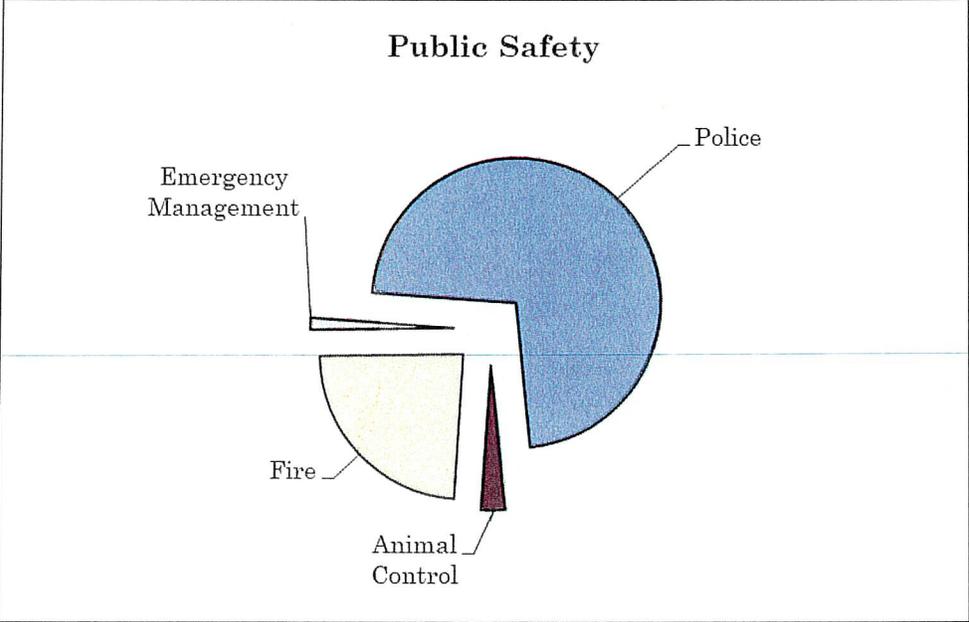


# Public Safety



Public Safety represents 25.31% of the total General Government budget. Within this category are four departmental areas.

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## 2101 POLICE ADMINISTRATION

### PROGRAM DESCRIPTION

The Police Administrative activity has the ultimate responsibility of providing the resource guidance and direction of police personnel to provide 24-hour a day police services. Duties include the overall management, supervision and control of the agency. Specific tasks include personnel management, discipline, planning, budgeting, training, accounting, payroll, internal investigations, recruitment, training, inspections, grant administration and Accreditation compliance. The police administration consists of the Chief of Police and Executive Assistant. A Sergeant is also assigned to assist with the administrative function

Other administrative tasks include meeting with citizen groups and members of the public regarding the efficient and effective delivery of police services. Also included is coordination with state and local agencies regarding traffic, zoning, health and recreational issues.

There are numerous reports, reviews and analysis that take place throughout the year to ensure the effective and efficient delivery of professional police services and compliance with modern police practices and principal.

### PROGRAM COMMENTARY

The department continues to seek and receive grant funding to assist in purchasing equipment and supplement additional traffic enforcement initiatives. Officers continue to meet mandatory training standards as well as receive specialized training in a number of areas. The agency has maintained compliance with National and State Accreditation Standards and was reaccredited by CALEA in July 2024 and recognized as a Gold Standard agency. The agency continues in the CALEA four-year process and will have an annual review each year until our assessment for reaccreditation in 2028.

## Town of Coventry Staffing Chart by Department

Regular full-time and part-time positions

| <b>Police Department</b>              | <b>FY2025-26</b> | <b>FY2026-27</b> |
|---------------------------------------|------------------|------------------|
| <b>Administration</b>                 |                  |                  |
| Chief of Police                       | 1                | 1                |
| Captain                               | 1                | 1                |
| Administrative Assistant to the Chief | 1                | 1                |
| Of Police                             |                  |                  |

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Town of Coventry  
Town Manager's Proposed Budget  
FY 2026/27

| Account ID                         | Description                 | FY25 Actual    | FY26 Adopted   | FY26 Actual    | Dept Head      | Town<br>Manager | \$ Incr/(Decr) | %<br>Incr/(Decr) |
|------------------------------------|-----------------------------|----------------|----------------|----------------|----------------|-----------------|----------------|------------------|
| <b>POLICE ADMINISTRATION</b>       |                             |                |                |                |                |                 |                |                  |
| 110-2101-51010                     | REGULAR FULL TIME           | 336,922        | 349,110        | 152,366        | 349,110        | 349,110         | 0              | 0.00%            |
| 110-2101-51100                     | LONGEVITY                   | 1,500          | 1,500          | 1,500          | 1,500          | 1,500           | 0              | 0.00%            |
| 110-2101-52070                     | OTHER PROFESSIONAL SERVICES | 7,479          | 6,000          | 60             | 6,000          | 6,000           | 0              | 0.00%            |
| 110-2101-52080                     | PROFESSIONAL AFFILIATION    | 6,884          | 7,050          | 6,400          | 7,050          | 7,050           | 0              | 0.00%            |
| 110-2101-52090                     | TRAVEL MEETINGS MILEAGE     | 1,016          | 1,100          | 0              | 1,100          | 1,100           | 0              | 0.00%            |
| 110-2101-52100                     | TRAINING                    | 2,181          | 2,270          | 0              | 2,870          | 2,270           | 0              | 0.00%            |
| 110-2101-52180                     | PRINTING                    | 131            | 300            | 0              | 300            | 300             | 0              | 0.00%            |
| 110-2101-52220                     | MEALS                       | 341            | 500            | 196            | 500            | 500             | 0              | 0.00%            |
| 110-2101-52869                     | FEES                        | 3,094          | 4,075          | 4,075          | 4,075          | 4,075           | 0              | 0.00%            |
| 110-2101-53010                     | OFFICE SUPPLIES             | 840            | 1,000          | 0              | 1,300          | 1,000           | 0              | 0.00%            |
| 110-2101-53090                     | CLOTHING SAFETY EQUIPMENT   | 44             | 1,500          | 440            | 1,500          | 1,500           | 0              | 0.00%            |
| <b>Total POLICE ADMINISTRATION</b> |                             | <b>360,432</b> | <b>374,405</b> | <b>165,037</b> | <b>375,305</b> | <b>374,405</b>  | <b>0</b>       | <b>0.00%</b>     |

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## 2102 POLICE OPERATIONS

### PROGRAM DESCRIPTION

Field officers provide 24 hour-a-day coverage for frequent and conspicuous patrol, investigation of criminal complaints, preserving the public peace, protecting life and property, investigating traffic accidents, enforcing traffic and parking regulations, and federal, state and local laws. In addition, officers maintain extra observation of areas and conditions which have generated citizen complaints or concerns. Field units respond to and render necessary assistance at medical emergencies, fire-related calls and roadway hazards.

