

Excerpt for Minutes of Town Council Meeting
to be held March 2, 2026

A regular meeting of the Town Council of the Town of Coventry was held in the [Town Hall Annex, located at 1712 Main Street Coventry, CT 06238], on Monday, March 2, 2026, at [7:00 P.M.] (E.T.).

* * *

Members present and absent were as follows:

Present
(List Names)

Absent

* * *

_____ introduced and read the following resolution:

RESOLUTION APPROPRIATING \$3,520,000 FOR THE ACQUISITION, REPAIR AND REPLACEMENT, AND/OR PURCHASE OF CERTAIN CAPITAL EQUIPMENT, VEHICLES, AND/OR FURNISHINGS FOR VARIOUS TOWN DEPARTMENTS; AND AUTHORIZING THE ISSUANCE OF \$3,520,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

(Here insert full text of resolution)

* * *

After discussion on the resolution Councilperson _____ introduced and read the following resolution:

RESOLVED: That the resolution entitled “Resolution Appropriating \$3,520,000 For The Acquisition, Repair And Replacement, And/Or Purchase Of Certain Capital Equipment, Vehicles, And/Or Furnishings For Various Town Departments; And Authorizing The Issuance Of \$3,520,000 Bonds Of The Town To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose”, a copy of which is attached hereto, is hereby approved and recommended for adoption by the legal voters of the Town at an Adjourned Town Meeting and Referendum to be held pursuant to Section 9-3(e) of the Town Charter.

Councilperson _____ moved that said resolution be adopted as introduced and read and the motion was seconded by Councilperson _____. Upon roll call vote the ayes and nays were as follows:

AYES
(List Names)

NAYS

_____ thereupon declared the motion carried and the resolution adopted.

* * *

A motion was made by Councilperson _____, and seconded by Councilperson _____, that the Town Manager and Town Clerk be authorized and directed to call a Special Town Meeting to be held in the Town Hall Annex, located at 1712 Main Street Coventry, CT 06238, on _____, _____ at [7:00 P.M.] (E.T.), for the following purpose:

1. To consider a resolution entitled “Resolution Appropriating \$3,520,000 For The Acquisition, Repair And Replacement, And/Or Purchase Of Certain Capital Equipment, Vehicles, And/Or Furnishings For Various Town Departments; And Authorizing The Issuance Of \$3,520,000 Bonds Of The Town To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose.”

And, further, that such Special Town Meeting be adjourned after completion of the foregoing item to an Adjourned Town Meeting and Referendum to be held on _____, _____ for a vote on the following question:

1. “Shall the resolution entitled ‘Resolution Appropriating \$3,520,000 For The Acquisition, Repair And Replacement, And/Or Purchase Of Certain Capital Equipment, Vehicles, And/Or Furnishings For Various Town Departments; And Authorizing The Issuance Of \$3,520,000 Bonds Of The Town To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose’, as introduced and read at a Special Town Meeting held _____, _____, be approved?”

The ballot label for said question shall read as follows:

“Shall the resolution making an appropriation of \$3,520,000 for various capital equipment vehicles, furnishings and other capital projects, be approved? YES_____ NO_____”

The vote will be by optical scan voting machine. Those in favor of the resolution referred to in the question shall fill in the oval under the word “YES” under such question. Those not in favor of the resolution referred to in the question shall fill in the oval under the word “NO” under such question.

The polls will be open during the hours between 6:00 A.M. and 8:00 P.M. (E.T.). Electors will vote

at the polling places established for voting districts #1 and #2. The voters who are entitled to vote by reason of Section 7-6 of the Connecticut General Statutes, as amended, may vote at _____ . The polling places are as follows:

District 1 - _____

District 2 - _____

Absentee ballots will be available in the office of the Town Clerk, as provided by law.

Upon roll call vote the ayes and nays were as follows:

AYES
(List Names)

NAYS

_____ thereupon declared the motion carried.

* * *

[LETTERHEAD OF TOWN COUNCIL]

_____, 2026

To the Legal Voters of
the Town of Coventry

At a regular meeting of the Town Council held on March 2, 2026, the following resolution was adopted:

RESOLVED: That the resolution entitled “Resolution Appropriating \$3,520,000 For The Acquisition, Repair And Replacement, And/Or Purchase Of Certain Capital Equipment, Vehicles, And/Or Furnishings For Various Town Departments; And Authorizing The Issuance Of \$3,520,000 Bonds Of The Town To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose”, a copy of which is attached hereto, is hereby approved and recommended for adoption by the legal voters of the Town at an Adjourned Town Meeting and Referendum to be held pursuant to Section 9-3(e) of the Town Charter.

