefore responsible for initiating and providing patient care and preparing the patient for transportation by the ambulance. As MIC providers, members are also responsible for the administration of epinephrine, defibrillation and aspirin.

Our membership consists of 35 dedicated men and women who respond to calls and attend mandatory training sessions required by OSHA, NFPA and the State of Connecticut.

The fire department continues to take part in the “Fill the Boot” campaign for Muscular Dystrophy at Dunkin Donuts and Highland Park Market. Thank you to all who donated to this very worthy cause!

The fire departments new main station (Station 11) was completed in June 2012. We are excited about our new home and look forward to our continued service to the residents of Coventry. Thank you for helping us help you!

We continually seek new membership. Please feel free to stop in and see us any Wednesday night beginning at 7:00 pm in Station 11, located at 3427 Main Street or feel free to stop by on the 4<sup>th</sup> Monday of the month for our General Business Meeting. This meeting begins at 7:30pm and is also held at Station 11.

For additional information please contact Chief Noel Miller at (860) 450.6105, President Peter Krawetzky at (860) 742-1606 Ext 108, or any member at station 11 at (860) 742-1606.

# North Coventry Volunteer Fire Department

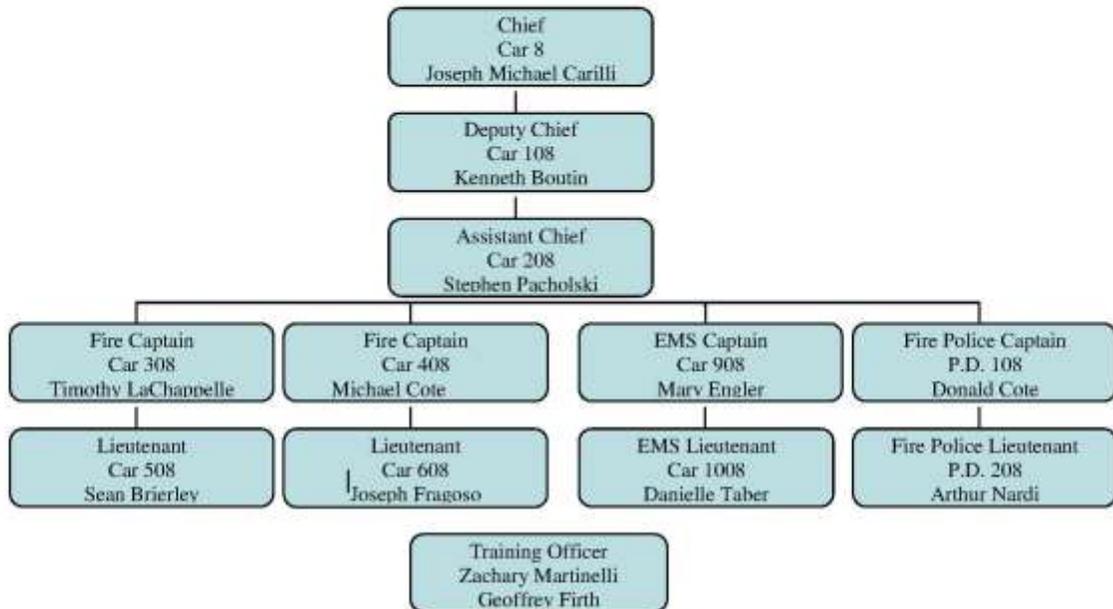
650 Calls for Service: July 2011 and June 2012

| Type                                            | Number |
|-------------------------------------------------|--------|
| Medical                                         | 293    |
| Structure Fire/Smoke in the Building            | 27     |
| Mutual Aid Structure Fire/Smoke in the Building | 9      |
| Fire Alarm                                      | 15     |
| Vehicle Fires                                   | 2      |
| Chimney Fires                                   | 3      |
| Brush Fires                                     | 5      |
| MVA                                             | 45     |
| Mutual Aid MVA                                  | 37     |
| Haz –Mat                                        | 6      |
| Carbon Monoxide                                 | 7      |
| Wires/Trees Down                                | 16     |
| Service                                         | 93     |
| Officer                                         | 33     |
| Station Coverage                                | 1      |
| Search/Water Rescue                             | 1      |
| Investigation                                   | 9      |
| Stand-by/Misc.                                  | 8      |
| Tree/Wires                                      | 40     |