Field units conduct preliminary and follow up investigations of criminal activity and collect evidence, interview witnesses and suspects in order to successfully conclude the investigation. A police detective conducts follow-up investigations of felonious crimes and those of a particularly serious nature. The detective collects intelligence information regarding criminal activity including narcotics related offenses and conducts the necessary follow-up. The detective also coordinates with other state and federal law enforcement agencies to bring cases to a successful conclusion, as well as fulfilling duties as property and evidence officer to ensure the chain of custody and proper handling and testing of forensic evidence.

In addition to the above duties, patrol supervisors give guidance and support to officers, make assignments of field personnel to ensure adequate staffing levels, consult with officers regarding case assignments and follow up, take and process complaints against personnel, conduct performance evaluations, and ensure adequate discipline and training.

### PROGRAM COMMENTARY

There are at least two patrol officers on duty at all times. The department uses a 10-hour shift schedule for patrol officers in order to provide additional coverage during times of frequent activity. Overtime funds are used to fill shifts when necessary. The department participates with other municipal police departments in the region in service sharing agreements. Through these agreements, the agency conducts a variety of traffic enforcement efforts including sobriety checkpoints, targeted enforcement for hazardous violations and commercial truck inspection checkpoints. Additionally, the department participates in a regional crash investigation unit for serious investigations. Through these agreements, we are able to maximize our traffic enforcement effectiveness as well as take advantage of grant funding for such regional efforts. The department has been consistently recognized for its traffic safety programs. The agency also participates in the Capital Region Emergency Services Team (CREST) and has one officer assigned in a tactical role and another assigned as a negotiator, both on as-needed basis.



**Town of Coventry Staffing Chart by Department**

Regular full-time and part-time positions

| <b>Police Department</b> | <b>FY2025-26</b> | <b>FY2026-27</b> |
|--------------------------|------------------|------------------|
| <b>Patrol Division</b>   |                  |                  |
| Sergeant                 | 5                | 6                |
| Patrol-Officer           | 8                | 7                |

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## Town of Coventry Staffing Chart by Department

Regular full-time and part-time positions

| Police Department           | FY2025-26 | FY2026-27 |
|-----------------------------|-----------|-----------|
| <b>Communications</b>       |           |           |
| Dispatcher                  | 3         | 3         |
| Dispatcher (PT) ( hrs vary) | 7*        | 7*        |

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\*Part-time Dispatchers cover weekend shifts and may cover vacations and absences during weekdays. The number of employees may vary due to the availability of the hours the staff member has to offer to the Police Department.

Town of Coventry  
Town Manager's Proposed Budget  
FY 2026/27

| Account ID                     | Description               | FY25 Actual      | FY26 Adopted     | FY26 Actual    | Dept Head        | Town Manager     | \$ Incr/(Decr) | % Incr/(Decr) |
|--------------------------------|---------------------------|------------------|------------------|----------------|------------------|------------------|----------------|---------------|
| <b>POLICE OPERATIONS</b>       |                           |                  |                  |                |                  |                  |                |               |
| 110-2102-51010                 | REGULAR FULL TIME         | 1,251,247        | 1,351,100        | 604,991        | 1,367,633        | 1,379,671        | 28,571         | 2.11%         |
| 110-2102-51020                 | PART TIME                 | 0                | 11,800           | 0              | 11,800           | 11,800           | 0              | 0.00%         |
| 110-2102-51030                 | OVERTIME                  | 155,742          | 97,000           | 56,644         | 97,000           | 97,000           | 0              | 0.00%         |
| 110-2102-51090                 | OTHER                     | 59,587           | 58,900           | 29,416         | 58,900           | 58,900           | 0              | 0.00%         |
| 110-2102-51100                 | LONGEVITY                 | 8,600            | 9,400            | 9,400          | 9,400            | 9,400            | 0              | 0.00%         |
| 110-2102-52090                 | TRAVEL MEETINGS MILEAGE   | 282              | 800              | 421            | 800              | 800              | 0              | 0.00%         |
| 110-2102-52100                 | TRAINING                  | 16,025           | 14,000           | 1,392          | 14,000           | 14,000           | 0              | 0.00%         |
| 110-2102-52220                 | MEALS                     | 528              | 1,000            | 794            | 1,000            | 1,000            | 0              | 0.00%         |
| 110-2102-52260                 | NEGOTIATED UNION CONTRACT | 2,600            | 1,800            | 0              | 1,800            | 1,800            | 0              | 0.00%         |
| 110-2102-53090                 | CLOTHING SAFETY EQUIPMENT | 14,039           | 16,500           | 6,599          | 17,100           | 16,600           | 100            | 0.61%         |
| 110-2102-53120                 | EQUIPMENT PARTS           | 4,962            | 9,500            | 1,826          | 10,500           | 9,500            | 0              | 0.00%         |
| <b>Total POLICE OPERATIONS</b> |                           | <b>1,513,612</b> | <b>1,571,800</b> | <b>711,483</b> | <b>1,589,933</b> | <b>1,600,471</b> | <b>28,671</b>  | <b>1.82%</b>  |

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## 2103 POLICE SUPPORTIVE SERVICES

### PROGRAM DESCRIPTION

Support services provide the sworn staff of the agency and the public with communications and records-keeping functions. Tasks include receiving calls for service, dispatching, and clerical duties. Additional duties include collecting monies for reports and permits, filing and retrieval of police reports and other agency records, and submitting required reports to federal, state and municipal agencies. Maintaining compliance with NCIC requirements and the National Incident Based Reporting System are also included.

