

Capital Improvement Plan

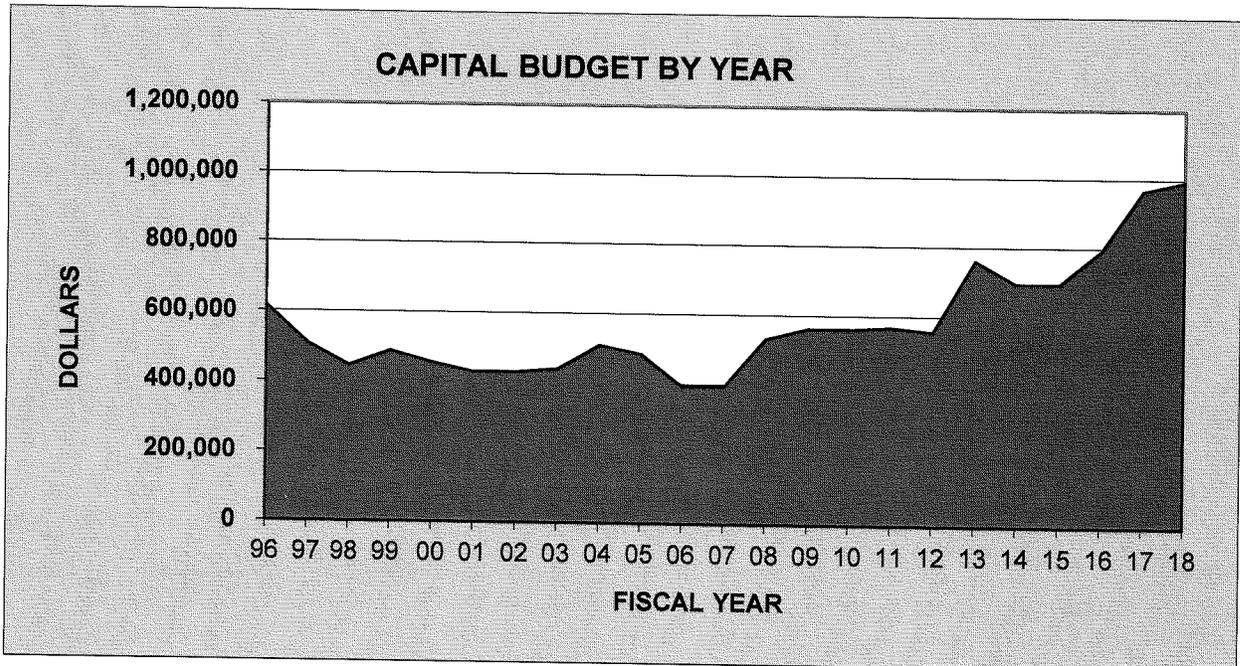
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CAPITAL IMPROVEMENT PROGRAM: FY 2017-2022

PROGRAM DESCRIPTION

CAPITAL IMPROVEMENT PROGRAM BUDGET SUMMARY
FISCAL YEAR 17-18

	Adopted 16/17	Requested 17/18	Inc/dec
Estimated Revenues			
General	\$ 968,787	\$ 932,800	\$ (35,987)
Town Aid Road	290,000	295,000	5,000
LOCIP	100,000	100,000	-
Capital Non-Recurring Reserve	77,000	147,700	70,700
State & Federal Grants	2,203,500	1,900,000	(303,500)
Notes & Bonds	4,500,000	8,400,000	3,900,000
Other	87,400	323,000	235,600
Lease Purchase	773,000	548,500	(224,500)
TOTAL	\$ 8,999,687	\$ 12,647,000	\$ 3,647,313
Estimated Expenditures			
General Administration	\$ 661,700	\$ 160,500	\$ (501,200)
Public Safety	816,000	718,000	(98,000)
Public Works	890,487	1,033,500	143,013
Human Services	50,000	-	(50,000)
Culture & Recreation	6,052,000	5,885,000	(167,000)
Education	329,500	4,650,000	4,320,500
Reserve for Capital (CNREF)	200,000	200,000	-
TOTAL	\$ 8,999,687	\$ 12,647,000	\$ 3,647,313



CAPITAL IMPROVEMENT PROGRAM - Capital Project Funds

The following Capital Project Funds are established to account for the resources used for the acquisition of capital facilities and infrastructure for the Town of Coventry with the exception of those items financed by Special Revenue Funds.