Very truly yours,

Secretary of the Town Council

TOWN OF COVENTRY
NOTICE OF SPECIAL TOWN MEETING
AND NOTICE OF ADJOURNED TOWN MEETING AND REFERENDUM

The electors and qualified voters entitled to vote in the Town Meetings of the Town of Coventry, are hereby notified and warned that a Special Town Meeting will be held [in the Town Hall Annex, located at 1712 Main Street Coventry, CT 06238], on _____, _____, at [7:00 P.M.] (E.T.) for the following purposes:

1. To receive a communication from the Town Council with respect to a resolution entitled “Resolution Appropriating \$3,520,000 For The Acquisition, Repair And Replacement, And/Or Purchase Of Certain Capital Equipment, Vehicles, And/Or Furnishings For Various Town Departments; And Authorizing The Issuance Of \$3,520,000 Bonds Of The Town To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose”.

2. To consider a resolution entitled “Resolution Appropriating \$3,520,000 For The Acquisition, Repair And Replacement, And/Or Purchase Of Certain Capital Equipment, Vehicles, And/Or Furnishings For Various Town Departments; And Authorizing The Issuance Of \$3,520,000 Bonds Of The Town To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose”.

Pursuant to Section 9-3(e) of the Town Charter, such meeting will be adjourned by the Moderator to a Referendum vote at an Adjourned Town Meeting to be held on _____, _____ on the following question:

1. “Shall the resolution entitled ‘Resolution Appropriating \$3,520,000 For The Acquisition, Repair And Replacement, And/Or Purchase Of Certain Capital Equipment, Vehicles, And/Or Furnishings For Various Town Departments; And Authorizing The Issuance Of \$3,520,000 Bonds Of The Town To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose’, as introduced and read at a Special Town Meeting held _____, _____, be approved?”
2. To transact any other business proper to come before the meeting.

Copies of said proposed bond resolution are on file and open to public inspection in the office of the Town Clerk.

Dated at Coventry, Connecticut, this ____ day of _____, 2026.

Town Manager

Town Clerk

RETURN OF POSTING AND PUBLICATION OF
NOTICE OF SPECIAL TOWN MEETING AND NOTICE OF
ADJOURNED TOWN MEETING AND REFERENDUM

We, JAMES DRUMM and LORI TOLLMANN, Town Manager and Town Clerk, respectively, of the Town of Coventry, hereby certify that we caused a copy of the attached Notice of Special Town Meeting and Notice of Adjourned Town Meeting and Referendum, bearing our written signatures, to be posted on the Town signpost on _____, 2026, and that we caused a copy of said Notice to be published in the _____, a newspaper of general circulation in said Town, in its issue of _____, 2026.

Dated _____, 2026.

Town Manager

Town Clerk

Received for record
_____, 2026

Town Clerk

Excerpt for Minutes of Special Town Meeting
to be held _____

A Special Town Meeting of the Town of Coventry was held at [the Town Hall Annex, located at 1712 Main Street Coventry, CT 06238], on _____, _____, at [7:00 P.M.] (E.T.).

The meeting was called to order by _____.

_____ was chosen and acted as Moderator.

The Town Clerk read the Notice of the meeting and stated that said Notice, signed by the Town Manager and the Town Clerk, had been posted on the Town signpost on _____, 2026, and that a copy thereof had been published in the _____, a newspaper of general circulation in said Town, in its issue of _____, 2026.

* * *

The Moderator stated that in accordance with Section 7-6 of the Connecticut General Statutes, as amended, only an elector of the Town or a citizen of the United States of the age of eighteen years or more who, jointly or severally, was liable to the Town for taxes assessed against him based on an assessment of not less than \$1,000 on the last completed grand list of the Town or who would have been so liable if not entitled to an exemption under subdivision (17), (19), (22), (23), (25) or (26) of Section 12-81 of the Connecticut General Statutes, as amended, may be entitled to vote at the meeting.

