



# Town of Coventry

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**To:** Town Council  
**From:**  James Drumm, Town Manager  
**Date:** September 12, 2024  
**Ref:** Project/Issue Updates

**Committee/Commission and ad hoc Committee Review:** upon coming on board as Town Manager I have had the need to review some of the Ordinances and Charges of our various committees. In that limited review I found that some committees were not in compliance with their charge. The Town has numerous standing committees that cover many facets of municipal government and community interests and issues. Recently at the Town Council meeting it was expressed by Council members that Committee charges and ordinances need to be reviewed and updated. There may be committees with similar overlapping charges; there may be committees that are not in compliance with their charges; there may be committees that may need their charges updated; and there may be committees that need to be discharged as they are no longer active or required. Due to the time demands of budget this spring, this has been delayed. It is my plan to do this review this summer and to report my findings to the Town Council Steering Committee for review and possible recommendations to the Town Council in fall.

**Zoning Enforcement Officer Vacancy:** The job description has been updated and recruitment is underway. Applications will be accepted until September 23<sup>rd</sup>.

**Youth Services Coordinator:** Madison Baranoski has been hired as Youth Services Coordinator. She has a BA degree in English from Muhlenberg College and a Master of Arts degree from the University of New Hampshire in Community Development Policy and Practice. She currently serves as the Community Impact Director with the Middlesex United Way where she works with inter-agency grant programs. She previously worked as the Director of Programming and Administration for the Laura Mahoney Autism & Epilepsy Foundation, where she developed and administered youth and adult service programs and supervised administrative operations. Before that she worked in various positions with youth with behavior health needs. Her first day is September 23<sup>rd</sup>.

**CHS Roof Project:** The project is primarily complete. The Roofing contractor and the HVAC contractor are coordinating roof cuts. This coordination will allow the roof contractor to soon finalize and close out the project.

**CHS HVAC Project:** Our contractor Pro-Mech, Inc. of Bloomfield is on site and on the job. Coordinating with the wishes of the BOE, they completed installations with larger rooms like the science labs, cafeteria, and math classrooms. The work on classroom installations has extended into the school year as was expected. Sections of classrooms within the school will be done in sections (5 classrooms at a time) throughout the fall. The total cost of the construction project is \$11,897,800. State grant funding

will fund \$6,602,148 of the project, with the remaining amount being financed by bond funds. The project is expected to be completed by late spring 2025.

**Revaluation Project:** The contract was awarded to Vision in 2023. They are often used by local governments in Connecticut and throughout New England. They were used the last two times the Town conducted property revaluation. Data mailers were mailed out to property owners in March to verify the assessment information. Over 80% of the data mailers have been returned. On-site inspections with Vision staff have continued to gather the information needed to complete the work. The project will be completed before January 2025, so the adjusted valuation can be reported to the State for taxation to be applied to the 2025-26 budget year.

**Town Hall Radio Tower-Telecommunications contract:** Staff is currently negotiating with T-Mobile on a new contract replacing the outdated contract which was approved in 1996. There is no additional telecommunications equipment being placed on the tower by this firm at this time. A new contract is being negotiated with the assistance of the Town Attorney's office.

**Coventry Village Water Tower Project:** The Town was notified by Congressman Courtney that we have received a Congressional Directed Spending (CDS) grant of \$1 million toward the construction of an elevated water tower to strengthen and improve the village water system. The water tower would provide additional pressure and steady volume of water for the system. This is especially important for fire suppression systems that are needed for new commercial development and historic mill re-development in Coventry Village. This project could also improve the fire suppression systems at the high school, the middle school, and GHR. The total project is estimated to be \$2.5 million. The request made by the Town was for \$1.875 million dollars. The grant requires at least a 25% match. The grant will be administered starting in 2025-26 through the U.S. Department of Agriculture Rural Development Program. The Town is coordinating with Connecticut Water Company on possible locations. Town staff is now exploring sources for additional funding for this project.

