

# CAPITAL IMPROVEMENT PLAN

## SUMMARY

CAPITAL IMPROVEMENT PROGRAM: FY 2016-2021

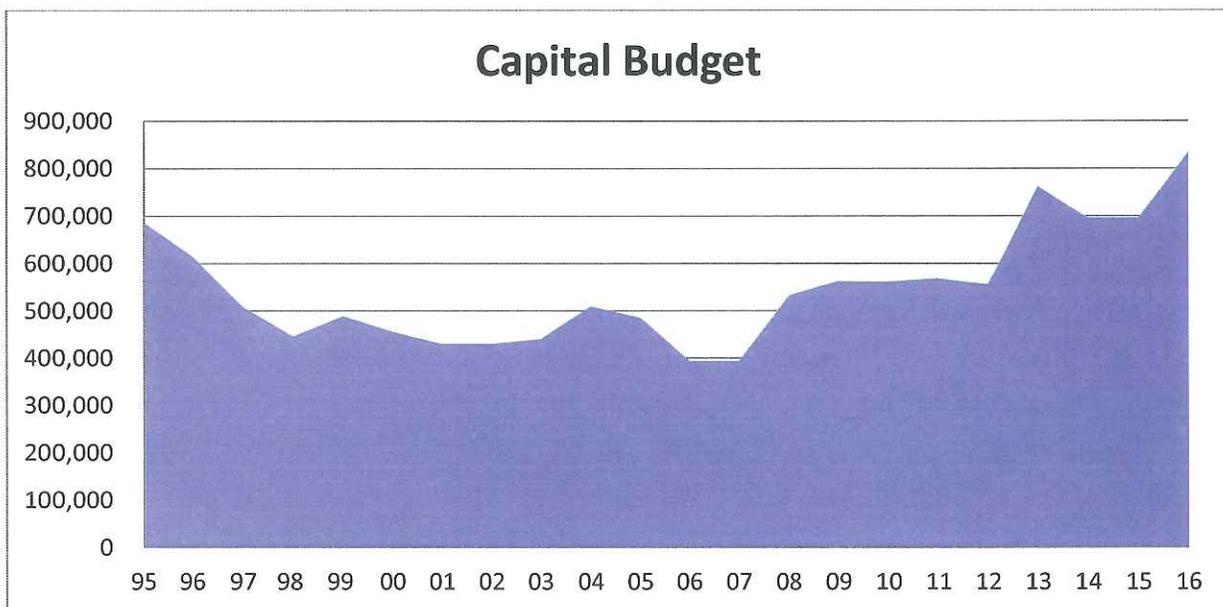
PROGRAM DESCRIPTION

**CAPITAL IMPROVEMENT PROGRAM BUDGET SUMMARY  
FISCAL YEAR 15-16**

Estimated Revenues	Adopted 14/15	Requested 15/16	Inc/dec
General	696,040	794,620	98,580
Town Aid Road	290,000	290,000	0
LOCIP	90,000	100,000	10,000
Capital Non-Recurring Reserve	0	93,700	93,700
State & Federal Grants	1,042,000	530,000	-512,000
Notes & Bonds	2,389,000	2,921,000	532,000
Other	65,000	43,000	-22,000
Lease Purchase	240,000	1,060,000	820,000
<b>TOTAL</b>	<b>4,812,040</b>	<b>5,832,320</b>	<b>1,020,280</b>

Estimated Expenditures

General Administration	1,104,540	656,620	-447,920
Public Safety	114,000	1,039,000	925,000
Public Works	1,355,000	3,393,700	2,038,700
Human Services	0	0	0
Culture & Recreation	239,000	65,000	-174,000
Education	1,974,500	628,000	-1,346,500
Reserve for Capital (CNREF)	25,000	50,000	25,000
<b>TOTAL</b>	<b>4,812,040</b>	<b>5,832,320</b>	<b>1,020,280</b>



## CAPITAL IMPROVEMENT PROGRAM-Capital Project Funds

The following Capital Project Funds are established to account for the resources used for the acquisition of capital facilities and infrastructure for the Town of Coventry with the exception of those items financed by Special Revenue Funds.

