

June 29, 2016

Ms. Julie A. Blanchard
Chairwoman
Town Council
Town of Coventry
Town Office Building
1712 Main Street
Coventry, CT 06238

Re: Booth & Dimock Memorial Library Expansion: Letter of Intent

Dear Ms. Blanchard:

I write in my official capacity as President of the Board of Trustees of the Booth & Dimock Memorial Library Association to confirm the mutual intentions of the Library and the Town of Coventry regarding funding and development by the Town of the Library Expansion Building Project ("the Project"), future ownership and maintenance of the Library building and land, and the continued control of the personal property and operation of the Library by our Association and Board of Trustees.

At a meeting of the Trustees duly held on June 29, 2016, the membership voted unanimously that upon receipt of a certificate of occupancy from the Town for the entire expanded Library facility as finally specified by the Library Expansion Building Committee and subject to probate court approval, the Library will transfer rights to ownership of the building and land at 1134 Main Street to the Town.

We also understand that the Town will agree to reasonably maintain the property and authorize our Library Association and Board of Trustees to continue to manage and operate the Library in accordance with our by-laws, supported by reasonably sufficient funding from the Town.

Very truly yours,



Kathleen Willett

cc: John Elsesser, Town Manager