

Minutes
Local Emergency Coordinating Committee Special Meeting
December 4, 2025
Town Hall Conference Room B and via Zoom

The meeting was called to order at 5:13 PM by James Drumm.

Present: James Drumm, Town Manager; Bud Meyers, Fire/EMS; Eric Peterson, Police Department; Alex Bohr, Emergency Management; Mike Heimer, Deputy Emergency Management Director; Bill Watkins, Public Works; Ted Opdenbrouw, Public Schools

Also present: Lesley Munshower, Parks & Recreation; Barbara Barry & Cindy Houser, Lions Club

Absent: : Lisa Thomas, Town Council; (technical difficulties); Jonathan Hand, Town Council

Audience of Citizens: none.

Acceptance of Minutes: November 6, 2025:

Bud Meyers moved to accept the minutes of November 6, 2025. The motion was seconded by Eric Peterson and carried on unanimous vote.

Events:

- **Christmas in the Village – 12/7/25** – Guests from the Lions Club were present to discuss traffic issues. Barbara Barry said at the last meeting she attended with the LECC it was pointed out that the area around the community house was going to be earmarked for handicapped parking only. This does not sit well with the planning committee – we would like to have traffic come in through the community house driveway and exit by the long building. We have made arrangements to have food trucks to the left of the community house which will not interfere with the parking. There will be no food trucks in the parking lot, which will make approximately 15 parking spots available. She agrees that safety is a big concern and that they try to anticipate what could happen. So far we have been fortunate. Jim Drumm said his memory is that the food trucks were in the parking lot and as people lined up to get food they were not necessarily mindful of traffic coming around. Cindy Houser said she didn't realize that the trucks were going to park in the lot last year – apparently, they did that because the grassy area was wet. Jim said another concern that was brought up was people parking at Lakeview Restaurant. Cindy said the Lions Club cannot control where people park. We have clear areas that are marked for parking on the map. One of the lots we will use is the old Daisy's parking lot on Main Street. We are putting a "no parking for event" in the lot by Subway. There was a vendor there selling hot dogs. Subway has been invited to put food outside. We received permission from the landlord to block off the parking. There will also be ponies and alpacas there. Barbara mentioned that the Worn Yesterday Shoppe is also having activities there. Eric Peterson said there will be police on Main Street to stop traffic for pedestrians in the crosswalk areas. Cindy said the shuttle bus will start at Daisy's parking lot and will go to the community center. There will be a horse and wagon ride on a loop from Mason Street to the Bidwell Tavern. The committee agreed that the existing plans that have been in place are adequate. It was discussed putting cones or a barricade so that people won't drive down the road past the food trucks

at Patriots Park. Eric said people will be driving there looking to park to go to the Christmas tree raffle. Bill Watkins said that DPW will put six cones by the community building at the top of the hill which can be placed to block the road once the food trucks are in place. Cindy will also put one of the cones in the Subway parking lot to limit traffic there. The LECC thanked Barbara and Cindy for attending this meeting to discuss logistics and address concerns.

- **Debrief: Veterans Day Road Race – 11/8/25** – Jim Drumm asked how it went. Eric Peterson said they had a record number of runners this year. It got a little congested. He thinks next year if they have similar numbers we might want to go to one-way traffic toward the end of the race. He recommends using cones to close that section of the road off. He feels it's too dangerous otherwise. We may need more traffic control people and vehicles next year. Bud Meyers said from the Fire Dept. perspective everything went smoothly. Runners are supposed to stay out of the roadway, but they don't. Eric said he saw lots of kids participating and people pushing strollers. Eric will work with the fire police and communicate with the race organizers in advance of the event next year. They raised nearly \$30k between registrations and sponsors.

Agency updates:

Public Works – Bill Watkins

- We are picking away at tree work. There have been lots of complaints. We are looking at town owned properties in the lake area. He thinks we're doing pretty well with the ash trees. We are still getting a lot of call-ins for trees that fall. We are keeping notes on hot spots like North River Road.
- We have geared up for winter. We had our first two events already with a first call out for ice on Monday.