Support services are available 24 hours a day, 7 days a week. The agency acts as the after-hours point of contact for all other Town agencies, and makes notifications as necessary.

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### PROGRAM COMMENTARY

The agency makes accident reports available for download through an on-line service. The department administers the CivicReady notification system. This service delivers emergency and non-emergency administrative messages regarding town services such as parking bans, change of garbage collection days, etc.

Town of Coventry  
Town Manager's Proposed Budget  
FY 2026/27

| Account ID                              | Description                      | FY25 Actual    | FY26 Adopted   | FY26 Actual    | Dept Head      | Town Manager   | \$ Incr/(Decr)  | % Incr/(Decr) |
|---|----------------------------------|----------------|----------------|----------------|----------------|----------------|-----------------|---------------|
| <b>POLICE SUPPORTIVE SERVICES</b>       |                                  |                |                |                |                |                |                 |               |
| 110-2103-51010                          | REGULAR FULL TIME                | 180,518        | 200,750        | 125,470        | 205,593        | 205,593        | 4,843           | 2.41%         |
| 110-2103-51020                          | PART TIME                        | 73,532         | 84,760         | 17,812         | 84,760         | 84,760         | 0               | 0.00%         |
| 110-2103-51030                          | OVERTIME                         | 51,911         | 37,500         | 20,220         | 37,500         | 37,500         | 0               | 0.00%         |
| 110-2103-51090                          | OTHER                            | 2,567          | 3,650          | 2,990          | 3,650          | 3,650          | 0               | 0.00%         |
| 110-2103-51100                          | LONGEVITY                        | 2,100          | 2,100          | 1,300          | 2,100          | 2,100          | 0               | 0.00%         |
| 110-2103-52040                          | LICENSES/SUPPORT-DATA PROCESSING | 19,374         | 22,000         | 21,089         | 23,000         | 0              | (22,000)        | -100.00%      |
| 110-2103-52090                          | TRAVEL MEETINGS MILEAGE          | 0              | 65             | 0              | 65             | 65             | 0               | 0.00%         |
| 110-2103-52100                          | TRAINING                         | 1,312          | 2,515          | 1,013          | 2,515          | 2,015          | (500)           | -19.88%       |
| 110-2103-52110                          | POSTAGE                          | 0              | 0              | 11             | 0              | 0              | 0               |               |
| 110-2103-52130                          | SERVICE CONTRACTS                | 19,899         | 27,235         | 16,222         | 27,235         | 27,235         | 0               | 0.00%         |
| 110-2103-52140                          | EQUIPMENT REPAIRS                | 1,159          | 540            | 161            | 540            | 540            | 0               | 0.00%         |
| 110-2103-52150                          | RADIO AND ALARM REPAIRS          | 0              | 1,590          | 0              | 1,590          | 1,590          | 0               | 0.00%         |
| 110-2103-52180                          | PRINTING                         | 130            | 500            | 0              | 500            | 250            | (250)           | -50.00%       |
| 110-2103-52220                          | MEALS                            | 281            | 540            | 43             | 540            | 540            | 0               | 0.00%         |
| 110-2103-53010                          | OFFICE SUPPLIES                  | 3,562          | 4,000          | 2,801          | 4,200          | 4,200          | 200             | 5.00%         |
| 110-2103-53030                          | MICROFILM PHOTO SUPPLIES         | 441            | 600            | 0              | 900            | 900            | 300             | 50.00%        |
| 110-2103-53100                          | AUTO PARTS                       | 7,077          | 10,000         | 4,637          | 10,000         | 10,000         | 0               | 0.00%         |
| 110-2103-53190                          | POLICE EQUIPMENT SUPPLIES        | 8,599          | 10,200         | 1,188          | 10,200         | 10,200         | 0               | 0.00%         |
| 110-2103-53240                          | TIRES                            | 3,589          | 4,000          | 1,366          | 4,500          | 4,000          | 0               | 0.00%         |
| 110-2103-54020                          | OFFICE FURNITURE & EQUIPMENT     | 0              | 0              | 259            | 2,000          | 2,000          | 2,000           |               |
| 110-2103-55010                          | TELEPHONE                        | 0              | 3,019          | 0              | 3,079          | 3,079          | 60              | 1.99%         |
| <b>Total POLICE SUPPORTIVE SERVICES</b> |                                  | <b>376,051</b> | <b>415,564</b> | <b>216,582</b> | <b>424,467</b> | <b>400,217</b> | <b>(15,347)</b> | <b>-3.69%</b> |

2104 POLICE MARINE PATROL

PROGRAM DESCRIPTION

A specially trained Marine Officer, certified as a Boating Law Enforcement Officer, maintains a boat patrol on Lake Wangumbaug starting with Memorial Day weekend, weekends during the month of June and additional hours July through Labor Day.

The Officer checks vessels for safety equipment, registrations of boats and for safe operations as required by law. The Officer issues citations for boating violations when warranted. The officer also checks for required safety equipment.

The Marine Officer also assists park staff by patrolling the Town's park areas.

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PROGRAM COMMENTARY

The Marine Patrol function has seen an increase in lake activity since the pandemic. The State boat launch has seen increased traffic in the last two years.

Town of Coventry  
Town Manager's Proposed Budget  
FY 2026/27

| Account ID                        | Description       | FY25 Actual  | FY26 Adopted | FY26 Actual  | Dept Head    | Town<br>Manager | \$ Incr/(Decr) | %<br>Incr/(Decr) |
|-----------------------------------|-------------------|--------------|--------------|--------------|--------------|-----------------|----------------|------------------|
| <b>POLICE MARINE PATROL</b>       |                   |              |              |              |              |                 |                |                  |
| 110-2104-51030                    | OVERTIME          | 216          | 500          | 413          | 500          | 500             | 0              | 0.00%            |
| 110-2104-51040                    | TEMPORARY         | 936          | 2,000        | 2,338        | 2,000        | 2,000           | 0              | 0.00%            |
| 110-2104-52140                    | EQUIPMENT REPAIRS | 3,176        | 1,500        | 0            | 2,000        | 2,000           | 500            | 33.33%           |
| 110-2104-53120                    | EQUIPMENT PARTS   | 1,532        | 800          | 687          | 1,200        | 1,200           | 400            | 50.00%           |
| <b>Total POLICE MARINE PATROL</b> |                   | <b>5,860</b> | <b>4,800</b> | <b>3,438</b> | <b>5,700</b> | <b>5,700</b>    | <b>900</b>     | <b>18.75%</b>    |

2105 POLICE STATION

PROGRAM DESCRIPTION

This activity reflects operating expenses for the police facility at 1585 Main Street.

