

**COVENTRY PARKS & RECREATION COMMISSION
REGULAR MEETING MINUTES
Thursday, January 8, 2026**

The Coventry Parks & Recreation Commission held a regular meeting on Thursday January 8, 2026, in The Conference Room, at the Town Hall. Jennifer Rodgers called the meeting to order at 6:30pm.

Members Present: Jennifer Rodgers, Bev Carlson, Jillian Minor, McKenna Considine, and Ashlee Pascarelli

Members Absent: Bob Martin (provided correspondence)

Also Present: Lesley Munshower, Director of Parks & Recreation, Megan Yanez, Assistant Director of Parks and Recreation

Audience of Citizens: None

Motion: B. Carlson motioned to seat M. Considine and A. Pascarelli as full members for this meeting, J. Minor second. Voted into affirmative by J. Rodgers, B. Carlson, J. Minor. Motion passed.

Acceptance of Minutes: November 13, 2025, not ready for action
December 11, 2025,

Motion: M. Considine motioned to approve December 11, 2025, meeting minutes with the following corrections requested by B. Carlson, New Business- change "lager" to "larger" and add following discussion on board members "not all seats on the board are currently full, and they are seeking more members." B. Carlson second. Voted into affirmative by J. Rodgers, B. Carlson, and M. Considine. Abstain: J. Minor and A. Pascarelli. Motion passed.

Correspondence: None

Chair's Remarks: J. Rodgers welcomed everyone and hopes everyone had a great Holiday.

Staff Report: A staff report was handed out to Commission members, see attached. The report was read to the Commission by L. Munshower and M. Yanez.

- Irrigation project for Laidlay Park will be submitted as a capital project. Coventry Soccer has voted to contribute funds to the project. B Carlson was happy to see Soccer and The Town cooperating.
- Basketball grades 3+4 will be plating during half time at High School games
- Rental discussion, time it takes for staff to make a reservation and give building tours. Suggested making a FAQ sheet and a video tour.

Old Business: Patriots Park STEAP Project Update

- L. Munshower reported a presentation was given at the December Wetlands meeting regarding the water circulator for Patriots Park. The Wetlands Commission has asked for more information regarding additional water testing sites and inquired if a permit was given if it could be temporary. They will meet again in January.
- The bid for a new playscape in Patriots Park is 80% finished and should go out to bid mid to late February.

New Business: Officer Elections

- P. Miller did not seek reappointment. L Munshower thanked her for 3 years of service.
- J. Rodgers and M. Considine are both up for renewal.

Motion: M. Considine motioned to move Officer Elections to the February Commission meeting, after Steering has a chance to seat new members, B. Carlson second. Voted into affirmative by J. Rodgers, B. Carlson, J. Minor, M. Considine, and A. Pascarelli. Motion passed.

FY27 Budget

- Not ready, will have at the February meeting.

L. Munshower reported the Rec Ordinance went from Steering Committee to the full Town Council. Council pushed it forward to a Public Hearing to be held on February 17, 2026.

J. Rodgers suggested looking into other ice-skating options other than the lake. Parks and Rec staff will research options for a temporary outdoor ice-skating rink.

Adjourn: With no other business to discuss, Jennifer Rodgers adjourned the meeting at 7:20pm

Respectfully Submitted,

Megan Yanez

Please note: These minutes are not official until approved by the Parks & Recreation Commission at the next Parks & Recreation Commission Meeting. Please see the next Parks & Recreation Commission Meeting Minutes for approval or changes to these minutes.



Monthly Staff Report January



FACILITIES

Miller Richardson

- Fence project signed contract with GMH Fence Company. Work to on Monday 1/12. DPW removing the old fence

Laidlaw

- Coventry Soccer voted to contribute \$15,000 toward irrigation of remaining fields. Project is \$35,000 and will be a capital expense item in the FY27 budget

Creaser Park

- Nothing to report

Lisicke Beach

- Nothing to report

Patriots Park

- STEAP grant progress report under old business

Millbrook

- Nothing to report

PROTECTED SPACES STEWARDSHIP COMMITTEE UPDATE

- Next meeting is January 27, 2026

MARKETING

- Facebook (December):
- Post with Most Reach: Holiday Light Tour
 - 31,082 Views
 - 156 Reactions
 - 23 shares

PROFESSIONAL DEVELOPMENT

- J. Anderson and M. Yanez will be attending a CRPA Camp Safety Meeting on January 15th.

YOUTH BASKETBALL

- Inputting scores, paying refs, rescheduling games
- Sponsorship thank you letters

HIRING

- Before/ Afterschool position offered position to two people
- Summer positions – intent to returns have been sent out

FINANCE

- Staff are working on the FY27 budget proposal

RENTALS (December)

- Millbrook: 17/31 Days – 5 Days with multiple rentals (No Holiday Rentals)
- Lodge (paid) – 10 (No Holiday Rentals)
- Tours: 6

SPECIAL EVENTS:

- Holiday Letters – 40 letters sent
- Someone Special Dance – Friday February 13th 4:30pm – 9:30pm – registration open
- Fireworks 6/27 – booking band and preparing to launch fundraising campaign.

REC DAZE

- December Vacation Daze – 12/29 (17), 12/30 (16), and 12/31 (half day) (8) – last year we ran 4 days – range between 9 - 13

OTHER PROGRAMS

- Kids Night Out January (18/18)
- CGS BINGO and Craft January (16/16)
- Skyhawks Tots – starts in February
- Adult Basketball – new session starts in January and February