



Town of Coventry

1712 Main Street • Coventry, CT 06238 • Fax (860) 742-8911

To: Town Council
From: *JD* James Drumm, Town Manager
Date: December 30, 2025
Ref: Project/Issue Updates

During the holidays there has been little change to report on our projects. As usual, underlined sentences within this memo indicate more recent updates.

Local transportation Capital Improvement Project (LOTICIP): the Town is considering options for the next LOTICIP Project for Coventry. The program provides State funds to municipal governments through Council of Governments (COG's) for transportation projects of regional significance, including reconstruction, pavement rehabilitation, sidewalk, bridge, intersection improvement, and multi-use trail projects. CTDOT LOTICIP program guidelines (last updated November 2021) establish the responsibilities for municipalities, planning regions, and CTDOT. Since 2014, the State has consistently allocated between \$45 and \$74 million annually for LOTICIP. LOTICIP projects are subject to a competitive selection process prior to being advanced. Through a collaborative, transparent process projects are numerically rated on a pre-determined criteria ranging from structural improvement and traffic volume to environmental and complete street components. A project's regional significance also factors into the criteria. The Town currently has two active LOTICIP Projects. One being the Swamp/South Street Re-construction Project and the other the Daly Road Re-construction Project. Both projects will realign and provide a better level road surface. Town staff have been evaluating potential qualified projects and will be bringing these options to the Town Council at the February 2nd Town Council Meeting for review and consideration prior to making application to the CRCOG.

Charter Revision Commission: The Town Council appointed the members of the Charter Revision Commission (CRC) on September 2, 2025. The Council appointed Michael Petro as the Chair on September 15th. The first meeting of the CRC was on Monday October 1st. They selected Justin Murphy as the Vice Chair and Monica Gallegos Ramirez as the Secretary. They set their meeting schedule as the first Wednesday and the third Thursday of the month, starting on November 20th. At their meeting on October 23rd, the CRC was briefed by Attorney Rich Roberts (Halloran and Sage: Town Attorney's Office) on the Charter Revision process as established within State Statutes. They were also briefed on State regulations related to public meetings, public records and the FOIA. The first part of the process, before they were able to review and deliberate on sections of the Charter, was to hold a Public Hearing to accept comments on the existing Charter and to accept suggestions for possible amendments. The Public Hearing was advertised and held on November 20, 2025 at 6:30 PM at the Town Hall Annex. The CRC has begun reviewing the Charter. They will interview the Registrars and Town Clerk at their next meeting. Their next meeting is January 7th.

Committee/Commission and ad hoc Committee Review: Upon coming on board as Town Manager, I had the need to review some of the Ordinances and Charges of our various committees. In that limited review I found that some committees were not in compliance with their charge. The Town has numerous standing committees that cover many facets of municipal government and community interests and issues. The Town Council expressed that Committee charges and ordinances need to be reviewed and updated. There may be committees with similar overlapping charges; there may be committees that are not in compliance with their charges; there may be committees that may need their charges updated; and there may be committees that need to be discharged as they are no longer active or required. I have planned to present my findings to the Town Council Steering Committee in groupings for review and possible recommendations. The first report was on the Parks and Recreation Commission. A proposed Ordinance was presented for consideration to the Steering Committee. The Committee studied possible changes to the Ordinance with much input from the Parks and Recreation Commission. The draft Ordinance was thoroughly reviewed and amended by the Steering Committee. This draft Ordinance will come before the Town Council on January 5th for review and consideration.

Materials Management Infrastructure (MMI) grant: the CT Department of Energy and Environmental Protection has awarded the MMI grant to the Town to construct a food waste/leaf composting facility at DPW. The Preliminary site planning is under review for permit by DEEP. Tree removal will begin in late winter. Construction will occur after permits are received in Spring of 2026. This program will also include the purchase of counter-top collection containers, which will come in summer 2026 when the program is implemented with the public. The total amount of the grant is \$202, 895. The Town Council has pledged up to \$5,000 in NIPS funding for the containers.

Nip Money Recycling Projects: The State passed the “Nickel for Nips” bottle program in 2021 after having had many complaints about littering, especially nip bottles, along Connecticut roadways. The funds must be used for recycling, litter prevention and related activities. The Town currently has a balance of \$69,749.48. On November 3, 20025, the Town Council voted to allocate funds to several qualified initiatives:

1) A waste oil container that will provide a clean and environmentally safe way to collect waste oil. This initiative includes funding a pad and a shed to contain the tank, which is planned to be placed at the Transfer Station. Amount approved is up to \$22,000

2) The Town has seen an increase in the amount of waste oil and this expense is rising. This initiative will cover these disposal costs. Amount approved is up to \$3,000 per year. This will be reviewed annually.