**Plains Road/Salt Impacted Potable Wells:** This water extension project will take much coordination with the Connecticut Water Company to complete. They have tentatively agreed to connect a newly constructed water line to their existing system in the Nathan Hale Drive area. The Town currently has State grant funding pledged for approval for 50%. However, to secure the funding, the project must be ready with design and authorized by a public referendum. The construction cost is estimated to be \$2.6 million. At the April 1<sup>st</sup> Town Council meeting, the Town Council heard from residents and had a presentation on the proposed project from staff and consulting engineers (GZA). Afterward, the Town Council voted to authorize up to \$99,999 toward surveying and design. The survey work has been completed. The design is underway and is expected to be completed this fall.

**Water Pollution Control Authority (WPCA) - Plant upgrade vs. Willimantic Wastewater Treatment Plant (WWTP) connection:** The engineers, Tighe & Bond, completed their review of the costs to connect our wastewater system to the Willimantic WWTP. The study shows that the connection to the treatment plant in Willimantic will be nearly the same cost as the upgrade to the existing Coventry WWTP. However, with that reported, it is likely that the Town would be eligible for more grant funding for the Coventry WWTP upgrade than a line extension to the Willimantic WWTP. The study has been forwarded to the Department of Energy and Environmental Protection (DEEP) for their review and comment. Town staff, our engineering consultants and the WPCA did meet with DEEP representatives in June. DEEP indicated that the WPCA will need to conduct an environmental impact study regarding the preferred option of upgrading the wastewater treatment plant. The Town must take action one way

or the other as the Coventry WWTP does not meet current State wastewater treatment standards. The WPCA will now begin a process to select an independent firm to conduct the evaluation of the upgrade of the Wastewater Treatment Plant project under the requirements of the Connecticut Environmental Protection Act (CEPA).

**Bolton/Coventry Sewer Extension:** The Town has planned for a sewer line extension project from the existing sewer service in the Town of Bolton eastward along US Route 44 into the town of Coventry. This was planned in the expectation that the Town may attract additional commercial growth along that corridor, which currently has some commercial development. We are reviewing the Bolton Lakes Regional (BLR) WPCA draft agreement for connecting into their sewer system. The agreement should include buy-in fees, maintenance requirements, annual use fees, billing, permitting, service area, flows, etc. The Town is working with the United States EPA to prepare the grant contract. The project is partially funded through the passage of the Consolidated Appropriations Act, 2023, Community Projects grants. Additional funding will be required possibly through bonding and sewer connection assessments.

**Enbridge Algonquin Gas Line Improvement project:** I have reached out to Peter Babich with the CT Dept. of Energy and Environmental Protection (DEEP) to request information on natural gas emissions and air quality monitoring systems. He has provided some information on his office's sensor loan program. He also indicated that the pressure regulation facility that is being installed in Coventry is not regulated under the Clean Air Act (not subject to air permitting) and that it is much different than the compressor station in Cromwell, because they must monitor emissions (into the air) at that facility. There is no further update at this time.

**Coventry Lake/Lake Wangumbaug Hydrilla Control Project:** Since 2015 the Town has worked with Dr. Kortmann, the CT Department of Energy and Environmental Protection (DEEP), and consultants to combat the growth of hydrilla. Hydrilla is an invasive aquatic plant, that was not originally within the lake until it was spotted 9 years ago. The Town has been active in working with aquatic plant experts in treating the lake to attempt to eradicate the plant. The lake has been treated with Fluoridone (aquatic herbicide) from 2017-2022. Survey work has been frequently done on the lake by Northeast Aquatic Research (NEAR), which is a limnological research and lake management company, to locate invasive plants. No herbicide treatment occurred in 2023. Though no hydrilla appeared above the surface of the lake in 2023, it was spotted growing in areas below the surface at points along the north shore. In some areas where it had been present, it did not return. Staff have been meeting with Dr. Kortmann, DEEP, and our consultants to prepare an herbicide treatment for summer 2024 so we can eradicate the hydrilla or at least keep it from spreading. NEAR is recommending treatment of the entire Lake with Fluoridone again at an annual cost of \$119,750 each year for three years. Treatments that focus on specific areas were recommended as alternatives if funding is not available. The Coventry Lake Advisory and Monitoring Committee reviewed the report and has recommended that the full lake treatment be continued. The Town received a grant from the CT Department of Energy and Environmental Protection (DEEP) for Aquatic Invasive Species Control on Lakes, Ponds, and Rivers in the amount of \$75,000. The Town has budgeted the needed matching funds. The Lake treatment began on July 29<sup>th</sup>, with an additional treatment on August 29<sup>th</sup>, and another planned in late September.