CAPITAL EXPENDITURES (General Fund):

This funding source relies on the use of Town cash, raised through taxes, to undertake necessary capital improvements or make capital purchases. This year \$932,800 is requested, a decrease of \$35,987 under last year's Capital Budget. The budget was increased last year making progress toward a goal of essentially frozen last year and had not made significant progress toward our need of at least \$1,000,000 per year. We have established a threshold of not lease purchasing items under \$50,000. Industry standards for capital replacement call for funding 10% of the annual operating budget for capital replacement. We fall far short of that standard by over \$3,000,000. This means that over time, we rely on borrowing to pay for projects and incur interest expenses which could be avoided if we properly funded this account. It should be noted that the Capital Expenditures budget for FY 95/96 was \$615,500 which, if adjusted for inflation, would be over \$1,000,000 today. Sixteen (16) projects are planned for this activity. They include:

1 Summer Road Program (partial-see also Town Aid)	\$ 270,000
2 School Computers	150,000
3 Town Hall Computer Upgrades	38,000
4 Classroom furniture	30,000
5 Police SUV vehicle	41,000
6 SCBA fire paks\ hose	10,000
7 Fire gear	10,000
8 Open Space Fund	25,000
9 Revaluation YR1	60,000
10 CNREF	167,300
11 Plan of C&D update-YR1	12,500
12 Police Technology-in car video replacement	37,000
13 School Kitchen equipment	20,000
14 Floor refinishing	20,000
15 School Parking lot re-sealing	30,000
16 Lake management	12,000
TOTAL	<u>\$ 932,800</u>

TOWN AID ROADS

The State of Connecticut grants money to the Town based upon the number of miles of improved and unimproved roads. The improved road funds supplement town tax dollars for the annual road resurfacing program. The unimproved road fund is designed to upgrade non-paved roads. We hope to receive \$295,000 in Town Aid for Roads (TAR) funds from the State. TAR funds are supplemented by \$270,000 of local funds for a total summer roads program of \$565,000.

LOCAL CAPITAL IMPROVEMENT PROGRAM (LOCIP)

The State of Connecticut has established a trust fund to promote local infrastructure repair. The State will reimburse the Town for 100% of eligible improvement projects to Town roadways, buildings and facilities. LoCIP, in general, cannot be utilized to purchase equipment or furnishings, or on school buildings. The Town will not receive these funds if the projects are not completed. The funds are not included in the revenue projections per auditor's advice. Instead a separate Special Revenue Fund has been created. A separate question at Town meeting is required. Annually the fund receives around \$100,000 and balances can be carried forward. One project totaling \$100,000 has been proposed:

1	Bridges/Culverts	\$100,000
	Total	\$100,000

CAPITAL & NON-RECURRING EXPENDITURES FUND (CNREF)

The Town Charter provides for the establishment and funding of a Capital Non-Recurring Expenditures Fund for the purpose of paying the cost of capital improvements over multi-year periods. In accordance with Chapter 108 of the Connecticut General Statutes, the Town Council may levy an annual tax not to exceed two (2) mils for the benefit of CNREF. In addition, the Council may transfer to the CNREF any portion of resources of the General Fund not otherwise appropriated. In an effort to restore this fund, increasing appropriations are scheduled to get to the point where major equipment purchases can be made. This year a contribution is proposed for this fund of \$167,300. Two purchases out of the fund balance are envisioned, including improvements to the Tracy Shoddy Mill (\$25,000), and the first of seven annual payments to CT Natural Gas for our share of extending the gas pipeline into our town (\$90,000). This will allow a net increase into the fund of \$52,300.

STATE & FEDERAL GRANTS

Occasionally the Town becomes aware of opportunities to undertake special projects utilizing funds from government or private grants. Grants anticipated include a \$500,000 STEAP grant to prepare for the Library addition and some possible funds for school code work.