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Town of Coventry  
Town Manager's Proposed Budget  
FY 2026/27

| Account ID                  | Description                  | FY25 Actual   | FY26 Adopted  | FY26 Actual   | Dept Head     | Town Manager  | \$ Incr/(Decr) | % Incr/(Decr) |
|-----------------------------|------------------------------|---------------|---------------|---------------|---------------|---------------|----------------|---------------|
| <b>POLICE STATION</b>       |                              |               |               |               |               |               |                |               |
| 110-2105-51010              | REGULAR FULL TIME            | 0             | 0             | 202           | 0             | 0             | 0              |               |
| 110-2105-51043              | CLEANING & MAINTENANCE       | 15,917        | 17,030        | 7,528         | 18,177        | 18,177        | 1,147          | 6.74%         |
| 110-2105-52130              | SERVICE CONTRACTS            | 21,589        | 20,445        | 9,948         | 20,445        | 20,445        | 0              | 0.00%         |
| 110-2105-52140              | EQUIPMENT REPAIRS            | 1,193         | 1,500         | 512           | 1,500         | 1,500         | 0              | 0.00%         |
| 110-2105-52150              | RADIO AND ALARM REPAIRS      | 0             | 790           | 0             | 790           | 790           | 0              | 0.00%         |
| 110-2105-52160              | BUILDING REPAIRS/MAINTENANCE | 5,951         | 5,750         | 3,022         | 5,750         | 5,750         | 0              | 0.00%         |
| 110-2105-52190              | COPIERS                      | 211           | 600           | 301           | 650           | 650           | 50             | 8.33%         |
| 110-2105-53080              | PAPER GOODS                  | 620           | 900           | 0             | 900           | 900           | 0              | 0.00%         |
| 110-2105-55010              | TELEPHONE                    | 8,380         | 8,425         | 3,198         | 8,594         | 8,594         | 169            | 2.01%         |
| 110-2105-55020              | ELECTRIC                     | 19,367        | 20,882        | 7,161         | 21,926        | 21,926        | 1,044          | 5.00%         |
| 110-2105-55030              | HEATING FUEL                 | 4,670         | 6,180         | 771           | 6,242         | 6,242         | 62             | 1.00%         |
| 110-2105-55050              | SEWER                        | 450           | 475           | 475           | 510           | 510           | 35             | 7.37%         |
| <b>Total POLICE STATION</b> |                              | <b>78,348</b> | <b>82,977</b> | <b>33,118</b> | <b>85,484</b> | <b>85,484</b> | <b>2,507</b>   | <b>3.02%</b>  |

PROGRAM DESCRIPTION

The Fire Marshal's Office must enforce the State Fire Safety and Prevention Codes and related laws and regulations as set forth in the Connecticut General Statutes and the Town of Coventry Code of Ordinances.

The duties include:

- Inspect all buildings and facilities of public service and occupancies, except one and two-family dwellings, regulated by the state Fire Safety Code. Upon receipt of a complaint, inspect one-and two-family dwellings after receiving an authentic report that they pose a fire hazard that could endanger life (CGS § 29-305);
- Review plans for buildings and structures to determine compliance with the fire safety code before the building permits are issued (CGS § 29-263);
- Investigate the cause, origin, and circumstances of all fires that caused or threatened to cause property or personal damage or deaths (CGS §§ 29-302 & 29-303);
- Certify that residential buildings subject to the fire safety code are equipped with code-compliant smoke detection and warning equipment before they are issued a certificate of occupancy (CGS § 292(b));
- Issue permits for keeping, selling, using, storing, procuring, or transporting explosives (CGS § 29-349(d) & (e));
- Inspect fireworks and special effects display sites (CGS § 29-357);
- Determine the appropriate amount of fire protection and fire extinguishing equipment required at amusement parks and carnivals (CGS § 29-143a); and
- Issue open burning permits (CGS § 22a-174).

PROGRAM COMMENTARY

The Fire Marshal's Office maintains memberships in the International Association of Arson Investigators, the National Fire Protection Association and subscribes to updates and publications to stay current with the codes & standards. Proficiency is maintained through on-going training, educational programs and seminars. In 2023-24 the Town combined the position of Fire Marshall with Volunteer Fire Chief. This established the first paid Town Fire Chief in Coventry.

### Town of Coventry Staffing Chart by Department

Regular full-time and part-time positions

| <b>Fire/EMS Department</b>              | <b>FY2025-26</b> | <b>FY2026-27</b> |
|---|------------------|------------------|
| Fire/EMS Chief                          | 1                | 1                |
| Fire/EMS Admin. Assistant (PT) (20 hrs) | 1                | 1                |
| Deputy EMS Chief                        | 1                | 1                |
| Fire Captain/EMT/EMD                    | 1                | 1                |
| EMS Lieutenant                          | 1                | 1                |
| EMT                                     | 2                | 2                |
| EMT (PT) (hrs vary)                     | 9*               | 7*               |

\*The number of employees may vary due to the availability of the hours the staff member has to offer to the Fire/EMS Department as an EMT.