### CAPITAL EXPENDITURES (General Fund):

This funding source relies on the use of Town cash, raised through taxes, to undertake necessary capital improvements or make capital purchases. This year \$794,620 is requested, an increase of \$98,580 over last year's Capital Budget. The budget was essentially frozen last year and has not made significant progress toward our need of at least \$1,000,000 per year. We have established a threshold of not lease purchasing items under \$50,000. Industry standards for capital replacement call for funding 10% of the annual operating budget for capital replacement. We fall far short of that standard by over \$3,000,000. This means that over time we rely on borrowing to pay for projects and incur interest expenses which could be avoided if we properly funded this account. It should be noted that the Capital Expenditures budget for FY 95/96 was \$615,500 which, if adjusted for inflation, would be over \$1,000,000 today. Fourteen (14) projects are planned for this activity. They include:

1 Summer Road Program (partial-see also Town Aid)	265,000
2 School Computers	150,000
3 Town Hall Computer Upgrades	31,620
4 Classroom furniture	25,000
5 Police Cruiser replace. with in-car video & computer	38,000
6 SCBA fire paks\ hose	20,000
7 Fire gear	20,000
8 Open Space Fund	25,000
9 Animal Control Vehicle	30,000
10 CNREF	50,000
11 School/energy/ada design fees	75,000
12 School Maintenance van replacement	25,000
13 Cad/rms software & equipment	30,000
14 1 dump body replacement	10,000
TOTAL	<u>794,620</u>

## TOWN AID ROADS

The State of Connecticut grants money to the Town based upon the number of miles of improved and unimproved roads. The improved road funds supplement town tax dollars for the annual road resurfacing program. The unimproved road fund is designed to upgrade non-paved roads. We hope to receive \$290,000 in Town Aid for Roads (TAR) funds from the state. TAR funds are supplemented by \$265,000 of local funds for a total summer roads program of \$555,000.

## LOCAL CAPITAL IMPROVEMENT PROGRAM (LOCIP)

The State of Connecticut has established a trust fund to promote local infrastructure repair. The State will reimburse the Town for 100% of eligible improvement projects to Town roadways, buildings and facilities. LoCIP, in general, cannot be utilized to purchase equipment or furnishings, or on school buildings. The Town will not receive these funds if the projects are not completed. The funds are not included in the revenue projections per auditor's advice. Instead a separate Special Revenue Fund has been created. A separate question at Town meeting is required. Annually the fund receives around \$100,000 and balances can be carried forward. Five (5) projects totaling \$100,000 have been proposed:

1	Patriot's Park improvements	\$15,000
2	Miller Richardson improvements	\$20,000
3	Town Hall	\$15,000
4	Large bridges	\$40,000
5	Open space/trail stewardship	\$10,000
	Total	\$100,000

## CAPITAL & NON-RECURRING EXPENDITURES FUND (CNREF)

The Town Charter provides for the establishment and funding of a Capital Non-Recurring Expenditures Fund for the purpose of paying the cost of capital improvements over multi-year periods. In accordance with Chapter 108 of the Connecticut General Statutes, the Town Council may levy an annual tax not to exceed two (2) mils for the benefit of CNREF. In addition, the Council may transfer to the CNREF any portion of resources of the General Fund not otherwise appropriated. In an effort to restore this fund, increasing appropriations are scheduled to get to the point where major equipment purchases can be made. This year a modest contribution is proposed for this fund of \$50,000 which should bring the fund balance to around \$171,000. One purchase out of the fund is envisioned to match a grant for a catch basin cleaner in the amount of \$93,700.

## STATE & FEDERAL GRANTS

Occasionally the Town becomes aware of opportunities to undertake special projects utilizing funds from government or private grants. Grants pending include a \$475,000 STEAP grant to reconstruct the lake gate mechanism. It is envisioned to apply for funds to construct an addition to the rear of the Town Hall for meeting room and ADA bathrooms under this year's STEAP grant round.

## NOTES & BONDS

The Town borrows money from time to time to finance large expenditures beyond the Town's ability to pay on a cash basis. To borrow money or undertake a project of more than \$100,000, approval of a Town meeting and referendum is required in accordance with Section 9-3 of the Town Charter. A major road and pavement bond of about \$3,000,000 is proposed for citizen evaluation. Included in the project are parking lots, pavement for the proposed preschool, a tennis and basketball court. A plan will be developed for the following year to address energy, codes and civil rights compliance issues projects for Town and school buildings.