NOTES & BONDS

The Town borrows money from time to time to finance large expenditures beyond the Town's ability to pay on a cash basis. To borrow money or undertake a project of more than \$100,000, approval of a Town meeting and referendum is required in accordance with Section 9-3 of the Town Charter. The Town has received a million dollar grant for the expansion and renovation of the Booth Dimock Library which is being studied for a possible fall referendum. This budget has a place holder of a \$4,000,000 local share which will be decided during early summer as more information is received. No debt service funds are proposed in this budget for this project. A plan is also being developed to address projects for energy, codes and civil rights compliance issues improvements for Town and school buildings. The engineering firm has identified \$3,700,000 in projects. The Board of Ed has also requested \$200,000 for fire and security upgrades which could be added to this project.

OTHER

Special project funds are established from time to time for specific projects. Several projects are envisioned this year. Verizon rental income from leases on the radio tower (\$25,000) will be used to implement the recommendations from the town-wide Communications Study. Priority this year is targeted at resolving any outstanding dead spots in the north east corner. Funds are also reserved for the on-going operation of Verizon phones used by emergency responders, the Everbridge system, and vehicle location systems.

1.	Patriots Park improvements	P Park fund	\$5,000
2.	Tower equipment	Radio Tower fund	\$10,000
3.	N Hale Cemetery wall repair	Cemetery reserves	\$20,000
4.	Tire Changing equipment	Misc. Hwy Fund	\$13,000
5.	Fuel dispensing equipment upgrade	Misc. Hwy Fund	\$15,000
6.	Ambulance replacement	EMS fund	\$260,000
	Total		\$323,000

LEASE PURCHASE

From time to time the Town decides to lease purchase equipment over time to lessen the immediate impact of the acquisition cost. These lease purchase agreements must contain a clause which releases the Town from the agreement if the payment is not funded. The annual payments are typically carried in the debt service portion of the budget. Lease purchases are proposed for two items financed for \$548,500 (10-year lease for \$62,000 annually). They include a replacement of a large fully equipped dump truck (\$198,500) and a replacement for an Engine Tanker for the Fire Service (\$350,000). This amount will be offset by one retiring lease of \$24,802 and other modest reductions in FY17 lease amounts after a successful sale. However, the lease purchases for boilers as part of the natural gas conversion project will be budgeted in debt service for the first time.

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Town of Coventry
Council Recommended Budget

Budget Fiscal Year: 2018 to 2018

Account# and Description	2016 Actual	2017 Base Budget	2017 Actual YTD	2017 Est. Actual	Dept	Head	Town	Manager	Council	Cou/Bud Inc/Dec	%
9201 CAPITAL EXPENDITUR											
110-9201-54190 OPEN SPACE	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	0	.00
110-9201-54300 CAPITAL & NON	250,000	200,000	331,850	331,850	200,000	200,000	167,300	167,300	167,300	(32,700)	(16.35)
110-9201-54536 KITCHEN IMPRO	0	0	0	0	20,000	20,000	20,000	20,000	20,000	20,000	.00
110-9201-54810 PLAN OF CONSE	0	0	0	0	12,500	12,500	12,500	12,500	12,500	12,500	.00
110-9201-54910 CLASSROOM FUR	25,000	30,000	15,158	15,158	30,000	30,000	30,000	30,000	30,000	0	.00
110-9201-57470 PATRIOTS PARK	0	17,000	17,000	17,000	0	0	0	0	0	(17,000)	(100.0)
110-9201-57980 LAKE MANAGEME	0	37,587	62,587	62,357	12,000	12,000	12,000	12,000	12,000	(25,587)	(68.07)
110-9201-58022 CAD/RMS MOBIL	30,000	0	0	0	37,000	37,000	37,000	37,000	37,000	37,000	.00
110-9201-58296 PARKING LOT R	0	0	0	0	30,000	30,000	30,000	30,000	30,000	30,000	.00
110-9201-58465 BOB WOOD FLOO	0	27,500	19,500	19,500	20,000	20,000	20,000	20,000	20,000	(7,500)	(27.27)
110-9201-58540 COMPUTER REPL	31,620	36,700	36,700	36,700	38,000	38,000	38,000	38,000	38,000	1,300	3.54
110-9201-58702 POLICE CRUISE	38,000	22,500	22,500	22,500	41,000	41,000	41,000	41,000	41,000	18,500	82.22
110-9201-58709 MOWER	0	12,500	12,468	12,468	0	0	0	0	0	(12,500)	(100.0)
110-9201-58721 VAN - SENIOR	0	10,000	10,000	10,000	0	0	0	0	0	(10,000)	(100.0)
110-9201-58727 SCBA FIRE PAK	20,000	15,000	15,000	15,000	10,000	10,000	10,000	10,000	10,000	(5,000)	(33.33)
110-9201-58729 SCBA COMPRESS	0	65,000	65,000	65,000	0	0	0	0	0	(65,000)	(100.0)
110-9201-58730 FIRE EQUIPMEN	20,000	20,000	20,000	20,000	10,000	10,000	10,000	10,000	10,000	(10,000)	(50.00)
110-9201-58820 REVALUATION	0	0	0	0	60,000	60,000	60,000	60,000	60,000	60,000	.00
110-9201-59840 TOWN HALL IMP	0	30,000	30,728	30,000	0	0	0	0	0	(30,000)	(100.0)
110-9201-59880 SUMMER ROAD P	265,000	270,000	308,980	300,000	300,000	300,000	270,000	270,000	270,000	0	.00
110-9201-59910 EDUCATIONAL C	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	0	.00
Total 9201 CAPITAL EXPE	854,620	968,787	1,142,471	1,132,533	995,500	995,500	932,800	932,800	932,800	(35,987)	(3.71)