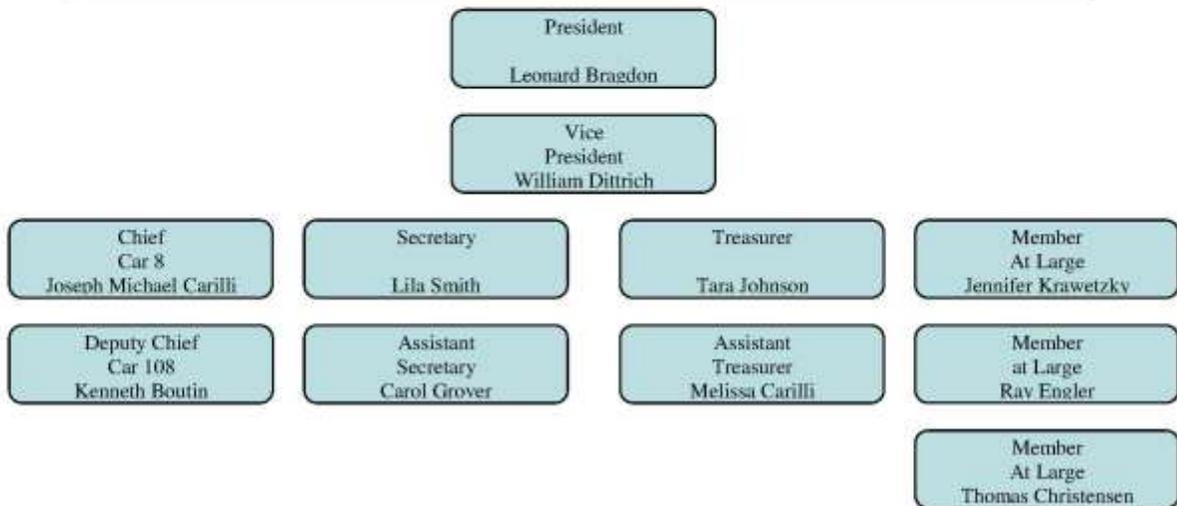


# Coventry Volunteer Fire Assoc. Inc.

P.O. Box 1 • 1755 Main Street  
Coventry, Connecticut 06238



## Coventry Volunteer Fire Association Inc. Board of Directors





## Coventry Volunteer Fire Assoc. Inc.

P.O. Box 1 • 1755 Main Street  
Coventry, Connecticut 06238



Coventry Volunteer Fire Association Inc. (CVFA) is comprised of over 140 dedicated volunteers of which over 80 are active: trained in firefighting, emergency medical services, rescue diving and community service. Active is defined by attending Mandatory drills and emergency calls. Each year CVFA sets goals to provide safe, rapid service to the residents.

### Administration:

- Working with the Town Manager, Town Council and Fire Marshal to provide quality, rapid and safe response to emergency calls .
- Sixth year in a row ask for a Zero budget increase from the town
- Participate in Fundraising for Special Olympics, Breast Cancer research, Lung Cancer and the Connecticut Fallen Firefighters Memorial

### Operations:

- Provide 24 hour volunteers
- Increase membership and retention of members through training
- Junior Firefighter membership
- Certify Swift Water Rescue Team and Dive Team
- Require all Marine Operators to have Safe Boating Certification
- Adopt and implement 2012 Emergency Medical Service Guidelines

### Support:

- Increase certification of first responders to have emergency medical services personnel in all areas of Coventry
- Coordination between mutual aid towns to assist with large scale incidents
- Utilization of Computer generated Patient Care Reports to provide accurate documentation
- Meeting with NCFD to work together providing emergency medical and fire suppression to the town residents
- In combination with NCFD hold joint drills



## Coventry Volunteer Fire Assoc. Inc.

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Swift Water Rescue Training



Bullex Car Fire Training Prop

Education and training are the foundation of the Fire Service. Search, rescue, dive operations, ambulance and fire operation, rehabilitation, hazardous materials, fire police, certification and recertification are areas members become proficient in.

With a solid Swift Water and Dive Team our focus is on training Props. A Junior Firefighter has undertaken the task of raising money for Live Fire Training Props as of today \$14,000 of the \$45,000 has been raised. This will enable firefighters from both departments to fight live fire safe and complete required annual training.

The Coventry Volunteer Firefighters save the Town of Coventry approximately \$1,500,000.00 each year. This is based upon the over 60,000 hours the volunteers contribute each year.

### Coventry Volunteer Fire Association Incorporated





# Coventry Volunteer Fire Assoc. Inc.

P.O. Box 1 • 1755 Main Street  
Coventry, Connecticut 06238



## Call Volume January 1, 2009- December 31, 2011

|                   | 01/01/08-12/31/08 | 01/01/09-12/31/09 | 01/01/10-12/31/10 | 01/01/11-12/31/11 |
|-------------------|-------------------|-------------------|-------------------|-------------------|
| Ambulance         | 832               | 872               | 919               | 944               |
| Ambulance Standby | 26                | 11                | 15                | 3                 |
| Drill/Training    | 329               | 371               | 296               | 284               |
| Fire              | 245               | 171               | 220               | 468               |
| Fire Prevention   | 18                | 15                | 9                 | 6                 |
| Fire Standby      | 1                 | 1                 | 1                 | 0                 |
| Meeting           | 119               | 115               | 76                | 64                |
| Parade            | 1                 | 2                 | 2                 | 1                 |
| Search            | 1                 | 1                 | 1                 | 1                 |
| <b>Totals</b>     | <b>1572</b>       | <b>1559</b>       | <b>1539</b>       | <b>1771</b>       |

### 2011 Averages

|                 |           |               |      |               |
|-----------------|-----------|---------------|------|---------------|
| Time commitment | Ambulance | 1.40 hours    | Fire | 1.45 hours    |
| Members         | Ambulance | 7.78 per call | Fire | 16.7 per call |

Note Fire Calls had a Large Increase Due to the two weather events



## Coventry Volunteer Fire Assoc. Inc.

P.O. Box 1 • 1755 Main Street  
Coventry, Connecticut 06238



### **Program Accomplishments FY 2011-12**

1. Out reach to Public encouraging CPR education by Providing courses for Day Care providers, Scout leaders and businesses
2. Completed the requirement of ALL members being certified in AHA 2011 CPR
3. 75 members per month attended Monthly Mandatory Training
4. Certify and have respond a minimum of 25 Interior Firefighters
5. Place in service a third CO meter
6. Apply for and Receive Battery Grants to give residents 9 volt batteries for smoke and CO detectors

### **Program Objectives FY 2012-2013**

1. Raise funds to purchase and place in service environmental safe firefighting props (2 year goal)
2. Continue outreach to Public encouraging CPR education in CHS
3. Require all vehicle operators (including POV responders) to complete a State of Connecticut EVOC class
4. Require all Fire vehicle operators to complete a State of Connecticut Basic Pump class
5. Require all active members to attend mandatory education