Police Department – Eric Peterson:

- Monthly statistics were shared (attached to minutes).
- It was a fairly busy month with 576 calls.
- The new dispatcher is still on a learning curve. He had the initial training and is now getting one-the-job experience. He is also doing records requests and pistol permits.
- We ordered two new vehicles. We're down a car from the one that was totaled. We will replace one of the hybrids with the other new one. We will evaluate the absorption of the remaining vehicle into Town Hall fleet.
- Bill Watkins asked about the recent reports of vehicle thefts and whether the incidents are related. Eric replied they were not in the same area. Any potential connection is unknown unless the perpetrators are caught. There has been an uptick in people leaving keys, guns, and other valuables in their vehicles.

Emergency Management – Alex Bohr:

- As of December 1, we are officially out of hurricane season. Now we are moving into winter. We are watching the weather and no major storms are on the horizon. There were no storm-related calls this past Monday. The Governor has announced the implementation of cold weather protocols for the next few days.

- Alex gets updates from DEMHS on storm related info – he can forward them if desired or sign you up to get them directly.

Fire/EMS –Bud Meyers:

- The monthly report was presented and is attached to the minutes.
- The New England Association of Fire Chiefs IAFC was awarded a SAFER grant. These funds can be used between 6 states which could reimburse us for recruitment & training expenses.

Public Schools – Ted Opdenbrouw:

- The November 4 election polling place at the high school went off without a problem. Thanks to Eric Peterson and CPD for their support in staffing that event. Jim Drumm said there were very few complaints – only some people who brought their kids with them to vote and then they couldn't get through the building to go to their classes. The Registrars also thought it went well.

Town Manager – Jim Drumm:

- The State Hazard Mitigation Plan was amended and updated a while back. It was sent to CRCOG, where it was filed. Now it has been some time, and they are asking us if we want to make any revisions to it. Staff plans to meet in a couple of weeks. Now that Jim has been on board longer and Alex is in place, we are going to take a closer look at the plan and may submit some amendments. We appreciate the prompts from CRCOG. One thing they want to see is what objectives we have accomplished. Lisa Thomas noted that CRCOG is a great partner.

Other Business:

- None

Local Traffic Authority:

- Eric Peterson: DPW did a great job in paving Oak Grove. Now we are getting complaints about speeding in that area. One family asking for "Slow children at play" signs. Bill Watkins said we don't really use those signs. The neighbors had also asked about a crosswalk. Jim Drumm said that speed limit signs are the answer. Mike Heimer said there is a deaf child sign on North River – and that person is not there anymore. We could take that down. Eric said we can't really dedicate an officer to sit in Oak Grove for speed enforcement. We could put the variable speed message sign there. Bill said we still need to look at signage there – the paving got done late and we are planning to do signage in the spring. A lot of the signs in the lake neighborhoods are old.
- Eric hears monthly from a resident about a light at the intersection of Lake and Main. Bud says CT DOT won't do it because of the downhill traffic – we can't expect a semi to stop going downhill. Traffic has increased overall. Jim said that CRCOG was looking at potential future projects with CT DOT to see what traffic issues there might be. Eric said there are not many accidents there. Mike mentioned the intersection of Grant Hill to Rt. 44 which also has a downhill approach. Bud noted that signage pre-warming of the light might be warranted. We could talk to CT DOT about that. The Village speed limit is 30 mph. Rt. 44 is higher.
- Bill noted that certain street name signs have gone missing and we are replacing them.

- Jim noted that the street signs in the Village are not reflective. They are hard to read. He has gotten complaints about those. Bill said that the Historical Society was not in favor of reflective signage, but they do understand the safety concerns. We plan to start replacing them slowly over the winter. They will have a nicer design. The first one will be on School Street and we will work our way around. We will keep the old ones.

Adjournment:

The meeting was adjourned at 5:55 PM on a motion by Bud Meyers, seconded by Bill Watkins and unanimously approved.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Laura Stone', with a long, sweeping horizontal line extending to the right.

Laura Stone



COVENTRY POLICE DEPARTMENT

Professional Policing – Community Commitment

Chief Eric Peterson
epeterson@coventry-ct.gov

Police Activity for the month of November 2025

Calls for service: We responded to a total of 576 calls. Each call is listed in the Incident Analysis sheet.

