

# **Capital Improvement Plan**



CAPITAL IMPROVEMENT PROGRAM: FY 2016-2021

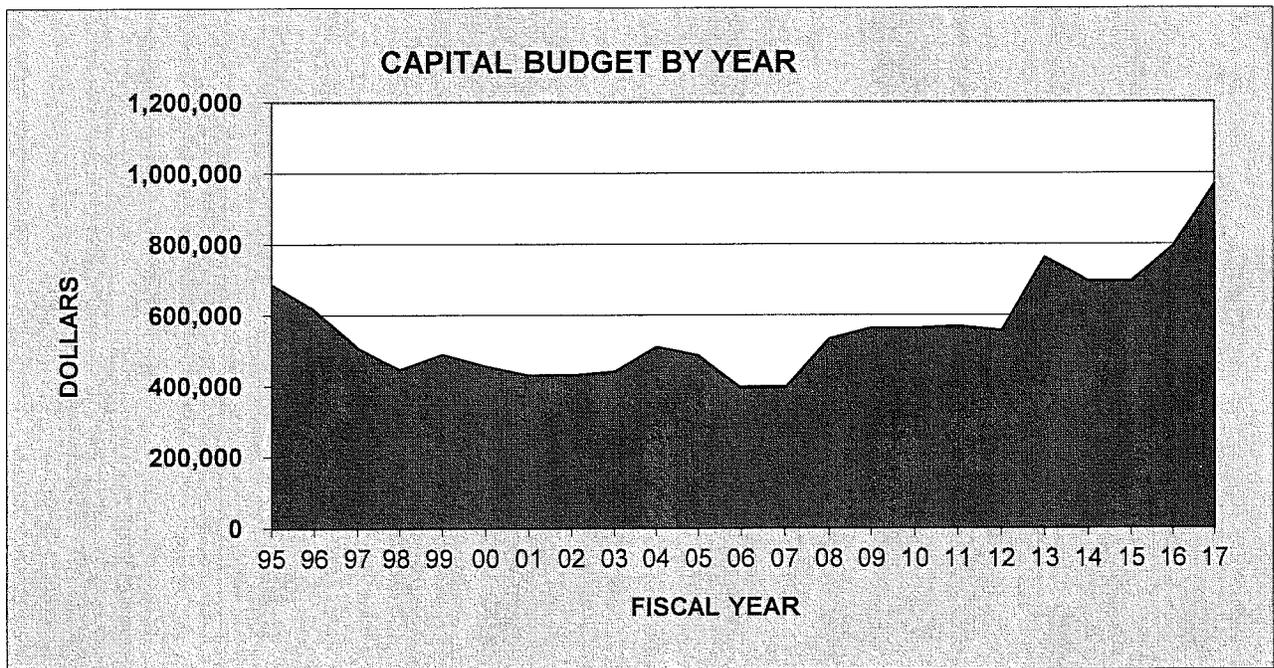
PROGRAM DESCRIPTION

**CAPITAL IMPROVEMENT PROGRAM BUDGET SUMMARY  
FISCAL YEAR 16-17**

Estimated Revenues	Adopted 15/16	Requested 16/17	Inc/dec
General	794,620	968,787	174,167
Town Aid Road	290,000	290,000	0
LOCIP	100,000	100,000	0
Capital Non-Recurring Reserve	93,700	77,000	-16,700
State & Federal Grants	530,000	2,203,500	1,673,500
Notes & Bonds	2,921,000	4,500,000	1,579,000
Other	43,000	87,400	44,400
Lease Purchase	1,060,000	773,000	-287,000
<b>TOTAL</b>	<b>5,832,320</b>	<b>8,999,687</b>	<b>3,167,367</b>

Estimated Expenditures

General Administration	656,620	661,700	5,080
Public Safety	1,039,000	816,000	-223,000
Public Works	3,393,700	890,487	-2,503,213
Human Services	0	50,000	50,000
Culture & Recreation	65,000	6,052,000	5,987,000
Education	628,000	329,500	-298,500
Reserve for Capital (CNREF)	50,000	200,000	150,000
<b>TOTAL</b>	<b>5,832,320</b>	<b>8,999,687</b>	<b>3,167,367</b>



## CAPITAL IMPROVEMENT PROGRAM-Capital Project Funds

The following Capital Project Funds are established to account for the resources used for the acquisition of capital facilities and infrastructure for the Town of Coventry with the exception of those items financed by Special Revenue Funds.