* * *

The following communication from the Town Council was received and ordered incorporated in the minutes of the Meeting:

(Here copy communication in full)

* * *

_____ introduced and read the following resolution:

RESOLUTION APPROPRIATING \$3,520,000 FOR THE ACQUISITION, REPAIR AND REPLACEMENT, AND/OR PURCHASE OF CERTAIN CAPITAL EQUIPMENT, VEHICLES, AND/OR FURNISHINGS FOR VARIOUS TOWN DEPARTMENTS; AND AUTHORIZING THE ISSUANCE OF \$3,520,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

RESOLVED:

Section 1. The sum of \$3,520,000 is hereby appropriated by the Town of Coventry, Connecticut (the "Town") for the (a) acquisition, repair and replacement, and/or purchase of certain capital equipment, vehicles, and/or furnishings for the Town's Board of Education and Departments of Public Works and Public Safety; including but not limited to: (i) upgrades to, and replacement of, fire alarm and

paging/intercom systems at Coventry Grammar School, George Hersey Robertson School, Captain Nathan Hale Middle School, and Coventry High School; (ii) acquisition of a Quint Fire Engine/Tanker/Ladder Truck, to bring equipment into compliance with National Fire Protection Association (NFPA) fire codes and standards; (iii) replacement of an outdated Street Sweeper for the Department of Public Works; and (iv) acquisition of an ambulance cab/chassis on failing vehicles for the Public Safety Department, respectively, in the amounts set forth and listed below (and as more fully set forth in the Town’s FY ’26 thru FY ’30 Capital Improvement Plan, dated May 27, 2025); and for (b) administrative, financing, legal, advertising, printing, governmental fees and expenses and costs of issuance related thereto, said appropriation being inclusive of any and all State and Federal grants-in-aid and/or reimbursements-in-aid thereof (collectively, the “Projects”).

<u>Projects</u>	<u>Amount</u>
<u>Board of Education</u>	
Fire Alarm Replacements	\$ 310,000.00
Paging/ Intercom Upgrades	380,000.00
<u>Department of Public Safety</u>	
Quint Fire Engine/Tanker/Ladder Truck	2,245,000.00
Ambulance Replacement	260,000.00
<u>Department of Public Works</u>	
Street Sweeper	<u>325,000.00</u>
Total	\$ <u>3,520,000.00</u>

Section 2. To meet said appropriation, \$3,520,000 bonds of the Town or so much thereof as shall be necessary for such purpose, shall be issued, maturing not later than the maximum maturity permitted by the General Statutes of Connecticut, Revision of 1958, as amended from time to time (the “Connecticut General Statutes”). The bonds may be issued in one or more series as determined by the Town Manager and the Town Treasurer, and the amount of bonds of each series to be issued shall be fixed by the Town Manager and Town Treasurer, in the amount necessary to meet the Town’s share of the cost of the Projects determined after considering the estimated amount of State and Federal grants-in-aid of the Projects, or the actual amount thereof if this be ascertainable, and the anticipated times of the receipt of the proceeds thereof, provided that the total amount of bonds to be issued shall not be less than an amount which will provide funds sufficient with other funds available for such purpose to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of the bonds outstanding at the time of the issuance thereof, and to pay for the administrative, printing and legal and financing costs of issuance of such bonds. The bonds shall be in the denomination of \$1,000 or a whole multiple thereof, be issued in fully registered form, be executed in the name and on behalf of the Town by the facsimile or manual signatures of the Town Manager and the Town Treasurer, bear the Town seal or a facsimile thereof, be certified by a bank or trust company, which bank or trust company may be designated the registrar and transfer agent, be payable at a bank or trust company, and be approved as to their legality by Robinson & Cole LLP, of Hartford, Connecticut. The bonds shall be general obligations of the Town and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and interest thereon. The aggregate principal amount of the bonds of each series to be issued, the annual installments of principal, redemption provisions, if any, the certifying, registrar and transfer agent and the

paying agent, the date, time of issue and sale and other terms, details and particulars of such bonds, including the approval of the rate or rates of interest, shall be determined by the Town Manager and the Town Treasurer, or their designees, in the best interest of the Town, in accordance with the Connecticut General Statutes. The Town may issue taxable bonds or notes upon the determination, by the Town Manager and the Town Treasurer, that the issuance of such taxable bonds or notes is in the public interest.