Some of the activities included:

- 7 domestic disturbance calls
- Responded and investigated 22 motor vehicle accidents
- One home burglary– currently being investigated
- 2 motor vehicles were stolen during the month
- Responded to 9 disturbance calls
- 2 DWI arrests
- Seized 12 guns during the investigation of a check welfare case
- 24 animal complaints
- 11 larceny/fraud complaints
- 17 check welfare calls

Officers also conducted 93 traffic stops and issued 9 infractions and 4 misdemeanor summonses. Officers also made 16 criminal arrests.



CALEA Internationally
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Enforcement Agency



Coventry Police Department Incident Analysis

11/1/2025...11/30/2025

1st	Shift	3rd	Total
80	2nd 331	166	576

UCR	Nature	1st	2nd	3rd	Total
		1	0	0	0
003	Car Seat Installation	0	2	0	2
029	Disabled Motor Vehicle	1	2	4	7
13C	Intimidation	0	1	1	2
220	Burglary	0	1	0	1
23F	Larceny Theft From MV	1	2	0	3
23H	Larceny All Other	0	3	0	3
240	MV Theft	0	2	0	2
2604	Fireworks/Gunshots	0	1	1	2
2620	Patrol Check	27	7	2	36
2621	Speed Enforcement	1	17	0	18
2622	Admin	0	4	1	5
2623	Visibility	2	6	0	8
2627	School Detail/Assist	0	3	0	3
2628	Warrant Service	0	0	1	1
2631	Public Hazard	5	7	7	19
26A	Fraud False Pretenses	0	1	0	1
26B	Fraud Credit Card/ATM	0	1	0	1
26C	Fraud Impersonation	0	1	0	1
26E	Fraud Wire	0	1	0	1
270	Embezzlement	0	1	0	1
2914	Animal Complaint	2	8	10	20
3009	Susp Person/Activity/MV	8	8	9	25
326	Illegal Parking	0	2	1	3
332	Harassment/Harassing Phone Calls	0	0	1	1
334	Untimely Death	0	2	0	2
343	MV Accident (Injuries)	0	2	2	4
344	MV Accident Evading	0	0	2	2
346	MV Accident (No Injuries)	1	5	10	16
346	MV Accident (No Injuries)	0	0	1	1
351	Alarm	2	19	6	27
353	Medical	12	28	20	60
355	MV Stop	7	75	11	93
35A	Drug/Narcotic Violation	0	1	0	1
375	Routine Assistance	2	28	12	42
388	Miscellaneous	0	3	1	4
390	Police Information	0	3	0	3
392	METRO callout	0	0	1	1
396	Escort	0	2	0	2
399	Lost And Found	0	3	2	5
400	Family Matter - Non Arrest	0	3	2	5



Coventry Police Department Incident Analysis

11/1/2025...11/30/2025

401	Repossessed Vehicle	1	3	2	6
4811	Finger Printing	0	24	0	24
4858	Fire	0	5	2	7
4873	Assist Other Agency	2	5	4	11
4874	Test Ticket	0	2	2	4
5000	Search and Seizure Warrant Execution	1	0	0	1
861	Disturbance (Non-Domestic)	1	0	8	9
866	Noise Complaint	1	1	0	2
889	Check Welfare	0	7	3	10
890	MV Erratic Operation	0	3	6	9
90D	DWI	1	0	1	2
90Z	All Other Offenses	0	4	0	4
911	911 Hang Up Call	0	2	1	3
Sup	Supplemental	1	20	29	50