### CAPITAL EXPENDITURES (General Fund):

This funding source relies on the use of Town cash, raised through taxes, to undertake necessary capital improvements or make capital purchases. This year \$968,787 is requested, an increase of \$174,167 over last year's Capital Budget. The budget was essentially frozen last year and had not made significant progress toward our need of at least \$1,000,000 per year until this year. We have established a threshold of not lease purchasing items under \$50,000. Industry standards for capital replacement call for funding 10% of the annual operating budget for capital replacement. We fall far short of that standard by over \$3,000,000. This means that over time we rely on borrowing to pay for projects and incur interest expenses which could be avoided if we properly funded this account. It should be noted that the Capital Expenditures budget for FY 95/96 was \$615,500 which, if adjusted for inflation, would be over \$1,000,000 today. Sixteen (16) projects are planned for this activity. They include:

1 Summer Road Program (partial-see also Town Aid)	270,000
2 School Computers	150,000
3 Town Hall Computer Upgrades	36,700
4 Classroom furniture	30,000
5 Police admin. vehicle	22,500
6 SCBA fire paks\ hose	15,000
7 Fire gear	20,000
8 Open Space Fund	25,000
9 Pat. Park: Lodge furnace replacement	17,000
10 CNREF	200,000
11 Town Hall VOIP telephone hardware	30,000
12 Small senior van replacement: grant match	10,000
13 Zero radius mower-small	12,500
14 CHS Hurlock gym floor refinishing	27,500
15 Fire scba air tank compressor CVFA	65,000
16 Lake management; Fanwort & Benthic Barrier match	37,587
TOTAL	<u>968,787</u>

TOWN AID ROADS

The State of Connecticut grants money to the Town based upon the number of miles of improved and unimproved roads. The improved road funds supplement town tax dollars for the annual road resurfacing program. The unimproved road fund is designed to upgrade non-paved roads. We hope to receive \$290,000 in Town Aid for Roads (TAR) funds from the State. TAR funds are supplemented by \$270,000 of local funds for a total summer roads program of \$560,000.

LOCAL CAPITAL IMPROVEMENT PROGRAM (LOCIP)

The State of Connecticut has established a trust fund to promote local infrastructure repair. The State will reimburse the Town for 100% of eligible improvement projects to Town roadways, buildings and facilities. LoCIP, in general, cannot be utilized to purchase equipment or furnishings, or on school buildings. The Town will not receive these funds if the projects are not completed. The funds are not included in the revenue projections per auditor's advice. Instead a separate Special Revenue Fund has been created. A separate question at Town meeting is required. Annually the fund receives around \$100,000 and balances can be carried forward. Seven (7) projects totaling \$100,000 have been proposed:

1	Tracy Shoddy Mill completion	\$35,000
2	Miller Richardson improvements	\$11,000
3	Field irrigation	\$20,000
4	Laidlaw soccer fence	\$9,000
5	Guardrail	\$8,500
6	Police station carpet replacement	\$6,500
7	Patriots Park Community Center renovations	\$10,000
	Total	\$100,000

CAPITAL & NON-RECURRING EXPENDITURES FUND (CNREF)

The Town Charter provides for the establishment and funding of a Capital Non-Recurring Expenditures Fund for the purpose of paying the cost of capital improvements over multi-year periods. In accordance with Chapter 108 of the Connecticut General Statutes, the Town Council may levy an annual tax not to exceed two (2) mils for the benefit of CNREF. In addition, the Council may transfer to the CNREF any portion of resources of the General Fund not otherwise appropriated. In an effort to restore this fund, increasing appropriations are scheduled to get to the point where major equipment purchases can be made. This year a more significant contribution is proposed for this fund of \$200,000 which

should bring the fund balance to around \$372,827. One purchase out of the fund balance is envisioned to purchase a small dump truck in the amount of \$77,000.

STATE & FEDERAL GRANTS

Occasionally the Town becomes aware of opportunities to undertake special projects utilizing funds from government or private grants. Grants pending include a \$500,000 STEAP grant to add a small addition to the rear of the Town Hall for a meeting room. Columbia is also reapplying for a STEAP grant for repairs for the Hop River Road Bridge. It is envisioned to apply for funds to assist in funding for the proposed Library expansion and renovation under this year's STEAP grant round.