3) A MetroSTOR container is planned to be placed at the Transfer Station and will limit odor and animal intrusion. This initiative will improve the voluntary public food waste collection that is planned to begin in 2026. Amount approved is up to up to \$3,500

4) Storm drain markers educate/warn the public on that dumping in the drain will impact lake water quality and the environment. These would only be placed on drains in the lake watershed. Amount approved is up to up to \$1,000

5) An antifreeze containment unit will cover any overflow or leakage from the two barrels used to store the liquid waste. Amount approved is up to \$2,000

6) Additional hours being allocated to part-time staff (Transfer Station Operators) would be used to monitor recycling in the field and to provide public education so to reduce recycling contamination. Amount approved is up to \$8,000 per year. This will be reviewed annually.

The Public Works Department is currently planning the implementation of these initiatives. Updates on these initiatives will be reported as they progress.

CHS Roof Project: The Roofing contractor (Greenwood Industries) and the HVAC contractor (Pro-mech coordinated roof cuts over the fall of 2024 and winter 2024-25. All roof work has been satisfactorily completed. The BOE has made a request for a reimbursement with grant funding. The portion of grant funding for the architectural services has been found to be in jeopardy, as it was determined that the Town did not follow State Statutes regarding the selection process in 2022. The Statutes called for not more than four vendors to be interviewed and evaluated. The Town/BOE at that time interviewed and evaluated five engineers. In July of 2024, this requirement which stifled competition was repealed. In fall of 2024, the Town made an official request to the Department of Administrative Services (DAS) to waive the Statue on the record in 2022, when this evaluation process occurred. Since we have not had any determination to our response after several months and inquiries, we have asked Rep. Ackert to sponsor special legislation to waive the application of the old requirement on our project, so that the Town could recoup the grant funding that was awarded. We believed that this was especially appropriate as the General Assembly found in 2024 that this policy restricting competition needed to be removed. A bill unfortunately was not filed in time for this past session, and so we have asked for one next session to recover the grant amount toward the engineering. It is estimated that the grant will be approximately \$10,000 for the GHR roof project and \$12,000 for the CHS roof project.

CHS HVAC Project: Our contractor Pro-Mech, Inc. of Bloomfield is still on the job. Construction of the overall system is now complete, but they are working on a punch list. The project passed final inspection in mid-October. They are working with Aramark, the commissioning agent, to test and to adjust the system. The Town received a State HVAC grant which covers over 50% of this project. The Town has requested a six-month extension on this grant, just in case a valid test of the Chiller cannot be done until warmer weather arrives. The total cost of the original construction contract is \$11,897,800. Additional change orders are being processed now due to Eversource changing the Transformer size which is increasing the total project cost. An additional \$46,000 has been added to the project cost for the commissioning agent. State grant funding will cover \$6,602,148 of the project, with the remaining amount being financed by bond funds. The total cost of the project is expected to be approximately \$12,642,000. Voters within the Town on November 4, 2025 approved the referendum question that will transfer previously approved unused bonding debt that was saved from recent school projects to cover the cost increases for this much-needed project.

Town Hall Radio Tower-Telecommunications contract: Staff are currently negotiating with T-Mobile on a new contract replacing the outdated contract which was approved in 1996. There is no additional telecommunications equipment being placed on the tower by this firm at this time. The contract is currently being reviewed by the attorneys representing T-Mobile. This has been going back and forth with multiple amendments. Their attorneys have been and remain slow to respond. Though we thought we were at the point of a final draft, T-Mobile has presented new language on liability due to pollution, and so the review and suggested language from our insurance representative and attorney will continue.

Coventry Village Water Tower Project: The Town was notified last year by Congressman Courtney that we have received a Congressional Directed Spending (CDS) grant of \$1 million toward the construction of an elevated water tower to strengthen and improve the village water system. The water tower would provide additional pressure and steady volume of water for the system. This is especially important for fire suppression systems that are needed for new commercial development and historic mill re-development in Coventry Village. This project could also improve the fire suppression systems at the high school, the middle school, and GHR. The total project was estimated to be \$2.5 million. The

request made by the Town was for \$1.875 million dollars. The grant requires at least a 25% match. The grant will be administered starting in 2025-26 through the U.S. Department of Agriculture Rural Development Program. The Town coordinated with Connecticut Water Company on possible locations. Connecticut Water conducted a review and made recommendations for the siting of the Tower. They presented the findings of the review to the Finance Committee on October 30th. Town Engineer Todd Penney presented their recommendations to Town Council on November 3rd. As the Water Tower Project was found to best be sited on the Stonehouse Road property, the Town Council approved the use of the unspent preliminary engineering funds to be used to evaluate that site. The Town staff has applied for State bonding funds to cover the full cost of the Project, which is now estimated to be \$3 million. Local businesses, including Teleflex, have shown interest in the extra fire protection the water tower would provide.