1712 Main Street
Coventry, Connecticut 06238
(860) 742-1606 Ext 6007 desk



Town of Coventry

OFFICE OF THE FIRE CHIEF
FIRE-EMS DEPARTMENT

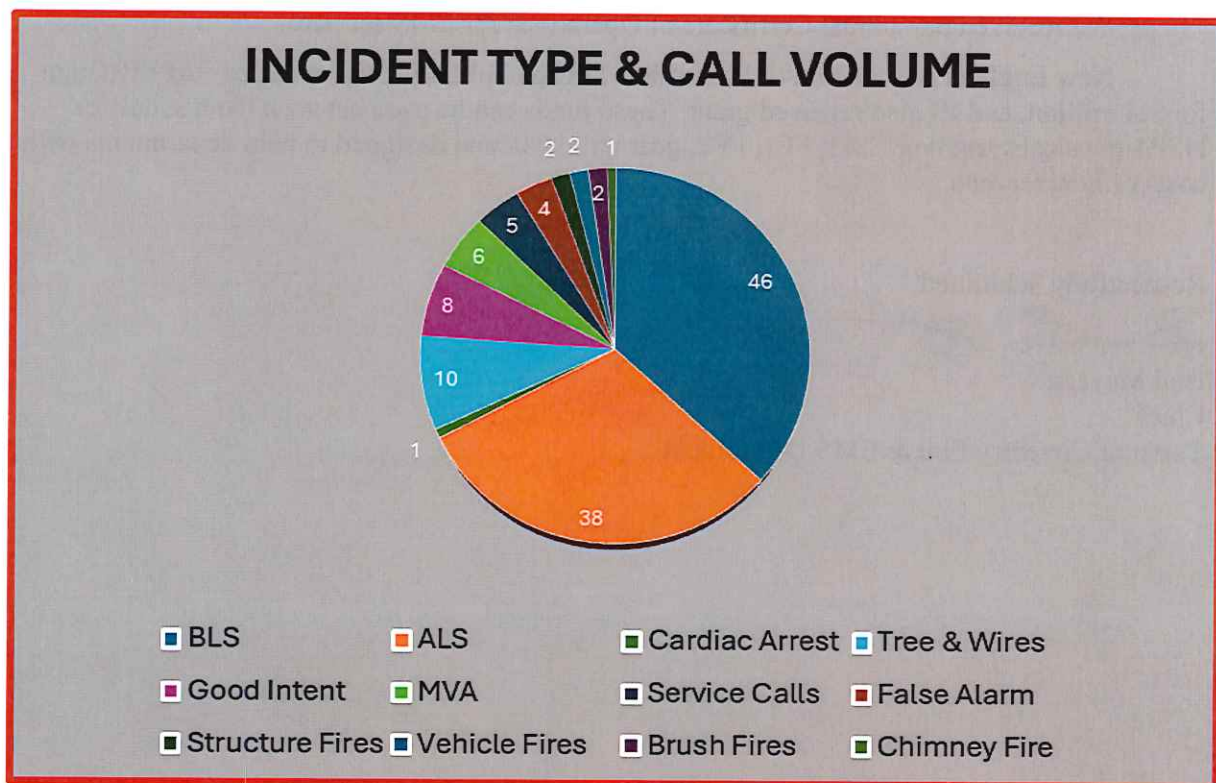
Bud Meyers, Fire Chief
bmeyers@coventry-ct.gov

LECC Report

December 04, 2025

Calls:

For the month of November, we responded to 125 calls consisting of: 46 BLS, 38 ALS and 1 Cardiac Arrest for a total of 85 Medical calls, 10 Tree & wires, 8 Good intent, 6 MVAs, 5 Service calls, 4 False alarms, 2 Structure fires, 2 Vehicle Fires, 2 Brush Fires and 1 Chimney Fire.



Apparatus:

Ambulance 518 has been out-of-service since November 11, and at the Dodge dealership trying to figure out the root cause of the DEF exhaust issues. During that time, we used mutual aid 7 times to cover second calls which we still respond with service vehicles, yet we lose out on transport fees.

Hose and Ladder testing was completed, and we only lost one 100' length of 4" hose

Dedication – Teamwork – Respect



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OFFICE OF THE FIRE CHIEF
FIRE-EMS DEPARTMENT

Bud Meyers, Fire Chief
bmeyers@coventry-ct.gov

Waiting on parts for E-218, S-418 has been decommissioned due to mechanical failures and cost repair. We are experiencing no heat in R-218, this was a previous issue in the past and it is being investigated.

Stations:

Air compressor at St. 218 required O-ring replacement and has been addressed.

Administrative:

We attended Veteran's Day Race providing traffic duty and flying the flag. We held a Fill-the-Boot for PJ Day.

We received our annual Certificate of Operations for EMS services.

New England Association of Fire Chiefs Division of IAFC was awarded SAFER Grant for 3.4 million, and RI also received grant. These funds can be used between the 6 states for NFPA physicals, training EMT, FF1, FF2, gear up to \$4k and designed to help departments with costs of new recruits..

Respectfully submitted,

Bud Meyers,
Chief

Town of Coventry Fire & EMS Department