NOTES & BONDS

The Town borrows money from time to time to finance large expenditures beyond the Town's ability to pay on a cash basis. To borrow money or undertake a project of more than \$100,000, approval of a Town meeting and referendum is required in accordance with Section 9-3 of the Town Charter. The Town has received a million dollar grant for the expansion and renovation of the Booth Dimock Library which is being studied for a possible fall referendum. This budget has a place holder of a \$4,500,000 local share which will be decided during early summer as more information is received. No debt service funds are proposed in this budget for this project. A plan is also being developed for the following year to address projects for energy, codes and civil rights compliance issues improvements for Town and school buildings. An architectural firm has just been hired.

OTHER

Special project funds are established from time to time for specific projects. Several projects are envisioned this year. Verizon rental income from leases on the radio tower (\$25,000) will be used to implement the recommendations from the town-wide Communications Study. Priority this year is targeted at resolving any outstanding dead spots in the north east corner. Funds are also reserved for the on-going operation of Verizon phones used by emergency responders, the Everbridge system, and vehicle location systems.

1.	Patriots Park improvements	P Park fund	\$5,000
2.	Tower equipment	Radio Tower fund	\$10,000
3.	Cafeteria upgrades	Café fund	\$25,000
4.	Tracey Shoddy mill completion	Local Locip fund	\$20,000
5.	High visibility signs	Misc. Hwy fund	\$10,000
6	1 ton dump body	Misc. Hwy fund	\$10,000
	Total		\$80,000

## LEASE PURCHASE

From time to time the Town decides to lease purchase equipment over time to lessen the immediate impact of the acquisition cost. These lease purchase agreements must contain a clause which releases the Town from the agreement if the payment is not funded. The annual payments are carried in the debt service portion of the budget. Lease purchases are proposed for two fire apparatus; a large water tanker (10 year lease for \$32,500) and a used Quint totaling \$650,000 (5 year lease for \$76,000 annually). These will eventually replace two current Engine Tankers which have reached the end of the recommended use cycle. Also proposed is a replacement 4 x 4 Backhoe (\$123,000 over 10 years or \$13,500 annually). These new lease/purchases will cost \$122,000 annually including interest (See debt service section of budget). One lease purchase for a dump truck was paid off freeing up \$33,475 so the net increase for lease purchasing is \$88,525.

Town of Coventry, Connecticut  
Capital Improvement Plan

FY '17 thru FY '22

PROJECTS BY DEPARTMENT

Department	#	Priority	FY '17	FY '18	FY '19	FY '20	FY '21	FY '22	Total
<b>CNREF</b>									
CNREF FUND	2		200,000	100,000	200,000	225,000	250,000	275,000	1,250,000
<b>CNREF Total</b>			<b>200,000</b>	<b>100,000</b>	<b>200,000</b>	<b>225,000</b>	<b>250,000</b>	<b>275,000</b>	<b>1,250,000</b>
<b>Culture &amp; Recreation</b>									
Chiller replacement: Library	1				75,000				75,000
Carpet replacement/interior painting: Library	3				35,000				35,000
Parking lot extension: Library	5							26,000	26,000
Patriots Park Improvements	2		32,000	15,000	15,000	15,000	15,000	10,000	102,000
Miller Richardson Improvements	1		11,000	33,500	400,000				444,500
Laidlaw Park Improvements	3		9,000	250,000					259,000
Creaser Park	3				10,000				10,000
Library boiler upgrade and oil tank replacement	3				65,000				65,000
Canoe/kayak launch	3			18,000					18,000
Elevator upgrade	3				24,500				24,500
Library expansion	3		6,000,000						6,000,000
<b>Culture &amp; Recreation Total</b>			<b>6,052,000</b>	<b>316,500</b>	<b>624,500</b>	<b>15,000</b>	<b>15,000</b>	<b>36,000</b>	<b>7,059,000</b>
<b>Education</b>									
Classroom computerization & network upgrades	1		247,000	200,000	275,000	300,000	200,000	200,000	1,422,000
Classroom Furniture	2		30,000	42,000	42,000	45,000	45,000	45,000	249,000
School Carpet replacement	4			30,000					30,000
School Energy/electrical/security upgrades/ada	1			3,000,000					3,000,000
Bus Parking facility	3					125,000			125,000
CHS tile replacement	2			180,000					180,000
tennis courts	3				25,000				25,000