Plains Road/Salt Impacted Potable Wells: This water extension project involves much coordination with the Connecticut Water Company to complete. They have tentatively agreed to connect a newly constructed water line to their existing system in the Nathan Hale Drive area. The Town currently has State grant funding pledged for approval for 50%. However, to secure the funding, the project must be ready with design and authorized by a public referendum. CT Department of Health (DPH) has informed us that we have secured a Small Disadvantaged Communities (SDC) grant from the U.S. EPA in the amount of \$787,000 to add on top of the approximate 50% subsidy. This will reduce the Town's expenses to less than 25% of the total project cost. The construction cost is estimated to be \$2.6 million. The survey work has been completed. Our contract engineer, GZA Geoenvironmental, Inc., is now completing the engineering and providing services for permitting. The project was presented to the Town Council at the January 21, 2025 Town Council meeting. The Town Council determined at that meeting that this project should be placed on a future public referendum requesting authorization for debt to construct the improvements. At the February 18, 2025 meeting the Town Council authorized funding for permitting that would allow the installation of a water line along the South Street extension right of way. Application has been made for SRF grant/loan funds so that funding may be designated by the State. The Town has received a DPH notice of funding for the project. This would include additional funding for possible project contingency needs. The funds are now pledged but will be obligated by DPH after completion and execution of the loan documents. Town staff held a meeting with DPH staff and found that the loan documents will be prepared after the permitting is complete and the bids for construction have been received. DPH indicates the loan is a 10 year or a 20-year loan at 2% interest. Staff and our legal team are preparing our construction bid package. It is anticipated that the bids will now be received in January. DEEP has finished its review of the permits. The Town is standing by for DPH approval of the bid package documents. Upon approval we will send it out. Due to the length of time taken by DEEP to review the project, construction is now expected to be in spring.

Water Pollution Control Authority (WPCA) - Plant upgrade vs. Willimantic Wastewater Treatment Plant (WWTP) connection: The engineers, Tighe & Bond, completed their review of the costs to connect our wastewater system to the Willimantic WWTP. The study shows that the connection to the treatment plant in Willimantic will be nearly the same cost as the upgrade to the existing Coventry WWTP. However, with that reported, it is likely that the Town would be eligible for more grant funding for the Coventry WWTP upgrade than a line extension to the Willimantic WWTP. The study was forwarded to the Department of Energy and Environmental Protection (DEEP) for their review and comment. Town staff, our engineering consultants and the WPCA did meet with DEEP representatives in June 2024. DEEP indicated that the WPCA will need to conduct an environmental impact study regarding the preferred option of upgrading the wastewater treatment plant. The Town must take action one way or the other as the Coventry WWTP does not meet current State wastewater treatment

standards. The WPCA is selecting an independent firm to conduct the evaluation of the upgrade of the Wastewater Treatment Plant project under the requirements of the Connecticut Environmental Protection Act (CEPA). Request for Qualifications (RFQs) were received December 19, 2024. Only one was received by SLR International Corporation of New Haven, CT. An interview was held in March 2025. The WPCA has contracted for services for the CEPA project. This study is expected to take one year to complete. The contractor was delayed in their project start time. It is expected to be completed by late summer 2026.

Bolton/Coventry Sewer Extension: The Town has planned for a sewer line extension project from the existing sewer service in the Town of Bolton eastward along US Route 44 into the town of Coventry. This was planned in the expectation that the Town may attract additional commercial growth along that corridor, which currently has some commercial development. Town staff are negotiating with the Bolton Lakes Water Pollution Control Authority on the connection fees to their utility system. The BLWPCA will soon be providing a new proposal for the Town's consideration. After approving the connection fees, a separate agreement will be required to address maintenance requirements, annual use fees, billing, permitting, service area, flows, etc. The Town has also been working with the United States EPA to prepare the grant contract. The project is partially funded through the passage of the Consolidated Appropriations Act, 2023, Community Projects grants. Additional funding will be required possibly through bonding and sewer connection assessments. We will continue to explore our options for additional funding for this project. We have learned that this money, if not used for the Bolton project, could possibly be re-directed to another sewer project.

