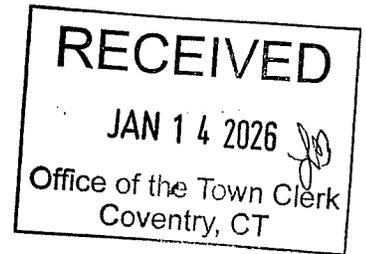


BUILDING CODE BOARD OF APPEALS
MEETING MINUTES
BUILDING DEPARTMENT, TOWN HALL

January 13, 2026



1. CALL TO ORDER: The Annual Meeting of the Building Code Board of Appeals was called to order by Brian Canny, Chairman at 4:30 p.m.
2. ROLL CALL: Members present: Brian Canny, Ben Funk, John Willnauer, Richard Mannarino and Tim Ackert. Others Present: Randy Heckman, Building Official
3. Approval of January 21, 2025, Minutes – Moved by Brian Canny, seconded by John Willnauer. Richard Mannarino and Tim Ackert abstained. Motion Approved.
4. Set Annual Meeting date for Tuesday, January 12, 2027, at 4:30 p.m. Moved by Brian Canny, seconded by Tim Ackert. Motion unanimously approved.
5. Election of Officers – Brian Canny motioned for Ben Funk to take position of Chairman, Ben Funk agreed to position as Chair. Brian Canny motioned for Richard Mannarino to fill the Vice Chair position. Richard Mannarino accepted. Tim Ackert seconds. Motions are unanimously approved.
6. Old Business- None
7. New Business – Welcome to the two new members, Richard Mannarino and Tim Ackert. All members were given the Handbook for Elected and Appointed Officials and Volunteers as well as an acknowledgement form to sign confirming receipt of the booklet.
8. Adjournment- Brian Canny adjourned the meeting at 4:39 p.m. Carried by Ben Funk and seconded by John Willnauer. Motion unanimously approved.

Respectfully submitted,

Jeannie Katan