**Patriots Park Improvement Project:** A Small Town Economic Assistance Program (STEAP) grant has been awarded by the State to the Town in the amount of \$315,000 for Patriots Park improvements. The project totals \$350,000, including a \$5,000 donation from the Coventry Lions Club and the municipal match of \$30,000. The project involves improvements to the band shell, a playground replacement,

fencing and geese deterrent measures. Due to this and other proposed improvements to Patriots Park, the Town is conducting a master plan process for the park. The project is expected to be constructed in 2025

**Patriots Park Master Plan:** We are inviting all stakeholders and residents to participate in sharing ideas and concepts to imagine a redeveloped Patriots Park. Our consultant, FHI, is holding a Community Information gathering meeting for input today, on September 12<sup>th</sup>, at the CHS Lecture Hall at 6:30 PM. They are also doing online surveys to get new ideas. Do we need a new band shell or a new dock? Should there be waterfront basketball courts? Do we need more bathroom facilities? Some people have said we need a new Community Center. We are looking for everyone’s ideas. FHI will prepare a master plan of the park, so that the Town may work on future grant applications (in phases) to further the redevelopment of the Park. The master plan will be developed prior to any permanent improvements being constructed in the park. The project is expected to be completed in late October.

**Miller Richardson Park priorities/ADA/Amenities project:** The Town has hired All Seasons Landscaping Inc of Cheshire, CT. to construct the park improvements that were set in place for phase one in the Miller-Richarson Master Park Plan. This work includes a new roadway design for better pedestrian safety and several ADA (American Disabilities Act) elements to accommodate handicapped residents. The project costs \$590,000, with \$500,000 being State grant funds and the remaining \$90,000 being locally funded. Work began September 3<sup>rd</sup> with the mobilization of materials and the removal of trees. The contractor is currently grading the alignment of the new roadway and parking areas. The project is expected to be completed in October.

**Curve Signage Grant:** Received letter of approval from the Connecticut Department of Transportation (DOT). This grant funds curve warning signs on locally owned roads. The State held a public information session and will schedule and manage the project of installing these signs. The State in spring reported that the project is still in design. The State has been slow to move on this project, as we have not seen a construction date set yet. The following streets will eventually see new signage marking curves:

Coventry

- Cedar Swamp Road
- Dunn Road
- Grant Hill Road
- Hop River Road
- Riley Mountain Road
- Woodbridge Road
- Cooper Lane
- Lewis Hill Road
- Talcott Hill Road
- Daly Road
- Flanders Road
- South Street
- Wrights Mill Road
- Lake Street
- Snake Hill Road

**Main Street/South Street Pedestrian Crossing Project:** The Town has been awarded a Transportation Rural Improvement Program (TRIP), a newly created state grant program designed to support rural municipalities, which are often ineligible for many federal transportation programs. The grant is \$498,000. This is a 100% funded grant for construction, with engineering being the responsibility of the Town. This project will provide crosswalks and pedestrian safety features along Main Street in the Village and along South Street. Improvements will include signage, flashing lights and curb ramps (sidewalk bumps) that are compliant with the Americans with Disabilities Act (ADA). This project is in engineering. The project is planned for construction in 2025.

**Main Street sidewalk project:** this project is funded by a Community Connectivity grant. This project will begin at Hemlock Point Lane and go northeasterly to Winterberry. The design had been reviewed by CDOT for permitting and rejected. Construction plans are being amended to move retaining walls outside of the right of way at the request of CDOT. Work will involve acquiring additional easements for retaining walls. This has delayed the planned schedule of going out to bid. Upon approval of the final design by CDOT, the Town will seek bids. Upon completion of this project the Town will be eligible to apply for another Community Connectivity grant to extend the sidewalk further on Main Street to Lisicke Park and additionally westward to Daly Road. This will eventually connect to planned (currently in design) future sidewalks along Daly Road. When all is complete in 2025-26, there will be sidewalks in place that circle Coventry Lake.