Town of Coventry  
Town Manager's Proposed Budget  
FY 2026/27

| Account ID                | Description                 | FY25 Actual   | FY26 Adopted  | FY26 Actual   | Dept Head     | Town Manager  | \$ Incr/(Decr) | % Incr/(Decr) |
|---------------------------|-----------------------------|---------------|---------------|---------------|---------------|---------------|----------------|---------------|
|                           |                             |               |               |               |               |               |                | 8             |
| <b>FIRE MARSHAL</b>       |                             |               |               |               |               |               |                |               |
| 110-2201-51020            | PART TIME                   | 20,740        | 26,340        | 10,629        | 26,340        | 26,340        | 0              | 0.00%         |
| 110-2201-52070            | OTHER PROFESSIONAL SERVICES | 377           | 500           | 0             | 500           | 500           | 0              | 0.00%         |
| 110-2201-52080            | PROFESSIONAL AFFILIATION    | 268           | 250           | 103           | 250           | 250           | 0              | 0.00%         |
| 110-2201-52100            | TRAINING                    | 500           | 500           | 300           | 500           | 500           | 0              | 0.00%         |
| 110-2201-52130            | SERVICE CONTRACTS           | 1,000         | 500           | 0             | 500           | 500           | 0              | 0.00%         |
| 110-2201-53090            | CLOTHING SAFETY EQUIPMENT   | 0             | 250           | 0             | 250           | 250           | 0              | 0.00%         |
| 110-2201-53220            | SUBSCRIPTIONS BOOKS         | 0             | 250           | 181           | 150           | 150           | (100)          | -40.00%       |
| <b>Total FIRE MARSHAL</b> |                             | <b>22,885</b> | <b>28,590</b> | <b>11,213</b> | <b>28,490</b> | <b>28,490</b> | <b>(100)</b>   | <b>-0.35%</b> |

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## 2202 STATION 118 BUILDING MAINTENANCE & OPERATIONS

### PROGRAM DESCRIPTION

The Town of Coventry Fire-EMS Department (TCFD) provides fire suppression, rescue and emergency medical first responder and transport services throughout the entire town of Coventry. TCFD will also respond to emergency calls in surrounding towns, known as mutual aid.

This fund is for building maintenance and repairs at the station located at 1755 Main St. Expenditures include phone, electric, heating fuel, sewer fees and any upgrades that may be necessary. This station is used for all association meetings, training, staffing quarters and general business operations.

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Our volunteers maintain certification as Emergency Medical Responders or Emergency Medical Technicians and many are certified as Firefighters in accordance with national standards. Other members serve as Fire Police who are State certified to provide traffic control duties at emergency scenes. The towns fire-EMS personnel respond to over 1,200 calls a year.

Town of Coventry  
Town Manager's Proposed Budget  
FY 2026/27

| Account ID               | Description                  | FY25 Actual   | FY26 Adopted  | FY26 Actual   | Dept Head     | Town<br>Manager | \$ Incr/(Decr) | %<br>Incr/(Decr) |
|--------------------------|------------------------------|---------------|---------------|---------------|---------------|-----------------|----------------|------------------|
| <b>STATION 118</b>       |                              |               |               |               |               |                 |                |                  |
| 110-2202-52130           | SERVICE CONTRACTS            | 30,600        | 3,385         | 883           | 4,885         | 4,885           | 1,500          | 44.31%           |
| 110-2202-52160           | BUILDING REPAIRS/MAINTENANCE | 16,609        | 9,000         | 3,303         | 9,000         | 9,000           | 0              | 0.00%            |
| 110-2202-53150           | BUILDING SUPPLIES            | 0             | 750           | 0             | 750           | 750             | 0              | 0.00%            |
| 110-2202-55010           | TELEPHONE                    | 4,214         | 3,430         | 1,186         | 0             | 0               | (3,430)        | -100.00%         |
| 110-2202-55020           | ELECTRIC                     | 13,078        | 12,600        | 4,332         | 12,600        | 12,600          | 0              | 0.00%            |
| 110-2202-55030           | HEATING FUEL                 | 6,246         | 9,420         | 1,686         | 9,420         | 9,420           | 0              | 0.00%            |
| 110-2202-55050           | SEWER                        | 900           | 950           | 950           | 1,520         | 1,520           | 570            | 60.00%           |
| <b>Total STATION 118</b> |                              | <b>71,647</b> | <b>39,535</b> | <b>12,340</b> | <b>38,175</b> | <b>38,175</b>   | <b>(1,360)</b> | <b>-3.44%</b>    |

2203 STATION 218 BUILDING MAINTENANCE & OPERATIONS

PROGRAM DESCRIPTION

The Town of Coventry Fire-EMS Department (TCFD) provides fire suppression, rescue and emergency medical first responder and transport services throughout the entire town of Coventry. TCFD will also respond to emergency calls in surrounding towns, known as mutual aid.

This fund is for building maintenance and repairs at the station located at 3427 Main St. Expenditures include supplies, telephone, electric, heating fuel, and any upgrades that may be necessary. This station is used for all department meetings, association meetings, training, staffing quarters and general business operations.

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Our volunteers maintain certification as Emergency Medical Responders or Emergency Medical Technicians and many are certified as Firefighters in accordance with national standards. Other members serve as Fire Police who are State certified to provide traffic control duties at emergency scenes. TCFD personnel respond to over 1,200 calls a year.

Town of Coventry  
Town Manager's Proposed Budget  
FY 2026/27

| Account ID               | Description                  | FY25 Actual   | FY26 Adopted  | FY26 Actual   | Dept Head     | Town<br>Manager | \$ Incr/(Decr) | %<br>Incr/(Decr) |
|--------------------------|------------------------------|---------------|---------------|---------------|---------------|-----------------|----------------|------------------|
| <b>STATION 218</b>       |                              |               |               |               |               |                 |                |                  |
| 110-2203-52130           | SERVICE CONTRACTS            | 1,646         | 3,820         | 1,072         | 3,320         | 3,320           | (500)          | -13.09%          |
| 110-2203-52160           | BUILDING REPAIRS/MAINTENANCE | 5,773         | 10,500        | 11,033        | 10,500        | 10,500          | 0              | 0.00%            |
| 110-2203-53150           | BUILDING SUPPLIES            | 790           | 1,000         | 310           | 1,000         | 1,000           | 0              | 0.00%            |
| 110-2203-55010           | TELEPHONE                    | 2,766         | 2,990         | 1,486         | 984           | 984             | (2,006)        | -67.09%          |
| 110-2203-55020           | ELECTRIC                     | 15,528        | 14,200        | 6,145         | 14,200        | 14,200          | 0              | 0.00%            |
| 110-2203-55030           | HEATING FUEL                 | 14,129        | 9,900         | 1,584         | 9,900         | 9,900           | 0              | 0.00%            |
| <b>Total STATION 218</b> |                              | <b>40,632</b> | <b>42,410</b> | <b>21,630</b> | <b>39,904</b> | <b>39,904</b>   | <b>(2,506)</b> | <b>-5.91%</b>    |

2206 STATION 418 BUILDING MAINTENANCE & OPERATIONS

PROGRAM DESCRIPTION

This sub-station is located at 999 Merrow Road (at the entrance to Laidlaw Park) and supplements emergency response coverage to the town. The resources located in the substation are designed to reduce response times.