Town of Coventry, Connecticut

Capital Improvement Plan

FY '18 thru FY '22

PROJECTS BY DEPARTMENT

Department	Project #	Priority	FY '18	FY '19	FY '20	FY '21	FY '22	Total
CNREF								
CNREF FUND	12-GA-001	2	167,300	200,000	225,000	250,000	275,000	1,117,300
CNREF Total			167,300	200,000	225,000	250,000	275,000	1,117,300
Culture & Recreation								
Chiller replacement: Library	09-cr-003	1	75,000					75,000
Carpet replacement/interior painting: Library	09-cr-004	3		35,000				35,000
Parking lot extension: Library	09-cr-005	5	225,000					225,000
Patriots Park Improvements	09-cr-006	2	15,000	15,000	15,000	15,000	15,000	75,000
Miller Richardson Improvements	09-cr-007	1				400,000		400,000
Laidlaw Park Improvements	09-cr-008	3					350,000	350,000
Creaser Park	09-cr-011	3		10,000				10,000
Library boiler upgrade and oil tank replacement	10-cr-4	3	75,000					75,000
Canoe/kayak launch	11-cr-2	3		18,000				18,000
Elevator upgrade	12-CR-2	3	25,000					25,000
Library expansion	15-cr-1	3	5,400,000					5,400,000
Culture & Recreation Total			5,815,000	78,000	15,000	415,000	365,000	6,688,000
Education								
Classroom computerization & network upgrades	09-ed-001	1	150,000	200,000	350,000	200,000	200,000	1,100,000
Classroom Furniture	09-ed-011	2	30,000	42,000	45,000	45,000	45,000	207,000
School Carpet replacement	09-ed-014	3		30,000	30,000			60,000
School Energy/electrical/security upgrades/ada	12-ED-7	1	4,200,000					4,200,000
CHS tile replacement	14-ed-10	2		180,000				180,000
tennis courts	14-ed-11	3			25,000			25,000
School Custodial equipment	14-ed-3	3			25,000			25,000
School Maintenance vehicles	14-ed-5	3			35,000			35,000
School wood Floor refinishing	14-ed-6	3	20,000			35,000		55,000
CHS Lecture hall seating	14-ed-9	3		70,000				70,000
CHS track resurfacing	16-ED-1	4			65,000			65,000
Kitchen equipment upgrades	16-ED-2	2	20,000	27,000				47,000
Window replacement	17-ed-01	3				5,000,000		5,000,000
Crack Sealing of school parking lots	18-ED-1	2	30,000					30,000
replace CGS parking lot	18-ED-10	3				500,000		500,000
Add ac to lecture Hall and LGI	18-ED-2	3					35,000	35,000
Exhaust fan replacements	18-ED-3	4		25,000	25,000			50,000
Fire and security alarm replacement	18-ED-4	3	200,000					200,000
Roof replacement	18-ED-5	2		2,500,000				2,500,000
PSS Van replacement	18-ED-6	2				50,000		50,000
GHR parking lot replacement	18-ED-7	2				500,000		500,000
Band room Compressor	18-ED-8	3		25,000				25,000
AC replacement	18-ED-9	3			25,000	100,000		125,000
Education Total			4,650,000	3,099,000	625,000	6,430,000	280,000	15,084,000

