

**Appendix II  
2026/2027 BUDGET CALENDAR**

<b>ACTIVITY</b>	<b>LATEST DATE PER TOWN CHARTER</b>	<b>RECOMMENDED DATE</b>
Capital Budget forms prepared & sent out.		TBD: All emailed soon
Operating Budget forms prepared & open for input-ClearGov.		TBD: All will be notified
Completed Capital Budget forms returned to Town Manager (including Board of Education)		December 16, 2025
Completed Operating Budget forms returned to Town Manager (excluding Board of Education)	March 12, 2026	January 9, 2026
Capital Budget discussion & presentation before Council		January-February 2026
Operating Budget meetings with Town Manager, Departments, Boards		Jan. 12 – Feb 9, 2026
Board of Education Budget <u>totals</u> to Town Manager	March 12, 2026	February 10, 2026
Board of Education Budget filed with Town Clerk & forwarded to Town Council	March 12, 2026	February 19, 2026
Capital Budget forwarded to Planning & Zoning		February 18, 2026
Legal Notice on Hearing	April 10, 2026	February 19, 2026
Planning & Zoning 8-24 Review		February 23, 2026

**2026/27 BUDGET CALENDAR (Continued)**

<b>ACTIVITY</b>	<b>LATEST DATE PER TOWN CHARTER</b>	<b>RECOMMENDED DATE</b>
Town Manager's Proposed Operating & Capital Budget to Town Council & Town Clerk (filed)	March 22, 2026	March 2, 2026
Public Copies for Hearing Available	April 10, 2026	March 4, 2026
Public Hearing on Town, School & Capital Budget	April 21, 2026	March 5, 2026
Council meets with Board of Education on Budget		March 9, 2026
Council Budget Adjustments		March 2-April 6, 2026
Council's Final Adjustments & Budget Adoption & Warning of Town Meeting		April 6, 2026
Document Preparation		April 7-9, 2026
Legal Notice to Paper		April 9, 2026 AM Latest
Annual Meeting Legal Notice	April 15, 2026	April 14, 2026
Annual Town Meeting	April 25, 2026	April 25, 2026
Adjourned Town Meeting/Referendum	May 5, 2026	May 5, 2026

**NOTE: HOLIDAY/SCHOOL VACATION DATES**

January 19 Holiday  
 February 16, 17 Holiday Break  
 April 3 Holiday  
 April 13-17 Spring Break