Department	#	Priority	FY '17	FY '18	FY '19	FY '20	FY '21	FY '22	Total
School Custodial equipment	14-ed-3	3				25,000			25,000
School wood floor refinishing	14-ed-6	3	27,500	22,000	75,000	32,500	32,500		189,500
Additional School Maintenance truck	14-ed-8	3		30,000					30,000
CHS Lecture hall seating	14-ed-9	3			70,000				70,000
CHS track resurfacing	16-ED-1	4				65,000			65,000
Kitchen equipment upgrades	16-ED-2	2	25,000	27,000					52,000
Window replacement	17-ed-1	3					5,000,000		5,000,000
<b>Education Total</b>			<b>329,500</b>	<b>3,531,000</b>	<b>462,000</b>	<b>492,500</b>	<b>5,402,500</b>	<b>245,000</b>	<b>10,462,500</b>

**General Administration**

Information Technology	09-ga-001	1	36,700	37,334	37,981	38,640		39,999	229,967
Revaluation	09-ga-002	1		60,000	60,000				120,000
Open space acquisition	09-ga-005	2	25,000	25,000	25,000	25,000		25,000	150,000
Town hall Renovations	09-ga-009	1	30,000						30,000
Citizens survey	14-ga-1	4		14,000					14,000
Water tower	14-ga-2	3	500,000						500,000
Tracy Shoddy Mill	17-ga-1	3	70,000						70,000
<b>General Administration Total</b>			<b>661,700</b>	<b>136,334</b>	<b>122,981</b>	<b>63,640</b>	<b>64,313</b>	<b>64,999</b>	<b>1,113,967</b>

**Human Services**

Elderly Van replacement	09-HS-001	3	50,000					60,000	110,000
<b>Human Services Total</b>			<b>50,000</b>					<b>60,000</b>	<b>110,000</b>

**Public Safety**

Police Cruiser/staff cars replacements	09-ps-001	1	22,500	41,000	82,000	42,000	84,000	42,000	313,500
Turn-out gear	09-ps-004	2	20,000	20,000	20,000	20,000	20,000	20,000	120,000
Self Contained Breathing Apparatus/ hose etc.	09-ps-005	1	15,000	20,000	20,000	20,000	20,000	20,000	115,000
Radio replacement/enhancement	09-ps-008	2	10,000	10,000	10,000	10,000	10,000	10,000	50,000
Tanker Truck	09-ps-009	1	300,000						300,000
ET 311 replacement with used Quint	09-ps-014	1	350,000						350,000
ET refurbishment	09-ps-015	2		200,000					200,000
Replacement flooring; Police Station	13-ps-1	3	6,500	10,000					16,500
Dayroom addition to Merrow substation	13-ps-6	4					400,000		400,000
Service 211 replacement	14-ps-2	4						60,000	60,000
Police technology	15-ps-1	2		38,000					65,000
Replacement of ET	16-ps-2	3	27,000					750,000	750,000
SCBA compressor replacement	16-ps-4	1	65,000						65,000

Department	#	Priority	FY '17	FY '18	FY '19	FY '20	FY '21	FY '22	Total
Roof heating cables	17-ps-1	3	17,000						17,000
<b>Public Safety Total</b>			<b>816,000</b>	<b>356,000</b>	<b>192,000</b>	<b>1,242,000</b>	<b>134,000</b>	<b>82,000</b>	<b>2,822,000</b>
<b>Public Works</b>									
Large Dump replacement	09-pw-001	1	190,000	190,000	190,000		190,000		570,000
Staff cars	09-pw-003	3				15,000			15,000
Summer Roads	09-pw-006	1	560,000	590,000	590,000	590,000	590,000	590,000	3,510,000
Large drainage projects	09-pw-007	3	20,000		60,000	50,000	40,000		85,000
Large bridges	09-pw-008	2							100,000
Small bridge & culverts	09-pw-009	3			25,000				50,000
Field irrigation	09-pw-011	4	20,000						40,000
Small Dump trucks	09-pw-014	2	77,000				80,000		157,000
Pick up trucks	09-pw-015	3	36,000			35,000			71,000
Mowers: fine cut, small area	09-pw-016	2	15,000				18,500		46,000
Urban Forestry Stewardship	09-pw-018	3	10,000			10,000		10,000	30,000
Sidewalk extension/repair	11-pw-03	4				15,000			15,000
High-visibility sign replacement	11-pw-04	2	10,000						10,000
Wheelloader	13-pw-10	2	225,000						225,000
4 x 4 mid size Backhoe	13-pw-4	3	123,000						123,000
Open space stewardship	13-pw-5	3			10,000		10,000		20,000
Tri-axle dump	13-pw-7	3			225,000				225,000
Guardrail	13-pw-8	3	8,500		10,000				18,500
Cemetery expansion	14-pw-4	3						395,000	425,000
Sewer expansion-Cheney Lane/ Main st	14-pw-6	2						2,000,000	2,000,000
Sewer Expansion-Upper Oak Grove	14-pw-7	3					500,000		500,000
Plant modifications or Windham Connection	14-pw-8	5						8,000,000	8,000,000
Dump body replacements	16-pw-1	1	10,000						10,000
Lake management projects	17-pw-1	1	69,487						69,487
<b>Public Works Total</b>			<b>890,487</b>	<b>1,136,000</b>	<b>1,085,000</b>	<b>740,000</b>	<b>1,468,500</b>	<b>10,995,000</b>	<b>16,314,987</b>
<b>GRAND TOTAL</b>			<b>8,999,687</b>	<b>5,575,834</b>	<b>2,686,481</b>	<b>2,778,140</b>	<b>7,334,313</b>	<b>11,757,999</b>	<b>39,132,454</b>