Coventry Lake/Lake Wangumbaug Hydrilla Control Project: The Town has received the CT Department of Energy and Environmental Protection (DEEP) for the Aquatic Invasive Species (AIS) grant for the 2025 fluoridone treatments. Matching funds and funds for monitoring the lake are held in capital reserves and also some have been budgeted in FY2025-26. Summer 2025 was the second year of the three-year Treatment Plan that has been recommended by our consultants. The work for 2025 is complete. The next AIS grant cycle opened in December and the Town has applied for funding for treatments for summer 2026. Matching funds will be required and will be added to the Town Manager's Proposed FY2026-27 Capital Improvement Budget.

Booth and Dimock Library Historic Preservation Grant: The Town was selected to receive the \$6000 grant by the State Historic Preservation Office for repairs to the historic portion of the Booth and Dimock Library. The project specifically will make repairs to the framing and joists supporting the floors in the reading rooms under the bookshelves. As you may recall the project is a total of \$12,000 with the library providing the match from their endowment fund. The Town will be seeking proposals for construction in January 2026 with construction likely to happen in winter and early spring 2026.

Lisicke Beach Improvements: LoCIP grant funds (\$21,000) were budgeted for Lisicke Beach for FY 2024-25 to replace the leaning retaining wall and to construct new stairs. The Town successfully received an IWA permit to work along the lake front. VP Lawn and Landscaping has been contracted to construct the improvements for \$19,500. They have completed the construction. New landscaping will be planted in spring as part of this project.



Lisicke Beach new wall and with completed steps with rail with solar lights

Patriots Park Improvement Project: A Small Town Economic Assistance Program (STEAP) grant has been awarded by the State to the Town in the amount of \$315,000 for Patriots Park improvements. The project totals \$350,000, including a \$5,000 donation from the Coventry Lions Club and the municipal match of \$30,000. The project involves improvements to the pavilion, playground replacement, fencing and geese deterrent measures. In late 2024 and early 2025, the Town conducted a master plan process for the park. The process is now complete. The grant has been amended, and construction plans are being developed. The Town Engineer has prepared a plan for the new playground area. Also, geese deterrent measures are being planned. These plans have been reviewed by the Inland Wetlands Agency. A separate permit is being requested for the geese remediation involving a water circulator near the swim area. The project has begun construction in December with tree removal and earthwork preparing a level area for the new playground. The project should be completed in Spring/Summer 2026. Now that the Town has actively begun construction, we are eligible to apply for future STEAP grant funding. The Town Council was briefed on this STEAP Grant project at their October 20, 2025 Town Council Meeting.



Patriots Park Playground earth work being done (adjacent to Senior Center/Lodge parking)

Main Street/South Street Pedestrian Crossing Project: The Town was awarded a Transportation Rural Improvement Program (TRIP), a newly created state grant program designed to support rural municipalities, which are often ineligible for many federal transportation programs. The grant is \$498,000. This is a 100% funded grant for construction, with engineering being the responsibility of the Town. This project will provide crosswalks and pedestrian safety features along Main Street in the Village and along South Street. Improvements will include signage, flashing lights and curb ramps (sidewalk bumps) that are compliant with the Americans with Disabilities Act (ADA). Engineering is complete. This project is being prepared for bidding. The project is planned for construction in spring 2026.

Main Street sidewalk project: This project is funded by a Community Connectivity grant. This project will begin at Hemlock Point Lane and go northeasterly to Winterberry. The design had been reviewed by CDOT for permitting and rejected. Construction plans have been amended to move retaining walls outside of the right of way at the request of CDOT. Work has involved acquiring additional easements for retaining walls. Upon completion of the easements, the Town will seek bids. Bid packets are being prepared. Construction is expected in summer 2026. Upon completion of this project the Town will be eligible to apply for another Community Connectivity grant to extend the sidewalk further on Main Street to Lisicke Park and additionally westward to Daly Road. This will eventually connect to planned (currently in design) future sidewalks along Daly Road. When all is complete within the next couple of years, there will be sidewalks in place that circle Coventry Lake.

Hale Trails Project: This is a Connecticut Department of Energy and Environmental Protection (DEEP) grant. The project budget is \$500,000 and is funded 50% State and 50% local. The Town's match is primarily in-kind services and in-house engineering. The project design is currently paused to evaluate

the wetland impact and possible alternative crossings on Bear Swamp Road at Rufus Creek. Staff had a meeting with the Department of Energy and Environmental Protection (DEEP) to explain project difficulties in working with the wetland component of the project and have found that we can phase the project with the current award and apply for additional funding at a later cycle to address the wetland crossing or bypass. This project has been placed on hold as additional engineering is needed to reflect project changes.