Section 3. Said bonds shall be sold by the Town Manager in a competitive offering or by negotiation, in his discretion. If sold in a competitive offering, the bonds shall be sold at not less than par and accrued interest on the basis of the lowest net or true interest cost to the Town. A notice of sale or a summary thereof describing the bonds and setting forth the terms and conditions of the sale shall be published at least five days in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to financial news and the subject of state and municipal bonds. If the bonds are sold by negotiation, provisions of the purchase agreement shall be approved by the Town Manager and the Town Treasurer.

Section 4. The Town Manager and the Town Treasurer are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be signed by the Town Manager and the Town Treasurer, have the seal of the Town affixed, be payable at a bank or trust company designated by the Town Manager, be approved as to their legality by Robinson & Cole LLP, of Hartford, Connecticut, and be certified by a bank or trust company designated by the Town Manager pursuant to Section 7-373 of the Connecticut General Statutes. The notes shall be issued with maturity dates which comply with the provisions of the Connecticut General Statutes governing the issuance of such notes, as the same may be amended from time to time. The notes shall be general obligations of the Town and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the Projects. Upon the sale of the bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 5. Town Manager is authorized in the name and on behalf of the Town to apply for and accept any and all Federal and State loans and/or any other grants-in-aid of the Projects and is further authorized to expend said funds in accordance with the terms hereof and in connection therewith, to contract in the name of the Town with engineers, contractors and others.

Section 6. The balance of any appropriation or the proceeds of any bonds not required to meet the actual cost of the Projects authorized hereby may be transferred by the Town Manager and the Town Treasurer, upon approval of the Town Council, to meet the actual cost of any other capital project of the Town (including capital projects authorized by prior or future bond resolutions), for which a valid appropriation and bond authorization has been adopted; provided that the aggregate amount of bonds authorized pursuant to such transfer shall not be increased.

Section 7. The Town hereby expresses its official intent pursuant to §1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid sixty days prior to and any time after the date of passage of this resolution in the maximum amount and for the Projects with the proceeds of bonds, or bond anticipation notes, or other obligations ("Tax-Exempt Obligations") authorized to be issued by the Town. The Tax-Exempt Obligations shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial

completion of the Projects, or such later date the Regulations may authorize. The Town hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Town Manager or his designee is authorized to pay Project expenses in accordance herewith pending the issuance of Tax-Exempt Obligations, and to amend this declaration.

Section 8. The Town Manager and the Town Treasurer are hereby authorized, on behalf of the Town, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to the Municipal Securities Rulemaking Board (the "MSRB") and to provide notices to the MSRB of material events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution. Any agreements or representations to provide information to the MSRB made prior hereto are hereby confirmed, ratified and approved.

Section 9. The Town Manager is hereby authorized on behalf of the Town, to enter into any other agreements, instruments, documents and certificates, including tax and investment agreements, for the consummation of the transactions contemplated by this resolution.

Section 10. This resolution shall become effective upon its approval by the Town electors and persons qualified to vote in Town Meeting at a duly warned Special Town Meeting and Adjourned Town Meeting and Referendum to be held pursuant to Section 9-1 and Section 9-3(e) of the Town Charter.

* * *

The Moderator explained that under Section 9-3(e) of the Town Charter any resolution of the Town authorizing the issuance of bonds or notes of \$100,000 or more, after approval by the Town Council, must be voted on at a referendum to be held at an Adjourned Town Meeting, as determined by the Town Council. Accordingly, the Moderator stated that the meeting would continue for purposes of discussion on the proposed resolution.

(Here insert minutes of discussion)

* * *

The Moderator explained that the question to be voted on at the Adjourned Town Meeting and Referendum shall be as follows:

“Shall the resolution entitled ‘Resolution Appropriating \$3,520,000 For The Acquisition, Repair And Replacement, And/Or Purchase Of Certain Capital Equipment, Vehicles, And/Or Furnishings For Various Town Departments; And Authorizing The Issuance Of \$3,520,000 Bonds Of The Town To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose’, as introduced and read at a Special Town Meeting held on _____, be approved?”