## OTHER

Special project funds are established from time to time for specific projects. Several projects are envisioned this year. Verizon rental income from leases on the radio tower (\$25,000) will be used to implement the recommendations from the town-wide Communications Study. Priority this year is targeted at resolving any outstanding dead spots in the north east corner. Funds are also reserved for the on-going operation of Verizon phones used by emergency responders, the Everbridge system, and AVL systems.

1.	Patriots Park improvements	P Park fund	\$5,000
2.	Tower equipment	Radio Tower fund	\$10,000
3.	Cafeteria upgrades	Café fund	\$28,000
4.	One dump body replacement	Misc. Highway fund	\$10,000
	Total		\$53,000

## LEASE PURCHASE

From time to time the Town decides to lease purchase equipment over time to lessen the immediate impact of the acquisition cost. These lease purchase agreements must contain a clause which releases the Town from the agreement if the payment is not funded. The annual payments are carried in the debt service portion of the budget. Lease purchases are proposed for a large fully equipped dump truck (\$185,000-5 year). The new lease will cost approximately \$40,000 annually including interest; (See debt service section of budget). No old leases have been paid off.

Town of Coventry, Connecticut  
Capital Improvement Plan

FY '16 thru FY '25

PROJECTS BY DEPARTMENT

Department	#	Priority	FY '16	FY '17	FY '18	FY '19	FY '20	FY '21	FY '22	FY '23	FY '24	FY '25	Total
<b>CNREF</b>													
CNREF FUND	12-6A-001	2	50,000	75,000	125,000	200,000	225,000	250,000	275,000	275,000	275,000	275,000	1,750,000
<b>CNREF Total</b>			<b>50,000</b>	<b>75,000</b>	<b>125,000</b>	<b>200,000</b>	<b>225,000</b>	<b>250,000</b>	<b>275,000</b>	<b>275,000</b>	<b>275,000</b>	<b>275,000</b>	<b>1,750,000</b>
<b>Culture &amp; Recreation</b>													
Chiller replacement: Library	09-cr-003	1		75,000									75,000
Carpet replacement/interior painting: Library	09-cr-004	3			35,000								35,000
Parking lot extension: Library	09-cr-005	5							26,000				26,000
Patriots Park Improvements	09-cr-006	2	45,000	15,000	15,000	15,000	15,000	15,000					120,000
Miller Richardson Improvements	09-cr-007	1	20,000	10,000	400,000								430,000
Laidlaw Park Improvements	09-cr-008	3		450,000									450,000
Creaser Park	09-cr-011	3				10,000							10,000
Library boiler upgrade, and oil tank replacement	10-cr-4	3		65,000									65,000
Canoe/kayak launch	11-cr-2	3		18,000									18,000
Elevator upgrade	12-CR-2	3			24,500								24,500
Library expansion study	15-cr-1	3			3,500,000								3,500,000
<b>Culture &amp; Recreation Total</b>			<b>65,000</b>	<b>633,000</b>	<b>3,974,500</b>	<b>25,000</b>	<b>15,000</b>	<b>15,000</b>	<b>26,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>4,753,500</b>
<b>Education</b>													
Classroom computerization & network upgrades	09-ed-001	1	180,000	200,000	200,000	275,000	300,000	200,000	200,000				1,555,000
Resurface CHS side parking lot	09-ed-007	2	95,000										95,000
Classroom Furniture	09-ed-011	2	25,000	42,000	42,000	42,000	45,000						196,000
School Carpet replacement	09-ed-014	4			30,000								30,000
School Energy/electrical/security upgrades/ada	12-ED-7	1	75,000	2,659,500									2,734,500
Bus Parking facility	13-ed-2	3				125,000							125,000
CHS tile replacement	14-ed-10	2			180,000								180,000

Department	#	Priority	FY '16	FY '17	FY '18	FY '19	FY '20	FY '21	FY '22	FY '23	FY '24	FY '25	Total
One additional tennis courts	14-ed-11	3	100,000										100,000
School Custodial equipment	14-ed-3	3					25,000						25,000
School Maintenance van	14-ed-5	3	25,000										25,000
School wood floor refinishing	14-ed-6	3		45,000		30,000	105,000						180,000
Additional School Maintenance truck	14-ed-8	3			25,000								25,000
CHS Lecture hall seating	14-ed-9	3			70,000								70,000
CHS track resurfacing	16-ED-1	4					60,000						60,000
Kitchen equipment upgrades	16-ED-2	2	28,000	25,000									53,000
Pre-school site work	16-ed-3	1	100,000										100,000
<b>Education Total</b>			<b>628,000</b>	<b>2,971,500</b>	<b>547,000</b>	<b>472,000</b>	<b>535,000</b>	<b>200,000</b>	<b>200,000</b>	<b>35,303</b>	<b>35,000</b>	<b>36,000</b>	<b>5,553,500</b>