**Hale Trails Project:** This is a Connecticut Department of Energy and Environmental Protection (DEEP) grant. The project budget is \$500,000 and is funded 50% State and 50% local. The Town's match is primarily in-kind services and in-house engineering. The project design is currently paused to evaluate the wetland impact and possible alternative crossings on Bear Swamp Road at Rufus Creek. Staff has had a meeting with the Department of Energy and Environmental Protection (DEEP) to explain project difficulties in working with the wetland component of the project and have found that we can phase the project with the current award and apply for additional funding at a later cycle to address the wetland crossing or bypass. Engineer is being amended to reflect the changes.

**HoP River Bridge Project:** Rotha Contracting Company, of Avon, CT. is on the job. The Hop River crossing has been closed since April 1<sup>st</sup>. The contractor has poured the deck of the new bridge. The project remains a month ahead of schedule. The bridge is scheduled to be re-opened in late November 2024, but it may likely happen sooner. The State/Federal grant is 100% funded at \$3.6 million.

**Depot Road Bridge replacement:** The Town has been awarded a \$7.4 million State/Federal grant for 100% funding for this project. The State has agreed to provide engineering with one of their consulting engineers. CHA Engineering of Rocky Hill, CT has been assigned the project by the Connecticut DOT.

**Brigham Hill Bridge replacement:** The Town has been awarded a \$5.2 million State/Federal grant for 100% funding for this project. The State has agreed to provide engineering with one of their consulting engineers. CHA Engineering of Rocky Hill, CT has been assigned the project by the Connecticut DOT.

**Bunker Hill Bridge Replacement (Rufus Creek):** Though this project is described as a bridge, it is described more accurately as a large culvert structure that is constructed under the roadway. The project is in design with Jacobson Engineering. The Town is coordinating with the Town of Andover, as they have a new bridge project over the Hop River moving forward and we do not want to isolate the residents on this road with two construction projects active at the same time. As Andover's permitting will begin construction in 2025, we will have to delay construction of this project until 2026. The Town was awarded a \$700,000 grant for this project. This is a 50/50 State/Local funded project. The local match was budgeted with existing bond funds.

**Parker Bridge Road-Bridge (Culvert) replacement grant:** In 2023 the Town applied for Federal/State funding to replace the smaller bridge on Parker Bridge Road. It is actually a large culvert that the adjacent creek runs through. The grant was not funded last year. Staff has again applied for this funding for the 2024 grant cycle. The Town was recently awarded a \$714,000 grant for this project. The total project cost is \$1,428,000. This is a 50/50 State/Local funded project. The local match was budgeted with existing bond funds.

**South Street/Swamp Road Project:** This is a major project that will improve safety on these roads and will raise the elevation of the intersection of South Street and Swamp Road. Preliminary plans are complete. This project was reviewed by the Capitol Region Council of Governments (CRCOG) last fall. The comments caused minor adjustments to be made to the preliminary plans. The revised plans were presented at the public involvement meeting that was held on October 24<sup>th</sup>. It was well attended by the residents of the area. Public involvement meetings are required by the Connecticut Department of Transportation (DOT) for funding from the Local Transportation Capital Improvement Program (LOTICIP). Good feedback from residents/property owners was received by staff and the project engineers. Design plans have been amended further to include a gap area along South Street and the State has awarded \$442,800 additional funding to cover this area. As design amendments will longer than expected, the project will receive bids in March of 2025 with construction planned for summer/fall of 2025.

**Daly Road Construction Project:** This is a road and sidewalk construction project from Rt. 31 to South Street. Two Local Option Transportation Capital Improvement Program (LOTICIP) grants have been approved and will be combined into one project. Funding for construction is 100%. The project will modify curves and increase pedestrian safety. Funding for design will be funded by the Town. Barton and Loguidice of Glastonbury is conducting the engineering on this project. The preliminary design has been reviewed by CRCOG and is now being reviewed by ConnDOT.

**Road resurfacing/drainage Improvements:** Drainage basins are being replaced in Pilgrim Hills (Mark Drive area). They have taken a little longer than expected, as two deep drains required the use of a contractor. Paving was scheduled for September, but is now set for October. The Public Works Department has completed nearly all the road paving improvements on the last approved Road Bond Program. Some roads listed for paving will not be completed as funding will be short due to the increased cost of paving. A report will be made to Town Council as the final paving is completed.

If there is a project or issue not on the Update that you wish to learn more about, please do not hesitate to contact me.