Department	Project #	Priority	FY '18	FY '19	FY '20	FY '21	FY '22	Total
General Administration								
Information Technology	09-ga-001	1	38,000	39,000	40,000	41,000	42,000	200,000
Revaluation	09-ga-002	1	60,000	70,000			40,000	170,000
Open space acquisition	09-ga-005	2	25,000	25,000	25,000	25,000	25,000	125,000
Meeting room addition	09-ga-008	3			500,000			500,000
Plan of C&D update	14-ga-1	4	12,500	10,000				22,500
Water tower	14-ga-2	3		500,000				500,000
Tracy Shoddy Mill	17-ga-1	3	25,000					25,000
General Administration Total			160,500	644,000	565,000	66,000	107,000	1,542,500
Human Services								
Elderly Van replacement	09-HS-001	3					60,000	60,000
Human Services Total							60,000	60,000
Public Safety								
Police Cruiser/staff cars replacements	09-ps-001	1	41,000	82,000	42,000	84,000	42,000	291,000
Fire Marshal Vehicle	09-ps-003	3				35,000		35,000
Turn-out gear	09-ps-004	2	10,000	15,000	20,000	20,000	20,000	85,000
Self Contained Breathing Apparatus\ hose etc.	09-ps-005	1	10,000	20,000	20,000	20,000	20,000	90,000
Radio replacement/enhancement	09-ps-008	2	10,000	10,000	10,000	10,000	10,000	50,000
ET 211 replacement	09-ps-015	2	350,000					350,000
Service 211 replacement	14-ps-2	4			60,000			60,000
Police technology	15-ps-1	2	37,000	26,000				63,000
Replacement of ET	16-ps-2	3			750,000			750,000
Ambulance replacement	18-PS-1	1	260,000					260,000
Public Safety Total			718,000	153,000	902,000	169,000	92,000	2,034,000
Public Works								
Large Dump replacement	09-pw-001	1	198,500	200,000	200,000	210,000	210,000	1,018,500
Staff cars	09-pw-003	3			15,000			15,000
Summer Roads	09-pw-006	1	565,000	668,500	668,500	3,668,500	668,500	6,239,000
Large drainage projects	09-pw-007	3	50,000		50,000	15,000		115,000
Large bridges	09-pw-008	2		560,000		40,000	60,000	660,000
Small bridge & culverts	09-pw-009	3	20,000			25,000	30,000	75,000
Field irrigation	09-pw-011	4	20,000		25,000			45,000
Small Dump trucks	09-pw-014	2				80,000		80,000
Pick up trucks	09-pw-015	3		36,000		35,000		71,000
Mowers: fine cut, small area	09-pw-016	2			12,500	15,000		27,500
Urban Forestry Stewardship	09-pw-018	3		10,000		10,000		20,000
Sidewalk extension/repair	11-pw-03	4			15,000			15,000
Wheelloader	13-pw-10	2			225,000			225,000
Open space stewardship	13-pw-5	3		10,000		10,000		20,000
Tri-axle dump	13-pw-7	3					225,000	225,000
Guardrail	13-pw-8	3		10,000				10,000
Cemetery expansion	14-pw-4	3				30,000		30,000
Plant modifications or Windham Connection	14-pw-8	5					8,000,000	8,000,000
Lake management projects	17-pw-1	1	12,000					12,000
tire changing equipment	18-PW-2	2	13,000					13,000
vehicle fuel dispensing system	18-PW-3	1	15,000					15,000
Cemetery wall repair	18-PW-4	2	20,000					20,000
CNG gas expansion	18-PW-5	1	90,000	90,000	90,000	90,000	90,000	450,000
Public Works Total			1,003,500	1,584,500	1,301,000	4,228,500	9,283,500	17,401,000
GRAND TOTAL			12,514,300	5,758,500	3,633,000	11,558,500	10,462,500	43,926,800

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