The Moderator further explained that the ballot label for said question would read as follows:

“Shall the resolution making an appropriation of \$3,520,000 for various capital equipment vehicles, furnishings and other capital projects, be approved? YES _____ NO _____.”

* * *

The Moderator further explained that the foregoing question would be submitted to the legal voters of the Town for a vote by optical scan voting machine on _____, _____, during the hours between 6:00 A.M. and 8:00 P.M. (E.T.); that the voting take place in the polling places established for voting districts #1 and #2, and that voters entitled to vote by reason of Section 7-6 of the Connecticut General Statutes, as amended, may vote at _____. The polling places are as follows:

District 1 - _____

District 2 - _____

Absentee ballots will be available in the office of the Town Clerk, as provided by law.

The Moderator then ordered the Town Manager and Town Clerk to prepare, post and publish a proper notice with respect to the voting at said referendum to be held at an Adjourned Town Meeting.

Clerk.

Dated: _____, 2026.

Town Manager

Town Clerk

RETURN OF POSTING AND PUBLICATION
OF NOTICE OF ADJOURNED TOWN MEETING
AND REFERENDUM

We, JAMES DRUMM and LORI TOLLMANN, Town Manager and Town Clerk, respectively, of the Town of Coventry, hereby certify that we caused a copy of the attached Notice of Adjourned Town Meeting and Referendum bearing our written signatures to be posted on the Town signpost on _____, 2026, and that we caused a copy of said Notice to be published in the _____, a newspaper of general circulation in said Town, in its issue of _____, 2026.

Dated _____, 2026.

Town Manager

Town Clerk

Received for record
_____, 2026

Town Clerk

TOWN OF COVENTRY
LEGAL NOTICE
RESULTS OF REFERENDUM

Notice is hereby given that at a referendum held at an Adjourned Town Meeting held on ____, _____
_____in the Town of Coventry, County of Tolland, and State of Connecticut, said referendum
having been duly warned and called, the following vote was taken on the following question:

1. “Shall the resolution entitled ‘Resolution Appropriating \$3,520,000 For The
Acquisition, Repair And Replacement, And/Or Purchase Of Certain Capital Equipment,
Vehicles, And/Or Furnishings For Various Town Departments; And Authorizing The Issuance Of
\$3,520,000 Bonds Of The Town To Meet Said Appropriation And Pending The Issuance Thereof
The Making Of Temporary Borrowings For Such Purpose’, as introduced and read at a Special
Town Meeting held _____, be approved?

YES _____ NO _____”

Dated at Coventry, Connecticut, this _____ day of _____, 2026.

Town Manager

[SEAL]

Town Clerk

RESOLUTION APPROPRIATING \$3,520,000 FOR THE
ACQUISITION, REPAIR AND REPLACEMENT, AND/OR
PURCHASE OF CERTAIN CAPITAL EQUIPMENT, VEHICLES,
AND/OR FURNISHINGS FOR VARIOUS TOWN DEPARTMENTS;

RESOLVED:

The Planning and Zoning Commission of the Town of Coventry, exercising the authority of the Planning Commission pursuant to §8-24 of the Connecticut General Statutes, having reviewed the proposal for capital improvement projects at Coventry Grammar School, George Hersey Robertson School, Captain Nathan Hale Middle School, and Coventry High School and capital equipment for various Town Departments, hereby approves said proposal.

EXCERPT FOR MINUTES OF COVENTRY
PLANNING AND ZONING COMMISSION MEETING
HELD _____, 2026

Item _____.

Commissioner _____ moved that the following resolution be adopted:

RESOLUTION APPROPRIATING \$3,520,000 FOR THE
ACQUISITION, REPAIR AND REPLACEMENT, AND/OR
PURCHASE OF CERTAIN CAPITAL EQUIPMENT, VEHICLES,
AND/OR FURNISHINGS FOR VARIOUS TOWN DEPARTMENTS

A copy of said resolution is attached hereto.

Seconded by Commissioner _____.

[Insert discussion, if any.]

Roll Call Vote:

AYES

NAYS

(List Names)

I hereby certify that the above is a true and correct copy of the excerpt of the Minutes of the above meeting as they are recorded in the records of the Town.

Town Clerk