This fund covers building maintenance and repairs, phone, electric and heating fuel.

Our volunteers maintain certification as Emergency Medical Responders or Emergency Medical Technicians and many are certified as Firefighters in accordance with national standards. Other members serve as Fire Police who are State certified to provide traffic control duties at emergency scenes. TCFD personnel respond to over 1,200 calls a year

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Town of Coventry  
Town Manager's Proposed Budget  
FY 2026/27

| Account ID               | Description                  | FY25 Actual  | FY26 Adopted | FY26 Actual  | Dept Head    | Town<br>Manager | \$ Incr/(Decr) | %<br>Incr/(Decr) |
|--------------------------|------------------------------|--------------|--------------|--------------|--------------|-----------------|----------------|------------------|
| <b>STATION 418</b>       |                              |              |              |              |              |                 |                |                  |
| 110-2206-52130           | SERVICE CONTRACTS            | 0            | 500          | 0            | 500          | 500             | 0              | 0.00%            |
| 110-2206-52160           | BUILDING REPAIRS/MAINTENANCE | 548          | 800          | 944          | 800          | 800             | 0              | 0.00%            |
| 110-2206-55010           | TELEPHONE                    | 373          | 395          | 0            | 0            | 0               | (395)          | -100.00%         |
| 110-2206-55020           | ELECTRIC                     | 1,023        | 1,500        | 562          | 1,250        | 1,250           | (250)          | -16.67%          |
| 110-2206-55030           | HEATING FUEL                 | 2,547        | 2,535        | 0            | 2,535        | 2,535           | 0              | 0.00%            |
| <b>Total STATION 418</b> |                              | <b>4,491</b> | <b>5,730</b> | <b>1,506</b> | <b>5,085</b> | <b>5,085</b>    | <b>(645)</b>   | <b>-11.26%</b>   |

## 2207 JOINT FIRE/EMS BUDGET

### PROGRAM DESCRIPTION

The joint fire budget manages the day to day operations of the fire service for our Town. This account covers service contracts, including Tolland County Mutual Aid Fire Service, for dispatching our resources as well as the medical exams and physicals that our firefighters must go through before engaging in active duty. These expenses are intended to benefit all of the firefighters and ultimately the town's people.

Administrative costs, training, equipment repairs, apparatus repairs, safety clothing and equipment purchases are some of the larger ticket items within this account. We make a concerted effort to work with other municipalities when making large dollar purchases seeking to take advantage of volume discounts.

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### PROGRAM COMMENTARY

The Town provides benefits for volunteers as a part of recruitment and retention. In today's society, volunteers are a rare breed and we are proud of those who have chosen to serve our community. There is an annual, per call stipend program. The activity level of the volunteer will determine their benefit.

The Length of Service Awards program, which is designed to promote longevity of trained volunteers and recognize the value of their service, provides members with a monthly benefit after qualifying years of service.

Town of Coventry  
Town Manager's Proposed Budget  
FY 2026/27

| Account ID                     | Description                 | FY25 Actual    | FY26 Adopted   | FY26 Actual    | Dept Head      | Town Manager   | \$ Incr/(Decr)  | % Incr/(Decr)  |
|--------------------------------|-----------------------------|----------------|----------------|----------------|----------------|----------------|-----------------|----------------|
| <b>JOINT FIRE BUDGET</b>       |                             |                |                |                |                |                |                 |                |
| 110-2207-51010                 | REGULAR FULL TIME           | 19,595         | 25,535         | 11,064         | 27,884         | 27,884         | 2,349           | 9.20%          |
| 110-2207-51040                 | OFFICER STIPENDS            | 34,500         | 30,700         | 1,800          | 33,300         | 33,300         | 2,600           | 8.47%          |
| 110-2207-51064                 | FICA - PS                   | 0              | 6,430          | 0              | 6,430          | 6,430          | 0               | 0.00%          |
| 110-2207-51070                 | PENSION                     | 56,493         | 55,000         | 35,200         | 55,000         | 55,000         | 0               | 0.00%          |
| 110-2207-52050                 | INSURANCE                   | 11,418         | 17,500         | 6,782          | 16,400         | 16,400         | (1,100)         | -6.29%         |
| 110-2207-52070                 | OTHER PROFESSIONAL SERVICES | 9,331          | 10,000         | 2,147          | 11,000         | 11,000         | 1,000           | 10.00%         |
| 110-2207-52080                 | PROFESSIONAL AFFILIATION    | 1,580          | 2,170          | 1,299          | 2,170          | 2,170          | 0               | 0.00%          |
| 110-2207-52090                 | TRAVEL MEETINGS MILEAGE     | 96,555         | 78,000         | 3,120          | 80,000         | 80,000         | 2,000           | 2.56%          |
| 110-2207-52100                 | TRAINING                    | 10,411         | 15,000         | 2,805          | 13,000         | 13,000         | (2,000)         | -13.33%        |
| 110-2207-52110                 | POSTAGE                     | 36             | 300            | 31             | 300            | 300            | 0               | 0.00%          |
| 110-2207-52130                 | SERVICE CONTRACTS           | 24,470         | 36,075         | 17,755         | 33,000         | 33,000         | (3,075)         | -8.52%         |
| 110-2207-52140                 | EQUIPMENT REPAIRS           | 37,093         | 42,640         | 22,909         | 42,640         | 42,640         | 0               | 0.00%          |
| 110-2207-52150                 | RADIO AND ALARM REPAIRS     | 2,391          | 2,500          | 0              | 2,500          | 2,500          | 0               | 0.00%          |
| 110-2207-52180                 | PRINTING                    | 149            | 200            | 0              | 200            | 200            | 0               | 0.00%          |
| 110-2207-52220                 | MEALS                       | 624            | 1,500          | 406            | 1,500          | 1,500          | 0               | 0.00%          |
| 110-2207-53010                 | OFFICE SUPPLIES             | 741            | 1,000          | 220            | 1,000          | 1,000          | 0               | 0.00%          |
| 110-2207-53040                 | GASOLINE                    | 9,975          | 5,260          | 4,342          | 10,260         | 10,260         | 5,000           | 95.06%         |
| 110-2207-53050                 | DIESEL FUEL                 | 5,355          | 6,400          | 2,182          | 6,400          | 6,400          | 0               | 0.00%          |
| 110-2207-53070                 | CUSTODIAL SUPPLIES          | 1,823          | 2,060          | 462            | 2,060          | 2,060          | 0               | 0.00%          |
| 110-2207-53090                 | CLOTHING SAFETY EQUIPMENT   | 9,939          | 14,600         | 659            | 14,600         | 14,600         | 0               | 0.00%          |
| 110-2207-53091                 | OSHA REQMTS                 | 5,000          | 6,000          | 0              | 6,700          | 6,700          | 700             | 11.67%         |
| 110-2207-53092                 | NFPA REQMTS                 | 9,459          | 12,500         | 7,223          | 12,500         | 12,500         | 0               | 0.00%          |
| 110-2207-53110                 | TRUCK PARTS                 | 1,734          | 3,605          | 86             | 3,605          | 3,605          | 0               | 0.00%          |
| 110-2207-53120                 | EQUIPMENT PARTS             | 0              | 2,590          | 405            | 2,590          | 2,590          | 0               | 0.00%          |
| 110-2207-53190                 | POLICE EQUIPMENT SUPPLIES   | 0              | 1,500          | 0              | 1,500          | 1,500          | 0               | 0.00%          |
| 110-2207-53230                 | TRANSFERS                   | 298,920        | 288,146        | 0              | 288,146        | 213,711        | (74,435)        | -25.83%        |
| 110-2207-53300                 | PUBLIC RELATIONS            | 4,093          | 5,000          | 4,669          | 5,000          | 5,000          | 0               | 0.00%          |
| 110-2207-54960                 | EQUIPMENT PURCHASES         | 1,242          | 7,000          | 837            | 5,000          | 5,000          | (2,000)         | -28.57%        |
| <b>Total JOINT FIRE BUDGET</b> |                             | <b>652,927</b> | <b>679,211</b> | <b>126,403</b> | <b>684,685</b> | <b>610,250</b> | <b>(68,961)</b> | <b>-10.15%</b> |