Depot Road Bridge replacement: The Town has been awarded a \$7.4 million State/Federal grant for 100% funding for this project. The State has agreed to provide engineering with one of their consulting engineers. CHA Engineering of Rocky Hill, CT has been assigned the project by the Connecticut DOT. Scouring tests have been completed showing that replacement is warranted. In October the State notified the Town that they have funded design engineering so it can move forward.

Brigham Hill Bridge replacement: The Town has been awarded a \$5.2 million State/Federal grant for 100% funding for this project. The State has agreed to provide engineering with one of their consulting engineers. CHA Engineering of Rocky Hill, CT has been assigned the project by the Connecticut DOT. Scouring tests have been completed showing that replacement is warranted. In October, the State notified the Town that they will be designating funds soon for design engineering so it can then move forward.

Bunker Hill Bridge Replacement (Rufus Creek): Though this project is described as a bridge, it is described more accurately as a large culvert structure that is constructed under the roadway. The project is in design with Jacobson Engineering. The Town is coordinating with the Town of Andover, as they have a bridge project over the Hop River moving forward and we do not want to isolate the residents on this road with two construction projects active at the same time. As Andover's permitting and began construction in 2025, we had to delay construction of this project until summer 2026. CDOT has given the Town an extension on this grant award. The Town was awarded a \$700,000 grant for this project. This is a 50/50 State/Local funded project. The local match was budgeted with existing road bond funds. The Inland Wetlands Agency has issued a permit. Easements are currently being completed with adjacent landowners.

Parker Bridge Road-Bridge (Culvert) replacement grant: In 2023 the Town applied for Federal/State funding to replace the smaller bridge on Parker Bridge Road. It is actually a large culvert that the adjacent creek runs through. The grant was not funded that year. Staff has again applied for this funding for the 2024 grant cycle. The Town was awarded a \$714,000 grant for this project. The total project cost is \$1,428,000. This is a 50/50 State/Local funded project. The local match was budgeted with existing bond funds. The project is now in engineering and will require adjacent right of way at the crossing of an unnamed creek, so to re-align the crossing. A preliminary design plan is complete. Easements are being sought from adjacent property owners.

Flanders Rd/Cider Mill Bridge: The Town has been awarded a Federal bridge replacement grant. We have contracted and obligated these Federal grant funds. The State has changed the process and time frame of this project. They were hoping to complete multiple bridges with five towns with one design/contractor. That has changed. The State will directly contract engineering and then directly hire a separate contractor. The Towns of Mansfield and Coventry will be included in the design phase and will coordinate efforts. A project meeting was held with the project engineers and the Town of Mansfield on December 11th. The project is now planned to begin with a public meeting in 2026; followed by design completion in 2028; and then construction to be completed by December 2030 (four

years later than first suggested by CDOT). The estimated cost of the project is \$7,070, 000. The State/Federal grant award is to be 100% funded.

South Street/Swamp Road Project: This is a major project that will improve safety on these roads and will raise the elevation of the intersection of South Street and Swamp Road. Preliminary plans are complete. This project was reviewed by the Capitol Region Council of Governments (CRCOG) last fall. The comments caused minor adjustments to be made to the preliminary plans. The revised plans were presented at the public involvement meeting that was held on October 24, 2023. It was well attended by the residents of the area. Public involvement meetings are required by the Connecticut Department of Transportation (DOT) for funding from the Local Transportation Capital Improvement Program (LOTICIP). Good feedback from residents/property owners was received by staff and the project engineers. In late 2024, design plans were amended further to include a gap area along South Street and the State awarded an additional \$442,800 to cover this area. The design amendments did not significantly delay the project's engineering, however this addition required the need to acquire multiple new easements. The focus now is on easement acquisition from property owners. The Town Council has approved additional funding to complete this process in a timely manner. Bidding for this project will be in spring of 2026. Construction is now planned for summer/fall of 2026.

Daly Road Construction Project: This is a road and sidewalk construction project from Rt. 31 to South Street. Two Local Option Transportation Capital Improvement Program (LOTICIP) grants have been approved and have been combined into one project. Funding for construction is 100%. The project will modify curves and increase pedestrian safety. Funding for design will be funded by the Town. Barton and Loguidice of Glastonbury is conducting engineering on this project. The preliminary design has been reviewed by CRCOG and CDOT. Now that all preliminary plans have been approved, design engineering is the next step. This funding is the match requirement from the Town. There is currently insufficient funds in CNREF. The Town will need to consider possible sources to fund this next step of this project. This could be funded in a future Road Bond that Town Council has discussed for later in 2026.

Road resurfacing/drainage Improvements: The Town has completed the Summer 2025 road paving list. The Town is reviewing road conditions for next years summer paving and for a potential road bond project.