### General Administration

Information Technology	09-ga-001	1	31,620	32,252	32,897	33,555	34,227	34,911	34,611	35,303	35,000	36,000	340,376
Revaluation	09-ga-002	1			60,000	60,000							120,000
Open space acquisition	09-ga-005	3	25,000	50,000	75,000	75,000	75,000	75,000	75,000				450,000
Town Hall parking Lot	09-ga-007	3	85,000										85,000
Meeting room addition	09-ga-008	3	500,000										500,000
Town hall Renovations	09-ga-009	1	15,000	125,500			10,000						150,500
Citizens survey	14-ga-1	4		14,000									14,000
Water tower	14-ga-2	5				500,000							500,000
Fiber installation - Town Building connections	15-ga-001	2		75,000									75,000
<b>General Administration Total</b>			<b>656,620</b>	<b>296,752</b>	<b>167,897</b>	<b>668,555</b>	<b>119,227</b>	<b>109,911</b>	<b>109,611</b>	<b>35,303</b>	<b>35,000</b>	<b>36,000</b>	<b>2,234,876</b>

### Human Services

Elderly Van replacement	09-HS-001	3		60,000					60,000				120,000
<b>Human Services Total</b>			<b>60,000</b>	<b>60,000</b>				<b>60,000</b>	<b>60,000</b>				<b>120,000</b>

### Public Safety

Police Cruiser replacements	09-ps-001	1	38,000	76,000	40,000	40,000	80,000	40,000	40,000	80,000	40,000	40,000	514,000
Turn-out gear	09-ps-004	2	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	160,000
Self contained Breathing Apparatus\ hose etc	09-ps-005	1	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	160,000
Radio replacement/enhancement	09-ps-008	2	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	60,000
Tanker Truck	09-ps-009	4			300,000								300,000
ET 311 replacement with Quint	09-ps-014	3	875,000										875,000
ET 211 refurbishment	09-ps-015	3		200,000									200,000
Animal Control Vehicle Replacement	10-ps-002	2	30,000										30,000

Department	#	Priority	FY '16	FY '17	FY '18	FY '19	FY '20	FY '21	FY '22	FY '23	FY '24	FY '25	Total
Replacement flooring: Police Station	13-ps-1	3		16,500									16,500
Dayroom addition to Merrow substation	13-ps-6	4					400,000						400,000
Service 211 replacement	14-ps-2	4			60,000								60,000
CAD/RMS mobile solution	16-ps-1	2	30,000										30,000
Replacement of ET 208	16-ps-2	3				750,000							750,000
Station 8 pavement repair	16-ps-3	3	16,000										16,000
SCBA compressor replacement	16-ps-4	1		85,000									85,000
<b>Public Safety Total</b>			<b>1,039,000</b>	<b>427,500</b>	<b>390,000</b>	<b>150,000</b>	<b>1,280,000</b>	<b>90,000</b>	<b>80,000</b>	<b>120,000</b>	<b>40,000</b>	<b>40,000</b>	<b>3,656,500</b>