## 2208 STATION 318 BUILDING MAINTENANCE & OPERATIONS

### PROGRAM DESCRIPTION

This sub-station is located at 1645 South St, at the intersection of South Street and Judd Road, and supplements emergency response coverage to the town. The resources located in the substation are designed to reduce response times.

This fund covers building supplies, maintenance and repairs, phone, electric, heating fuel, water and sewer fees.

Our volunteers maintain certification as Emergency Medical Responders or Emergency Medical Technicians and many are certified as Firefighters in accordance with national standards. Other members serve as Fire Police who are State certified to provide traffic control duties at emergency scenes. TCFD personnel respond to over 1,200 calls a year.

Town of Coventry  
Town Manager's Proposed Budget  
FY 2026/27

| Account ID               | Description                  | FY25 Actual  | FY26 Adopted  | FY26 Actual  | Dept Head     | Town Manager  | \$ Incr/(Decr) | % Incr/(Decr)  |
|--------------------------|------------------------------|--------------|---------------|--------------|---------------|---------------|----------------|----------------|
| <b>STATION 318</b>       |                              |              |               |              |               |               |                |                |
| 110-2208-52130           | SERVICE CONTRACTS            | 962          | 2,520         | 957          | 2,520         | 2,520         | 0              | 0.00%          |
| 110-2208-52160           | BUILDING REPAIRS/MAINTENANCE | 872          | 5,000         | 2,279        | 3,500         | 3,500         | (1,500)        | -30.00%        |
| 110-2208-55010           | TELEPHONE                    | 769          | 430           | 182          | 0             | 0             | (430)          | -100.00%       |
| 110-2208-55020           | ELECTRIC                     | 3,252        | 3,060         | 865          | 3,060         | 3,060         | 0              | 0.00%          |
| 110-2208-55030           | HEATING FUEL                 | 3,129        | 4,715         | 717          | 4,715         | 4,715         | 0              | 0.00%          |
| 110-2208-55040           | WATER                        | 221          | 540           | 153          | 540           | 540           | 0              | 0.00%          |
| 110-2208-55050           | SEWER                        | 450          | 475           | 475          | 510           | 510           | 35             | 7.37%          |
| <b>Total STATION 318</b> |                              | <b>9,655</b> | <b>16,740</b> | <b>5,628</b> | <b>14,845</b> | <b>14,845</b> | <b>(1,895)</b> | <b>-11.32%</b> |

2301 EMERGENCY MANAGEMENT

PROGRAM DESCRIPTION

The Emergency Management Director (EMD) is responsible for maintaining the town's Emergency Operations Plan. The EMD is responsible for coordination of all local emergency services, as well as other municipal departments including the School Board. The EMD serves as liaison to all State and Federal agencies in case of a major disaster or natural emergencies. Other duties include the maintenance and operation of the Town's Emergency Operations Center as well as assisting in site management of the Town's radio and communications equipment.

This funding is for equipment repairs, meals during times of activation, electric, heating fuel, and sewer fees.

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PROGRAM COMMENTARY

All service contracts for radio repair and site management of the Town's radio tower are offset by the rental income received from two cellular phone providers with additional funds used for radio upgrades and enhancements.

An Emergency Management Performance Grant (EMPG) is used to offset the stipend of the Emergency Management Director.