Town of Coventry  
Council Recommended Budget

Budget Fiscal Year: 2017 to 2017

Account# and Description	2015		2016		2016		2016		Cou/Bud	
	Actual	Base Budget	Actual YTD	Est.	Actual	Dept Head	Town Manager	Council	Inc/Dec	%
9201 CAPITAL EXPENDITUR										
54190 OPEN SPACE	30,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	0	.00
54300 CAPITAL & NONRECURRING	25,000	50,000	50,000	50,000	50,000	50,000	50,000	200,000	150,000	300.00
54910 CLASSROOM FURNITURE	30,000	25,000	25,000	25,000	25,000	30,000	30,000	30,000	5,000	20.00
57470 PATRIOTS PARK RENOVATIONS	0	0	0	0	0	17,000	17,000	17,000	17,000	.00
57532 SCHOOL ENERGY, ELECTRICAL, SECU	0	75,000	344	0	0	0	0	0	(75,000)	(100.0)
57980 LAKE MANAGEMENT PROJECTS Hydrilla, flyboard, fanwort	0	0	0	0	0	15,000	15,000	37,587	37,587	.00
58022 CAD/RMS MOBILE SOLUTION	0	30,000	7,200	30,000	0	0	0	0	(30,000)	(100.0)
58465 BOE WOOD FLOOR REFINISHING	0	0	0	0	27,500	27,500	27,500	27,500	27,500	.00
58540 COMPUTER REPLACEMENT AND UPG	30,131	31,620	0	31,620	36,700	36,700	36,700	36,700	5,080	16.07
58685 DUMP BODY REPLACEMENTS	0	10,000	8,511	10,000	10,000	10,000	10,000	0	(10,000)	(100.0)
58702 POLICE CRUISER	36,965	38,000	29,359	38,000	17,500	17,500	17,500	22,500	(15,500)	(40.79)
58709 MOWER	0	0	0	0	12,500	12,500	12,500	12,500	12,500	.00
58712 BD OF ED VAN	0	25,000	25,000	25,000	0	0	0	0	(25,000)	(100.0)
58721 VAN - SENIOR TRANSPORTION	0	0	0	0	10,000	10,000	10,000	10,000	10,000	.00
58727 SCBA FIRE PAKS	20,000	20,000	4,085	20,000	15,000	15,000	15,000	15,000	(5,000)	(25.00)
58728 ACO VEHICLE	0	30,000	30,000	30,000	0	0	0	0	(30,000)	(100.0)
58729 SCBA COMPRESSOR	0	0	0	0	85,000	85,000	65,000	65,000	65,000	.00
58730 FIRE EQUIPMENT/GEAR	49,041	20,000	0	20,000	20,000	20,000	20,000	20,000	0	.00
59840 TOWN HALL IMPROVEMENTS	0	0	0	0	30,000	30,000	30,000	30,000	30,000	.00
59880 SUMMER ROAD PROGRAM	265,000	265,000	19,397	265,000	270,000	270,000	270,000	270,000	5,000	1.89
59910 EDUCATIONAL COMPUTERS	161,409	150,000	0	150,000	150,000	150,000	150,000	150,000	0	.00
<b>Total 9201 CAPITAL EXPE</b>	<b>647,546</b>	<b>794,620</b>	<b>223,896</b>	<b>719,620</b>	<b>821,200</b>	<b>821,200</b>	<b>968,787</b>	<b>174,167</b>	<b>21.92</b>	

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