### Public Works

Staff cars	09-pw-003	3			15,000								15,000
Summer Roads	09-pw-006	1	3,055,000	590,000	590,000	590,000	590,000	590,000	590,000				6,595,000
Large drainage projects	09-pw-007	3		20,000			55,000	15,000					115,000
Large bridges	09-pw-008	2	40,000										100,000
Small bridge & culverts	09-pw-009	3		20,000		25,000	25,000	25,000					95,000
Field irrigation	09-pw-011	4			30,000								50,000
Small Dump trucks	09-pw-014	2	50,000				35,000						100,000
Pick up trucks	09-pw-015	3	36,000		36,000								107,000
Mowers fine cut, small area	09-pw-016	2	15,000		16,000			18,000					49,000
Urban forestry Stewardship	09-pw-018	3	10,000		10,000	10,000	10,000	10,000					50,000
Large Dump replacement	09-pw-100	1	185,000		190,000		190,000		190,000				755,000
Sidewalk extension/repair	11-pw-03	4		15,000									15,000
Hi-visibility sign replacement	11-pw-04	2		10,000									10,000
Wheelloader	13-pw-10	2				215,000							215,000
4 x 4 mid size Backhoe	13-pw-4	3		95,000									95,000
Open space stewardship	13-pw-5	3	10,000			10,000		10,000					30,000
Tri-axle dump	13-pw-7	3				225,000							225,000
Guardrail	13-pw-8	3		10,000		10,000							20,000
Cemetery expansion	14-pw-4	3		10,000					395,000				435,000
Sewer expansion-Cheney Lane/ Main st	14-pw-6	2						2,000,000					2,000,000
Sewer Expansion-Upper oak	14-pw-7	3						500,000					500,000
Plant modifications or windham connection	14-pw-8	5							8,000,000				8,000,000
Dump body replacements	16-pw-1	1	10,000										10,000
Catchbasin cleaner	16-pw-2	1	93,700										93,700
<b>Public Works Total</b>			<b>3,393,700</b>	<b>941,000</b>	<b>917,000</b>	<b>1,180,000</b>	<b>905,000</b>	<b>3,168,000</b>	<b>9,175,000</b>	<b>430,303</b>	<b>350,000</b>	<b>76,000</b>	<b>37,748,076</b>

### GRAND TOTAL

			<b>5,832,320</b>	<b>5,404,752</b>	<b>6,121,397</b>	<b>2,695,555</b>	<b>3,079,227</b>	<b>3,832,911</b>	<b>9,925,611</b>	<b>430,303</b>	<b>350,000</b>	<b>76,000</b>	<b>37,748,076</b>
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Town of Coventry  
Council Recommended Budget

Budget Fiscal Year: 2016 to 2016

Account# and Description	2014 Actual	2015 Base Budget	2015 Actual YTD	2015 Est. Actual	Dept Head	Town Manager	Council	Cou/Bud Inc/Dec	%
110 GENERAL FUND									
9201 CAPITAL EXPENDITUR									
54190 OPEN SPACE	30,000	30,000	30,000	30,000	30,000	30,000	25,000	(5,000)	(16.
54300 CAPITAL & NONRECURRING	4,968	25,000	25,000	25,000	50,000	50,000	50,000	25,000	100.
54910 CLASSROOM FURNITURE	29,960	30,000	30,000	30,000	30,000	30,000	25,000	(5,000)	(16.
57532 SCHOOL ENERGY,ELECTICAL,SECU	0	0	0	0	75,000	75,000	75,000	75,000	.0
58022 CAD/RMS MOBILE SOLUTION	0	0	0	0	30,000	30,000	30,000	30,000	.0
58540 COMPUTER REPLACEMENT AND UPG	39,540	30,131	30,131	30,131	31,620	31,620	31,620	1,489	4.9
58592 SIGNS HI-VISIBILITY	0	0	0	0	10,000	10,000	0	0	.0
58685 DUMP BODY REPLACEMENTS	0	0	0	0	20,000	20,000	10,000	10,000	.0
58702 POLICE CRUISER	63,947	37,000	36,965	37,000	38,000	38,000	38,000	1,000	2.7
58712 BD OF ED VAN	0	0	0	0	25,000	25,000	25,000	25,000	.0
58727 SCBA FIRE PAKS	20,000	20,000	20,000	20,000	25,000	25,000	20,000	0	.0
58728 ACO VEHICLE	0	0	0	0	35,000	35,000	30,000	30,000	.0
58730 FIRE EQUIPMENT/GEAR	15,000	20,000	49,041	20,000	20,000	20,000	20,000	0	.0
58820 REVALUATION	97,500	77,500	77,500	77,500	0	0	0	(77,500)	(100
59880 SUMMER ROAD PROGRAM	265,000	265,000	265,000	265,000	265,000	265,000	265,000	0	.0
59910 EDUCATIONAL COMPUTERS	120,000	161,409	161,409	161,409	150,000	150,000	150,000	(11,409)	(7.0
<b>Total 9201 CAPITAL EXPE</b>	<b>685,915</b>	<b>696,040</b>	<b>725,046</b>	<b>696,040</b>	<b>834,620</b>	<b>834,620</b>	<b>794,620</b>	<b>98,580</b>	<b>14.1</b>