Town of Coventry  
Town Manager's Proposed Budget  
FY 2026/27

| Account ID                        | Description              | FY25 Actual   | FY26 Adopted  | FY26 Actual   | Dept Head     | Town Manager  | \$ Incr/(Decr) | % Incr/(Decr) |
|-----------------------------------|--------------------------|---------------|---------------|---------------|---------------|---------------|----------------|---------------|
| <b>EMERGENCY MANAGEMENT</b>       |                          |               |               |               |               |               |                |               |
| 110-2301-51010                    | REGULAR FULL TIME        | 21,243        | 20,535        | 10,717        | 27,884        | 27,884        | 7,349          | 35.79%        |
| 110-2301-51090                    | OTHER                    | 0             | 6,000         | 1,500         | 6,000         | 6,000         | 0              | 0.00%         |
| 110-2301-52080                    | PROFESSIONAL AFFILIATION | 0             | 200           | 40            | 200           | 200           | 0              | 0.00%         |
| 110-2301-52140                    | EQUIPMENT REPAIRS        | 475           | 500           | 0             | 500           | 500           | 0              | 0.00%         |
| 110-2301-52220                    | MEALS                    | 106           | 500           | 0             | 500           | 500           | 0              | 0.00%         |
| 110-2301-52270                    | OTHER SERVICES           | 283           | 750           | 313           | 750           | 750           | 0              | 0.00%         |
| 110-2301-55020                    | ELECTRIC                 | 4,997         | 8,500         | 1,557         | 8,500         | 8,500         | 0              | 0.00%         |
| 110-2301-55030                    | HEATING FUEL             | 0             | 690           | 0             | 690           | 690           | 0              | 0.00%         |
| 110-2301-55050                    | SEWER                    | 450           | 450           | 475           | 450           | 450           | 0              | 0.00%         |
| <b>Total EMERGENCY MANAGEMENT</b> |                          | <b>27,554</b> | <b>38,125</b> | <b>14,602</b> | <b>45,474</b> | <b>45,474</b> | <b>7,349</b>   | <b>19.28%</b> |

## 2401 ANIMAL CONTROL

### PROGRAM DESCRIPTION

Under the supervision of the Chief of Police, it is the responsibility of the Community Service Officer (CSO) to handle all animal-related complaints in the community. During the times when the Community Service Officer is not on duty, field patrol officers often perform these duties. This includes the transportation and care of impounded animals and proper disposal of dead animals found on the roadways. Whenever possible, impounded dogs are found proper homes. Funds required to fund this activity are received, in part, from fees collected by the animal control Officer and half of the license fees collected by the Town Clerk. In addition to animal control duties, the CSO performs a variety of other duties including applicant fingerprints, assisting with traffic duties, taking reports of non-serious matters and assisting with dispatch.

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### PROGRAM COMMENTARY

The budget anticipates continuing our agreement with the Town of Vernon to provide kennel services. The total budget is reduced by income from dog licenses and survey fees. In order to free up valuable patrol time and to provide increased services to the public, the job description of the Animal Control Officer was changed to Community Service Officer. Duties were expanded to include fingerprinting, taking reports on minor incidents, assisting with vehicle lock-outs, and other non-law enforcement duties that had previously been performed by sworn officers. In addition, the Community Service Officer assists the Planning & Zoning department with investigations on matters covered under the blight ordinance.

**Town of Coventry Staffing Chart by Department**

Regular full-time and part-time positions

| <b>Police Department</b>       | <b>FY2025-26</b> | <b>FY2026-27</b> |
|--------------------------------|------------------|------------------|
| <b>Animal Control Division</b> |                  |                  |
| Animal Control Officer         | 1                | 1                |

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Town of Coventry  
Town Manager's Proposed Budget  
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| Account ID                  | Description               | FY25 Actual   | FY26 Adopted  | FY26 Actual   | Dept Head     | Town Manager  | \$ Incr/(Decr) | % Incr/(Decr) |
|-----------------------------|---------------------------|---------------|---------------|---------------|---------------|---------------|----------------|---------------|
| <b>ANIMAL CONTROL</b>       |                           |               |               |               |               |               |                |               |
| 110-2401-51010              | REGULAR FULL TIME         | 68,617        | 68,660        | 30,222        | 68,660        | 68,660        | 0              | 0.00%         |
| 110-2401-51030              | OVERTIME                  | 1,342         | 800           | 176           | 800           | 800           | 0              | 0.00%         |
| 110-2401-51090              | OTHER                     | 1,531         | 2,200         | 1,183         | 2,200         | 2,200         | 0              | 0.00%         |
| 110-2401-51100              | LONGEVITY                 | 2,000         | 2,000         | 2,000         | 2,000         | 2,000         | 0              | 0.00%         |
| 110-2401-52090              | TRAVEL MEETINGS MILEAGE   | 0             | 50            | 0             | 50            | 50            | 0              | 0.00%         |
| 110-2401-52100              | TRAINING                  | 130           | 225           | 0             | 225           | 225           | 0              | 0.00%         |
| 110-2401-52180              | PRINTING                  | 156           | 0             | 0             | 0             | 0             | 0              |               |
| 110-2401-52280              | AUDIT                     | 200           | 200           | 70            | 200           | 200           | 0              | 0.00%         |
| 110-2401-53040              | GASOLINE                  | 2,131         | 2,200         | 678           | 2,244         | 2,244         | 44             | 2.00%         |
| 110-2401-53090              | CLOTHING SAFETY EQUIPMENT | 283           | 1,000         | 0             | 1,000         | 1,000         | 0              | 0.00%         |
| 110-2401-53100              | AUTO PARTS                | 260           | 400           | 0             | 400           | 400           | 0              | 0.00%         |
| 110-2401-53120              | EQUIPMENT PARTS           | 421           | 160           | 60            | 360           | 360           | 200            | 125.00%       |
| 110-2401-53290              | KENNEL SERVICES           | 5,000         | 5,000         | 5,000         | 5,000         | 5,000         | 0              | 0.00%         |
| 110-2401-57040              | DOG TAGS                  | 112           | 300           | 44            | 300           | 300           | 0              | 0.00%         |
| 110-2401-57050              | VETERINARY FEES           | 9,162         | 1,500         | 215           | 2,000         | 2,000         | 500            | 33.33%        |
| 110-2401-57060              | ST CT LICENSE FEES        | 0             | 4,200         | 4,221         | 4,200         | 4,200         | 0              | 0.00%         |
| 110-2401-57064              | PET ADOPTION FEES DEP     | 1,170         | 250           | 45            | 250           | 250           | 0              | 0.00%         |
| <b>Total ANIMAL CONTROL</b> |                           | <b>92,515</b> | <b>89,145</b> | <b>43,914</b> | <b>89,889</b> | <b>89,889</b> | <b>744</b>     | <b>0.83%</b>  |

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